

TOWN OF COTTESLOE



WORKS AND CORPORATE SERVICES COMMITTEE

MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
7.00 PM, TUESDAY, 17 APRIL 2012

CARL ASKEW
Chief Executive Officer

25 May 2012

WORKS AND CORPORATE SERVICES COMMITTEE
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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member announced the meeting opened at 7:05PM.

**2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE
(PREVIOUSLY APPROVED)****Present**

Cr Rob Rowell	Presiding Member
Mayor Kevin Morgan	
Cr Greg Boland	
Cr Victor Strzina	
Cr Sally Pyvis	
Cr Peter Jeanes	Observer (left 7.44PM)

Officers Present

Carl Askew	Chief Executive Officer
Mat Humfrey	Manager Corporate & Community Services
Geoff Trigg	Manager Engineering Services
Christy Watterson	Administration & Governance Officer

Gallery

Members of the public (3)
Media (1)

Apologies

Nil

Officer Apologies

Nil

Leave of Absence (previously approved)

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 PUBLIC STATEMENT TIME

Lindsay Medalia – 1/1 Hawkstone Street, Cottesloe - Item 10.2.3 Request for Expansion of Grant Marine Park and Road Closure. Mr Medalia addressed

Committee and spoke to his letter to Council regarding the request for expansion of Grant Marine Park, through road closures and the implementation of cul-de-sacs to join the two parks. Mr Medalia referred to the small southern park, that has previously had its reticulation turned off, and stated that he was aware of the need to conserve water, however in his opinion, Council needed to similarly consider its responsibility to residents, as the incidence of obesity increases in the wider community. Mr Medalia suggested that the introduction of some landscaping and recreation space would encourage the use of the park. Mr Medalia concluded by encouraging Councillors to consider expanding Grant Marine Park, reinvigorating the southern park, and doing some more research into the "human cost" of leaving the park as it.

6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Moved Cr Strzina, Seconded Cr Boland

[Minutes March 20 2012 Works and Corporate Services Committee.doc](#)

The Minutes of the Ordinary meeting of the Works And Corporate Services Committee, held on 20 March 2012 be confirmed.

Carried 5/0

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

For the benefit of the members of the public present, the Presiding Member determined to consider item 10.2.3 Request for Expansion of Grant Marine Park and Road Closure first, then returned to the published order of the agenda.

The following items from the Works and Corporate Services Committee were dealt with en bloc.

- 10.3.1 Statutory Financial Reports for the Period 1 July 2011 to 31 March 2012
- 10.3.2 List of Accounts Paid For the Month of March 2012
- 10.3.3 Schedule of Investments and Loans as at 31 March 2012
- 10.3.4 Property and Sundry Debtors Report as at 31 March 2012

10 REPORTS OF COMMITTEES AND OFFICERS**10.1 ADMINISTRATION****10.1.1 TENDER – IT SERVICES FOR THE TOWN OF COTTESLOE (RFT 01/2012)**

File No: SUB/1346
Responsible Officer: Carl Askew
Attachment: [Confidential Memo](#)
Author: Chief Executive Officer
Mat Humfrey
Manager Corporate Services

Proposed Meeting Date: 17 April 2012

Author Disclosure of Interest: Nil

SUMMARY

Council is being asked to consider a recommendation to accept the tender from Ocean IT Pty Ltd from 1 May 2012 to 30 June 2013.

BACKGROUND

The Town outsources the maintenance of its IT infrastructure and software to contractors, as this has shown to be the most cost effective and efficient way of acquiring these services. The cost of these services is approaching \$100,000 per annum, which is the threshold at which tenders must be called. As such a Request for Tender document (RFT) was compiled and tenders called for in March 2012. Tenders closed on 29 March 2012.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

FINANCIAL IMPLICATIONS

The tender price is within the amount included in the draft budget for this item.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

The Tender was advertised in the West Australian on 10 March 2012. The advertisement was effective with 41 companies requesting the tender documents.

STAFF COMMENT

The tender was well received by the IT Industry with 41 different companies requesting the tender documents be sent to them. A total of 7 tenders were received, with only one being ruled as non-complying. Complying tenders were received from:

- Anittel
- Moncreiff
- Ocean IT
- Provida IT
- Torque IT
- TSA Corporation

A non-complying tender was also received by IT Gold. The 6 complying tenders were separated by 17 points on the assessment scale, with the lowest score being 77 points and the recommended tenderer receiving the highest on 94 points.

Tenders were assessed against the criteria within the request for tender documents, being:

Compliance with the request	20%
Experience	35%
Capacity	20%
Value for money	20%
Sustainability	5%

An assessment matrix has been supplied as a confidential attachment, as it contains information about the applicants that could be considered commercially sensitive. All tenderers will be advised in writing of the outcome of the tender process, including their assessed score and how it compared to the eventual contract recipient. If required, a more detailed explanation of their score will be provided to them.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Strzina, Seconded Mayor Morgan

THAT Council accept the Tender from Ocean IT Pty Ltd for IT Services from 1 May 2012 to 30 June 2013 at a cost of \$90,513 plus GST.

Carried 5/0

10.1.2 TAPSS COMMUNITY CARE INC. OPERATING BUDGET FOR 2012 / 2013

File No: SUB/204-02
Attachments: [TAPSS Budget for the Combined Councils DRAFT ending 30 June 2013](#)
[Unconfirmed TAPSS Combined Councils Meeting Minutes March 2012](#)

Responsible Officer: Carl Askew
Chief Executive Officer

Author: Mat Humfrey
Manager Corporate Services

Proposed Meeting Date: 17 April 2012

Author Disclosure of Interest Nil

SUMMARY

Council is being asked to consider the operating budget for TAPSS Community Care Incorporated for the 2012 / 2013 financial year.

BACKGROUND

The Town of Cottesloe has entered into an agreement with the Town's of Claremont and Mosman Park, and the Shire of Peppermint Grove to provide support services for the aged, disabled and their carers through TAPSS Community Care Inc. This agreement provides for a Combined Council's Committee, that oversees the budgeting process of TAPSS.

At its meeting on 29 March 2012, the Combined Councils Committee resolved to approve the budget presented from TAPSS, including a 3% increase in contribution from the partner local governments, and to forward it to the partner local governments for consideration.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Combined Councils Agreement (2006)

FINANCIAL IMPLICATIONS

The actual cost increase to the Town is \$1,480 – with the total contribution being \$50,821.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

The draft budget was presented to the TAPSS Combined Councils meeting on 29 March 2012, which resolved to adopt the budget as presented.

STAFF COMMENT

The budget as presented and the cost increase of 3% represent sound budgeting from the staff at TAPSS Community Care Inc. In the current environment, containing costs increases to 3% is quite an achievement.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Strzina, Seconded Mayor Morgan

THAT Council endorse the TAPSS operating budget for the 2012 / 2013 financial year and include the amount of \$50,821 as a contribution to TAPSS in Council's draft budget for 2012 / 2013.

Carried 5/0

10.1.3 DRAFT LIBRARY BUDGET FOR 2012/2013

File No: SUB/546
Attachments: [Library Budget 2012 13 28 March](#)
[Library Management Committee Budget Meeting](#)
[April 2012 Minutes](#)

Responsible Officer: Carl Askew
Chief Executive Officer

Author: Mat Humfrey
Manager Corporate Services

Proposed Meeting Date: 17 April 2012

Author Disclosure of Interest Nil

SUMMARY

Council is being asked to consider the draft budget for the joint library and its possible inclusion in the draft 2012/2013 budget.

BACKGROUND

The Towns of Cottesloe and Mosman Park have entered into an agreement with the Shire of Peppermint Grove for the provision of a joint library service. The Library is co-located with a community centre and the Shire of Peppermint Grove administration facility.

In 2009, construction started on the new Library building. The building set a high standard of environmental sustainability and included several advanced features that would reduce the facilities "footprint", through the use of technology and innovation.

The new library is also significantly larger than the old library and has resulted in increased operating costs. In the 2011/12 budget the allocation to the library increased by 14.7%. This represented a significant cost increase on its own and made up 1% of the 4.95% rate increase that Council implemented last year.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 –
Local Government (Financial Management) Regulations 1996

FINANCIAL IMPLICATIONS

The draft budget as presented requests an increase in contributions of 10.4%. On its own this represents approximately a 1% increase in rates.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

Officers from the three local governments met and considered the draft budget on Wednesday 30 March 2012. At both of these meetings some concerns were raised about the increase in contributions being requested. The draft library budget was considered at the Library Management Committee meeting on Thursday April 6, 2012.

STAFF COMMENT

The Joint Library represents a significant capital investment by the Town of Cottesloe and its partners. It represents best practice in public building sustainability and is a state of the art library which provides a great service to residents.

At the time the building was commissioned, all aspects of the building were considered on a whole of life costing basis. Essentially this means that technologies were analysed over the entire life of the component and if over that lifetime costs savings were achieved, the component was included. Unfortunately some aspects were cutting edge and as such some obstacles have been encountered.

The new library is also significantly larger than what it replaced, which means that operating costs have risen. Simply, a larger building will cost more to light, heat and cool as well as clean. These cost increases are beginning to flow through.

By far the largest reason for the increased contribution, has been the ending of the warranty period of the building. This means that the partner local governments are now required to undertake all of the maintenance of the building. A detailed asset management plan has been put together and used as a basis for the building management costs.

At both the officers meeting and the Library Management Committee meeting, many questions were raised about the costings in both the Asset Management Plan and the Library Draft Budget in general. Some at the meeting felt that cost savings could be made, which would cushion the increase in contributions required.

At the Library Management Committee meeting, the committee amended the officer recommendation from sending the draft budget to Councils for adoption to sending the draft budget for consideration and feedback. While this does delay the final budget adoption for the library by several weeks, it was thought important to give the partner Councils the ability to provide feedback and consider whether the increase in contributions was acceptable.

It is the officers opinion that some of the maintenance could be postponed, done at longer intervals or perhaps done by alternate means, which would save costs in the short and long term. Partner local governments could also be asked to consider altered operating conditions in order to slow the cost increases that they face. The possibility of reducing opening hours has been raised, although no firm proposal to do this has been considered.

Council is being asked to consider the draft budget attached and to provide feedback to the Library Manager, so that final budgets can be developed and forwarded to partner local governments. Council needs to consider if it will accept the proposed cost increase, or whether it will suggest an alternative. At this stage, there are no indications from the other partner local governments as to what their intentions are, although previous increases have been supported.

If Council opts not to endorse the draft budget as presented, it could opt to:

- (a) Suggest an increase in contributions that it would be willing to endorse
- (b) Reject the draft budget as presented.

At this stage it is not recommended that Council make a specific recommendation as to where any cost savings could be made. The reason for this is that any costs that are changed will have an impact on either the service level or other costs, which can be difficult to gauge without all of the data. If Council believes that costs savings could be made, the best option is to provide an increase in contributions (as a percentage) that it would be willing to accept and ask the Library Management Committee, in conjunction with the Library Manager, to find cost savings to achieve this target.

VOTING

Simple Majority

COMMITTEE DISCUSSION

Cr Pyvis advised Committee that she had attended the last Library Management Committee meeting representing Cr Jeanes. The decision by the Committee to refer the “draft” to each member Council for feedback was so that the library budget could be finalised based on input from each member.

Committee discussed reasons for the proposed 10.4% increase in the Library budget and cited the ending of the warranty period, building maintenance of the larger facility and increases in electricity costs as contributing factors. Mayor Morgan also commented that we should not expect a facility that is “green” to always create cost savings, as “green” options can sometimes be more expensive but provide other sustainable benefits.

The Manager Corporate & Community Services advised that it was realistic and reasonable to send the draft budget back to the Library Management Committee with a request to review, but based on his initial assessment, he could not guarantee that the Library would be able to achieve further cost savings without affecting service delivery or maintenance standards. Committee also asked why the Town of Claremont is no longer contributing funding. Cr Pyvis advised that the Town of Claremont had now opened a “shop front” library facility for its residents.

Lastly Committee enquired as to whether the coffee vendor operating out of the Library was providing any income for the Library. The Manager Corporate & Community Services advised that the vendor was operating on an initial trial period and the Shire of Peppermint Grove was now working to establish a lease agreement, but the income would not be significant.

OFFICER RECOMMENDATION**Moved Mayor Morgan, Seconded Cr Boland**

THAT Council:

1. Endorse the draft library budget as provided by the Library Management Committee; and
2. Authorise a 10.4% increase in contributions to the library in the 2012/2013 draft budget.

AMENDMENT**Moved Mayor Morgan, Seconded Cr Boland**

That points (1) and (2) in the officer recommendation be replaced with “THAT Council request that the Library Management Committee provide information and recommendations in relation to potential expenditure savings and additional income with regard to the 2012/13 draft budget.”

Carried 5/0

COMMITTEE RECOMMENDATION

THAT Council request that the Library Management Committee provide information and recommendations in relation to potential expenditure savings and additional income with regard to the 2012/13 draft budget.

AMENDED SUBSTANTIVE MOTION WAS PUT

Carried 5/0

10.1.4 LEASE AGREEMENT – SEAVIEW KINDERGARTEN

File No: SUB/122
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Mat Humfrey
Manager Corporate Services
Proposed Meeting Date: 20 March 2012
Author Disclosure of Interest Nil

This item was withdrawn administratively due to delays in obtaining supporting documentation from the Town's solicitor prior to the commencement of the meeting.

10.1.5 TOWN OF COTTESLOE DOGS AMENDMENT LOCAL LAW 2012

File No: CLL/9
Attachments: [Dogs Local Law 2012 Amendment](#)
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Mat Humfrey
Manager Corporate Services
Proposed Meeting Date: 17 April 2012
Author Disclosure of Interest Nil

SUMMARY

Council is being asked to consider the Town of Cottesloe Dogs Amendment Local Law 2012 and authorise advertising the local law for public comment.

BACKGROUND

In June 2011, Council resolved to adopt the Town of Cottesloe Dogs Local Law 2011. Following this, the local law was published in the Government Gazette and forwarded to the Joint Standing Committee on Delegate Legislation for their consideration.

As a part of this process, several issues were addressed by the JSCDL. In effect the issues could be summarised as several minor drafting changes and three subclauses which repeat provisions contained within the *Dog Act 1976*.

In order to ensure the passage of the Dogs Local Law 2011, Council resolved at its meeting in October 2011 to give an undertaking that these matters would be dealt with. In order to do this, Council either needs to adopt a new local law or an amendment local law, which makes the changes required.

Purpose: An amended local law that complies with the Joint Standing Committee on Delegated Legislation's undertakings.

Effect: To implement the undertakings that were provided to the Joint Standing Committee on Delegated Legislation, that clarify certain issues within the Dogs Local Law 2011.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

Clauses 3.5 to 3.17 of the Local Government Act 1995 contain the provisions for creating local laws.

Dog Act 1976

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

If Council resolves to accept the officer recommendation, the Dogs Amendment Local Law 2012 will be advertised for public comment.

STAFF COMMENT

The undertaking given by Council in October 2011 provided that the changes as specified in the Dogs Amendment Local Law would be implemented. Further it also provided that the parts of the local law in question would not be enforced, contrary to the undertakings given.

The option of introducing an amendment local law was considered the most efficient way to effect the changes due to the reduced scope of the local law, as well as the reduced printing and advertising costs. If the entire local law was redrafted and advertised for comment, all aspects of the local law would be open for comment and debate. The amendment local law means that only the undertakings provided by Council are open for comment or change.

The minor drafting changes within the Dogs Amendment Local Law do not affect the function or enforcement of the local law in anyway. A new definition, for a children's playground has been included and some words removed from a clause that deals with children's playgrounds. This is a purely a clarification and does not affect the operation of the local law in anyway.

The deletion of subclauses 4.2(3) to (5) is required as these are a duplication of what is included in the Dogs Act 1976 itself. From an operational point of view, it means that instead of an infringement being issued under the local law, they will need to be issued under the Act for these specific offences. All rangers are authorised officers for the purposes of the Dog Act 1976, so this is not a concern, it will simply mean that the infringement notice issued will be slightly different.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Boland, Seconded Cr Strzina

THAT Council:

- 1. Endorse the Town of Cottesloe Dogs Amendment Local Law and authorise the Chief Executive Officer to advertise the local law as attached for public comment**
- 2. Endorse the Purpose and Effect of the Town of Cottesloe Dogs Amendment Local Law 2012 as detailed in this report**
- 3. Set the final day for submissions to be Monday, 11th May 2012.**

Carried 5/0

10.2 ENGINEERING

Mayor Morgan declared a proximity interest in Item 10.2.1 due to owning property adjacent to the Golf Club and left the room at 7.47PM.

Cr Strzina declared an impartiality interest in Item 10.2.1 due to being a member of the Golf Club and stated that there may be a perception that his impartiality on the matter may be affected and declared that he would consider the matter on its merits and vote accordingly.

10.2.1 SEAVIEW GOLF CLUB MANAGEMENT PLAN

File No: SUB/235
Attachments: [DRAFT Seaview Golf Club Management Plan](#)
[Minutes of the Meeting with Cottesloe Coastcare re plan](#)
[Minutes of the Meeting with Seaview Golf Club re Plan](#)
[Definition of Links Golf Course](#)
[Copy of SVGC letter re working party](#)
[Copy of SVGC Bore Water Licence](#)

Responsible Officer: Carl Askew
Chief Executive Officer

Author: Geoff Trigg
Manager Engineering Services

Proposed Meeting Date: 17 April 2012

Author Disclosure of Interest Nil

SUMMARY

The Seaview Golf Club has a 21 year lease from the Town of Cottesloe which expires on 30th June 2026. Under clause 13 of that lease, a Management Plan is required for the lease area, to be updated every 3 years. The updated plan has been supplied by the Club for the period 1 July 2012 to 30 June 2015. This matter was most recently considered by Council at the December 2011 meeting.

At its meeting in December 2011, it was resolved that Council:

- 1) *Note the public comment received in relation to the Seaview Golf Club Draft Management Plan and incorporate revisions into the Management Plan for 1 July 2011 to 30 June 2014.*
 - 2) *Refer back the Management Plan to Council in February 2012, for consideration and approval.*
 - 3) *Establish a working party of the Manager Engineering Services, a Cottesloe Coastcare representative, a Seaview Golf Club representative and a Councillor, to develop a revised Management Plan.*
-

Cr Pyvis, the Sustainability Officer and the Manager Engineering Services met with a Cottesloe Coastcare representative on the 18/1/2012 to discuss this matter. A further meeting was held with representatives of the Seaview Golf Club on the 15/2/2012 on the same matter and to discuss the Cottesloe Coastcare's comments.

The draft Seaview Golf Club Management Plan, 1 July 2012 to 30 June 2015, has now been received.

The recommendation is that Council:

1. Receive and endorse the content of the draft Seaview Golf Club Management Plan for the period 1 July 2012 to 30 June 2015.
2. Authorise the CEO to sign the Management Plan on behalf of Council.

BACKGROUND

Council considered the Management Plan and the further information in May 2011 and resolved:

That Council:

- 1) Note the draft content of the Seaview Golf Club Management Plan for the period 1 January 2011 to 31st December 2014.*
- 2) Refer the matter back to administration for further comment and information on performance against KPI's (appendix A) compliance with the Management Plan in Appendix B and changes compared with previous management plans.*
- 3) Request that the report include information on water usage from bores, salinity and herbicides and fertilizers for other Council reserves.*

The Seaview Golf Club provided information regarding Appendix A, as per the Management Plan. Appendix B information has previously been provided. In addition, as per item 3 of Councils' resolution, information is provided (in the attachments) regarding Councils' bore water use, salinity, herbicide and fertilizer use, on Council reserves.

This matter was again considered by the Committee at its September 2011 meeting, with a resolution that Council:

- 1) Receive and endorse the content of the Seaview Golf Club Management Plan for the period 1st January 2011 to 31st December 2014.
- 2) Authorise the CEO to sign the Management Plan on behalf of Council.

This resolution was not adopted at the September 2011 Council meeting.

The purpose of the Management Plan is to record and communicate the Seaview Golf Club's safety and environmental policies and procedures with respect to the golf course and the reserves on which it resides.

The 21 year lease commenced in 2005, and the commencement or first Management Plan was accepted by Council in that year. This latest version is the third plan, each plan applying to a 3 year period.

The second three year plan, from 2008 to 2011, was provided by the club, inspected by staff and approved by Administration, with no period of public comment.

The Council resolution from the December 2011 meeting requiring a working party composed of Council staff and a Councillor, representatives from Seaview Golf Club and also from Cottesloe Coastcare was not accepted by Seaview Golf Club, in regards to the Cottesloe Coastcare being formally involved in the content of the Management Plan.

Arrangements were then made for the Cottesloe Coastcare comments to be discussed at a meeting with staff and Cr Pyvis. The results of that meeting were then the focus of the second meeting, with Seaview Golf Club representatives, as well as Council – requested modifications and additions.

STRATEGIC IMPLICATIONS

The Town of Cottesloe Future Plan 2006 – 2010 makes no comment in regards to the Seaview Golf Club.

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

The Town of Cottesloe and the Seaview Golf Club are the signatories to a legally drawn up 21 year lease document, of which approximately 15 years still applies. Any changes required by Council of the club, within a Management Plan, must comply with the conditions of the lease.

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

The Management Plan has, amongst the Vision and Objectives of the Management Plan, an objective to maintain the reserve as a scenic and sustainable amenity for the local community.

1.2 VISION AND OBJECTS OF THE SEA VIEW GOLF CLUB

The vision of the SVGC is to continue to preserve the natural heritage of the reserves and golf course and to ensure the conservation and enhancement of the local environment whilst providing an affordable, high quality golfing experience to members and visitors for the benefit of current and future generations.

Consistent with the Club's constitution, the objects of the SVGC are as follows:

- *To conduct a golf club and to provide a golf course, a clubhouse and associated facilities for the use of members and visitors*

- *To promote, encourage and foster the playing of the game of golf and to provide all things incidental to the attainment of these objects*
- *To promote, encourage and foster junior golf*
- *To maintain the golf course as a focal point within the Town of Cottesloe*
- *To maintain the reserves as a scenic and sustainable amenity for the local community*

2.1.1 OBJECTIVES

SUSTAINABILITY

The Sea View course is a links course with predominantly native vegetation and consequently it is water efficient when compared with most other Perth metropolitan courses. The SVGC will continue to follow a sustainable and waterwise approach with respect to ground water management.

AREAS UNDER IRRIGATION

Irrigation will continue to be limited to:

- *Teeing grounds and their surrounds*
- *Fairways and their surrounds*
- *Greens and their surrounds*
- *Those trees, bushes, shrubs and plants that require irrigation during dry months*

A maximum of 14.5 hectares of the 19 hectare site will be under irrigation at any point in time.

GROUND WATER USAGE

The objective of the SVGC is to use the minimum ground water necessary for the proper upkeep of a Grade A golf course whilst complying with Department of Water licensing conditions.

The golf course is subject to inspection by the Western Australian Golf Association on a periodic basis.

Water usage is influenced on a daily basis by weather forecasts and weather conditions.

GROUND WATER SALINITY

Bore water salinity levels vary seasonally and in the longer term are influenced by broader considerations such as climate change and policies governing community use. SVGC's objective is to fully cooperate with the Department of Water and the Town of Cottesloe in monitoring salinity levels to facilitate identification of longer term trends in salinity.

IRRIGATION TIMES

Watering will take place overnight when minimum evaporation of the applied water will occur. Daytime watering will take place on an exception basis under scenarios such as:

- *A malfunction in the control systems (e.g. power surge) where overnight watering did not occur*
- *An overnight power failure*
- *The reseeded of a green or nursery*
- *Newly laid turf*
- *Hand watering of vulnerable native vegetation*

ABSTRACTION VOLUMES AND RATES

The objective of the SVGC is to ensure that abstraction volumes and rates are sustainable at each individual bore.

ABSTRACTION SPREAD OVER MULTIPLE BORES

SVGC will cooperate with the Department of Water and the Town of Cottesloe in reviewing other possible bore locations as part of its contingency planning. Additional bores at new locations will spread the abstraction over a larger section of the aquifer and will allow a reduction in abstraction rates and/or volumes at existing bores.

CONSULTATION

The previous draft Management Plan was advertised late in 2011 and the comments received were noted at the December 2011 meeting.

STAFF COMMENT

As a result of the meeting held between the Seaview Golf Club and Council representatives on the 15/2/2012, the draft Seaview Golf Club Management Plan has received a number of changes in line with discussion points from that meeting.

These changes include;

1. The time for the new 3 Year Management Plan runs from 1 July 2012 to 30 June 2015.
2. All references to the Department of Environment is now changed to the Department for Water.
3. Under Item 2 "Environmental", P4, two extra paragraphs cover the use of the Club's new E-Pan System for environmental management.
4. Under Item 2.1.3, P5, an extra point deals with the use of a reticulation water balance tank.
5. Under Item 2.1.13, P7, an extra paragraph deals with fairway grass types and their salinity profile.
6. Under Item 2.2.3, P8, a long list of native trees and shrubs suitable for planting at the Golf Course has been included, after consultation with Cottesloe Coastcare.

7. In item 2.2.5, P9, an extra line has been added covering staff programs for weed identification and treatment.
8. In Item 2.3.3, P10, a line has been added to cover the control of rabbits, and the Club's use of Phostoxin tablets and Pindone.
9. Under Item 3, P13 & 14, "Safety" – Two new paragraphs have been added covering the general heading relating to Occupational Health & Safety.

These changes provide much of the extra content requested in relation to the issues brought out in the discussion meetings with Cottesloe Coastcare and the Golf Club.

VOTING

Simple Majority

COMMITTEE DISCUSSION

The Chief Executive Officer advised that Cr Pyvis was previously nominated as the elected member to work with the Seaview Golf Club and Cottesloe Coastcare with regard to the SVGC Management Plan. He further advised that all committee members had been provided with a handout from Cr Pyvis with regard to suggested changes to the SVGC Management Plan.

The Manager Engineering Services advised that he had presented Cr Pyvis's suggested changes to the SVGC and he had distributed a copy of their initial response to elected members. The Manager Engineering Services advised that SVGC were open to the majority of the suggested changes, but that it had been indicated Board approval would be required for some.

Committee discussed areas of salinity, rabbit control, tree species selection and the ongoing collaboration with Cottesloe Coastcare as areas for further refinement in the Management Plan. Cr Pyvis suggested that a copy of the Natural Areas Management Plan be provided to the SVGC for their information.

In relation to the officer report Cr Pyvis noted under the heading of "sustainability" that the reference to "predominantly native" vegetation should reflect that the course has minimal remnant native vegetation. She also noted an error in the staff comment section, item (3) where the word "E-Pan" should be "E-Par".

The specific changes to the Management Plan suggested by Cr Pyvis and agreed by SVGC included;

Section 2.1.13	<u>Key Performance Indicators – Ground Water</u> Reference to water quality standards. This will be changed to reflect the Department of Water standard of "below 1500ppm".
Section 2.2.1	<u>Objectives</u> Amend the words "also maintains" to "will maintain"
Table 2.2.3	Delete "Macrozamia riedlei" and insert "Macrozamia frazeri" Delete "Senecio lautus" and insert "Senecio condylus" Add "Goodenia Scaevola crassifolia" and "Asteraceae Olearia axillaris"
Table 2.3.2	Add Straw Necked Ibis

Section 2.2.1 Objectives
Inclusion of a reference to the Cottesloe Native Garden, as follows; "In particular, the area known as the Cottesloe Native Garden (adjacent to Broome Street) has been identified as a special site in the Natural Areas Management Plan (NAMP) adopted by Council. Any planting or maintenance done in this area will be the primary responsibility of Cottesloe Coastcare Association, to meet the objectives of the NAMP adopted by Council. SVGC will continue to retain full control of the area within the lease but will aid, where possible, Coastcare volunteers improving this site".

Section 2.3.3 Wildlife Projects
Amend the first line to read; "The Sea View Golf Club will continue to consider, implement and report to the Town of Cottesloe on a number of wildlife related projects, depending on funding and expenditure implications, including;".

OFFICER RECOMMENDATION

Moved Cr Rowell, Seconded Cr Boland

THAT Council:

1. Receive and endorse the content of the draft Seaview Golf Club Management Plan for the period 1 July 2012 to 30 June 2015.
2. Authorise the CEO to sign the Management Plan on behalf of Council.

AMENDMENT

Moved Cr Rowell, Seconded Cr Boland

Amend the recommendation in part (1) by inserting the words "as amended by the Works and Corporate Services Committee on 17 April 2012" after the words "Management Plan".

Carried 4/0

COMMITTEE RECCOMENDATION

THAT Council:

1. **Receive and endorse the content of the draft Seaview Golf Club Management Plan as amended by the Works and Corporate Services Committee on 17 April 2012, for the period 1 July 2012 to 30 June 2015.**
2. **Authorise the CEO to sign the Management Plan on behalf of Council.**

AMENDED SUBSTANTIVE MOTION WAS PUT

Carried 4/0

Mayor Morgan returned to the meeting at 8.05PM.

10.2.2 PEDESTRIAN LIGHT CONTROLLED CROSSING PROPOSAL - CURTIN AVENUE / FORREST STREET INTERSECTION, COTTESLOE

File No: SUB/610
Attachments: [Copy of Vehicle Count Results](#)
[Copy of Pedestrian Movement Survey](#)
[Copy of Main Roads WA requirements](#)
[Plan of Site Proposed Pedestrian Crossing](#)
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Geoff Trigg
Manager Engineering Services
Proposed Meeting Date: 17 April 2012
Author Disclosure of Interest Nil

SUMMARY

At its February 2012 meeting, Council resolved to fund a 24 hour video survey for pedestrian's crossing Curtin Avenue at the Forrest Street intersection, to collect information to justify a light controlled pedestrian crossing on Curtin Avenue.

This survey has been completed, along with a week-long traffic count on Curtin Avenue at the same location.

This agenda item provides these survey results and recommends that Council send the results of its video survey of pedestrians crossing Curtin Avenue and the traffic counting survey for Curtin Avenue to Main Roads WA with a case for the installation of a light controlled pedestrian crossing across Curtin Avenue at Forrest Street.

BACKGROUND

There is a strong flow of pedestrians between the Cottesloe railway station and the Cottesloe main beach, along Forrest Street and over its intersection with Curtin Avenue. This flow is heavy in summer and light in winter. The traffic flow on Curtin Avenue, apart from Stirling Highway, is the highest in the Town of Cottesloe, and includes road trains and other heavy transport.

Because of accident statistics, Council was able to claim a Black Spot grant in 2004/05, and the Curtin Avenue / Forrest Street intersection was widened and median crossing islands installed. Main Roads WA's (MRWA) response to Council's request for a light controlled crosswalk over Curtin Avenue, similar to Grant Street, contained a standard requirement for support information relating to the volume of pedestrian crossing and the flow of traffic on Curtin Avenue.

There is no financial commitment from MRWA, for this type of crossing, to fund all works if pedestrian and vehicle numbers at the intersection reach a pre-set level. MRWA may agree, eventually, with the proposal if proof is provided as requested in their reply of the serious nature of the threat to pedestrians crossing.

However, without substantial accident statistics, as was the case at Grant Street, no \$2 : \$1 grant basis under Black Spot grant requirements would normally apply.

Main Roads WA, even if Council funded the full installation (est. cost \$300,000 to \$400,000), still has the veto power to prevent such an installation if the design offered by Council is unacceptable or if it has unwarranted negative impact on other MRWA concerns, e.g. traffic flow on Curtin Avenue.

STRATEGIC IMPLICATIONS

Under Councils' Future Plan 2006 to 2010, Objective 1 is "Protect and enhance the lifestyle of residents and visitors". Under this heading, Major Strategy 1.1 is "Develop an integrated transport strategy that includes park and ride, Cott Cat, Travelsmart, limited parking and the needs of pedestrians, cyclists and other non-vehicular traffic.

The needs of pedestrians applies to this location.

POLICY IMPLICATIONS

Council has no policy dealing with pedestrian crossings.

STATUTORY ENVIRONMENT

There is no statutory requirement for Council to install light controlled pedestrian crossings. Main Roads WA policy controls the installation of new crossings, with several standards to be met if MRWA approval is to be given and signage plus line marking is to be installed by MRWA contractors.

FINANCIAL IMPLICATIONS

The vehicle / traffic count on Curtin Avenue was undertaken 'in house', by Council staff. The 24 hour pedestrian video survey was undertaken by a consultant for \$2,900.

Due to the lack of significant accident statistics, it is unlikely that Council would be granted a \$2:\$1 Black Spot grant for the installation of pedestrian crossing lights at this location. Therefore, if approved by MRWA, a cost in excess of \$300,000 would be expected to be funded by Council.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

Only with Main Roads WA.

STAFF COMMENT

The results of the traffic counting on Curtin Avenue have shown that the vehicle warrants required by Main Roads WA can easily be met i.e. "traffic volumes of the road exceeds 600 vehicles / hour (total both directions) or 1000 vehicles / hr (total both directions) where there is a central pedestrian refuge". This is for both the 3 hours on an average day requirement as well as on 8 hours of an average day. In regards to pedestrian crossing numbers, the 24 hour video survey covered two crossing locations – the main crossing point lining up with the south side footpath of

Forrest Street and a secondary crossing accessing Marmion Street. When these two crossing points are combined in numbers of crossing pedestrians, the pedestrian crossing warrant can be met – i.e. for each of 3 hours of an average day, pedestrian volume exceeds 350 persons per hour.

The pedestrian count was taken on a 'school day', the 8th March, outside of the hottest time of the year and not on a weekend. Therefore higher pedestrian figures could be expected in mid Summer, but lower figures in Winter.

This should meet Main Roads WA requirements of the count being taken on an average day.

These figures plus a case to present the need for this light controlled crossing can now be put to Main Roads WA, stressing the heavy use pedestrian route between the railway station and one of Perth's most popular beaches, the ongoing growth of vehicle and pedestrian numbers at this location, and the resultant high potential for accidents involving pedestrians crossing Curtin Avenue.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Mayor Morgan, Seconded Cr Strzina

THAT Council send the results of it's video survey of pedestrians crossing Curtin Avenue and the traffic counting survey for Curtin Avenue to Main Roads WA with a case for the installation of a light controlled pedestrian crossing across Curtin Avenue at Forrest Street.

Carried 5/0

10.2.3 REQUEST FOR EXPANSION OF GRANT MARINE PARK AND ROAD CLOSURE

File No: SUB/232
Attachments: [Copy of Request](#)
[Copy of 1995 Plan Showing Proposal](#)
[Plan of Site Grant Marine Park](#)
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Geoff Trigg
Manager Engineering Services
Proposed Meeting Date: 17 April 2012
Author Disclosure of Interest Nil

SUMMARY

A request has been received from a local resident for both Hamersley Street and Hawkstone Street to be closed near the boundary of Grant Marine Park, with cul-de-sac heads to be built for both streets and the closed road section to be amalgamated into the park area, to allow an enlarged park on the south east corner to be established.

The recommendation is that Council:

1. Not proceed with actions to close the Hamersley Street / Hawkstone Street connection through Grant Marine Park to allow the park to be amalgamated with the south west corner.
2. Inform the applicant of this decision, with the reasons for the decision.

BACKGROUND

Grant Marine Park is a mixture of native vegetation, reticulated lawns, a shade-protected children's playground, with some use for ball sports. The south east corner is cut off from the park by the curve connecting Hamersley Street and Hawkstone Street. That corner has not been reticulated since 2009, to save bore water. Prior to this removal of reticulation, no use of this corner had been observed.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

To achieve the closure of a portion of Hamersley Street / Hawkstone Street for the expansion of Grant Marine Park, a mandatory advertised 35 day objection period for the proposed road closure must take place. Council would then consider all public

comments and decide whether to proceed. All service authorities must give comment on their service locations with the impact of closure on their underground infrastructure. The matter is only proceeded with Landgate if Council agrees to support the proposal after these steps have been taken.

FINANCIAL IMPLICATIONS

To achieve the closure of this street section, re-level over the old road after removal of asphalt and kerbing, extension of the reticulation and re-establishment of the grass cover on the south east corner of the park, a cost in excess of \$80,000 is estimated. This would have to include construction of the two cul-de-sac heads.

SUSTAINABILITY IMPLICATIONS

More reticulated lawn area means more bore water used, grass mowing, and fertilizing. The proposal has negative sustainability implications.

CONSULTATION

Nil, so far. Any proposal of this scale would require substantial consultation in addition to the mandatory 35 day advertised objection period for any road closure.

STAFF COMMENT

Staff have not been aware of any need for the expansion of Grant Marine Park in recent years, apart from this submission. The reticulation system on this south east corner of the reserve has been turned off since 2009, with no agitation to have it returned to a reticulated lawn. Prior to this ending of reticulation, staff observed no use of this area by the general public.

If the street curved connection between Hamersley Street and Hawkstone Street is to be closed, to allow the two park sections to be amalgamated, a mandatory 35 day advertised objection period is required, then Council would reconsider any comments received on the planned closure. Staff have located a plan from 1995 showing a street closure / double cul-de-sac design, for information. This proposal was never implemented.

However, the plan does emphasise that the closest private properties to these cul-de-sac heads would experience the noise and light issues of turning traffic, compared to the 'through flow' nature of the current street curve.

VOTING

Simple Majority

COMMITTEE DISCUSSION

Cr Boland advised that he would be voting in favour of the officer recommendation and commented that previously Council had looked into identifying road treatments for this section of road. Cr Boland highlighted that the section of road in question adds connectivity to the neighbouring streets. In his opinion, the requested road closure would present some difficulty in relation to the proposed opening up of Gadsden Street to Car Park No 2. Cr Boland further stated that in his opinion, he did not believe Council was looking to spend \$80,000 on this project in light of recent

budget discussions and cited fairness to other residents as a potential issue to consider in light of the request.

The Manager Engineering Services commented that if Council voted in favour with regard to the road closure, there would need to be a 35 day advertising period, and if that received a positive response, it would then need to go to Landgate for further review and would also require the various service authorities to provide comment before the road could be closed. He further commented that there would also be a requirement to provide sufficient turning space for vehicles, especially emergency vehicles.

Mayor Morgan stated that in his opinion there was not sufficient room for an “active area”. He also commented that there was a need to consider the future of the area and agreed that the native garden required some beautification to improve the vista for neighbours and residents. Committee discussed the prior decision to turn off the reticulation system to that area and the Manager Engineering Services further advised Council of a previous decision in February 2012 as part of consideration of the 5 Year Plan for Reticulation, not to proceed with local native vegetation in this area. The CEO agreed to provide separate advice in relation to this particular point prior to Monday night’s Council meeting including suggested wording for a possible amendment to the Committee recommendation.

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Strzina, Seconded Cr Rowell

THAT Council:

- 1. Not proceed with actions to close the Hamersley Street / Hawkstone Street connection through Grant Marine Park to allow the park to be amalgamated with the south west corner.**
- 2. Inform the applicant of this decision, with the reasons for the decision.**

Carried 5/0

10.3 FINANCE

10.3.1 STATUTORY FINANCIAL REPORTS FOR THE PERIOD 1 JULY 2011 TO 31 MARCH 2012

File No: SUB/137
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Wayne Richards
Finance Manager
Proposed Meeting Date: 17 April 2012
Author Disclosure of Interest Nil

SUMMARY

The purpose of this report is to present to Council the Statement of Financial Activity, the Operating Statements by Program and by nature and Type, the Statement of Financial Position, and supporting financial information for the period 1 July 2011 to 31 March 2012 as included in the attached Financial Statements.

BACKGROUND

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Financial reporting is a statutory requirement under the Local Government Act 1995.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

Nil

STAFF COMMENT

The Statement of financial Activity on page 1 of the attached Financial Statements shows unfavourable operating revenue of \$71,060 or 4%. The main factor affecting this has been reduced revenue from parking revenue which was \$107,600 less than budgeted as at 31 March 2012. Operating expenditure is \$340,270 or 4% less than

year to date budget with the material variances itemised on the Variance Analysis Report on pages 7 to 9.

Capital expenditure is reported in detail on pages 22 to 26 of the attached Financial Statements. Capital expenditure is \$361,774 or 26% less than year to date budget most of which relates to timing differences.

Transfers both to and from reserves are more than anticipated due to budget amendments and are itemised on pages 16 and 17 of the attached Financial Statements.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Strzina, Seconded Mayor Morgan

THAT Council receive the Statement of Financial Activity, Operating Statements by program and by nature and Type, statement of financial Position, and other supporting financial information as included in the attached Financial Statements for the period 01 July 2011 to 31 March 2012, as submitted to the 17 April 2012 meeting of the Works and Corporate Services Committee

Carried 5/0

10.3.2 LIST OF ACCOUNTS PAID FOR THE MONTH OF MARCH 2012

File No: SUB/137
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Wayne Richards
Finance Manager

Proposed Meeting Date: 17 April 2012
Author Disclosure of Interest Nil

SUMMARY

The purpose of this report is to present the list of accounts paid for the month of March 2012, as included in the attached Financial Statements, to Council.

BACKGROUND

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Financial reporting is a statutory requirement under the Local Government Act 1995. Local Government (Financial Management) Regulations 1996 – Part 2 –General Financial management – s.6.10 – Lists of Accounts.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION**STAFF COMMENT**

The list of accounts paid in March 2012 is included on pages 10 to 15 of the attached Financial Statements. The following significant payments are brought to Council's attention;

- \$15,388.67 & \$15,288.09 to WA Local government Superannuation Plan for staff superannuation contributions.
 - \$12,916.15 to Synergy for street lighting charges.
-

- \$18,222.21 to Cobblestone Concrete for a footpath installation at Napier Street.
- \$11,595.65 to water Corporation for water supplies at various locations.
- \$31,890.00 to the Australian Taxation Office for the February 2012 Business Activity Statement.
- \$10,574.30 to Wilson Technology Solutions to upgrade EnforceIT software.
- \$10,493.11 & \$16,238.11 to WMRC for waste transfer tipping fees.
- \$16,067.22 to UHY Haines Norton Chartered Accountants for the Financial Management Review.
- \$44,000.00 to Indiana Cottesloe Beach for an upgrade to the public toilets.
- \$224,801.73 to the West Australian Treasury Corporation for a loan repayment.
- \$327,341.00 to Fire & Emergency Services WA for Council's third instalment of FESA levies.
- \$47,871.12 to Transpacific Cleanaway for waste collection services.
- \$36,582.00 to Melville Mitsubishi for a new vehicle.
- \$25,789.35 to Surf Life Saving WA for our life saving contract.
- \$27912.40 to Roads 2000 for road resurfacing works
- \$40,000.00 to Sculpture by the Sea for a new sculpture.
- \$575,000.00, \$248,000 & \$250,000 being transfers to investments.
- \$74,084.36 & \$73,042.51 to Town of Cottesloe staff for fortnightly payroll.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Strzina, Seconded Mayor Morgan

THAT Council receive the List of Accounts Paid for the month of March 2012 as included in the attached Financial Statements, as submitted to the 17 April 2012 meeting of the Works and Corporate Services Committee.

Carried 5/0

10.3.3 SCHEDULES OF INVESTMENTS AND LOANS AS AT 31 MARCH 2012

File No: SUB/150 & SUB/151
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Wayne Richards
Finance Manager

Proposed Meeting Date: 17 April 2012
Author Disclosure of Interest Nil

SUMMARY

The purpose of this report is to present the Schedule of Investments and the Schedule of Loans as at 31 March 2012, as included in the attached Financial Statements, to Council.

BACKGROUND

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Financial reporting is a statutory requirement under the Local Government Act 1995.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

Nil

STAFF COMMENT

The Schedule of investments on page 18 of the attached Financial Statements shows that \$3,634,112.32 was invested as at 31 March 2012. Approximately 39% of these funds were invested with Westpac Bank, 22% with Bankwest, 21% with National Australia Bank and 18% with the Commonwealth Bank of Australia.

The Schedule of Loans on page 19 of the attached Financial Statements shows a balance of \$6,299,275.14 as at 31 March 2012. Included in this balance is an amount of \$401,392.76 that relates to self supporting loans

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Strzina, Seconded Mayor Morgan

THAT Council receive the Schedule of Investments and the Schedule of Loans as at 31 March 2012. These schedules are included in the attached Financial Statements as submitted to the 17 April 2012 meeting of the Works and Corporate Services Committee.

Carried 5/0

10.3.4 PROPERTY AND SUNDRY DEBTORS REPORTS AS AT 31 MARCH 2012

File No: SUB/145
Responsible Officer: Carl Askew
Chief Executive Officer
Author: Wayne Richards
Finance Manager
Proposed Meeting Date: 17 April 2012
Author Disclosure of Interest Nil

SUMMARY

The purpose of this report is to present the Property and Sundry Debtors Reports as included in the attached Financial Statements, to Council.

BACKGROUND

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

STATUTORY ENVIRONMENT

Financial reporting is a statutory requirement under the Local Government Act 1995.

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

SUSTAINABILITY IMPLICATIONS

Nil

CONSULTATION

Nil

STAFF COMMENT

The Sundry Debtors Report on page 20 of the attached Financial Statements shows a balance of \$36,432.69 of which \$32,854.90 relates to the current month. The balance of aged debtors is \$3,577.79.

The Rates and Charges Analysis on page 21 of the attached Financial Statements shows a total balance outstanding of \$465,472.71. Of this amount, \$191,913.09 and \$84,452.37 are deferred rates and outstanding emergency services levies respectively. The Statement of Financial Position on page 4 shows a balance of \$369,002 as compared to \$394,926 this time last year.

VOTING

Simple Majority

OFFICER & COMMITTEE RECOMMENDATION

Moved Cr Strzina, Seconded Mayor Morgan

THAT Council receive the Property and Sundry Debtors Reports as at 31 March 2012. Theses reports are included in the attached Financial Statements as submitted to the 17 April 2012 meeting of the Works and Corporate Services Committee.

Carried 5/0

11 ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS/OFFICERS BY DECISION OF MEETING

Nil

13 MEETING CLOSURE

The Presiding Member announced the closure of the meeting at 8:20 PM.

CONFIRMED: PRESIDING MEMBER _____ *DATE: .../.. ./...*