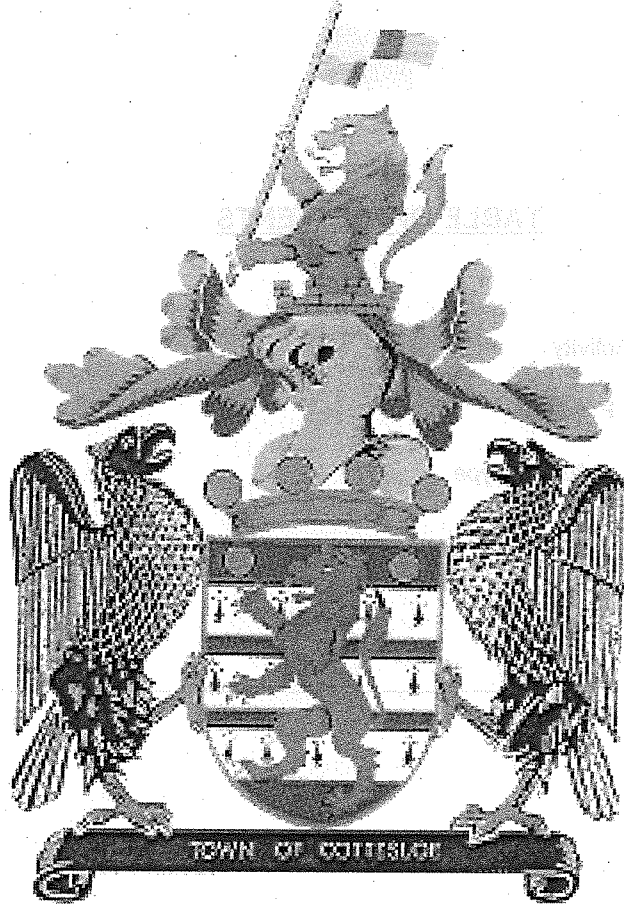


# TOWN OF COTTESLOE



## FINANCIAL STATEMENTS

FOR THE PERIOD 1 JULY 2012 TO 31 DECEMBER 2012

PRESENTED TO THE FULL COUNCIL  
COMMITTEE ON 19 FEBRUARY 2013

# TOWN OF COTTESLOE

## FINANCIAL STATEMENTS

FOR THE PERIOD 1 JULY 2012 TO 31 DECEMBER 2012

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TOWN OF COTTESLOE

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012

	2012-2013 YTD Actual \$	2012-2013 YTD Budget \$	2012-2013 Adopted Budget \$	Variances YTD Actual to YTD Budget \$	Variances YTD Actual to YTD Budget %
<b>Operating Revenue</b>					
General Purpose Funding	257,489	218,532	411,578	38,957	18%
Governance	40,615	18,150	36,300	22,465	124%
Law, Order and Public Safety	14,962	12,698	14,700	2,264	18%
Health	90,295	68,524	73,550	21,771	32%
Education and Welfare	14,205	17,450	34,900	(3,245)	(19%)
Community Amenities	328,822	241,382	430,750	87,440	36%
Recreation and Culture	218,400	177,481	369,312	40,919	23%
Transport	394,522	198,448	748,305	196,074	99%
Economic Services	89,505	70,228	140,450	19,277	27%
Other Property and Services	12,867	750	1,500	12,117	1,616%
<b>Total Operating Revenue</b>	<b>1,461,682</b>	<b>1,023,643</b>	<b>2,261,345</b>	<b>438,039</b>	<b>43%</b>
<b>Operating Expenditure</b>					
General Purpose Funding	(115,053)	(114,038)	(216,074)	(1,015)	(1%)
Governance	(290,534)	(425,545)	(625,223)	135,011	32%
Law, Order and Public Safety	(140,507)	(131,306)	(254,613)	(9,201)	(7%)
Health	(84,802)	(109,426)	(219,032)	24,624	23%
Education and Welfare	(103,438)	(91,274)	(185,571)	(12,164)	(13%)
Community Amenities	(1,483,152)	(1,491,692)	(2,980,663)	8,540	1%
Recreation and Culture	(1,777,431)	(1,467,843)	(3,164,950)	(309,588)	(21%)
Transport	(1,380,055)	(1,311,471)	(2,618,125)	(68,584)	(5%)
Economic Services	(214,286)	(211,966)	(333,671)	(2,320)	(1%)
Other Property and Services	(69,058)	(8,988)	0	(60,070)	0%
<b>Total Operating Expenditure</b>	<b>(5,658,316)</b>	<b>(5,363,549)</b>	<b>(10,597,922)</b>	<b>(294,767)</b>	<b>(5%)</b>
<b>Adjustments for Non Cash</b>					
(Profit)/Loss on Asset disposal	(7,880)	0	0	(7,880)	0%
Movement in Deferred Pensioners	3,082	0	0	3,082	0%
Movement in Employee Benefit Provisions	43,505	0	0	(43,505)	0%
Depreciation	977,494	926,766	1,853,525	(50,728)	(5%)
<b>Total Adjustments for Non Cash</b>	<b>1,016,201</b>	<b>926,766</b>	<b>1,853,525</b>	<b>89,435</b>	<b>10%</b>
<b>Capital Expense and Revenue</b>					
Additions - Furniture & Equipment	(12,692)	(18,848)	(37,700)	6,156	33%
Additions - Land & Buildings	(121,745)	(146,464)	(291,725)	24,719	17%
Additions - Plant & Equipment	(79,200)	(105,000)	(142,300)	25,800	25%
Additions - Roads	(258,017)	(211,922)	(407,550)	(46,095)	(22%)
Additions - Car Parks	(11,237)	0	0	(11,237)	
Additions - Footpaths	(127,678)	(223,639)	(430,069)	95,961	43%
Additions - Drainage	2,982	(10,012)	(20,020)	12,994	130%
Additions - Parks & Reserves	(14,575)	(15,598)	(30,000)	1,023	7%
Additions - Miscellaneous	(4,047)	(2,561)	(44,925)	(1,486)	(58%)
Additions - Right of Ways	(49,020)	(40,664)	(78,200)	(8,356)	(21%)
Additions - Irrigation	(4,764)	(10,504)	(20,200)	5,740	55%
Proceeds from Disposal of Assets	47,821	35,334	67,950	12,487	35%
Proceeds from New Loans	0	0	0	0	
Principal Repayments/Disbursements	(166,279)	(168,728)	(337,457)	2,449	1%
Self Supporting Principal Repayments	21,254	21,570	43,141	(316)	(1%)
Transfer from Reserves	141,132	0	0	141,132	
Transfer to Reserves	(16,802)	(18,900)	(37,802)	2,098	11%
<b>Total Capital Expense and Revenue</b>	<b>(652,867)</b>	<b>(915,936)</b>	<b>(1,766,857)</b>	<b>263,069</b>	<b>29%</b>
Opening Surplus / (Deficit)	770,273	134,597	134,597	635,676	472%
Closing Surplus / (Deficit)	5,115,327	3,920,833	0	1,194,494	30%
<b>AMOUNT REQUIRED FROM RATES</b>	<b>(8,178,354)</b>	<b>(8,115,312)</b>	<b>(8,115,312)</b>	<b>(63,042)</b>	<b>(1%)</b>

# TOWN OF COTTESLOE

## OPERATING STATEMENT BY PROGRAM

FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012

	2012-2013 Actual \$	2012-2013 YTD Budget \$	2012-2013 Budget \$	Variances Budget to YTD Actual \$	Variances Budget to YTD Actual %
<b>Revenue from Ordinary Activities</b>					
General Purpose Funding	8,435,843	8,333,844	8,526,890	101,999	1%
Governance	36,946	18,150	36,300	18,796	104%
Law, Order and Public Safety	14,962	12,698	14,700	2,264	18%
Health	90,295	68,524	73,550	21,771	32%
Education and Welfare	14,205	17,450	34,900	(3,245)	(19%)
Community Amenities	328,812	241,382	430,750	87,430	36%
Recreation and Culture	215,830	175,753	365,856	40,077	23%
Transport	339,955	198,448	503,398	141,507	71%
Economic Services	89,909	70,228	140,450	19,681	28%
Other Property and Services	8,071	750	1,500	7,321	976%
<b>Total Operating Revenue</b>	<b>9,574,828</b>	<b>9,137,227</b>	<b>10,128,294</b>	<b>437,601</b>	<b>5%</b>
<b>Expenses from Ordinary Activities</b>					
General Purpose Funding	(115,053)	(114,038)	(216,074)	(1,015)	(1%)
Governance	(290,514)	(424,795)	(623,721)	134,281	32%
Law, Order and Public Safety	(140,507)	(131,306)	(254,613)	(9,201)	(7%)
Health	(84,802)	(109,526)	(219,031)	24,724	23%
Education and Welfare	(103,438)	(91,274)	(185,571)	(12,164)	(13%)
Community Amenities	(1,483,152)	(1,491,692)	(2,980,664)	8,540	1%
Recreation and Culture	(1,579,975)	(1,277,602)	(2,784,468)	(302,373)	(24%)
Transport	(1,380,055)	(1,311,471)	(2,618,126)	(68,584)	(5%)
Economic Services	(214,286)	(211,966)	(333,671)	(2,320)	(1%)
Other Property and Services	(69,058)	(8,988)	0	(60,070)	(668%)
<b>Total Operating Expenditure</b>	<b>(5,460,840)</b>	<b>(5,172,658)</b>	<b>(10,215,939)</b>	<b>(288,182)</b>	<b>(6%)</b>
<b>Borrowing Costs</b>					
Governance	(20)	(750)	(1,500)	730	97%
Recreation and Culture	(193,686)	(190,241)	(380,483)	(3,445)	
<b>Total</b>	<b>(193,706)</b>	<b>(190,991)</b>	<b>(381,983)</b>	<b>(2,715)</b>	<b>(1%)</b>
<b>Grants / Contributions for Asset Development</b>					
Recreation and Culture	0	1,728	3,456	(1,728)	
Transport	53,963	0	244,907	53,963	
<b>Total</b>	<b>53,963</b>	<b>1,728</b>	<b>248,363</b>	<b>52,235</b>	<b>3,023%</b>
<b>Profit/ (Loss) on Asset Disposal</b>					
Governance	3,669	0	0	3,669	
Community Amenities	10	0	0	10	
Recreation and Culture	(1,200)	0	0	(1,200)	
Transport	603	0	0	603	
Other Property and Services	4,798	0	0	4,798	
<b>Total</b>	<b>7,880</b>	<b>0</b>	<b>0</b>	<b>7,880</b>	
<b>NET PROFIT OR LOSS</b>	<b>3,982,125</b>	<b>3,775,306</b>	<b>(221,265)</b>	<b>206,819</b>	<b>(5%)</b>

# TOWN OF COTTESLOE

## OPERATING STATEMENT BY NATURE & TYPE

FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012

	2012-2013 YTD Actual \$	2012-2013 YTD Budget \$	2012-2013 Adopted Budget \$	Variances Budget to Actual YTD \$	Variances Budget to Actual YTD %
<b>Operating Revenue</b>					
Rates	8,178,354	8,115,312	8,115,312	63,042	1%
Grants - Operating	91,705	116,864	228,578	(25,159)	(22%)
Fees & Charges	966,168	682,536	1,356,100	283,632	42%
Interest Earnt	165,890	94,208	180,400	71,682	76%
Other Revenue	172,712	128,307	247,904	44,405	35%
<b>Total Operating Revenue</b>	<b>9,574,829</b>	<b>9,137,227</b>	<b>10,128,294</b>	<b>437,602</b>	<b>5%</b>
<b>Operating Expenditure</b>					
Employee Costs	(1,714,961)	(1,621,780)	(3,497,000)	(93,181)	(6%)
Contractors and Materials	(1,941,674)	(1,904,641)	(3,591,369)	(37,033)	(2%)
Depreciation	(977,494)	(926,766)	(1,853,525)	(50,728)	(5%)
Insurance	(173,006)	(158,412)	(146,160)	(14,594)	(9%)
Interest Expense	(193,707)	(190,991)	(381,983)	(2,716)	(1%)
Utility Costs	(109,722)	(155,362)	(312,910)	45,640	29%
Other Expenses	(543,983)	(405,697)	(814,975)	(138,286)	(34%)
<b>Total Operating Expenditure</b>	<b>(5,654,547)</b>	<b>(5,363,649)</b>	<b>(10,597,922)</b>	<b>(290,898)</b>	<b>(5%)</b>
Grants/Contributions - Non Operating	53,963	1,728	248,363	52,235	3,023%
Profit on Asset Disposals	11,650	0	0	11,650	
Loss on Asset Disposals	(3,770)	0	0	(3,770)	
<b>NET PROFIT OR LOSS</b>	<b>3,982,125</b>	<b>3,775,306</b>	<b>(221,265)</b>	<b>206,819</b>	<b>5%</b>

# TOWN OF COTTESLOE

## STATEMENT OF FINANCIAL POSITION

FOR THE PERIOD 1 JULY 2012 TO 31 DECEMBER 2012

	2012-2013 YTD Actual	2011-2012 YTD Actual	2011-2012 Actual
<b>CURRENT ASSETS</b>			
Receivables			
Rates	1,918,052	1,631,805	107,140
Sundry Debtors	67,905	42,989	82,749
Accrued Income	82,789	54,450	60,673
Self Supporting Loans	21,888	20,639	43,143
Other	(40)	0	0
GST	0	(2,055)	(9)
Inventories			
Stock - Books	46,125	46,904	46,125
Cash Assets			
Municipal Account	279,568	53,390	(13,992)
Till Floats	700	700	700
Investment Account	154,662	11,895	1,253
Term Investments	4,205,834	3,600,783	1,422,383
Restricted - Reserves	887,480	810,450	1,011,812
Restricted - Trust	572,683	534,675	572,740
<b>TOTAL CURRENT ASSETS</b>	<b>8,237,646</b>	<b>7,149,986</b>	<b>3,334,717</b>
<b>CURRENT LIABILITIES</b>			
Payables	877,700	673,474	216,074
Payable Trust	609,977	559,988	564,307
Accrued Expenses	722,003	353,243	729,108
Interest Bearing Liabilities	171,178	161,522	337,457
Provisions	478,852	400,841	445,670
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,859,710</b>	<b>2,149,068</b>	<b>2,292,616</b>
<b>NON CURRENT ASSETS</b>			
Receivables			
Deferred Rates & ESL	202,338	199,454	205,420
Self Supporting Loans	337,611	380,754	337,611
Property Plant and Equipment			
Furniture and Equipment	358,630	414,256	400,543
Land and Buildings	12,033,858	12,129,882	12,082,678
Plant and Equipment	623,919	675,052	678,718
Equity Investments	1,213,798	1,216,445	1,213,798
Infrastructure			
Roads	7,001,956	7,349,060	7,092,456
Car Parks	11,237	0	0
Footpaths	1,761,518	1,704,271	1,725,491
Drainage	3,496,033	3,593,792	3,551,002
Parks and Reserves	163,988	167,331	182,751
Miscellaneous	684,160	637,419	761,859
Street Furniture	221,305	250,306	234,287
Right of Ways	201,044	73,652	154,734
Irrigation	319,990	382,528	350,560
<b>TOTAL NON CURRENT ASSETS</b>	<b>28,631,385</b>	<b>29,174,202</b>	<b>28,971,908</b>

# TOWN OF COTTESLOE

## STATEMENT OF FINANCIAL POSITION

FOR THE PERIOD 1 JULY 2012 TO 31 DECEMBER 2012

	2012-2013 YTD Actual	2011-2012 YTD Actual	2011-2012 Actual
<b>NON CURRENT LIABILITIES</b>			
Interest Bearing Liabilities	5,870,772	6,208,229	5,870,772
Provisions	66,507	45,428	53,320
<b>TOTAL NON CURRENT LIABILITIES</b>	5,937,279	6,253,657	5,924,092
 <b>NET ASSETS</b>	 28,072,042	 27,921,463	 24,089,917
<b>EQUITY</b>			
Reserves - Cash Backed	887,482	810,450	1,011,812
Reserves - Asset Revaluation	98,818	109,426	98,818
Retained Surplus	27,081,432	27,001,587	22,979,287
<b>TOTAL EQUITY</b>	28,067,732	27,921,463	24,089,917
 <b>RESERVES - CASH BACKED</b>			
Opening Balance	1,011,812	736,654	736,655
Transfer to Reserves	16,802	73,796	530,820
Transfer from Reserves	(141,132)	0	(255,663)
<b>TOTAL RESERVES - CASH BACKED</b>	887,482	810,450	1,011,812
 <b>RESERVES - ASSET REVALUATION</b>			
Opening Balance	98,818	109,426	98,818
<b>TOTAL RESERVES - ASSET REVALUATION</b>	98,818	109,426	98,818
 <b>RETAINED SURPLUS</b>			
Opening Balance	22,979,287	23,071,256	23,071,254
Change in Net Assets from Operations	3,977,815	4,004,127	183,190
Transfer from Reserve	141,132	0	255,663
Transfer to Reserve	(16,802)	(73,796)	(530,820)
<b>TOTAL RETAINED SURPLUS</b>	27,081,432	27,001,587	22,979,287
 <b>TOTAL EQUITY</b>	28,067,732	27,921,463	24,089,917

**TOWN OF COTTESLOE**

**SURPLUS/(DEFICIT) ANALYSIS**

**FOR THE PERIOD 1 JULY 2012 TO 31 DECEMBER 2012**

	YTD Actual (31 Dec 2012 Carried Forward) \$	2013 (1 July 2012 Brought Forward) \$
<b>Surplus/(Deficit)</b>	<b>5,115,327</b>	<b>770,273</b>
<b><u>Comprises:</u></b>		
Cash - Unrestricted	4,603,470	1,404,732
Cash - Restricted	887,480	1,011,812
Unspent Grant Transfer	0	5,610
Rates - Current	1,918,052	107,140
Sundry Debtors	67,905	91,173
Accrued Income	82,789	60,673
Inventories		
- History Books	46,125	46,125
<b>Less:</b>		
Reserves - Restricted Cash	(887,480)	(1,011,812)
Sundry Creditors	(877,740)	(216,072)
Accrued Expenses	(523,186)	(483,711)
Accrued Interest on Debentures	(107,164)	(109,429)
Accrued Salaries and Wages	(91,653)	(135,968)
Current Employee Benefits Provision	(478,852)	(482,354)
Add back: Component of Leave Liability not required to be funded	478,852	482,354
Other	(3,271)	0
<b>Surplus/(Deficit)</b>	<b>5,115,327</b>	<b>770,273</b>



TOWN OF COTTESLOE

STATEMENT OF FINANCIAL ACTIVITY - VARIANCE ANALYSIS  
FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012

Note 2. VARIANCES (Report on material variances from the Statement of Financial Activity)  
(Material variances are deemed to be greater than 15% or \$25,000)

OPERATING REVENUE

Program/Nature & Type	YTD Actual \$	YTD Budget \$	Variance \$	Variance %	Impact of Variation	Main Factors \$	Manager	Officer	Main Factors Influencing Variance
General Purpose Funding	257,489	218,532	38,957	18%	Extra revenue Revenue paid in advance Timing	57,696 (35,960) 15,032	FM FM FM	FM FM FM	Extra interest income FAGS Grant paid in advance Timing of instalment interest
Governance	40,615	18,150	22,465	124%	Mainly Timing	20,040	FM	FM	Timing of reimbursements
Law, Order & Public Safety	14,962	12,698	2,264	18%	Timing	895	FM	FM	Timing of dog registration fees
Health	90,295	68,524	21,771	32%	Possible extra revenue with some extra expenditure	20,000	PEHO	PEHO	Health premises fine not budgeted
Education & Welfare	14,205	17,450	(3,245)	(19%)	Reduced revenue	(3,301)	FM	FM	Termination of lease at North Cottesloe Pre Primary
Community Amenities	328,822	241,382	87,440	36%	Extra revenue Extra revenue Extra revenue offset by extra expenditure	28,598 60,685 35,643	PEHO MDS FM	PEHO MDS FM	Extra revenue from domestic additional domestic refuse charges Extra revenue from town planning fees Reimbursement of wages
Recreation & Culture	218,400	177,481	40,919	23%	Extra revenue Timing	145,952 53,963	MCCS FM	SR FM	Extra revenue from parking Timing of grant funding
Transport	394,522	198,448	196,074	99%	Extra revenue Timing	18,895	MDS	MDS	Extra revenue from building fees
Economic Services	89,505	70,228	19,277	27%	Possibly extra revenue				
Other Property & Services	12,867	750	12,117	1,616%	Extra revenue	8,070	FM	FM	Extra revenue from rental fees

TOWN OF COTTESLOE

STATEMENT OF FINANCIAL ACTIVITY - VARIANCE ANALYSIS  
FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012

Note 2. VARIANCES (Report on material variances from the Statement of Financial Activity)  
OPERATING EXPENDITURE

<u>Program/Nature &amp; Type</u>	<u>YTD Actual</u> \$	<u>YTD Budget</u> \$	<u>Variance</u> \$	<u>Variance</u> %	<u>Explanation</u>	<u>Main Factors</u> \$	<u>Manager</u>	<u>Officer</u>	<u>Main Factors Influencing Variance</u>
Governance	(290,534)	(425,545)	135,011	32%	Timing	24,143	FM	FM	Timing of employee costs
					Timing/Possible saving	46,448	FM	FM	Timing of contractors expenditure
					Timing	24,885	FM	FM	Timing of community consultation survey costs
					Timing	21,450	FM	FM	Timing of elected member costs
Health	(84,802)	(109,526)	24,724	23%	Possible expenditure saving	17,780	PEHO	PEHO	Vacancy in Health
Recreation & Culture	(1,777,431)	(1,467,843)	(309,588)	(21%)	Mainly Timing	(134,018)	MES	FM	More than expected expenditure on parks and gardens
					Timing	(141,869)	FM	FM	Timing of quarterly library contribution
Transport	(1,380,055)	(1,311,471)	(68,584)	(5%)	Non cash item	(37,543)	FM	FM	Extra depreciation on meter eye technology
					Timing	(19,619)	FM	FM	Timing of railway lease payments
Other Property & Services	(69,058)	(8,988)	(60,070)	(668%)	Internal allocation	(60,070)	FM	FM	Allocation rates need to be adjusted

CAPITAL, NON CASH & RESERVE TRANSFERS

	<u>YTD Actual</u> \$	<u>YTD Budget</u> \$	<u>Variance</u> \$	<u>Variance</u> %	<u>Explanation</u>	<u>Manager</u>	<u>Officer</u>	<u>Main Factors Influencing Variance</u>
<u>Non Cash</u>								
Depreciation	977,494	926,766	(50,728)	(5%)	Non cash item	FM	FM	Depreciation more than budgeted
<u>Capital Expenditure</u>								
- Furniture & Equipment	(12,692)	(18,848)	6,156	33%	Timing	MCCS	FM	Timing of Office Equipment and IT purchases
- Land & Buildings	(121,745)	(146,464)	24,719	17%	Timing	MES	MES	Timing of works at the Civic Centre

TOWN OF COTTESLOE

STATEMENT OF FINANCIAL ACTIVITY - VARIANCE ANALYSIS  
FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012

Note 2. VARIANCES (Report on material variances from the Statement of Financial Activity)

- Plant & Equipment	(79,200)	(105,000)	25,800	25% Timing	25,800	MES	FM	Timing of plant and vehicle purchases
- Infrastructure Roads	(258,017)	(211,922)	(46,095)	(22%) Timing	(46,095)	MES	FM	Timing of road construction
- Infrastructure Footpaths	(127,678)	(223,639)	95,961	43% Timing	95,961	MES	FM	Timing of footpath construction
- Infrastructure Drainage	2,982	(10,112)	13,094	129% Timing	13,094	MES	FM	Timing of drainage construction
- Infrastructure Right Of Ways	(49,020)	(40,664)	(8,356)	(21%) Timing	15,640	MES	FM	Timing of Right of Way Construction
- Infrastructure Irrigation	(4,764)	(10,504)	5,740	55% Timing	5,740	MES	FM	Timing of Irrigation Construction

CAPITAL, NON CASH & RESERVE TRANSFERS (Cont'd)

	YTD Actual	YTD Budget	Variance	Variance	Explanation	Manager	Officer	Main Factors Influencing Variance
	\$	\$	\$	%				
- Proceeds from Disposal of Assets	47,821	35,334	12,487	35% Timing	12,487	FM	FM	Timing of disposals
- Transfers from Reserves	141,132	0	141,132		141,132	FM	FM	FAGS Grant paid in advance and transferred to reserves as at 30-06-2012

TOWN OF COTTESLOE

BUDGET AMENDMENTS

FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012

<u>GL Account Code</u>	<u>Description</u>	<u>Council Resolution &amp; Date</u>	<u>Classification</u>	<u>Value of Budget Amendment</u>	<u>Funding Arrangement</u>
35.4050.2	Solar Panels at the Civic Centre	11.1.1.1 (July 2012)	Capital Expenditure	\$ 45,000	From reserves (Civic Centre \$20,191 & property \$24,809)
41.1048.2	Blackspot Works - Lighting and Islands near Mosman Park Station	10.4.11 (August 2012)	Capital Expenditure	\$ 45,000	Blackspot funding with Grant Funding of \$90,000 and total expenditure of \$135,000
75.9000.3/75	Parks & Gardens Maintenance	10.4.12 (August 2012)	Operating Expenditure	\$ -	To commit \$20,000 of the parks and gardens maintenance budget specifically to upgrading the Marmion Street Pre-Primary Grounds
80.4125.3	Property Maintenance - Depot Site (Fremantle)	10.1.1 (September 2012)	Operating Expenditure	\$ 70,000	To lease a new Depot site in Fremantle
40.1140.2	Road Construction - North Street	10.5.7 (October 2012)	Capital Expenditure	\$ 7,500	Contribution (50%) towards North Street Intersection Upgrade
80.4120.3	Property Maintenance - Depot Site (Cottesloe)	10.6.2 (November 2012)	Operating Expenditure	\$ 80,000	To demolish existing Depot site in Cottesloe.

TOWN OF COTTESLOE

LIST OF ACCOUNTS PAID DURING DECEMBER 2012 AND PRESENTED TO A MEETING OF THE WORKS & CORPORATE SERVICES COMMITTEE HELD ON 19th FEBRUARY 2013

CERTIFICATE OF CHIEF EXECUTIVE OFFICER



<u>Date</u>	<u>Payment Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
5/12/2012	00023840	AMP Life - SuperLeader	Superannuation	\$ 181.20
5/12/2012	00023841	Colonial First State Rollover	Superannuation	\$ 150.30
5/12/2012	00023842	RecruitmentSuper	Superannuation	\$ 155.78
5/12/2012	00023843	Sunsuper Superannuation Fund	Superannuation	\$ 301.37
5/12/2012	00023844	WA Local Govt Superannuation Plan	Superannuation	\$ 13,121.43
6/12/2012	00023845	HISCO Hospitality & Healthcare	White tablecloth - Mayors Parlour	\$ 53.79
6/12/2012	00023846	V I Strzina	Elected member expense claim 1 Jul - 31 Dec 12	\$ 4,100.00
6/12/2012	00023847	Synergy	Electricity supply for various locations	\$ 3,870.30
6/12/2012	00023848	Heritage Group (WA) Pty Ltd	Bond refund 11-17 Princes St	\$ 1,000.00
6/12/2012	00023849	J Sheldrick	Bond & key deposit refund - Lesser Hall	\$ 140.00
6/12/2012	00023850	J Whyte	Key bond refund - Lesser Hall	\$ 40.00
6/12/2012	00023851	J Sheldrick	Refund due to cancellation of booking	\$ 75.00
6/12/2012	00023852	Mrs J Rooney	Refund inf 8406370 already paid	\$ 50.00
7/12/2012	00023853	Fines Enforcement Registry	FER fees	\$ 3,182.00
13/12/2012	00023854	Hewlett Packard Australia Pty Ltd	Annual support contract 1 Dec 12 - 30 Nov 13	\$ 2,642.51
13/12/2012	00023855	Telstra Corporation Limited	Phone charges 28 Nov - 27 Dec 12	\$ 1,043.12
13/12/2012	00023856	Zurich Australian Insurance Limited	Insurance excess	\$ 300.00
13/12/2012	00023857	Pace Projects & Construction	Bond refund 38 John St	\$ 1,000.00
13/12/2012	00023858	Rokbuild Pty Ltd	Bond refund 3 Federal St	\$ 1,000.00
13/12/2012	00023859	MJGP Rivalland	Refund replacement bin fee	\$ 40.00
20/12/2012	00023860	Cobblestone Concrete	Installation of footpath Marine Pde	\$ 37,288.70

<u>Date</u>	<u>Payment Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
20/12/2012	00023861	Cottesloe Beach Hotel	Function Expenses	\$ 3,650.00
20/12/2012	00023862	P R Jeanes	Elected member expense claim 1 Jul - 31 Dec 12	\$ 4,100.00
21/12/2012	00023863	AMP Life - Super/Leader	Superannuation contributions	\$ 180.70
21/12/2012	00023864	Colonial First State Rollover	Superannuation contributions	\$ 150.30
21/12/2012	00023865	RecruitmentSuper	Superannuation contributions	\$ 156.72
21/12/2012	00023866	Sunsuper Superannuation Fund	Superannuation contributions	\$ 301.37
21/12/2012	00023867	WA Local Govt Superannuation Plan	Superannuation contributions	\$ 12,928.29
21/12/2012	00023868	Cristie Nominess Pty Ltd	Bond refund 34 & 36 Vera St	\$ 1,000.00
21/12/2012	00023869	B Dunne	Bond refund 543 Stirling Hwy	\$ 1,000.00
4/12/2012	595.1098	National Australia Bank Business Visa	Nitro Pro v8 x 5 (Adobe Creator licences)	\$ 592.06
6/12/2012	596.1020	By Word of Mouth Pty Ltd	Catering - meetings December 2012	\$ 1,305.70
6/12/2012	596.1099	O'Connor Lawnmower & Chainsaw Centre	Repairs to Civic Centre mower	\$ 327.60
6/12/2012	596.1116	Kyocera Mita Australia Pty Ltd	Printing consumption 28 Sep - 15 Oct 12	\$ 810.81
6/12/2012	596.1117	Fire Co	Inspect/service fire equipment @ Civic Centre	\$ 225.50
6/12/2012	596.1185	Cool Clear Water Group Ltd	Rental/service of water dispenser	\$ 198.00
6/12/2012	596.1239	One Fire Group	Quarterly fee - Inspection of fire indicator panel	\$ 302.50
6/12/2012	596.1467	Y D Hart	Elected member expense claim 1 Jul - 31 Dec 12	\$ 4,100.00
6/12/2012	596.1479	Environmental Wastewater	Road sweeping - Oct 12	\$ 4,888.15
6/12/2012	596.1577	Perth Asbestos Removal Company	Removal of asbestos ceiling from Napier St toilets	\$ 2,750.00
6/12/2012	596.1582	Snap Claremont	Plan Printing	\$ 55.50
6/12/2012	596.1585	S C Boata	Reimbursement for keys - Shenton Dog Pound	\$ 38.00
6/12/2012	596.188	Bob Jane T-Mart	Disposal of car/truck tyres/rims & replacement tyres	\$ 520.00
6/12/2012	596.20	Hillmack Sales (Australia) Pty Ltd	Footpath mix	\$ 363.00
6/12/2012	596.201	Environmental Printing Company	Stationery order	\$ 451.00
6/12/2012	596.22	Landgate - VGO	Fortnightly valuation fees 13-26 Oct 12	\$ 487.05
6/12/2012	596.25	P & A Hughes & Sons	Remove waste/rubble Nov 12	\$ 1,782.00
6/12/2012	596.37	Staples Australia Pty Ltd	Stationery order	\$ 1,135.84
6/12/2012	596.38	Veolia Environmental Services	Monthly site charge for depot hook bin	\$ 82.50
6/12/2012	596.46	Professional Tree Surgeons	Remove Eucalypt, prune & call-outs for fallen trees in storm	\$ 6,413.00
6/12/2012	596.504	L & L Design Services Pty Ltd	Engineering consultant 17 Oct - 9 Nov 12	\$ 5,174.40
6/12/2012	596.544	B M Pember	Consulting services	\$ 2,640.00
6/12/2012	596.545	Department of Fire & Emergency Service	2012/2013 ESL 2nd quarter	\$ 341,314.24
6/12/2012	596.555	K R Sputore	Coastcare event reimbursements	\$ 59.59
6/12/2012	596.586	Peter Miller T/A Your Place Outdoor	Temporary maintenance officer 26-29 Nov 12	\$ 1,500.00
6/12/2012	596.62	Bunnings Group Ltd	Hardware supplies	\$ 81.33
6/12/2012	596.7	Western Chainwire	Supply/installation of 1500 high linkmesh fencing	\$ 1,826.00

<u>Date</u>	<u>Payment Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
6/12/2012	596.75	Safety Zone Australia Pty Ltd	Safety wear for depot staff	\$ 51.70
6/12/2012	596.79	Perth Irrigation Centre	Irrigation hardware supplies	\$ 11.50
6/12/2012	596.802	West Coast Shade	Installed shade sails for Summer 12/13	\$ 1,485.00
6/12/2012	596.803	Natural Area Holdings	Herbicide application - Weed Eradication	\$ 660.00
6/12/2012	596.812	Highway Drycleaners	Dry-cleaning - Oct 12	\$ 89.00
6/12/2012	596.83	Flexi Staff Pty Ltd	Temporary depot staff w/e 24 Nov 12	\$ 2,737.68
6/12/2012	596.85	Western Metropolitan Regional Council	Transfer station disposal fees	\$ 24,812.89
6/12/2012	596.87	Repcos Auto Parts	Various parts for plant equipment	\$ 177.41
6/12/2012	596.89	Major Motors Pty Ltd	Service 2T truck & 3T truck	\$ 363.00
6/12/2012	596.955	Minuteman Press	40 Annual Reports copied with thermal binding	\$ 466.26
13/12/2012	597.101	Airflow Maintenance Company	Inspection/maintenance aircon caretakers	\$ 167.75
13/12/2012	597.1020	By Word of Mouth Pty Ltd	Catering meetings	\$ 454.30
13/12/2012	597.105	Active Transport & Tilt Tray Service	Towing of two vehicles	\$ 198.00
13/12/2012	597.1099	O'Connor Lawnmower & Chainsaw Centre	20 edger blades	\$ 184.00
13/12/2012	597.1157	GHD Pty Ltd	Consultancy fees - Cottesloe Beach Disability Access Path	\$ 3,850.00
13/12/2012	597.1245	Nu-Trac Rural Contracting	Beach cleaning - Nov 12	\$ 10,040.00
13/12/2012	597.1378	C J Watterson	Reimbursement	\$ 35.00
13/12/2012	597.141	BOC Limited	Annual container service charge 1 Dec 12	\$ 190.34
13/12/2012	597.146	Bring Couriers	Courier service	\$ 114.47
13/12/2012	597.15	Poolegrave Engravers WA	2 Cast bronze plaques - Sculpture By The Sea	\$ 1,705.00
13/12/2012	597.1509	Mastec Australia Pty Ltd	100 Black wheels	\$ 880.00
13/12/2012	597.1581	Comco Restoration	Restoration work - Napier St toilets	\$ 2,420.00
13/12/2012	597.1582	Snap Claremont	Plan printing	\$ 10.00
13/12/2012	597.1589	iCLOUD Services	Annual subscription enCAPSulate 10 Sep 12 - 9 Sep 13	\$ 11,550.00
13/12/2012	597.188	Bob Jane T-Mart	Fit new tube to buggy rim & tyre	\$ 33.00
13/12/2012	597.19	McLeods Barristers & Solicitors	Legal advice	\$ 2,408.83
13/12/2012	597.196	Key2Design	Design/print Cott Cat posters & flyers	\$ 1,518.00
13/12/2012	597.20	Hillmack Sales (Australia) Pty Ltd	Footpath mix	\$ 735.00
13/12/2012	597.201	Environmental Printing Company	Printing 4200 Annual Reports	\$ 5,489.00
13/12/2012	597.210	Hays Specialist Recruitment (Aust.)	Temporary administration officer w/e 30 Nov 12	\$ 1,658.36
13/12/2012	597.35	Cottesloe IGA	Supplies for Mayors Parlour	\$ 41.94
13/12/2012	597.37	Staples Australia Pty Ltd	Stationery order	\$ 1,714.96
13/12/2012	597.38	Veolia Environmental Services	Replacement hook bin for depot	\$ 736.00
13/12/2012	597.44	UHY Haines Norton Chartered Accountants	Registration - Fair Value Workshop	\$ 2,475.00
13/12/2012	597.46	Professional Tree Surgeons	Remove & prune tree@ Parry St	\$ 1,166.00
13/12/2012	597.50	A & K Furr Plastering	Conservation work @ Civic Centre 6-8 Dec 12	\$ 750.00

<u>Date</u>	<u>Payment Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
13/12/2012	597.510	Complete Pest Management Services	Bee treatment @ Civic Centre	\$ 370.00
13/12/2012	597.526	Zipform Pty Ltd	Third instalment of rate notice 2012/2013	\$ 2,455.93
13/12/2012	597.540	Kerb Doctor	Mountable & barrier kerbs	\$ 6,760.60
13/12/2012	597.580	St John Ambulance Australia (WA) Inc	Service of first aid kits - depot & Civic Centre	\$ 654.50
13/12/2012	597.586	Peter Miller T/A Your Place Outdoor	Temporary maintenance officer 3-6 Dec 12	\$ 1,500.00
13/12/2012	597.592	B & N Waste Pty Ltd	Bulk & Green waste collections - Nov 12	\$ 39,508.60
13/12/2012	597.608	Stewie Valentine Painting Service	Prepare & repaint Napier St toilets	\$ 4,246.00
13/12/2012	597.62	Bunnings Group Ltd	Hardware supplies	\$ 275.91
13/12/2012	597.651	E & MJ Rosher Pty Ltd	Service Kubota ride-on-mower 1DKY310	\$ 940.55
13/12/2012	597.75	Safety Zone Australia Pty Ltd	Safety wear	\$ 1,198.23
13/12/2012	597.822	Coda Studio Pty Ltd	Station Street project stage 2	\$ 6,380.00
13/12/2012	597.83	Flexi Staff Pty Ltd	Temporary depot w/e 1 Dec 12	\$ 3,039.63
13/12/2012	597.850	K J Morgan	Elected member expense claim 1 Jul - 31 Dec 12	\$ 11,850.00
13/12/2012	597.900	Red 11	Audio & video cable for iPod & iPhones	\$ 86.00
13/12/2012	597.93	W R Vivian & Sons	Plumbing work @ Napier St toilets	\$ 5,120.61
13/12/2012	597.986	Colleagues Printing Solutions	800 Visitors parking permits	\$ 302.50
13/12/2012	597.998	Road Signs Australia Pty Ltd	10x2P parking signs & 10 permit zone signs	\$ 396.00
18/12/2012	598.51	Westnet Pty Ltd	Internet access	\$ 301.21
19/12/2012	599.176	Custom Service Leasing Pty Ltd	Fuel for fleet vehicles	\$ 7,957.90
20/12/2012	600.1001	Lightforce Assets P/L	Replacement guardrail Curtin/Eric St intersection	\$ 2,673.00
20/12/2012	600.1020	By Word of Mouth Pty Ltd	Catering for AGM meeting 5 Dec 12	\$ 858.00
20/12/2012	600.1142	Fleet Partners Pty Ltd	Monthly lease fee Coastcare vehicle	\$ 1,751.08
20/12/2012	600.121	Chubb Fire & Security Pty Ltd	Inspect/service fire extinguishers & equipment @ TAPSS, Depot, plant & vehicles	\$ 1,608.42
20/12/2012	600.122	Jackson McDonald Lawyers	LPS3 modifications	\$ 968.66
20/12/2012	600.1229	The Planning Group WA Pty Ltd	Professional service	\$ 8,657.00
20/12/2012	600.132	Landfill Gas & Power Pty Ltd	Black power supply - Nov 12	\$ 3,413.66
20/12/2012	600.1335	Castledex	Supplies for records	\$ 50.00
20/12/2012	600.1340	F J Fitzsimmons & Co	Asphalt work Cottesloe tennis club	\$ 660.00
20/12/2012	600.1378	C J Watterson	Reimbursement	\$ 26.59
20/12/2012	600.1473	Eco Resources Pty Ltd	Receive waste/rubble	\$ 2,970.00
20/12/2012	600.1493	Need A Bin	Exchange E-waste bin & site charge	\$ 283.75
20/12/2012	600.1582	Snap Claremont	Printing of swimming pool inspection reports	\$ 589.50
20/12/2012	600.1583	Information Proficiency	Records training/consultancy	\$ 495.00
20/12/2012	600.1584	Ozwashroom	Stainless steel paper towel dispenser	\$ 129.80
20/12/2012	600.1587	Monash Student Association	Enrolment - Introduction to SQL	\$ 360.00
20/12/2012	600.1588	Proplane	Grind kerbs @ various locations	\$ 6,043.95



<u>Date</u>	<u>Payment Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
20/12/2012	600.22	Landgate - VGO	Fortnightly valuation services	\$ 90.20
20/12/2012	600.26	Greenway Enterprises	Hardware supplies	\$ 252.49
20/12/2012	600.35	Cottesloe IGA	Supplies for staff meeting 29 Nov 12	\$ 99.22
20/12/2012	600.46	Professional Tree Surgeons	Remove trees in Station St sump	\$ 7,502.00
20/12/2012	600.47	Collisters Electrical	Electrical work @ Civic Centre	\$ 1,985.50
20/12/2012	600.49	Charles Service Company	Cleaning contract & special cleaning - Nov 12	\$ 5,487.39
20/12/2012	600.50	A & K Furr Plastering	Conservation work 14-15 Dec 12	\$ 1,372.00
20/12/2012	600.540	Kerb Doctor	Kerb works	\$ 4,180.00
20/12/2012	600.544	B M Pember	Consulting services	\$ 2,508.00
20/12/2012	600.555	K R Sputore	Reimbursement - parking & coastcare meetings	\$ 70.40
20/12/2012	600.563	Kelyn Training Services	Basic Worksite Traffic Management course	\$ 394.00
20/12/2012	600.574	Burgess Rawson (WA) Pty Ltd	Lease fees - 1 Jan - 31 Mar 13	\$ 10,070.50
20/12/2012	600.586	Peter Miller T/A Your Place Outdoor	Temporary maintenance officer 10-13 Dec 12	\$ 1,519.20
20/12/2012	600.62	Bunnings Group Ltd	Hardware supplies	\$ 124.61
20/12/2012	600.651	E & MJ Roshier Pty Ltd	Repairs to ride-on-mowers	\$ 1,077.95
20/12/2012	600.79	Perth Irrigation Centre	Irrigation hardware supplies	\$ 213.57
20/12/2012	600.809	Biara Conservation Services	Herbicide application - main beach	\$ 827.20
20/12/2012	600.83	Flexi Staff Pty Ltd	Temporary depot staff w/e 8 Dec 12	\$ 2,999.37
20/12/2012	600.84	West Australian Local Government Assoc	Marketforce advertising - Nov 12	\$ 1,814.02
20/12/2012	600.85	Western Metropolitan Regional Council	Transfer station disposal	\$ 45,211.57
20/12/2012	600.859	Envirowest Distributors	600 mesh tree guards	\$ 1,232.00
20/12/2012	600.87	Repco Auto Parts	Hardware supplies	\$ 33.75
20/12/2012	600.88	Ocean IT Pty Ltd	SLA-ETHERNET 10Mbit Ethernet 200GB & Onsite management fees	\$ 9,380.80
20/12/2012	600.89	Major Motors Pty Ltd	Service 5T & 2T vehicles	\$ 1,063.26
20/12/2012	600.908	Transpacific Cleanaway	Domestic & commercial waste removal - Nov 12	\$ 59,753.30
20/12/2012	600.91	Claremont Asphalt	Asphalt work @ Civic Centre	\$ 550.00
20/12/2012	600.988	Securex Pty Ltd	Quarterly monitoring service 1 Jan - 31 Mar 13	\$ 171.60
20/12/2012	601.5	LGRCEU	Union fees	\$ 271.60
3/12/2012		National Australia Bank	Bank fees	\$ 64.65
3/12/2012		Commonwealth Bank of Australia	Bank fees	\$ 186.43
3/12/2012		National Australia Bank	Bank fees	\$ 217.43
3/12/2012		National Australia Bank	Bank fees	\$ 727.91
5/12/2012		Town of Cottesloe Staff	Fortnightly payroll	\$ 74,953.45
7/12/2012		National Australia Bank	Bank fees	\$ 69.68
17/12/2012		National Australia Bank	Bank fees	\$ 43.91
19/12/2012		Town of Cottesloe Staff	Fortnightly payroll	\$ 78,021.44

<u>Date</u>	<u>Payment Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
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Grand Total: \$ 993,429.02

Pursuant to Regulation of 13(4) of the local Government (Financial Management) Regulations the total of all other outstanding accounts for payment as at the date of this payment listing being prepared is \$844,935.30

I hereby certify that the above schedule of accounts totalling \$993,429.02 as submitted to the Works & Corporate Services Committee meeting held on 19 February 2013

\_\_\_\_\_ Signed (Chairperson of the Works & Corporate Services Committee)

# TOWN OF COTTESLOE

## RESERVES - CASH BACKED INVESTMENTS

### FOR THE PERIOD ENDING 31 DECEMBER 2012

	2012-2013 ACTUAL	2012-2013 BUDGET \$
<b>1 Area Improvement</b>		
Purpose: To fund the cost of improving facilities within the Municipality.		
Opening Balance	857	-
Transfer from Reserves	-	-
Transfer to Reserves	15	-
	872	-
<b>1 Waste Management Reserve</b>		
Purpose: To fund the improvement, replacement and expansion of waste management plant, equipment, facilities and services.		
Opening Balance	70,065	68,961
Transfer from Reserves	-	-
Transfer to Reserves	1,334	2,517
Closing Balance	71,398	71,478
<b>2 Parking Reserve</b>		
Purpose: To set aside funds from developers for the development of parking facilities		
Opening Balance	398,165	395,234
Transfer from Reserves	-	-
Transfer to Reserves	7,584	14,276
Closing Balance	405,749	409,510
<b>3 Leave Reserve</b>		
Purpose: To set asides funds to assist with the funding of unexpected employee entitlements		
Opening Balance	137,620	132,819
Transfer from Reserves	-	-
Transfer to Reserves	2,619	4,848
Closing Balance	140,239	137,667
<b>4 Civic Centre Reserve</b>		
Purpose: To fund the cost of upgrading the civic centre.		
Opening Balance	20,770	20,191
Transfer from Reserves	-	-
Transfer to Reserves	391	737
Closing Balance	21,161	20,928

**TOWN OF COTTESLOE**  
**RESERVES - CASH BACKED INVESTMENTS**  
**FOR THE PERIOD ENDING 31 DECEMBER 2012**

	2012-2013 ACTUAL	2012-2013 BUDGET \$
<b>5 Property Reserve</b>		
Purpose: To contribute towards future property construction/renewal.		
Opening Balance	85,743	108,196
Transfer from Reserves	-	-
Transfer to Reserves	1,632	3,949
Closing Balance	<u>87,375</u>	<u>112,145</u>
<b>6 Infrastructure Reserve</b>		
Purpose: To contribute towards future infrastructure construction/renewal.		
Opening Balance	122,866	204,604
Transfer from Reserves	-	-
Transfer to Reserves	2,339	7,468
Closing Balance	<u>125,204</u>	<u>212,072</u>
<b>7 Unspent Grants/Funds Reserve</b>		
Purpose: To account for unspent grants/funds at year end		
Opening Balance	142,052	-
Transfer from Reserves	(141,132)	-
Transfer to Reserves	247	-
Closing Balance	<u>1,167</u>	<u>-</u>
<b>8 Legal Reserve</b>		
Purpose: To provide funds to provide for legal expenses		
Opening Balance	33,675	33,000
Transfer from Reserves	-	-
Transfer to Reserves	641	4,007
Closing Balance	<u>34,315</u>	<u>37,007</u>
<b>TOTAL RESERVES</b>	<u><u>887,480</u></u>	<u><u>1,000,807</u></u>

# TOWN OF COTTESLOE

## INVESTMENTS

SCHEDULE OF INVESTMENTS HELD AS AT 31 DECEMBER 2012

BANK	RATE %	TERM	MATURITY DATE	MUNICIPAL INVESTMENTS	RESERVE FUND	COMMENTS
				\$		
				\$		
NAB	4.79%	90 DAYS	4-Jan-13	5,085.48		COTTESLOE PRIMARY SCHOOL
NAB	4.79%	90 DAYS	4-Jan-13	5,032.57		NORTH COTT PRIMARY SCHOOL
NATIONAL AUSTRALIA BANK	4.42%	90 DAYS	16-Jan-13	357,621.80		TERM INVESTMENTS
WESTPAC	4.55%	90 DAYS	13-Mar-13	481,225.75		TERM INVESTMENTS
NATIONAL AUSTRALIA BANK	4.54%	88 DAYS	11-Feb-13	480,797.61		TERM INVESTMENTS
WESTPAC	5.18%	120 DAYS	21-Jan-13	450,000.00		TERM INVESTMENTS
NATIONAL AUSTRALIA BANK	4.54%	120 DAYS	4-Apr-13	490,883.79		TERM INVESTMENTS
BANKWEST	4.35%	49 DAYS	6-Feb-13	481,067.25		TERM INVESTMENTS
WESTPAC	4.45%	90 DAYS	5-Mar-13	486,127.17		TERM INVESTMENTS
WESTPAC	4.45%	90 DAYS	5-Mar-13	496,254.82		TERM INVESTMENTS
COMMONWEALTH BANK OF AUSTRALIA	4.14%	30 DAYS	7-Jan-13	471,738.36		TERM INVESTMENTS
WESTPAC	4.25%	90 DAYS	30-Mar-12		95,505.06	RESERVE FUND INVESTMENTS
NATIONAL AUSTRALIA BANK	4.50%	91 DAYS	2-Jan-13		231,799.36	RESERVE FUND INVESTMENTS
BANKWEST	4.25%	73 DAYS	22-Feb-13		263,810.85	RESERVE FUND INVESTMENTS
COMMONWEALTH BANK OF AUSTRALIA	4.22%	90 DAYS	26-Feb-12		296,364.84	RESERVE FUND INVESTMENTS
				<u>\$4,205,834.60</u>		
					<u>\$887,480.11</u>	

BANK	\$	%
NATIONAL	\$1,571,220.61	30.85
WESTPAC	\$2,009,112.80	39.45
BANKWEST	\$744,878.10	14.62
COMMONWEALTH	\$768,103.20	15.08
<b>TOTAL</b>	<b>\$5,093,314.71</b>	<b>100.00</b>

# TOWN OF COTTESLOE

## LOANS

### SCHEDULE OF LOANS HELD AS AT 31 DECEMBER 2012

BANK	REF NO.	RATE %	PERIOD	MATURITY DATE	BALANCE OWING	LAST INSTALMENT DATE	NEXT INSTALMENT DATE	CURRENT LIABILITY	NON-CURRENT LIABILITY	COMMENTS
WA TREASURY	104	5.85%	10 YEARS	20-Oct-14	\$49,541.81	20-Oct-12	20-Apr-13	\$11,863.93	\$37,677.88	COTTESLOE TENNIS CLUB
WA TREASURY	105	6.22%	15 YEARS	6-Oct-23	\$309,957.79	8-Oct-12	8-Apr-13	\$10,024.31	\$299,933.48	SEA VIEW GOLF CLUB
WA TREASURY	106	5.25%	10 YEARS	3-Apr-19	\$1,131,414.67	3-Oct-12	3-Apr-13	\$74,151.56	\$1,057,263.11	CAPITAL PROJECT - CIVIC CENTRE
WA TREASURY	107	6.51%	20 YEARS	16-Sep-29	\$4,551,036.31	17-Sep-12	18-Mar-13	\$75,138.49	\$4,475,897.82	CAPITAL PROJECT - JOINT LIBRARY
					<u>\$6,041,950.58</u>			<u>\$171,178.29</u>	<u>\$5,870,772.29</u>	
LOANS TO OTHER ENTITIES					\$359,499.60			\$21,888.24	\$337,611.36	
LOANS FOR TOC					\$5,682,450.98			\$149,290.05	\$5,533,160.93	
					<u>\$6,041,950.58</u>			<u>\$171,178.29</u>	<u>\$5,870,772.29</u>	

**TOWN OF COTTESLOE**

**SUNDRY DEBTORS REPORT AS AT 31 DECEMBER 2012**

<u>Debtor No</u>	<u>Nature Of Debt</u>	<u>4+ Months</u>	<u>3 Months</u>	<u>2 Months</u>	<u>1 Month</u>	<u>Current</u>	<u>Balance</u>	<u>Status</u>
13	Waste collection charges	\$ 2,370.45	\$ -	\$ -	\$ -	\$ -	\$ 2,370.45	Final Demand Sent
359	Health licence charges	\$ 1,318.50	\$ -	\$ -	\$ -	\$ -	\$ 1,318.50	Final Demand Sent
48	Waste collection charges	\$ 974.68	\$ -	\$ -	\$ 300.00	\$ -	\$ 1,274.68	Final Demand Sent
285	Waste collection charges	\$ 6.25	\$ -	\$ -	\$ -	\$ -	\$ 6.25	Small amount
439	Health prosecution charges	\$ -	\$ 12,500.00	\$ -	\$ -	\$ -	\$ 12,500.00	Payment Arrangement
43	Waste collection charges	\$ -	\$ -	\$ 2,315.43	\$ -	\$ -	\$ 2,315.43	Statement sent
293	Venue Hire	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	Statement sent
173	Recharge of service fee	\$ -	\$ -	\$ 198.00	\$ -	\$ -	\$ 198.00	Statement sent
311	Waste collection charges	\$ -	\$ -	\$ -	\$ 2,947.80	\$ -	\$ 2,947.80	Current
41	Waste collection charges	\$ -	\$ -	\$ -	\$ 1,109.40	\$ -	\$ 1,109.40	Current
43	Waste collection charges	\$ -	\$ -	\$ -	\$ 1,026.16	\$ -	\$ 1,026.16	Current
113	Waste collection charges	\$ -	\$ -	\$ -	\$ 811.10	\$ -	\$ 811.10	Current
128	Waste collection charges	\$ -	\$ -	\$ -	\$ 784.50	\$ -	\$ 784.50	Current
64	Waste collection charges	\$ -	\$ -	\$ -	\$ 689.40	\$ -	\$ 689.40	Current
78	Waste collection charges	\$ -	\$ -	\$ -	\$ 392.25	\$ -	\$ 392.25	Current
81	Waste collection charges	\$ -	\$ -	\$ -	\$ 243.67	\$ -	\$ 243.67	Current
40	Waste collection charges	\$ -	\$ -	\$ -	\$ 243.67	\$ -	\$ 243.67	Current
29	Waste collection charges	\$ -	\$ -	\$ -	\$ 243.67	\$ -	\$ 243.67	Current
102	Waste collection charges	\$ -	\$ -	\$ -	\$ 215.93	\$ -	\$ 215.93	Current
20	Waste collection charges	\$ -	\$ -	\$ -	\$ 148.57	\$ -	\$ 148.57	Current
98	Waste collection charges	\$ -	\$ -	\$ -	\$ 114.91	\$ -	\$ 114.91	Current
123	Waste collection charges	\$ -	\$ -	\$ -	\$ 114.90	\$ -	\$ 114.90	Current
74	Waste collection charges	\$ -	\$ -	\$ -	\$ 114.90	\$ -	\$ 114.90	Current
410	Waste collection charges	\$ -	\$ -	\$ -	\$ 81.22	\$ -	\$ 81.22	Current
261	Waste collection charges	\$ -	\$ -	\$ -	\$ 81.22	\$ -	\$ 81.22	Current
119	Waste collection charges	\$ -	\$ -	\$ -	\$ 81.22	\$ -	\$ 81.22	Current
186	Reimbursement	\$ -	\$ -	\$ -	\$ 59.40	\$ -	\$ 59.40	Current
356	Waste collection charges	\$ -	\$ -	\$ -	\$ 24.99	\$ -	\$ 24.99	Current
403	Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ 990.00	\$ 990.00	Current
449	Sale of surplus equipment	\$ -	\$ -	\$ -	\$ -	\$ 5.00	\$ 5.00	Current

## TOWN OF COTTESLOE

### SUNDRY DEBTORS REPORT AS AT 31 DECEMBER 2012

<u>Debtor No</u>	<u>Nature Of Debt</u>	<u>4+ Months</u>	<u>3 Months</u>	<u>2 Months</u>	<u>1 Month</u>	<u>Current</u>	<u>Balance</u>	<u>Status</u>
448	Health licence charges	\$ -	\$ -	\$ -	\$ -	\$ 1,320.75	\$ 1,320.75	Current
160	Reimbursement of wages	\$ -	\$ -	\$ -	\$ -	\$ 35,370.56	\$ 35,370.56	Current
300	Overpayment	-\$ 0.18	\$ -	\$ -	\$ -	\$ -	-\$ 0.18	Overpayment
419	Overpayment	-\$ 50.00	\$ -	\$ -	\$ -	\$ -	-\$ 50.00	Overpayment
101	Overpayment	-\$ 81.23	\$ -	\$ -	\$ -	\$ -	-\$ 81.23	Overpayment
168	Overpayment	\$ -	\$ -	\$ 488.20	\$ -	\$ 1,650.78	-\$ 1,162.58	Overpayment
		<u>\$ 4,538.47</u>	<u>\$ 12,500.00</u>	<u>\$ 5,001.63</u>	<u>\$ 9,828.88</u>	<u>\$ 36,035.53</u>	<u>\$ 67,904.51</u>	



# Rates and Charges Analysis

For Financial Year 2013 Period 6 ,as at 27/12/2012



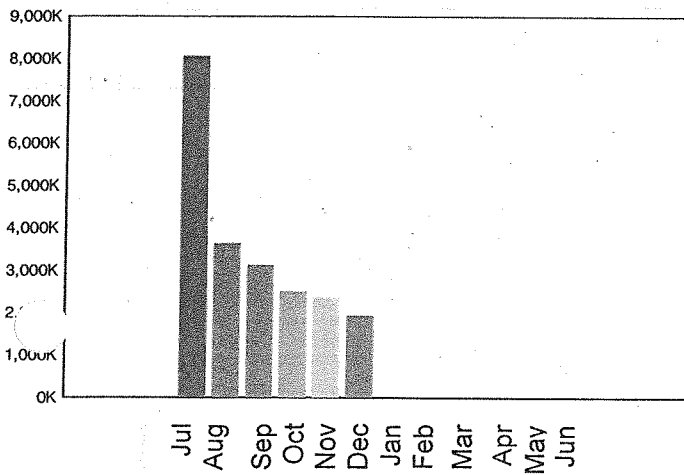
## Amounts Levied and Outstanding

Rate or Charge Type	Amount Levied This Year	Total Balance Outstanding
GRV General Rate	8,182,284.87	1,459,078.51
Additional Bin	88,568.84	42,367.64
Credit Balances	0.00	-37,899.87
Swimming Pool	6,517.50	2,682.01
ESL Category 1	1,139,783.26	428,039.72
ESL Category 5	0.00	4.05
Instalment Fees	15,660.00	16,240.94
Instalment PreInterest	32,182.11	31,210.79
	<b>9,464,996.58</b>	<b>1,941,723.79</b>

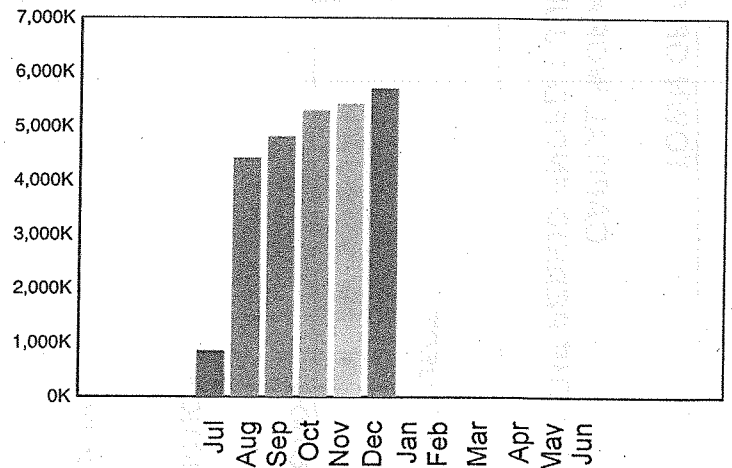
## Analysis of Outstanding Balance

<u>Rfwd At 1 July</u>	<u>Levied YTD</u>	<u>Rebated</u>	<u>Receipted</u>	<u>Other Trans</u>	<u>Balance</u>
312,887.31	9,464,996.58	-554,777.44	-7,300,561.04	19,178.38	<b>1,941,723.79</b>
<u>Current</u>	<u>Arrears</u>	<u>Interest</u>	<u>Legal</u>	<u>Deferred</u>	<u>Balance</u>
1,671,505.16	54,169.38	12,905.76	805.30	202,338.19	<b>1,941,723.79</b>

**Total Balance Outstanding By Month**



**YTD Collections By Month**



## Analysis of Assessments

Number of assessments	3,794
Number of assessments paid in full	2,201
Number of assessments with a balance outstanding	1,648
Number of assessments with arrears	48
Number of assessments on instalments	1,225
Number of assessments with pensioners or seniors	895
Number of assessments with deferred rates	37
Number of assessments with no payment yet	140

TOWN OF COTTESLOE

CAPITAL WORKS PROGRAMME

FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012

PROJECT NO	PROJECT	2012-2013 YTD ACTUAL \$	2012-2013 YTD BUDGET \$	2012-2013 BUDGET \$	Variations Budget to YTD Actual \$	Variations Budget to YTD Actual %
5.1156.2	<b>CARPARK CONSTRUCTION</b> Railway Street	11,237	0	0	(11,237)	
10.9000.2	<b>DRAINAGE CONSTRUCTION</b> Cottesloe various	(2,982)	10,012	20,020	12,994	130%
15.1004.2	<b>FOOTPATH CONSTRUCTION</b> Albion Street	14,325	7,182	13,811	(7,143)	(99%)
15.1014.2	Balfour Street	6,789	4,894	9,411	(1,895)	(39%)
15.1026.2	Brighton Street	7,165	3,282	6,311	(3,883)	(118%)
15.1030.2	Broome Street (Prior year)	100	0	0	(100)	
15.1046.2	Congdon Street	1,742	786	1,511	(956)	(122%)
15.1054.2	Edward Street	2,111	1,098	2,111	(1,013)	(92%)
15.1058.2	Elizabeth Street	19,059	6,818	13,111	(12,241)	(180%)
15.1076.2	Gibney Street	1,460	1,150	2,211	(310)	(27%)
15.1082.2	Grant Street	2,135	799	1,535	(1,336)	(167%)
15.1086.2	Griver Street	7,220	3,698	7,111	(3,522)	(95%)
15.1096.2	Hillside Avenue	1,653	1,150	2,211	(503)	(44%)
15.1098.2	Jarrad Street	9,948	7,650	14,711	(2,298)	(30%)
15.1124.2	Margaret Street	0	2,190	4,211	2,190	100%
15.1126.2	Marine Parade	33,961	14,206	27,320	(19,755)	(139%)
15.1128.2	Marmion Street	2,838	1,618	3,111	(1,220)	(75%)
15.1168.2	Salvado Street	1,918	994	1,911	(924)	(93%)
15.9000.2	Various small lengths	0	0	4,211	0	
15.9000.2	Bike Plan Works	(1,004)	10,020	15,060	11,024	110%
15.9000.5	DSAC Capital Works-Ramp	16,257	156,104	300,200	139,847	90%

TOWN OF COTTESLOE

CAPITAL WORKS PROGRAMME  
FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012

PROJECT NO	PROJECT	2012-2013 YTD ACTUAL \$	2012-2013 BUDGET \$	2012-2013 BUDGET \$	2012-2013 BUDGET \$	Variances Budget to YTD Actual \$	Variances Budget to YTD Actual %
20.9000.2	<b>IRRIGATION CONSTRUCTION</b> Cottesloe, various	4,764	10,504	20,200	5,740	55%	
25.9000.2	<b>LANEWAY CONSTRUCTION</b>	49,020	40,664	78,200	(8,356)	(21%)	
30.9000.2	<b>PARKS AND RESERVES CONSTRUCTION</b> Playgrounds various	13,212	7,800	15,000	(5,412)	(69%)	
30.9000.5	Cottesloe Natural Area Upgrade	1,363	7,798	15,000	6,435	83%	
35.1137.2	<b>PROPERTY CONSTRUCTION</b> Napier Street Public Toilets	0	15,000	30,000	15,000	76%	
35.4010.2	Anderson Pavillion	3,722	15,600	30,000	11,878	76%	
35.4050.2 (BA)	Civic Centre - Solar Panels	42,493	0	45,000	(42,493)	0%	
35.4130.2	Indiana Tea House (Prior year)	6,000	0	0	(6,000)	(9%)	
35.4135.2	Joint Library Building	15,705	14,364	28,725	(1,341)	47%	
35.6030.2	Civic Centre Grounds Restoration	53,826	101,500	203,000	47,674		

TOWN OF COTTESLOE

CAPITAL WORKS PROGRAMME  
FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012

PROJECT NO	PROJECT	2012-2013 YTD ACTUAL	2012-2013 YTD BUDGET	2012-2013 BUDGET	2012-2013 BUDGET	Variances Budget to YTD Actual	Variances Budget to YTD Actual
		\$	\$	\$	\$	\$	%
	<b>ROAD CONSTRUCTION/ REHABILITATION</b>						
40.1012.2	Avonmore Terrace	56,754	25,504	49,050	(31,250)	(123%)	
40.1030.2	Broome Street	39,913	26,006	50,010	(13,907)	(53%)	
40.1062.2	Federal Street	40,420	24,279	46,690	(16,141)	(66%)	
40.1082.2	Grant Street	183	0	0	(183)		
40.1106.2	Knowles Street	35	0	0	(35)		
40.1108.2	Lane Street	16,772	8,341	16,040	(8,431)	(101%)	
40.1110.2	Lillian Street	30,635	20,286	39,010	(10,349)	(51%)	
40.1136.2	Napier Steet (Prior year)	2,051	0	0	(2,051)		
40.1156.2	Railway Street - MRRG	0	35,076	67,460	35,076	100%	
40.1174.2	Stanhope Street	14,026	6,766	13,010	(7,260)	(107%)	
40.1188.2	Vera Street	43,947	23,960	46,080	(19,987)	(83%)	
	<b>ROAD SAFETY &amp; SPEED RESTRICTION</b>						
41.1026.2	Brighton Street (Prior year)	1,000	0	0	0		
41.1030.2	Broome Street (Prior year)	1,096	0	0	0		
41.1048.2 (BA)	Curtin Avenue - Lighting and Islands	1,500	0	135,000	0		
41.1082.2	Grant Street (Prior year)	720	0	0	0		
41.1100.2	John Street (Prior year)	935	0	0	0		
41.9000.2	Safety & Speed Program Yr 2	8,030	41,704	80,200	33,674	81%	
	<b>MISCELLANEOUS INFRASTRUCTURE</b>						
43.1047.2.50	Environmental Improvement and Access Improvement (BA)	3,315	2,561	4,925	(754)	(29%)	
43.9000.2.57	Sculpture	732	0	40,000	(732)		

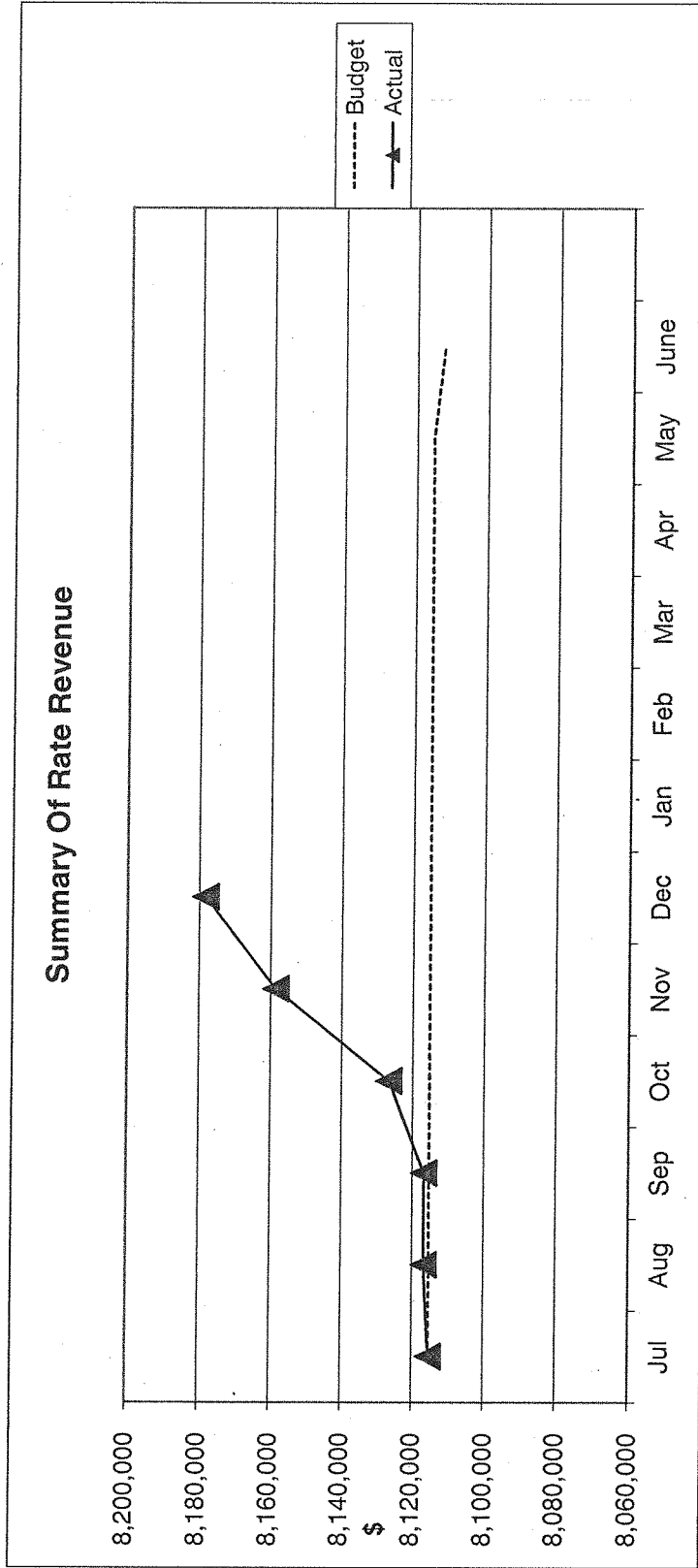
TOWN OF COTTESLOE

CAPITAL WORKS PROGRAMME  
FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012

PROJECT NO	PROJECT	2012-2013 YTD ACTUAL	2012-2013 YTD BUDGET	2012-2013 BUDGET	Variances Budget to YTD Actual	Variances Budget to YTD Actual
		\$	\$	\$	\$	%
	<b>PLANT &amp; VEHICLES</b>					
47.9000.2.57	Passenger Vehicle - GIS	33,843	0	36,000	(33,843)	100%
47.9000.2.57	Hino 2 Tonne Tiptruck	0	52,000	52,000	52,000	15%
47.9000.2.57	Kubota ZG-227 Mower	15,250	18,000	18,000	2,750	21%
47.9000.2.57	Stihl Pressure Cleaner	3,950	5,000	5,000	1,050	(16%)
47.9000.2.57	Mower Tilt Trailer	8,150	7,000	7,000	(1,150)	11%
47.9000.2.57	Stihl FS360 Brushcutters (3)	3,188	3,600	3,600	412	67%
47.9000.2.57	Stihl MS200 & MS361 Chain Saws (2) & (1)	1,117	3,400	3,600	2,283	18%
47.9000.2.57	Dimas Core Drill	1,550	1,900	2,000	350	12%
47.9000.2.57	Stihl HT101 Pole Pruners (2)	2,289	2,600	2,600	311	100%
47.9000.2.57	Stihl Extension Hedge Trimmers (2)	0	1,000	2,000	1,000	12%
47.9000.2.57	Lawn Mowers (2)	5,727	6,500	6,500	773	(3%)
47.9000.2.57	Trail Behind Spray Unit	4,136	4,000	4,000	(136)	
	<b>IT, OFFICE EQUIPMENT &amp; FURNITURE</b>					
49.9000.2.57	Civic Centre Furniture	0	2,500	5,000	2,500	100%
49.9000.2.57	Desktop Devices	1,751	1,250	2,500	(501)	(40%)
49.9000.2.57	Mobile Devices	1,951	1,250	2,500	(701)	(56%)
49.9000.2.57	Server hardware (Memory) Update for Hypervisor1	956	2,167	4,334	1,211	56%
49.9000.2.57	Server hardware (Memory) Update for Hypervisor2	0	2,167	4,334	2,167	100%
49.9000.2.57	Network Upgrades/Appliances	8,034	9,516	19,032	1,482	16%
	<b>Totals</b>	<b>679,993</b>	<b>785,214</b>	<b>1,682,689</b>	<b>110,472</b>	<b>13%</b>

# TOWN OF COTTESLOE

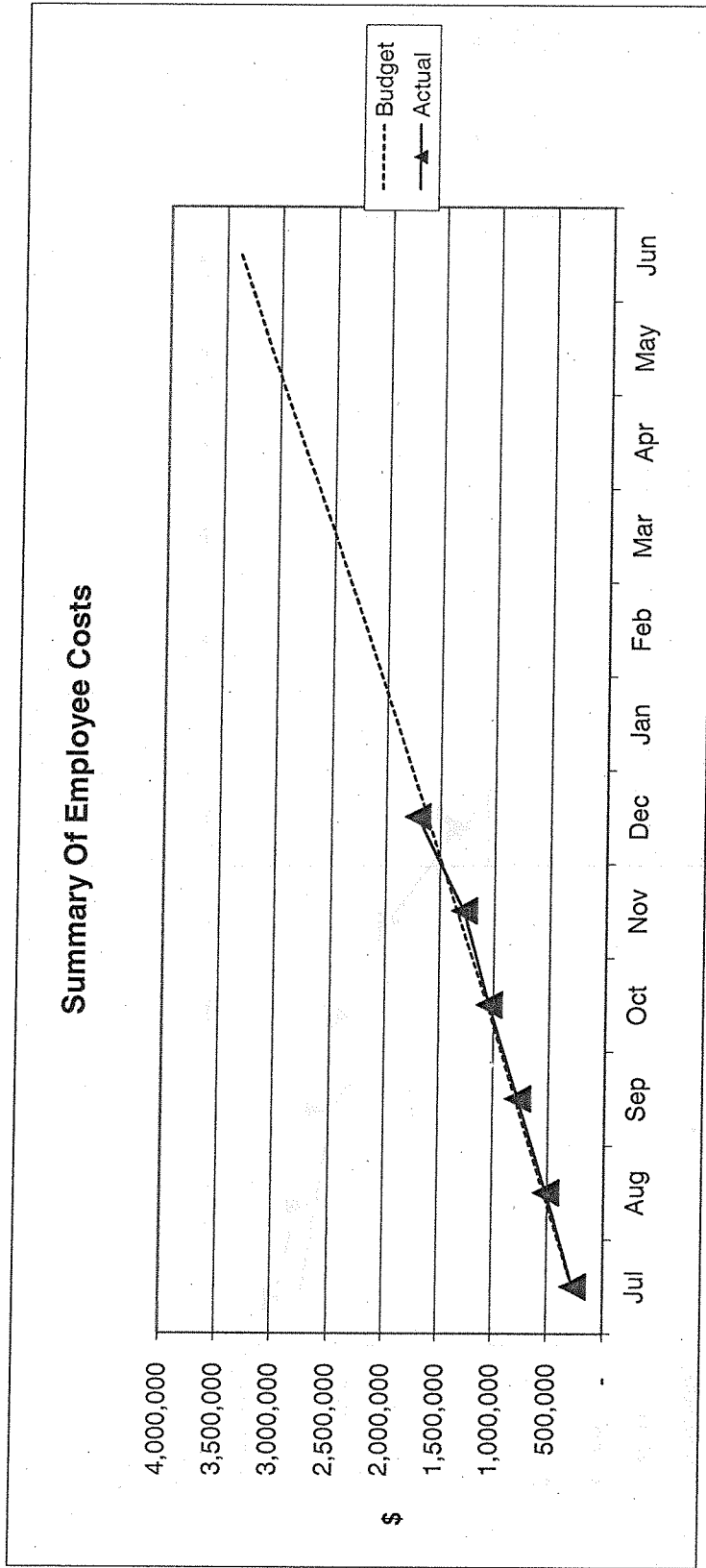
GRAPHICAL SUMMARY BY NATURE & TYPE FOR 2012-2013  
FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012



# TOWN OF COTTESLOE

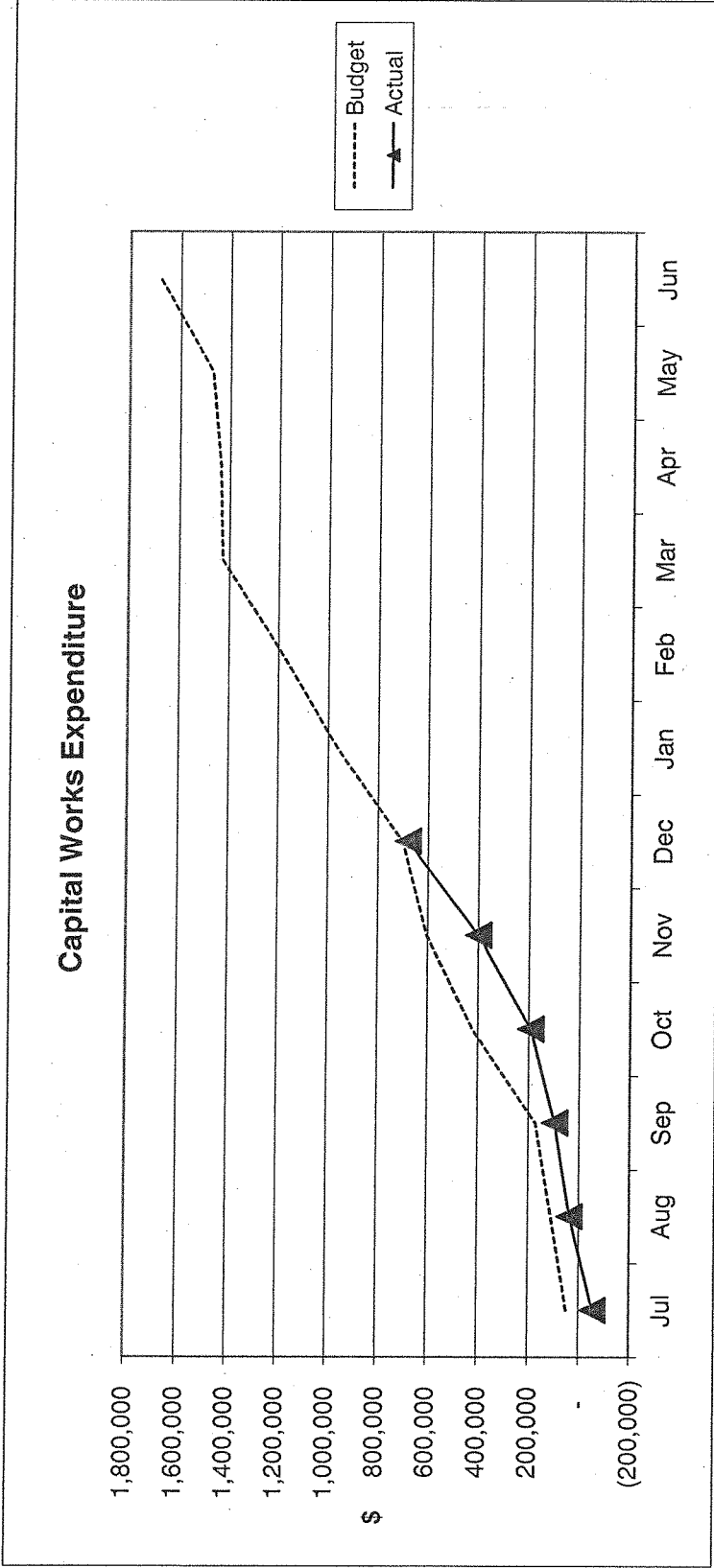
## GRAPHICAL SUMMARY BY NATURE & TYPE FOR 2012-2013

FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012



# TOWN OF COTTESLOE

GRAPHICAL SUMMARY BY NATURE & TYPE FOR 2012-2013  
FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012

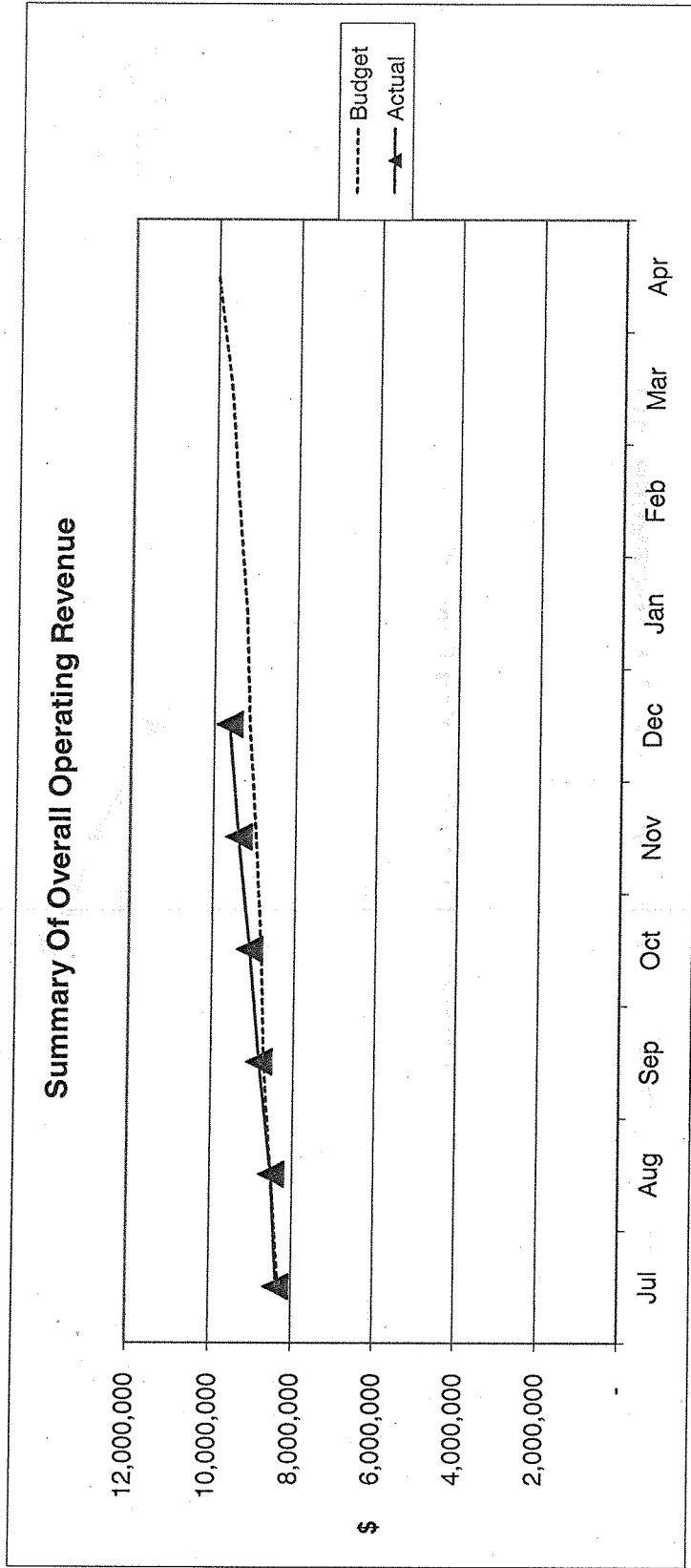




# TOWN OF COTTESLOE

## GRAPHICAL SUMMARY OF REVENUE, EXPENDITURE AND NET POSITION FOR 2012-2013

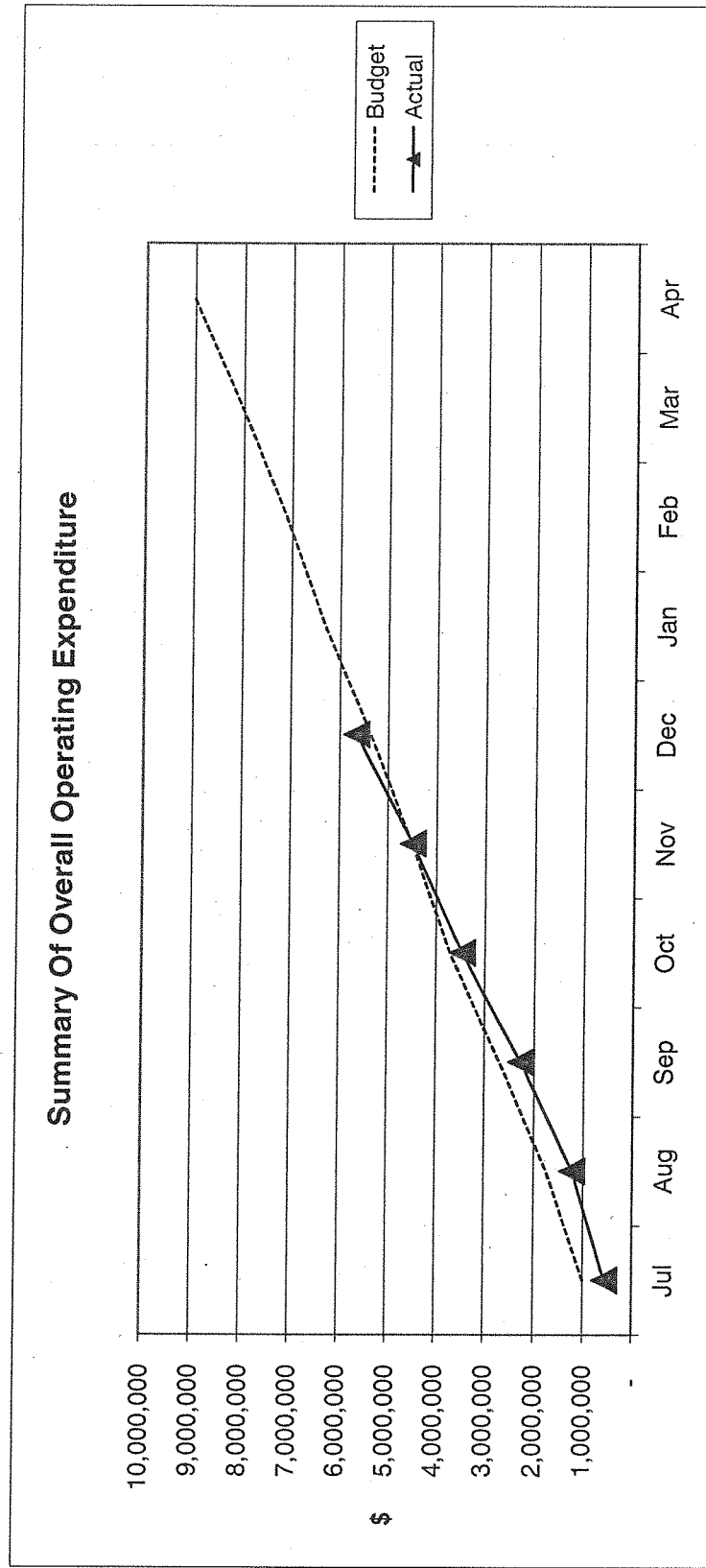
FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012



# TOWN OF COTTESLOE

## GRAPHICAL SUMMARY OF REVENUE, EXPENDITURE AND NET POSITION FOR 2012-2013

FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012



# TOWN OF COTTESLOE

## GRAPHICAL SUMMARY OF REVENUE, EXPENDITURE AND NET POSITION FOR 2012-2013

FOR THE PERIOD ENDED 1 JULY 2012 TO 31 DECEMBER 2012

