

TOWN OF COTTESLOE



STRATEGIC PLANNING COMMITTEE

MINUTES

**MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
6.00 PM, WEDNESDAY, 12 MARCH 2008**

STRATEGIC PLANNING COMMITTEE
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DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

An election was held for the appointment of a Presiding Member of the Committee.

Cr Carmichael nominated Cr Miller and in the absence of any other nominations, Cr Millar was declared elected unopposed.

RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**Present**

Cr Bryan Miller	Presiding Member
Mayor Kevin Morgan	(from 6.30pm)
Cr Greg Boland	
Cr Patricia Carmichael	
Cr Jack Walsh	

Mr Stephen Tindale	Chief Executive Officer
Mr Graham Pattrick	Manager Corporate Services/Deputy CEO
Mr Andrew Jackson	Manager Planning & Development Services
Mr Geoff Trigg	Manager Engineering Services

Apologies

Cr John Utting

Leave of Absence (previously approved)

Nil

RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

PUBLIC QUESTION TIME

Nil

APPLICATIONS FOR LEAVE OF ABSENCE

Nil

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Moved Cr Miller, seconded Cr Carmichael

The Minutes of the Ordinary Meeting of the Strategic Planning Committee held on Wednesday, 17 October 2007 be confirmed.

Carried 4/0

ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

PUBLIC STATEMENT TIME

Nil

PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

REPORTS OF COMMITTEES AND OFFICERS**1 GENERAL****1.1 DRAFT ACTION PLAN REPORT**

File No: SUB/108
Attachment(s): [Report Update](#)
Author: Mr Stephen Tindale
Author Disclosure of Interest: Nil
Report Date: 6 March, 2008
Senior Officer: Mr Stephen Tindale

SUMMARY

Following the adoption in July 2007 of the *Future Plan 2006 – 2010* for the Town of Cottesloe, an *Action Plan* has been prepared and is now submitted for the consideration of the Committee.

BACKGROUND

The following strategies were identified by Council as priorities for 2007/08 at its July 2007 meeting.

- 1.2 Reduce beachfront hotel numbers to a sustainable level.
- 1.5 Identify increased opportunities to use existing facilities or provide new venues for formal community cultural events and activities.
- 2.1 Produce a draft Structure Plan for consultation purposes showing the sinking of the railway and realignment of Curtin Avenue together with 'what's possible' in terms of sustainable redevelopment and pedestrian and traffic links.
- 3.1 Develop the 'Foreshore Vision and Master Plan' in consultation with the community.
- 3.4 Introduce electronically timed parking.
- 4.1 Develop planning incentives for heritage properties.
- 5.1 Adopt a policy position on assets that have a realisable value such as the Depot and Sumps.
- 5.2 Subject to the satisfactory resolution of land tenure, design and funding requirements, progress the development of new joint library facilities.
- 5.5 Develop a long term asset management plan and accompanying financial plan.
- 6.1 Further improve the community consultation policy in recognition that there are different techniques for different objectives.

The *Action Plan* breaks each of these strategies down into individual actions which will ensure that the strategies are realised in a timely manner and that through meetings of the Strategic Planning Committee, Council is kept informed of overall progress in reaching the strategic objectives.

CONSULTATION

Nil.

STAFF COMMENT

This agenda item represents an opportunity for committee members to review progress and provide informal feedback on where staff should be headed in terms of implementing individual actions.

POLICY IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

VOTING

Simple Majority

Cr Morgan joined the meeting at 6.30 pm.

OFFICER RECOMMENDATION

- (1) That the Committee receive the updated *Action Plan* report and provide feedback to the CEO and senior staff present at the meeting on agreed modifications to the *Action Plan*.
- (2) That Council receive the updated *Action Plan* report.

1.1 COMMITTEE RECOMMENDATION

Moved Cr Carmichael, seconded Cr Walsh

That Council receive the updated *Action Plan* report.

Carried 5/0

ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

2 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY ELECTED MEMBERS/OFFICERS BY DECISION OF MEETING**2.1 SUSTAINABILITY AND CAPACITY CRITERIA**

File No: SUB/108
Author: Mr Stephen Tindale
Author Disclosure of Interest: Nil
Report Date: 12 March, 2008
Senior Officer: Mr Stephen Tindale

SUMMARY

Cr Boland queried the inclusion in the Action Plan of “Develop sustainability and capacity criteria to assess major strategies” as a dynamic priority area over the next three years and the absence of any actions to implement the priority in the following pages.

The CEO explained that the dynamic priority areas were considered to be ‘live’ areas that might require Council’s immediate attention at any point in time. However only those dynamic priority areas identified in a blue font had rolled forward into the Action Plan.

There was some discussion on the desirability of re-energising the sustainability agenda at Council level.

2.1 COMMITTEE RECOMMENDATION

Moved Cr Miller, seconded Mayor Morgan

That the Sustainable Development Officer prepare a report for the committee’s consideration on sustainable development initiatives in local government and their potential application at the Town of Cottesloe.

Carried 5/0

2.2 FREQUENCY OF STRATEGIC PLANNING COMMITTEE MEETINGS

File No: SUB/383
Author: Mr Stephen Tindale
Author Disclosure of Interest: Nil
Report Date: 12 March, 2008
Senior Officer: Mr Stephen Tindale

SUMMARY

The CEO suggested that the gap between the last meeting of the Committee (October 2007) and this meeting was significant and that the recollection of what was discussed at that meeting was hazy and affecting overall continuity. The Committee might want to consider increasing the frequency of meetings.

2.2 COMMITTEE RECOMMENDATION

Moved Cr Walsh, seconded Cr Carmichael

That the Strategic Planning Committee meet in every odd month of the year on the Wednesday of committee week commencing at 7pm and observe a recess in January of each year

Carried 5/0

MEETING CLOSURE

The Presiding Member announced the closure of the meeting at 9.00 pm.

CONFIRMED: PRESIDING MEMBER _____ *DATE:/..../.....*