



Town of Cottesloe

**STRATEGIC PLANNING
COMMITTEE
21 NOVEMBER 2012**

**10.1.1 COUNCIL MEETING DATES
2013**

ATTACHMENT

**Committee and Council Meeting
Dates 2013**



Town of Cottesloe

COMMITTEE & COUNCIL MEETINGS – February to December 2013

Planning Application Closing Dates (by 4.00pm)	Development Services Committee 3rd Monday 6.00pm	Works & Corporate Services Committee 3rd Tuesday 7.00pm	Strategic Planning Committee 3rd Wednesday 7.00pm	Council 4th Monday 7.00pm
07-Jan-13	18-Feb-13	19-Feb-13	20-Feb-13	25-Feb-13
04-Feb-13	18-Mar-13	19-Mar-13		25-Mar-13
05-Mar-13	15-Apr-13	16-Apr-13		22-Apr-13
09-Apr-13	20-May-13	21-May-13	22-May-13	27-May-13
06-May-13	17-Jun-13	18-Jun-13		24-Jun-13
03-Jun-13	15-Jul-13	16-Jul-13		22-Jul-13
08-Jul-13	19-Aug-13	20-Aug-13	21-Aug-13	26-Aug-13
05-Aug-13	16-Sep-13	17-Sep-13		23-Sep-13
<i>Special Meeting of Council - Local Government Election 2013</i>				21-Oct-13
16-Sep-12	28-Oct-12	29-Oct-13		04-Nov-13
07-Oct-13	18-Nov-13	19-Nov-13	20-Nov-13	25-Nov-13
21-Oct-13	02-Dec-13	03-Dec-13		09-Dec-13

Agendas are available at the meetings and are also available for inspection at the Council Office and at the Library on the Friday prior to each meeting date. The agenda can also be accessed from the Council's web site www.cottesloe.wa.gov.au.

These dates were correct at time of printing but may be subject to change. Where the Monday is a Public Holiday, the meeting date will be a Tuesday. Planning applicants are to confirm the dates in advance with the Development Services Department on 9285 5042.

Development Services, Works & Corporate Services and Strategic Planning Committee meetings are held in the Mayor's Parlour.

Council meeting is held in the Council Chambers. Town of Cottesloe, 109 Broome Street, Cottesloe WA 6011.



Town of Cottesloe

**STRATEGIC PLANNING
COMMITTEE
21 NOVEMBER 2012**

**10.1.4 POLICY REVIEW –
COMMUNITY CONSULTATION
POLICY**

ATTACHMENT

**Policy – Community Consultation
(Marked Up)**

COMMUNITY CONSULTATION

INTRODUCTION

~~The Town of Cottesloe has prepared and developed a community consultation policy for the Town.~~

~~The following pages provide details of the consultation process and a framework for community consultations to take place.~~

This policy aims to give the community a clear view of the importance of consultation in democratic governance. It also aims to be a practical document that will assist Council to undertake effective consultation in Cottesloe.

Every Council report includes a section on ~~internal and external~~ consultation to ensure that proper attention has been given to this area of decision making. This policy ensures that the consultation genuinely reaches people affected by a decision and that they have every opportunity to make an impact on Council decision making and foster a consultative culture.

1. CONSULTATION POLICY

1.1 Definition of Consultation and Democratic Governance

~~Consultation for this document is defined as a process of two way, informed communication between the Council and the community on an issue prior to Council making a decision on that issue.~~

~~Democratic governance involves community participation and input into governance and decision making.~~ Consultation is a vehicle for obtaining this input and it enhances the decision making process. It fulfils a need to ensure that views can be identified and communicated. Consultation does not ~~impact over-ride on the~~ Council's ~~role responsibility~~ to make decisions and its accountability for its decision making. It does not imply government by referendum.

1.2 Aim of the Consultation Policy

The aim of the consultation policy is to create and foster a consultative culture within the Town of Cottesloe.

1.3 Key Principles

The following principles form the basis of the consultation policy.

Inclusiveness

- Consultation will encourage the participation of people affected by or interested in a decision.
- Affected and interested parties will be given equal opportunity to participate in the consultation process.
- Affected groups and interested parties can select their own representative to work with Council.
- Consultation will be sensitive to the needs of particular groups to maximise their ability to contribute.

TOWN OF COTTESLOE POLICY

- Council will actively seek out people for consultation.

Focus

- Consultation will be purpose driven.
- Chosen consultation methods will be appropriate for the task.
- A clear statement about what the consultation is to achieve will be provided.
- A clear statement about the role of Council and the role of participants in the consultation will be made.
- Internal coordination will ensure Council ownership of the consultation.

Responsiveness

- Council will consider and respond to contributions from all participants.
- Consultation will be transparent. All people involved will have a clear understanding of how their feedback and comments are to be used.
- Council will maintain openness and take new ideas on board and alter the course of actions if required.
- Council will ensure respect for the diverse range of interests that may be represented during a consultation.
- Council will make reasonable attempts to resolve conflicts, if they arise, and reach a suitable solution.

Provision of Information

- Information relating to the consultation will be readily available to allow participants to make informed and timely contributions.
- Information relating to the consultation can be accessed easily by everyone involved before key decisions are made.
- Relevant information will be presented in an easily understood format.
- In some instances full details about an issue may not be fully disclosed to the public because of its commercially sensitive or personal nature.

Implementation and Evaluation

- All consultations will be evaluated after the decision making to which they contributed is complete.
- Participants will receive feedback about inputs received and how the final decision was reached.
- If a difference occurs between the input and the final decision the reasons for this will be clearly documented.
- As part of its commitment to the effectiveness of a consultation, Council's associated decision making process will be evaluated once a final decision has been made.

1.4 Levels of Consultation

The principles are general to all consultation processes, but there are clearly different levels of consultation to meet different requirements.

Democratic local government, with its very broad charter, needs to consult across all levels which may range from consultation about the future use of a specific site in the Town of Cottesloe, to consultation on the community’s view of a state-wide issue which impacts on the community and therefore requires a Council position.

The levels illustrated in Table One indicate different approaches to consultation. The general principles will be used to develop these approaches and the different functional areas will be involved in the development of specific strategies.

1.5 Tools of Consultation

There are a number of ways in which we can commence a dialogue with the community. These are outlined in Table Two.

1.6 Consultation Matrix

The Council and the community need to determine which tools are appropriate at which levels of consultation. The template for the matrix appears as Table Three.

TABLE ONE

Examples of the different levels of decision making requiring different approaches to consultation are:

Site specific	Matters about a particular site, such as a change in use or sale of property. Excluding matters to be decided under the Planning and Development Act.
Area improvement	Matters that affect people in a neighbourhood, or precinct, e.g. change in local service delivery, traffic management plans, precinct plans and significant planning initiatives.
Service planning for the entire Town of Cottesloe	To develop or improve a service that would see a significant change in the level of service. The service could have an impact on the whole of the Town of Cottesloe.
Policy development	To develop or improve policies for Council’s position on particular matters. Policies may affect the whole of the Town of Cottesloe. Does not including internal operating procedures.
Key strategic issues/ major development facilities	Projects of such a size that they impact on the finances or future of the Town of Cottesloe e.g. aquatic facility or beachfront redevelopment.
Strategic Plan for the Town	Establishing the decision making framework of Council.

TOWN OF COTTESLOE POLICY

TABLE TWO

Advertisements in the local newspapers	Advertisements in the news section of the local papers are an important means of advising the community about the matter under consultation and how they might have their say.
Web page	Information will be placed on the Internet at www.cottesloe.wa.gov.au
Cottesloe Council News	This is the regular publication of Council. It can carry articles about a policy or issue. If it is used for consultation, then the article must inform and encourage feedback. The newsletter is an important vehicle to report the results of other consultations.
Write a letter	This is a personally addressed letter to all affected households. It outlines the issues and invites comment. It always indicates where the comment should be directed within Council.
Ratepayer groups	Ratepayer groups such as SOS are a valuable means of receiving feedback on a range of issues.
Media release	This involves issuing media releases and conducting interviews with local journalists. If it is part of the consultative process, the Council spokesperson should always indicate to the media representative that feedback from the community is valued. The media release will be made available to local newspapers.
Survey	This is a statistically correct survey of particular attitudes, beliefs or information. It may be done by phone, written survey or door knock of individual households.
Letterbox drop	This is a non-addressed leaflet or flyer that summarises the issues and invites feedback to Council. The flyer indicates how that feedback can be given. These will only be used in the affected area.
Personal briefings	These are held at the request of a member of members of the local community to discuss a particular issue with a responsible officer. They may include the Mayor and/or Councillors.
Focus groups/review groups	These are discussion groups of around 15-20 people, usually led by a trained person (facilitator). The participants are invited because they are residents or because they have a particular interest, involvement or stake in the subject being discussed. The group may be comprised of professionals or residents with particular skills and competencies relevant to the particular issue. The purpose is to find out the range of opinions that exist on a particular topic. Focus groups cannot measure how widely those various opinions are held in the community.
Information session	This may be held at a community venue, at the site of the matter under consultation, or at the Council offices. Invitations will be sent by one or more of the following methods: <ul style="list-style-type: none"> - advertising in the local papers - letterbox drop - media.

TOWN OF COTTESLOE POLICY

TABLE THREE – CONSULTATION MATRIX

	Ad in paper	Web page	Newsletter	Write	Ratepayer group	Media release	Survey	Letter drop	Personal briefing	Focus groups	Information session
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Service planning	1	1	2	4	2	3	4	4	3	2	4
Policy development	1	1	1	4	1	2	3	3	3	3	4
Key strategic issues – major projects	1	1	1	4	1	2	3	3	3	2	3
Strategic plans	1	1	1	4	1	2	2	3	3	2	3

1=every time 2=will in most circumstances 3=may depending on the program 4=on the odd occasion 5=in the rarest of circumstances

2. SCOPING A PROJECT FOR COMMUNITY CONSULTATION

A successful consultation requires the following steps:

2.1 Research

- Identify the range of issues that may be involved.
- Identify any policies or strategic plans of Council that may impact on any of these issues.
- Identify the issues that are core to the consultation.
- Identify any residents groups that may have an interest in any of the issues.
- Remember that the existence of such a group is a reflection of a past perceived failure by Council to address residents concerns. Understand what those failures have been.
- Establish what the responsibilities of Council are in relation to each of the core issues that have been identified.

2.2 Setting the Framework for the Consultation

- Define the purpose of the consultation.
- List the specific aims of the consultation.
- Define all the internal stakeholders who may have an interest in the consultation.
- Define all the external stakeholder groups or individuals that need to be included.
- When an issue is likely to be controversial always include an independent expert who can develop credibility with both sides.
- Using the consultation matrix define the most appropriate entry point for working out how to reach these audiences. Is it a policy, a major project or a strategic plan? Or does it relate to locality, a specific site or a neighbourhood issue?

2.3 Plan the Consultation Processes

- Using the matrix identify how you will reach each of the audiences.
- Establish the order you will use to reach them.
- Prepare a timetable for consultation that is realistic.
- Establish that you have the necessary budget for the consultation.
- Prepare the initial information on which the consultation will be based.
- Circulate this information or provide access points to it for all the stakeholders you have identified.

2.4 During the Consultation

- Keep the community focussed, acknowledge side issues and then return them there – to the side and be flexible if something arises that is core and you have not planned for it.

TOWN OF COTTESLOE POLICY

- When you have completed the consultation close the loop. Tell all those who have been consulted about the outcomes.

RESOLUTION NO: ~~12.1.1~~

ADOPTION: ~~February, 2005~~ **November, 2012**

REVIEW: ~~February, 2013~~ **November, 2020**



Town of Cottesloe

**STRATEGIC PLANNING
COMMITTEE
21 NOVEMBER 2012**

**10.1.4 POLICY REVIEW –
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ATTACHMENT

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TOWN OF COTTESLOE POLICY

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ADOPTION: **November, 2012**

REVIEW: **November, 2020**



Town of Cottesloe

**STRATEGIC PLANNING
COMMITTEE
21 NOVEMBER 2012**

**10.1.5 TOWN OF COTTESLOE –
ACTION PLAN REVIEW –
NOVEMBER 2012**

ATTACHMENT

Action Plan – November 2012



ACTION PLAN

2006 – 2010 Future Plan

2011/12 Strategic Priorities

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Introduction

The Town of Cottesloe is undergoing a significant period of change and has been involved in a range of regional planning activities which are being responded to by the Town.

The Town has adopted a Future Plan which highlights the dynamic priority areas requiring attention over the next three years.

These dynamic priorities include:-

Priority	Item	Related Objective
1	Finalise Local Planning Scheme No. 3 including the preparation of all draft policies	DP1 A
2	Progress options for the Council depot site	Objective 5.1
3	Implement a strategy to oversee the realisation of the Foreshore Concept Plan	Objective 3.1
4	Proactively pursue solutions for Curtin Avenue and the railway	Objective 2.1
5	Report on the proposed tasks identified in the Climate Change Vulnerability study and their impacts, priorities and applicability to the Town of Cottesloe	DP 2
6	Complete the development of new joint library facilities	Objective 5.2
7	Finalise and adopt a plan for the Town Centre and Station Street.	Objective 5.3
8	Enhance use of the Civic Centre	Objective 1.5
	Develop a District Environmental Management Plan	Natural Areas Management Plan.
9	Implement a Community Safety Strategy	Objective 1.9
10	Develop sustainability and capacity criteria to assess major strategies	
	Complete the Civic Centre additions and renovations on budget and on time	Complete

Core Objectives

Objective 1: Lifestyle

To protect and enhance the lifestyle of residents and visitors.

Objective 2: Connectivity

To achieve connectivity between east and west Cottesloe.

Objective 3: Beach & Foreshore Enhancement

To enhance beach access and the foreshore.

Objective 4: Development

To manage development pressures.

Objective 5: Infrastructure

To maintain infrastructure and council buildings in a sustainable way.

Objective 6: Community Support

To foster the community's confidence and support for Council.

Objective 7: Organisational Development

To effectively manage Council's resources and work processes.

Objectives & Strategies

Outlined below are the key strategies to be addressed over the four year period 2006 -2010.

Objective 1: Lifestyle

To protect and enhance the lifestyle of residents and visitors.

- 1.1. Develop an 'integrated transport strategy' that includes park and ride, Cott Cat, Travelsmart, limited parking and the needs of pedestrians, cyclists and other non-vehicular traffic.
- 1.2. Reduce beachfront hotel patron numbers to a sustainable level.
- 1.3. Develop café/restaurant alternatives to the large hotels.
- 1.4. Participate in a regional programme for a Youth Communications Officer to market and promote social opportunities and services and youth initiatives in the area and to strengthen links with relevant government agencies.
- 1.5. Identify increased opportunities to use existing facilities or provide new venues for formal community cultural events and activities.
- 1.6. Develop a strategy for greater community engagement when change is needed.
- 1.7. Develop a strategy to ensure access and inclusion of aged persons and persons with disabilities.
- 1.8. Protect the low-rise, human-scale nature of the beachfront and existing residential areas.
- 1.9. Develop a Community Safety Strategy.

Objective 2: Connectivity

To achieve connectivity between east and west Cottesloe.

- 2.1. Produce a draft Structure Plan for consultation purposes showing the sinking of the railway and realignment of Curtin Avenue together with 'what's possible' in terms of sustainable redevelopment and pedestrian and traffic links and Town Centre integration.
- 2.2. Produce visual material that demonstrates housing densities and forms for vacant Crown land.
- 2.3. Plan a consultation program that involves the community and government agencies.
- 2.4. Promote an engineering and financial feasibility study into the preferred solution.
- 2.5. Play a leadership role by continually focusing on a 'win-win' approach to the engineering, financial and social challenges this project will face.

Objective 3: Beach & Foreshore Enhancement

To enhance beach access and the foreshore.

- 3.1. Develop a public domain concept plan for the foreshore in consultation with the community, in particular prepare a strategy to implement the Foreshore Improvement Plan and report to Council.
- 3.2. Improve beach access and dune conservation outside the central foreshore zone.
- 3.3. Enhance public transport options for moving people to and out of the beach area.
- 3.4. Introduce electronically timed parking and consider installation in the Town Centre.
- 3.5. Improve bicycle and disabled access to beach facilities.

Objective 4: Development

To manage development pressures.

- 4.1. Develop planning incentives for heritage properties.
- 4.2. Promote the heritage advisory service.
- 4.3. Debate and consolidate planning philosophies on prescription versus outcomes.
- 4.4. Develop best practice planning policies for a seaside residential suburb that are outcome based and that have both public and private benefit.
- 4.5. Consider undeveloped Government owned land for higher density development provided there is both public support and benefit for the Cottesloe community.
- 4.6. Retain the predominantly two-storey height limit for existing residential areas.

- 4.7. Develop a strategy to address the requirements of the State Government's Directions 2031 Strategies and Policies.

Objective 5: Infrastructure

To maintain infrastructure and council buildings in a sustainable way.

- 5.1. Progress options for the Council depot site.
- 5.2. Complete the development of new joint library facilities.
- 5.3. Develop an integrated Town Centre plan to improve all aspects of the infrastructure of the Town Centre.
- 5.4. Maximise income from non-rates sources.
- 5.5. Develop a consultation and information strategy that explains the costs and benefits associated with public assets and any proposed changes.
- 5.6. Develop a long term asset management plan and accompanying financial plan.
- 5.7. Where it appears greater input from the community or individuals would be advantageous in pursuing this objective, consider setting up working parties or task forces with community representation.
- 5.8. Support Water resource and conservation studies/initiatives

Objective 6: Community Support

To foster the community's confidence and support for Council.

- 6.1. Further improve the community consultation policy in recognition of the need for greater community engagement when change is needed.
- 6.2. Strengthen our ability to give feedback on the results of consultation through email, print and radio media, website and personalised letters.
- 6.3. Develop a protocol so that when decisions are made by Council, the reasons why input from sections of the community have not been accepted for that particular case is stated.
- 6.4. Implement procedures that ensure that upcoming issues are flagged during the information gathering stage.
- 6.5. Develop new and additional consultation/communication strategies for external stakeholders, e.g. State Government Ministers.
- 6.6. Develop a protocol for staged progress reports to be provided to the community.
- 6.7. Make the Cottesloe Council News page available by email subscription.

Objective 7: Organisational Development

To effectively manage Council's resources and work processes

- 7.1 Deliver high quality professional governance and administration
- 7.2 Ensure our workplace enables staff to be innovative and confident
- 7.3 Implement technologies to enhance decision making, communication and service delivery
- 7.4 Enhance our ability to embrace and manage change

2011 Priorities

The priority strategies for the next twelve months and taken from the four year plan are:-

Priority	Objective
	Objective 1: Lifestyle
12.	1.2. Reduce beachfront hotel patron numbers to a sustainable level.
8.	1.5 Identify increased opportunities to use existing facilities or provide new venues for formal community cultural events and activities.
9.	1.9 Develop a Community Safety Strategy
	Objective 2: Connectivity
4.A.	2.1 Produce a draft Structure Plan for consultation purposes showing the sinking of the railway and realignment of Curtin Avenue together with 'what's possible' in terms of sustainable redevelopment and pedestrian and traffic links.
	Objective 3: Beach & Foreshore Enhancement
3.	3.1. Develop a public domain concept plan for the foreshore in consultation with the community.
11.	3.4. Introduce electronically timed parking and consider installation in the Town Centre. .
	Objective 4: Development
1.B	4.1 Develop planning incentives for heritage properties.
4.B	4.5 Consider undeveloped Government owned land for higher density development provided there is both public support and benefit for the Cottesloe community.
	Objective 5: Infrastructure

2.	5.1 Adopt a policy position on assets that have a realisable value such as the Depot and Sumps.
6.	5.2 Complete the development of new joint library facilities.
7.	5.3 Develop an integrated Town Centre plan to improve all aspects of the infrastructure of the Town Centre.
10.	5.6. Develop a long term asset management plan and accompanying financial plan.
	Objective 6: Community Support
13.	6.1 Further improve the community consultation policy in recognition of the need for greater community engagement when change is needed.
	Dynamic Priority 1
1.A	Complete the adoption of Local Planning Scheme No. 3 including the preparation of all draft policies to a stage where they have been informally advertised for public comment by the time of the adoption of the LPS3.
	Dynamic Priority 2
5.	Report on the proposed tasks identified in the Climate Change Vulnerability study and their impacts, priorities and applicability to the Town of Cottesloe.
	Dynamic Priority 3 (New)
	Develop a strategy to promote Council services and activities at the beachfront in order to better align with expectations for the wellbeing and enjoyment of the local community and visitors to the Town of Cottesloe.

Action Plans

Objective 1: Lifestyle

Strategy 1.2:	Reduce beachfront hotel patron numbers to a sustainable level.
Responsible Officer	MCS

ACTIONS		WHO	WHEN	PROGRESS
1	<p>Change Legislative Framework</p> <ul style="list-style-type: none"> Convene meeting of Community Safety & Crime Prevention Committee with Mayor and CEO to determine a public and political strategy to change the liquor licensing laws to reduce patron numbers at the hotels. Engage additional human resources to assist in gathering a higher standard of evidence and implementing the proposed strategy to reduce the number of patrons that may be admitted into the beachfront hotels. 	MCS	Nov 2007	<p>Completed.</p> <p>BHW Management Consultants provided a report to the May 2008 meeting of Council. Liquor Licence Working Group formed. Report to the September 2008 Council meeting. (See comments below).</p>
2	<p>Continue to monitor the hotels within existing licensing regime</p> <ul style="list-style-type: none"> Collect objective data during summer 2007/08 of incidents of anti-social behaviour Review data and determine whether there are sufficient grounds to appeal to Liquor Licensing 	MCS	<p>Nov 2007 to Mar 2008</p> <p>April 2010</p>	<p>Completed.</p> <p>Ongoing</p> <p>A report was presented at the August 2010 Council meeting including approval to monitor the levels of anti-social behaviour at the beachfront over the summer (2010/2011) and then determine whether further action is to be taken.</p>

Strategy 1.5:	Identify increased opportunities to use existing facilities or provide new venues for formal community cultural events and activities.
Responsible Officer	CEO & MCS

ACTIONS		WHO	WHEN	PROGRESS
1	Invite a “place maker” to address a special meeting of the Strategic Planning Committee plus interested elected members.	CEO	Nov 2007	Completed
2	<p>Civic Centre – Catering & Events Management</p> <ul style="list-style-type: none"> Develop draft plans and costs for redevelopment of the Lesser Hall. Undertake community consultation on draft Lesser Hall plans. Consider community submissions and amend plans as required. Undertake community consultation on the potential uses of the Cottesloe Civic Centre in accordance with Council’s Community Consultation policy as it relates to service planning. Use a “place maker” as an expert to inform community focus groups and workshop. Use consultation results to inform an elected member workshop facilitated by a “place maker” to identify potential public and private uses of the Civic centre for community consultation purpose. Prepare community consultation documents 	MCS	<p>Jul 2007</p> <p>Aug 2007</p> <p>Sep 2007</p> <p>Jul 2008</p> <p>Jul 2008</p> <p>Oct 2008</p>	<p>Completed</p> <p>Completed</p> <p>Completed</p> <p>Completed</p> <p>Discontinued due to low attendance numbers.</p> <p>Report to October 2008 Council meeting.</p> <p>Elected Member Workshop held May 2009.</p>
		MCS		

<ul style="list-style-type: none"> • Obtain Council endorsement for community consultation documents. • Undertake community consultation • Consider community submissions • Consider the potential continuation of long-term private-catering arrangements at the Cottesloe Civic Centre. • If required, develop registrations of interest (ROI) documentation for catering and events management at the Civic Centre and obtain Council endorsement. • Seek registrations of interest. • Report on results of ROI advertisement and shortlist prospective tenderers. • Invite tenders. • Report on results of tender process and recommend tenderer to Council. • Award tender. 		<p>Aug 2009</p> <p>Aug 2010</p> <p>Feb 2011</p>	<p>Quotes obtained and community consultation undertaken.</p> <p>Report was tabled in February 2010 in which Council received the Consultant report, agreed to implement short term recommendations and requested that staff provide a revised Civic Centre Plan after discussion at a future Strategic Planning Committee.</p> <p>Workshop with Elected Members. Additional information circulated for comment and feedback.</p> <p>The ROI was advertised in September 2010 and a recommendation was endorsed at the February 2011 Council meeting.</p> <p>Completed</p>
<p>3 Civic Centre – Grounds Development</p> <ul style="list-style-type: none"> • Obtain quotes and engage a landscape architect to prepare landscaping plan for Civic Centre. • Present report to Council and obtain approval for five-year development plan. 	<p>MCS</p>	<p>Jun 2008</p> <p>Aug 2008</p>	<p>Completed – Anna Forma from Apace appointed.</p> <p>Completed draft plan was presented to the March 2009 Council meeting.</p>

Strategy 1.9	Develop a Community Safety Strategy			
Responsible Officer	MCS			
	ACTIONS	WHO	WHEN	PROGRESS
1	Have the Community Safety and Crime Prevention Advisory Committee prepare a strategy for Community Safety.	MCS	2010	Completed –reported to Council in May 2010.

Objective 2: Connectivity

Strategy 2.1:		Pursue a draft Structure Plan for consultation purposes including consideration of options in relation to the sinking of the railway and realignment of Curtin Avenue together with 'what's possible' in terms of sustainable redevelopment and pedestrian and traffic links for the Town Centre and adjacent Development Zone.		
Responsible Officer		MDS		
ACTIONS				
	WHO	WHEN	PROGRESS	
1	Report to Council re draft LPS3 on development potential of railway lands.	MDS	Jul 2007	Completed and noted by Council.
2	Review Town Centre Study and Council Resolutions to devise strategy for structure plan exercise.	MDS	2008	Completed as part of the EbD.
3	Establish the situation regarding the options for Curtin Avenue and the railway as this affects the area and is a key influence on the Town Centre, railway lands and overall connectivity.	MDS	Ongoing. Apr 2008.	In collaboration with DPI & MRWA. Status reports to Council Sept 07 and Mar 08 gave direction. Apr 08 report affirmed Council's preferences, for continued action and EbD. Agencies written to re EbD. EbD completed Dec 08 and consultant reports completed Mar 09.
4	Undertake Enquiry-by-Design (EbD) during advertising phase of LPS3, with the assistance of consultants to – <ul style="list-style-type: none"> • Prepare the Town's position on the Development Zone (railway land), • Ensure the Town's position is fully and fairly represented, and • Produce indicative structure plan. 	MDS	Sep – Dec 2008	EbD completed Dec 08 and consultant reports completed Mar 09 which addressed these aspects EbD report in full submitted as part of LPS3 final approval and gives general support for proposed Scheme.
5	Undertake community consultation on the results of the EbD in relation to realising the vision.	MDS	Pending / ongoing	To be actioned when preliminary structure planning has been sufficiently progressed, which Council on 9 Mar 09 resolved to pursue, to be formalised under LPS3 after it becomes operative, and which would also involve

			<p>advertising. Structure planning would entail staff, consultancy and funding resources. Pursuant to LPS3 the Minister in December 2010 has suggested that Council liaise with LandCorp towards planning for a TOD which addresses the railway lands, Town Centre and connectivity. This needs to be coordinated with the background studies and liaison with Government agencies already undertaken by Council, especially the EbD report.</p> <p>In July 2011 the Department of Planning and the Town discussed this suggestion on a preliminary level. In late 2011 LandCorp flagged a future meeting of interested parties to pursue the subject. In February 2012 Cr Jeanes made a notice of motion that the Town meet with Colin Barnett on the matter. In March 2012 WESROC resolved that member councils support and allocate funding towards a consultant study to prepare a business case for a detailed study to plan, design, cost and implement ultimate transport and land use solutions for the Western Suburbs area.</p>
6	Undertake consultation with relevant State Government agencies.	CEO, MDS & MES	In May 2012 Council met with Mr Barnett who as local Member of Parliament supports realigning Curtin Avenue alongside the railway line and offered to facilitate the departments of Planning and Transport to meet with the Town on the matter.
7	Report on structure plan exercise, findings and implementation.	MDS	Pending To be actioned

Objective 3: Beach & Foreshore Enhancement

Strategy 3.1:	Develop a public domain concept plan for the foreshore in consultation with the community, in particular prepare a strategy to implement the Foreshore Improvement Plan and report to Council.			
Responsible Officer	MDS			
ACTIONS				
		WHO	WHEN	PROGRESS
1	Advertise initial, private Foreshore Vision in conjunction with draft LPS3 for community information and comment.	MDS	May 2006	Completed
2	Council to considered community feedback and officer report on a way forward and set-up Foreshore Public Domain Working Group.	MDS	Oct 2006	Completed
3	Council to endorse officer report on Enquiry-by-Design process to further explore the concept plan as a community-engagement exercise.	MDS	May 2007	Completed
4	Officers to prepare a proposal in detail and confirm that the DPI / WAPC will support and participate in this initiative and report back to Council via the EbD internal steering group.	MDS	2008	Pursuant to LPS3 provisions as agreed and advertised and to Council's resolutions thereto, EbD prepared in liaison with DPI.
5	Undertake Enquiry-by-Design (EbD) in relation to LPS3, with the assistance of consultants to – <ul style="list-style-type: none"> • Prepare the Town's position on the Foreshore Public Domain concept plan and • Ensure the Town's position is fully and fairly represented. 	MDS	Sep - Dec 2008	EbD completed Dec 08 and consultant reports completed Mar 09 which addressed these aspects EbD report in full submitted as part of LPS3 final approval and gives general support for proposed Scheme. Building Design Controls achieved as key part of LPS3 for finalisation.
6	Coordinate this initiative with prospective LPS3 Enquiry by Design for the hotel sites Special Control Areas.	MDS	2008	Included in overall EbD in relation to two beachfront hotel sites.

<p>7 Undertake community consultation on the results of the EbD in relation to a finalised Plan.</p>	<p>MDS</p>	<p>Pending</p>	<p>Council on 9 Mar 09 resolved to pursue concept planning on an ongoing basis. A Foreshore Concept Plan Implementation Working Group was re-convened in Nov 09 to work with staff and the EbD consultant on more detailed planning, design, priorities and programs to progressively make improvements to the precinct. This will entail stakeholder and community consultation as required in finalising proposals and gaining approvals.</p>
<p>8 Report to Council on adoption of a Concept Plan and Implementation Strategy.</p>	<p>MDS</p>	<p>Mid 2010 onwards</p>	<p>During 2010 a more advanced Concept Plan has been formulated via the Working Group including input from interest groups and presentations to Councillors and SOS; and there has been press coverage of the ideas contained in the plan. The WG devised an outline implementation strategy for consideration by Council for direction. Ultimately, an adopted Concept Plan and Implementation Strategy will provide the framework for more detailed planning, consultation, approvals, funding and works programs over time; having regard to precincts and priorities for improvement. The Working Group met in 10 September 2010 and considered an implementation strategy. Subsequent work has included broad cost estimates, more concept planning for CP#2, review of the beach pool proposal and consideration of other development proposals (eg NCSLSC). The Minister's response on LPS3 is another aspect arising. The working group met in July 2011 for further work and meetings towards confirming the plan and strategy at Council level. From October 2011 a process of comprehensive reporting, review and refinement has been conducted to confirm the Foreshore Redevelopment Plan via Council and progress implementation, including a prospectus, support for the beach pool in-principle and approaches to State Government for funding. In February 2012 Council adopted the final Plan towards further reporting on implementation and funding; and the Town subsequently wrote to the WAPC, Minister and Premier seeking collaboration and funding assistance. Council has since instigated and committed funds to certain projects and an update report on implementation of the Plan i was provided for Council in August 2012. Subsequently the disability access path and additional toilets projects have been progressed.</p>

Strategy 3.4:	Introduce electronically timed parking and consider installation in the Town Centre.			
Responsible Officer	MCS, CEO, MDS			
	ACTIONS	WHO	WHEN	PROGRESS
1	Obtain Council's in-principle support for installation of Meter Eye	MCS	Apr 2007	Completed
2	Obtain Council approval for appointment of consultant to undertake parking study on the long term parking requirements and solutions for the town centre	CEO	May 2007	Completed
3	Prepare and obtain Council approval for a parking study brief to provide a parking strategy for the town centre and direction for the planned installation of Meter Eye	CEO	Jun 2007	Completed
4	Undertake parking study	CEO	Jul/Aug 2007	Completed
5	Report on parking study	CEO	Sep 2007	Completed
6	Undertake community consultation on the proposed changes to current car parking time limits and installation of Meter Eye on the beachfront	CEO	Oct 2007	Completed
7	Report to Council results of consultation and obtain approval to proceed with beachfront changes.	CEO	Nov 2007	Completed
8	Install Meter Eye and implement parking changes on the beachfront.	CEO	Sep 2008	Completed
9	Provide a report to Council on an interim solution for additional and long-term parking in the town centre.	MES	Oct 2007	Completed. Construction of Railway Street parking area completed March 2010. Proposal being considered for cash-in-lieu funds to be used to construct street level parking over

			<p>the sump site in Station St to create approx. 70 new bays, intended for shopper parking with Meter Eye time-controls.</p> <p>Tenders are being called for the supply of drainage cell components for the Station Street sump. Council will determine in November 2012 whether funds are sufficient to undertake the works.</p>
<p>10 Prepare a parking development and maintenance policy which incorporates the use of net gains from parking infringements and obtain Council support for the policy.</p>	MDS	<p>2010 onwards in relation to LPS3 and associated initiatives.</p>	<p>To be actioned in terms of how far planning policy and practice can address this matter.</p> <p>Draft parking policy for LPS3 partially addresses and to be elaborated upon in finalisation and introduction of scheme and policy.</p> <p>The Station Street sites studies and Town Centre infrastructure study assist in the consideration of this initiative.</p> <p>The 2011 Officer Working Group has progressed a parking review, which has been drafted as a strategy by the Manager Development Services and a Council Workshop was held in April 2012 where several tasks were agreed to for further investigation and feedback/reporting.</p> <p>Updated draft Parking Policy for LPS3 workshopped with Council in July 2012 drawing on the outline parking strategy and giving direction to parking projects including the Station Street sites, unused State Government landholdings and Metre Eye management.</p> <p>During 2012 a Parking Strategy prepared and workshopped with Council has lent support to the provision of additional parking facilities and the expansion of Meter Eye.</p>
<p>11 Upon Completion of the Railway Street Carpark, undertake further community consultation on the installation of Meter Eye in the town centre and the parking policy (to include discussions with Procott)</p>	MCS	TBA	<p>In progress. Meeting with Procott have taken place. Draft Town Centre Parking Strategy is being prepared. Proposal on extensions to Meter Eye network have been received from CPT.</p>

12	Report to Council results of consultation and obtain approval to proceed with changes in the town centre	MCS	TBA	Quote received, consultation to begin after the Hullabaloo festival.
13	Install Meter Eye and implement parking changes in the Town Centre	MCS	TBA	Units have been purchased, awaiting final design of Station Street Carpark.

Objective 4: Development

Strategy 4.1:	Develop planning incentives for heritage properties.			
Responsible Officer	MDS			
	ACTIONS	WHO	WHEN	PROGRESS
1	Draft LPS3 to contain relevant heritage provisions.	MDS	Feb 2006.	Completed.
2	Draft Heritage Incentives Policy to be agreed to in-principle at Council workshop.	MDS	May 07	Completed – being refined for advertising in relation to LPS3.
3	Confirm that WAPC SPP3.5 Historical Heritage Conservation supports the approach.	MDS	June 07	Completed – policy is being utilised to effect. Planning Staff also attended HCWA workshops in April & May 2008.
4	Advertise draft policy and other draft policies following advertising of LPS3 and finalise after LPS3 is operative.	MDS	Pending	LPS3 lodged for finalisation of Scheme provisions and content of any related policy. Heritage List process reported to Council in April 2012 and Council Workshop held in May 2012 for officer actions.
5	Local policy links to related heritage initiatives and incentives, e.g. Heritage Advisory Service.	MDS	Pending	Advisory Service proving beneficial in preliminaries, assessments and decisions.
6	Progress with the State Heritage Council the advancement of the current interim listing [for the beach precinct] to a permanent inclusion on the State Heritage Register	MDS	Pending	MDS to review and revive.

Strategy 4.5:	Consider undeveloped Government-owned land for higher density development provided there is both public support and benefit for the Cottesloe community.			
Responsible Officer	MDS			
	ACTIONS	WHO	WHEN	PROGRESS
1	Prepare Town's position on various vacant lands in terms of planning objectives, development scenarios, consultation approaches and structure planning.	MDS	2008 on	Local Planning Strategy, LPS3, Town Centre study initiatives, Curtin Avenue review and development potentials report provide a foundation.
2	For the railway lands, plan and conduct an EbD in conjunction with DPI (as part of the overall EbD) that fairly represents the Town's case.	MDS	2008	EbD completed Dec 08 and consultant reports completed Mar 09.
3	Undertake community consultation on the results of EbD for the railway lands and associated aspects (Town Centre, connectivity, Curtin Ave).	MDS	late 2008	To be actioned when preliminary structure planning has been sufficiently progressed, which Council on 9 Mar 09 resolved to pursue. Formalising a structure plan once LPS3 is operative would also involve advertising.
4	Report to Council on 3 for determination of any changes to LPS3 and an implementation strategy.	MDS	Pending	To be actioned. The Minister's response on LPS3 in December 2010 and subsequently has given impetus to progressing structure planning for all of the Development Zones.
5	Pursue preliminary structure planning, including community consultation, for other Gov't land areas in anticipation of LPS3 and potential future redevelopment.	MDS	Pending	To be actioned – above foundation refers and structure planning process applies. Structure planning would entail staff, consultancy and funding resources. The abovementioned action regarding Curtin Avenue relates to this.
6	Report to Council on 4 for direction regarding ongoing planning and possible development.	MDS	Pending	To be actioned. If the Town engages with LandCorp and others from 2012 onwards this matter will be progressed.

Objective 5: Infrastructure

Strategy 5.1:	Progress Options for the Council Depot Site.
Responsible Officer	MES & MDS

ACTIONS		WHO	WHEN	PROGRESS
1	<p>Margaret Street Sump</p> <ul style="list-style-type: none"> • Arrange sale of Margaret Street sump property 	MES	Feb 2008	Completed – Property sold 16 February 2008 for \$1.8m.
2	<p>Council Depot</p> <ul style="list-style-type: none"> • Complete report on options available regarding alternative depot sites and reasons for relocation, including status quo. • Complete financial ramifications report on chosen long term depot site. • Final Council report on staff recommendations for long term depot site and policy position adoption. • Undertake community consultation on any proposed change to existing arrangements. • Progress options to relocate to a new site. 	CEO & MES	<p>Oct 2007</p> <p>May 2008</p> <p>June 2008</p> <p>May 2009</p>	<p>Consultant report exists on new Nedlands site for a combined depot to be shared between Nedlands, Claremont and Cottesloe. This report includes clean up requirements for all three old depots.</p> <p>The investigation of a second option, the sharing of the existing Nedlands depot by the three local governments is not proceeding.</p> <p>A third option of sharing the Town of Mosman Park depot site was formally considered by the Town of Mosman Park in February and March 2008 but not proceeded with.</p> <p>A site has been identified on Council controlled land in Cottesloe for a small Works Supervisors control office.</p> <p>Staff continue to look for alternative sites, including State Government departmental land.</p> <p>The potential of sharing the Cambridge Council depot site is being analysed. Several local alternative sites are currently also being considered which do not include the sharing of a site with other local government authorities.</p> <p>Reports presented to Council August 2009, providing history</p>

		<p>July 2011</p>	<p>of 17 sites being considered, existing state of current depot site, advantages of development/sale of the existing site and a potential relocation site for Council's depot capacity.</p> <p>A further report was provided in October 2009 which presented more detailed information of future steps towards the sale of the existing site and relocation.</p> <p>Staff and consultants are working towards a Development Application to the WAPC for creation of the new depot and a Preliminary Structure Plan for disposal of the old depot site. Council has given consideration to this in relation to the 09-10 budget preparation and a Council briefing session in May 2010.</p> <p>Council has abandoned any further action relating to a proposed depot site at the Seaview Golf Club. Negotiations are underway with the Town of Mosman Park to share their existing depot site and with Nedlands/Subiaco to share a new 'green fields' site for a regional depot.</p> <p>Senior staff from Cottesloe and Mosman Park are involved in a combined study to investigate shared use of the Mosman Park depot Cottesloe will fund the study and senior officers will be fully involved with the consultancy process.</p> <p>Senior staff are involved in a study with Mosman Park senior staff and a consultant to share the Mosman park depot. A report will be provided to both councils when (and if) a draft agreement has been completed. An initial consideration of the proposal was undertaken at a Town of Mosman Park discussion meeting in April, with more information and explanation requested. That information has been provided.</p> <p>MDS is working on options for disposal of the existing depot site.</p> <p>Negotiations are still underway with Mosman Park to share that depot but final agreement has not yet been reached.</p>
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		Nov 2011	<p>Staff are also progressing planning and disposal options for the existing depot site including specialist property advice regarding site preparation, marketing/sale methods and indicative values.</p> <p>Arrangements are in place for a commercial property lease of a depot site in Fremantle to commence on 1st November 2012. All depot functions will relocate in November to that site. The lease is for 3 years with several 3 year extensions if required.</p>
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Strategy 5.2:	Complete the development of new joint library facilities.
Responsible Officer	MCS

ACTIONS		WHO	WHEN	PROGRESS
1	<p>Report on Environmentally Sustainable Design features</p> <ul style="list-style-type: none"> • Water utilisation techniques • Construction materials • Solar friendly design 	CEO	Nov 2007	Completed
2	<p>Follow up land tenure issues</p> <ul style="list-style-type: none"> • Maintain communications with Shire of Peppermint Grove • Report on progress of amalgamation of lots • Report on resolution of legal issues relating to the bowling club 	CEO	Completed	<p>Report presented to June 2008 meeting of Council.</p> <p>Update on land tenure issue sent to all elected members July 2008 and finalised in March 2009.</p> <p>On 18 May 2009 a Special Council Meeting of Council resolved in part, to;</p> <ol style="list-style-type: none"> 1. <i>Enter into the Project Construction and Management Agreement between the Shire of Peppermint Grove, the Town of Cottesloe and the Town of Mosman Park as prepared by Corrs Chambers Westgarth and presented to the Council meeting and authorise the Mayor and Chief Executive Officer to sign under seal the document once finalised.</i> 2. <i>Subject to the prior execution by the Councils of the Project Construction and Management Agreement, authorise the Shire of Peppermint Grove to enter into a contract with the preferred tenderer, P S Structures, for the construction of the Cottesloe, Mosman Park, Peppermint Grove library, community centre and</i>

			<p><i>Peppermint Grove shire office.</i></p> <p>3. <i>Agree that the contract price is to be \$13,586,000 which would be approximately \$2,948,884 Peppermint Grove Administration Building and \$10,637,116 for the Library and Community Centre.</i></p> <p>4. <i>Refer for inclusion in its 2009/10 budget an increase in its loan borrowings for the Library project to no more than \$5m and subject to;</i></p> <p>a) <i>Compliance with all statutory processes related to loan borrowing, including approval from the Department of Treasury</i></p> <p>b) <i>Confirmation of the Green Precincts Fund grant application being unsuccessful.</i></p> <p>Project now completed.</p>
<p>3 Establish funding for project</p> <ul style="list-style-type: none"> • Meet with WA Treasury • Recommend option to Council 	<p>CEO</p>	<p>Jan 2008</p>	<p>Met with Treasury between March 2008 and January 2009.</p> <p>Grant Applications lodged with Department of Environment, Water, Heritage and Arts (Green Precincts Fund) and Department of Infrastructure, Transport, Regional Development and Local Government Community Infrastructure Program (CIP). CIP grant was unsuccessful, however the Green Precincts Fund was approved for \$1.5m.</p> <p>Based on the above Council Resolution a loan application was lodged and approved by WA Treasury Corporation.</p>

Strategy 5.3:	Develop an integrated Town Centre plan to improve all aspects of the infrastructure of the Town Centre and Station Street (to be undertaken independent of the implementation of Strategy 2.1).
Responsible Officer	MDS & MES

ACTIONS		WHO	WHEN	PROGRESS
1	MDS in liaison with MES to report back to Council on consultancy study proposal.	MDS & MES	May 2008	Completed.
2	Appoint consultant and study undertaken.	MDS & MES	Oct 09 – May 10	Blackwell & Assoc landscape architecture and urban design consultants have carried out study, including liaison with / presentations to Procott, SSWG and Councillors, delivered final report for review and reporting to Council. This needs to be actioned via the Working Group and DSC/Council for consideration, including in relation to the future of the Town Centre under LPS3.
3	Report to Council via the Strategic Planning Committee on consultancy report and implementation.	MDS & MES	Mid-2010 on	Study reported fully to Council September 2011 and adopted as ongoing guide. Also to be correlated with Station St sites study and design guidelines. To be reported again to Council March 2012 towards consultation and implementation program.
4	Progress the development of the Station Street Sites in line with the Town Centre Plan.	MDS, MES	2010	Design Guidelines completed by Coda and considered by WG, as well as in conjunction with TC infrastructure study, with presentations to Council. SSWG to continue towards an implementation strategy for consideration by Council. Council's recent workshop on Town Centre parking in April 2012 agreed that funds held in the Parking / Cash In Lieu Reserve should be spent on the construction of a street level parking area with approx. 75 bays, over the Station Street sump, including an underground drainage system, in the 2012/2013 financial year.

		<p>Crime prevention methods reported to Council in March 2012.</p> <p>Updated draft Parking Policy for LPS3 also informs Town Centre planning and projects.</p> <p>Reports on the SHACS and associated MRS Amendment, and discussions regarding future Curtin Avenue have also occurred in relation to the Town Centre and environs.</p> <p>Following an August 2012 update report to Council, Coda architects have been engaged to design concepts for the Council car park and the MES is progressing conversion of the sump site for parking.</p>
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Strategy 5.6:	Develop a long term asset management plan and accompanying financial plan.
Responsible Officer	MCS, MES

ACTIONS		WHO	WHEN	PROGRESS
1	Complete full data collection on all Council owned infrastructure including condition rating using WA Asset Management Improvement scorecard approach.	MES, MCS	June 2009	Footpath, drainage and road infrastructure data complete. Data on buildings, land, parks, reticulation and foreshore infrastructure being gathered. A full study of Council's laneway assets was completed, to determine the existence of potential adverse possession areas.
2	Analyse renewal gap and establish costs to bring all infrastructure classes up to sustainable levels.	MES, MCS	Aug 2012	Current and ongoing. Involvement in the WA Asset Management Improvement Program (WAAMI) has slowed the process down but the final results will be of greater use and be based on a state wide established procedure.
3	Report to Council on complete long term asset management plan together with financial ramifications.	MES, MCS	Aug 2012	There have been 2 formal sessions completed on the WA Asset Management & Infrastructure (WAAMI) process. There are 2 more to go. It is anticipated this will take another 6 to 12 months.
4	Application of adopted long term asset management plan, with Year 1 applied to the 2010/ 11 budget.	MES, MCS	April 2011	To be actioned. New 2012/2013 budget included consideration of all 5 Year construction programs for major assets, including laneway upgrading.
5	Review and report to Council annually on implementation.	MES, MCS	May of each year	To be actioned in 2013

Objective 6: Community Support

Strategy:6.1	Further improve the community consultation policy in recognition of the need for greater community engagement when change is needed.
Responsible Officer	CEO

ACTIONS		WHO	WHEN	PROGRESS
1	Review efficacy of current community consultation policy.	CEO/MCS	Nov 2012	Policy reviewed and presented for consideration
2	Undertake desktop review of other local government community consultation models	CEO/MCS	Nov 2012	Complete
3	Prepare draft report to Council and obtain SOS Cottesloe comment.	CEO/MCS	Nov 2012	Draft report prepared – policy to subject to community comment, including SOS
4	Report and recommend a revised community consultation policy.	CEO/MCS	Feb 2013	Final presentation in Feb 2012

Dynamic Priority 1

Strategy:	Complete the adoption of Local Planning Scheme No. 3 including the preparation of all draft policies to a stage where they have been informally advertised for public comment by the time of the adoption of the LPS3.
Responsible Officer	MDS

ACTIONS		WHO	WHEN	PROGRESS
1	Report to Council on submissions received in response to statutory advertising of LPS3 (closed 16 Jul 08) for consideration of them, proposed modifications and further advertising, leading to adoption of final Scheme for lodgement with WAPC and Minister for final approval.	MDS	6 months to 16 Jan 09 (or longer as approved by WAPC)	<ul style="list-style-type: none"> • 558 submissions received, acknowledged and collated. • Draft quantitative analysis completed and reported on to Council 15 Dec 08. • Draft qualitative analysis advanced and being reported on to Council end May 09.
2	Conduct EbD and report to Council on outcomes for consideration of incorporation into Scheme as part of above process, including further advertising.	MDS	Within this timeframe	<ul style="list-style-type: none"> • EbD completed Dec 08 and consultant reports completed Mar / received Apr 09. • Reported on 23 Feb and 9 Mar 09 to Council who agreed to advertise the draft Building Design Controls, which occurred during Apr-May 09. • Over 350 additional submissions received and being reported on to Council end May 09 together with other submissions.
3	Review / complete draft policies and report to Council for adoption in-principle for informal advertising, consideration of submissions and refinement, in preparation for formal advertising and adoption once LPS3 is finally approved and operative.	MDS	Within this timeframe (Could continue as final LPS3 being processed by	<ul style="list-style-type: none"> • Several policies already drafted and endorsed by Councillors at a series of briefings / workshops during preparation of LPS3 for advertising. • To be reviewed and revised for further reporting to Council for consideration for informal advertising.

		WAPC.	<ul style="list-style-type: none"> • Attention to be turned to this when Scheme is resubmitted to WAPC, including how the submissions and Council's response to them influence the policies – WAPC's and Minister's responses and final Scheme will also influence them.
4	Series of briefings / workshops, ordinary and special meetings envisaged to achieve all of the above in the timeframe.	MDS	<p>Within this timeframe</p> <ul style="list-style-type: none"> • Reporting and consideration sessions commencing August and ongoing. • Preliminary report on submissions with comprehensive data presented to Council 15 Dec 08 – Council opted out of workshops. • In May 09 Council finalised the Scheme for approval including consideration of all submissions on the BDC, and in June 09 the Scheme was lodged with the Dept for consideration by the WAPC and Minister.
5	Liase with DoP / WAPC / Minister towards finalisation of Scheme.	MDS	<p>2010/2011/2012</p> <ul style="list-style-type: none"> • Officers kept in touch with the DoP and provided additional supporting information on the Scheme proposals, including a full copy of the submissions (further to the detailed schedules of analysis). The WAPC SPC was briefed on the Scheme and visited the area. The SPC considered detailed reports on the Scheme. • In December 2010 the Minister's modifications required for further advertising were provided to Council. Subsequently examined, advertised, submissions assessed and in September 2011 Scheme re-lodged for finalisation. • On 2 February 2012 Council met with the Minister, WAPC Chair and DoP staff to present its beachfront solution and Foreshore Redevelopment Plan; and on 27 March this was

			<p>repeated to the SPC of the WAPC.</p> <ul style="list-style-type: none">• On 19 April the Town received notification from the WAPC of the Minister's required final modifications; on 30 April Council was briefed; and on 15 May a Special Council Meeting was held, which resolved several lines of response to the Minister's decision and requirements.• The Town has subsequently challenged the Minister's decision in the Supreme Court whereby finalisation of the Scheme is in abeyance and this process is ongoing into 2013
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Dynamic Priority 2

Strategy:	Report on the proposed tasks identified in the Climate Change Vulnerability study and their impacts, priorities and applicability to the Town of Cottesloe.
Responsible Officer	MES

ACTIONS		WHO	WHEN	PROGRESS
1	Report to Council on the Immediate Actions list included in the study, with recommendations on the Highest Priorities.	MES	October 2008	Completed
2	Action Council – agreed highest priorities	MES	June 2009	Completed
3	Provide report on short to long term potential impacts on Council infrastructure provision, with recommendations on possible changes to long term developments	MES	2010	Completed
4	Provide cost estimates for any infrastructure provision/change relating to Climate Change for the draft 2009/10 budget	MES	2009	<p>No Climate Change related infrastructure works proposed for 2009/2010 draft budget</p> <p>For 2010/2011, an \$80,000 project was approved to complete a geophysical study of the foreshore to determine the location of underground rock. This project is funded from a \$40,000 Dept. of Transport grant plus matching Council funds. The study completed by March 2011, and significantly was under budget.</p> <p>Using the balance of funds Council supported a supplementary report with the cooperation of the Department of Transport. This final report was presented to Council in August 2011.</p> <p>No further funding has been provided for additional studies or site works in regards to this matter in the 2011/12 and</p>

			<p>2012/13 budgets.</p> <p>Staff are working within the WESROC arrangement to develop long term policies and actions on this matter based on a regional approach.</p>
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Dynamic Priority 3

Strategy:	Develop a strategy to promote Council services and activities at the beachfront in order to better align with expectations for the wellbeing and enjoyment of the local community and visitors to the Town of Cottesloe.
Responsible Officer	CEO/MCS

ACTIONS		WHO	WHEN	PROGRESS
1	Develop a consultation process in order to obtain community feedback in relation to Council services and activities at the beachfront.	MCS	Q1 2012	Community Survey to be undertaken in Q4 2012 Community Satisfaction Survey underway
2	Undertake a review of services and activities currently provided by local governments who have responsibility for significant and popular beachfront areas	MCS	Q1 2012	Ranger Code of Conduct adopted February 2012.
3	Report to Council on the information obtained and feedback received as well as potential implementation program for any proposed changes	MCS	Q2 2012	To be actioned
4	Complete the review of the Beach and Beach Reserves Local Law	MCS	Q4 2011	Complete