

# TOWN OF COTTESLOE



## FORESHORE PRECINCT IMPLEMENTATION COMMITTEE

# MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE  
109 BROOME STREET, COTTESLOE  
5:30PM, WEDNESDAY, 22 NOVEMBER 2017

**MAT HUMFREY**  
Chief Executive Officer

3 December 2017



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**1 DECLARATION OF MEETING OPENING / ANNOUNCEMENT OF VISITORS**

**2 RECORD OF ATTENDANCE / APOLOGIES**

**Present**

Mayor Phillip Angers	Town of Cottesloe
Cr Mark Rodda	Town of Cottesloe
Cr Lorraine Young	Town of Cottesloe
Cr Helen Sadler	Town of Cottesloe
Mr Dick Donaldson	Design Advisory Panel
Mr Deon White	Design Advisory Panel

**Officers Present**

Mr Mat Humfrey	Chief Executive Officer
Mr Nick Woodhouse	Manager, Engineering Services
Ms Samantha Hornby	Governance Coordinator

**Apologies**

Mr Adrian Fini	Design Advisory Panel
Mr Simon Rodrigues	Design Advisory Panel

**In Attendance**

Mr Chris Newton	Emerge
Mr Zac Fried	Emerge
Mr Michael Patroni	<b>Space</b> agency
Cr Melissa Harkins	Town of Cottesloe
Cr Sally Pyvis	Town of Cottesloe

**3 DECLARATION OF INTERESTS**

Nil.

**4 NOMINATION OF THE CHAIR AND DEPUTY CHAIR**

The Chief Executive Office (CEO) opened the meeting at 5.32 PM and called for nominations for the position of Chair. Mr Adrian Fini was nominated as Chair. In the absence of the Chair, Cr Mark Rodda presided over this meeting. There being no other nominations, Mr Fini was elected unopposed. As Mr Fini was not present at this meeting, the CEO remained as Chair and called for nominations for Deputy Chair. One nomination was received for Cr Mark Rodda who accepted the nomination. There being no other nominations, Cr Rodda was elected Deputy Chair. Cr Rodda then assumed the role of Chair for the remainder of the meeting.

**5 OFFICER REPORTS**

## 5.1 FORESHORE RENEWAL SUMMARY STRATEGY – REVIEW OF CONSULTATION FEEDBACK

**File Ref:** SUB/2114  
**Attachments:** Community Feedback Summary  
Foreshore Renewal Summary Strategy  
Preliminary Opinion of Probable Cost  
Cost Estimate Visual Map  
Detailed Cost Breakdowns (**CONFIDENTIAL**)  
**Responsible Officer:** Mat Humfrey  
Chief Executive Officer  
**Author:** Nick Woodhouse  
Manager Engineering Services  
**Proposed Meeting Date:** 22 November 2017  
**Author Disclosure of Interest:** Nil

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### SUMMARY

The Committee is requested to consider:

1. The community feedback received from the advertising of the Foreshore Renewal Summary Strategy.
2. The endorsement of the Foreshore Renewal Summary Strategy.
3. The endorsement of an appropriate budget figure for Stage 1 of the renewal works along the Cottesloe Foreshore.

### BACKGROUND

The Cottesloe Foreshore Renewal is a project advanced by the Town of Cottesloe with the aim to revitalise the Cottesloe Foreshore Precinct with improved amenities, pedestrian accessibility and the effective planning of the public open spaces.

At the September 2017 Council meeting it was resolved that Council.

1. *Approve the Cottesloe Foreshore Renewal Summary Strategy for advertising;*
2. *During the advertising period, which is to be predominantly outside of the school holiday period, the Chief Executive Officer shall arrange specific consultation sessions with;*
  - a) *The Beach Access Path Committee*
  - b) *The (Bike) Committee*
  - c) *The Disability Services Advisory Committee*
  - d) *Cottesloe Surf Life Saving Club*
  - e) *North Cottesloe Surf Life Saving Club*
  - f) *Cottesloe Coast Care Association*
3. *Request the CEO to call for submissions on the plan for a period of not less than 14 days; and*
4. *Require the plan and feedback be represented to Council for final approval.*

The advertising period has ended and the Town has consulted with the key stakeholders. 78 submissions were received during the advertising period with 82% of respondents supporting a majority or all of the proposal.

### **STRATEGIC IMPLICATIONS**

The implementation of the Foreshore Master Plan is identified as a community priority in the Strategic Community Plan.

*Strategic Community Plan 2013 to 2023*

*Priority Area Three: Enhancing beach access and the foreshore.*

*Corporate Business Plan (2014 – 2018)*

*Priority Area Three: Enhancing beach access and the foreshore.*

*3.1 Implement the 'Foreshore Redevelopment Plan' in consultation with the community.*

### **POLICY IMPLICATIONS**

Beach Policy – the Foreshore Renewal Masterplan complies with the policy as adopted by Council.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

As the cost of the works is not currently included in the adopted 2017/18 Budget, a budget amendment is required which requires an absolute majority of Council.

All works in the Cottesloe Foreshore Precinct will require a planning approval from the West Australian Planning Commission (WAPC) as the land sits under the Metropolitan Region Scheme. As the changes are minimal and do not significantly alter the purpose for which the land is to be used, there are no significant challenges that are expected when approvals are sought.

Much of the land contained within the Cottesloe Foreshore Precinct is also listed on the State Heritage Register. Officers will work with the State Heritage Office during the detailed design phase of every element to ensure heritage considerations are met.

### **FINANCIAL IMPLICATIONS**

This project is expected to require significant resources over the next five years. To enable the Town to progress with the objectives of the stage one strategy it is necessary to allocate a minimum of \$2,198,890 to the 2017/18 Capital Works Budget.

\$6,261,170 exists in the Town's Long Term Financial Plan to fund works in the foreshore area.

## **STAFFING IMPLICATIONS**

Additional design or project management expertise may be employed by the Town on a short term, contract basis to assist with the work required. All staff costs will be met within existing operating or capital budgets.

## **SUSTAINABILITY IMPLICATIONS**

The design approach for the Foreshore Masterplan has covered issues such as sustainability and the long term maintenance and management of the precinct. The design will need to include selected materials that have been chosen to ensure sustainability, longevity and ease of maintenance.

## **CONSULTATION**

Foreshore Precinct Implementation Committee  
Town of Cottesloe Staff  
Elected Members  
Disability Services Advisory Committee  
Beach Access Paths Committee  
Bike Planning Committee  
Cottesloe Coast Care  
North Cottesloe Surf Life Saving Club  
Cottesloe Residents  
General Public

Support for either all of or the majority of the proposed strategy is 82% whilst support for either no works or minimal works is 13%. The two items which seem to require the most negative focus are the signage and the summer trails. It is noted that the lower support for signage (13% against) was based on the misunderstanding that this signage would be in addition to the existing signage. The summary strategy proposes to achieve the goal of a significant reduction in signage overall. The lower support for the summer trails (10% against) was based on the desire to either retain the carpark in full or concerns regarding not creating a theme park. The Towns consultants have noted the feedback in relation to the desired effect of Car Park One and are progressing with the detailed plan accordingly.

## **STAFF COMMENT**

A majority of the Town's infrastructure along the foreshore is in a state of disrepair and is long past its useful life. For example, lighting poles have had to be removed due to safety reasons and the access ramp adjacent to the groyne collapsed earlier this year and is in urgent need of repair or removal. Car Park One and other asphalt surfaces are also in a very poor state, and will require significant expenditure should they be retained. Other infrastructure, such as shelters, walls, balustrades and seating, will continue to fail if no renewal works are carried out in the near term. The poor condition of the Town's infrastructure is a safety concern for Cottesloe residents and visitors to Cottesloe who use the beach. The poor state of infrastructure represents a liability issue for the Town of Cottesloe.

To enable the Town to progress with the objectives of the strategy it is necessary to allocate a minimum of \$2,198,890 to the 2017/18 Capital Works Budget. These costs have been generated from the Preliminary Opinion of Probable Cost document



supplied by Emerge Associates. It is important for the Committee to note the following:

- ) The cost estimates are indicative and based on sketch concepts to date. Further refinement and design development is required to confirm any final budgets.
- ) Lighting is not included.
- ) Marine Parade works are not included.
- ) Removal of infrastructure as outlined in the Infrastructure Reduction Strategy has not been included (the Town has suggested a provisional sum of \$50,000 so that priority works can begin immediately).
- ) Works to the groyne are not included.
- ) A provisional sum for contingency has been included to address any unforeseen additional design or construction works required (such as services that require altering). The estimates that have been provided are based on sketch concepts and as the project progresses into detailed design there is often previously unforeseen works and costs that become apparent.

A significant majority (82%) of the feedback the Town received was supportive of all or a majority of the Cottesloe Foreshore Renewal Summary Strategy. It is recommended that Emerge Associates and the Foreshore Precinct Implementation Committee consider the community feedback and progress to the detailed design phase of the project.

It is also recommended that guidance be provided by Emerge Associates and the Foreshore Precinct Implementation Committee on what budget allocations should be set for each component of the works.

## **VOTING**

Simple Majority

## **OFFICER RECOMMENDATION**

**Moved Cr Young, seconded Mr Deon White**

**That Committee:**

- 1. Consider the community feedback and progress with the detailed design of the works.**
- 2. Endorse the Foreshore Renewal Summary Strategy**
- 3. Endorse the allocation of \$619,566 for the 'Access for All' component of the Cottesloe Foreshore Renewal Project.**
- 4. Endorse the allocation of \$635,212 for the 'Beach Structures' component of the Cottesloe Foreshore Renewal Project.**
- 5. Endorse the allocation of \$436,650 for the 'Shady Seating' component of the Cottesloe Foreshore Renewal Project.**

- 6. Endorse the allocation of \$264,854 for the 'Car Park One Activation' component of the Cottesloe Foreshore Renewal Project.**
- 7. Endorse the allocation of \$50,000 for the 'Infrastructure Reduction Strategy' component of the Cottesloe Foreshore Renewal Project.**
- 8. Endorse the allocation of \$32,900 for the 'Signage' component of the Cottesloe Foreshore Renewal Project.**
- 9. Endorse the allocation of \$55,000 for the 'Project Management and Supervision' component of the Cottesloe Foreshore Renewal Project.**
- 10. Endorse the allocation of \$103,243 for the 'Project Contingency' component of the Cottesloe Foreshore Renewal Project.**
- 11. Endorse the seeking of grants to assist with funding the project elements listed above.**

**CARRIED 7/0**

**6 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS / OFFICERS BY DECISION OF MEETING**

Nil.

**7 MEETING CLOSURE**

The Presiding Member declared the meeting closed at 6.56 PM