

TOWN OF COTTESLOE



PUBLIC OPEN SPACE WORKING GROUP NOTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE

109 BROOME STREET, COTTESLOE

5.00pm, Thursday 16 September 2021

Matthew Scott
Chief Executive Officer

14 September 2021

PUBLIC OPEN SPACE WORKING GROUP

PURPOSE

The purpose of this Working Group is to consider improvements to all public open space outside of the Central Foreshore Precinct and the SVGC/Harvey Field Recreation Precinct provided by the Town which will enhance their use and enjoyment by the community.

TERMS OF REFERENCE

- a. To advise Council on infrastructure and policy requirements to improve all public open space provided by the Town (outside the of the Central Foreshore Precinct and the SVGC/Harvey Field Recreation Precinct); and
- b. Make recommendations to Council on matters relevant to the Committee.

CONFIDENTIALITY

These papers are not confidential on the whole; however, they will not be published on the Town's website or made available for public distribution. Elected Members/Committee Members are not prevented from discussing any topic raised in these papers in general terms; however, they should not be distributed as there are parts that are confidential for a host of reasons (e.g. the presence of legal advice).

The purpose of the meeting is for Members to provide informal feedback / raise issues with the progress of nominated projects. No decisions can be made at this forum and any matter that ultimately requires a Council decision will be presented to a Council meeting.

As no decisions can be made at the meeting and many of the topics could be considered confidential at this stage, the forum will not be open to the public.

The notes contained within these papers are in note form, they are not finalised reports. Members have an opportunity to ask for information to be considered for inclusion in reports on these matters, which will be considered by the officers when reports are finalised.

Officers are very aware of the need to maintain transparency in the decision making process. As noted in the departmental guidelines on such forums, the best way to maintain transparency in decision making is to ensure that all decisions are made in public meetings. With this in mind, officers have deliberately omitted any recommendations from these notes, instead noting how we suggest we proceed with the matter at hand. Members will be free to provide feedback on these suggestions; however, no specific direction should be given or debated.

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

2 DISCLAIMER

Refer to the Disclaimer on the inside of the cover page

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The meeting will be recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCE

Members

Cr Melissa Harkins	Elected Member/Presiding Member
Cr Kirsty Barrett	Elected Member
Ms Kerryn Briody	Community Representative
Mr James Atkinson	Community Representative
Mr Mark Powell	Community Representative
Ms Sue Freeth	Coastcare Representative

Deputy Member

Staff

Mr Matthew Scott	Chief Executive Officer
Mr Shaun Kan	Director Engineering Services
Mr David Lappan	Manager Projects and Assets
Ms Parshia Queen	Engineering Technical Officer
Ms Rachel Cranny	Executive Services Officer

Apologies

Ms Natalie Kendal	Community Representative
Cr Helen Sadler	Elected Member
Cr Michael Tucak	Elected Member/Deputy Member

Visitors

Angus Moore	Nature Based Play
Sarah Gautrey	Nature Based Play

5 DECLARATION OF INTEREST

6 PRESENTATIONS

Nil

7 REPORTS OF OFFICERS

7.1 EAST COTTESLOE PLAYGROUND – CONCEPT DEVELOPMENT

Item by: Shaun Kan, Director Engineering Services

SUMMARY

The working group is asked to discuss the visual summary with Nature Base Play, the appointed consultant and provide feedback on various aspects raised at the November 2020 for a concept to be developed and approved by Council for public consultation.

BACKGROUND

At the November 2020 Meeting, the working group:

- Agreed with the three phased approach to the project
- Accepted the visual summary for the East Cottesloe Playground developed by Mr Powell, the aspiration of the working group that would still need to be put out to public consultation
- Supportive of the consultation catchment reflected in the draft engagement plan provided then
- Requested for a meeting with the consultant after DPLH had approved the cash-in-lieu expenditure to provide the playground designers feedback on:
 - The area's character and scale of playground envisaged for the space
 - Imagery that will needed for the public consultation – sandpits, footpath material, pump tracks, mother with prams, flying foxes, basketball, netball, table tennis, benches, and picnic tables etc

OFFICER'S COMMENTS

DPLH through the Minister for Planning has since approved the \$340,000 for the upgrade to this playground and Council has adopted a corresponding amount in it's 2021/2022 budget.

Nature based Play have been appointed as the consultants for the design works

Completion of the above would then allow the consultant to develop a concept for adoption by Council to go out to public consultation.

Depending on the outcome from the meeting, the attached project and engagement plan will then be updated and distribution to the working group. This has been provided to this meeting for the purpose of discussions.

INTENDED OUTCOME FROM MEETING

- (1) Introduction of the Nature Base Play
- (2) Provide feedback on the area's character and scale of playground envisaged for the space

- (3) Images of space activation that will need to be included in the concept for Council's approval for wider public consultation (as per the November 2021 notes)
- (4) Agree on timeframes to produce deliverables

ATTACHMENT

- 7.1 (a) November 2020 Meeting Notes
 - 7.1 (b) Project Management Plan and Engagement Plan
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MEETING NOTES

Cr Harkins introduced this item and handed over to Mr Kan, Director Engineering Services. Mr Kan advised that since the agreement of the working group of project principles and visual summary in November 2020 the Department of Planning, Land and Heritage have approved the \$340,000 for East Cottesloe Playground and Nature Based Play have been appointed for the concept and detail design.

Mr Kan advised that the purpose of today's meeting is:

1. Meet and Greet the consultant;
2. Working group to provide feedback on matters in point 4 in the project background;
3. Agree on timeframes moving forward
 - a. Develop imagery to support public consultation (2 weeks) – Images from Nature Based Play to be used in survey and to be emailed by 5 October ;
 - b. Timing of public consultation – 1 November to 12 November 2021
 - c. Consideration of consultation feedback by Nature Based Play
 - d. Development of concept for council's approval including costings (2 months)
4. Agree on indicative duration for:
 - a. Detail design for Administration to determine tender and construction timeframes (6 weeks)
5. A project plan will then be updated accordingly and sent out to the working group.

Angus from Nature Based Play had a couple of questions:

1. Is the group aware of any local history for the site? (this could be a question in the survey ?) Nature Based Play to incorporate any history if applicable.
 - a. The Railway and coal were mentioned by working group members.
2. Images for the consultation?
 - a. Images to be provided based on the engagement plan for the consultation survey – Nature Based Play to provide. The draft engagement plan detailing the required images is attached.

Cr Harkins opened the discussion to the working group and the below points were noted:

- Check with Department of Transport whether they would fund pump track or skills track? Administration to check and Cr Barrett has offered to provide emails from 2019 should this be required to follow up with DoT.
- 13-17year old area - suggested lay infrastructure : basketball, table tennis etc
- 6-13year old area – CEO asked whether it would be more sensible to place this closer to primary school, noting that (0-6) would already be in a current enclosed area. The working group discussed this suggestion and were comfortable for the current layout to remain given the under 6 year olds will be predominantly fenced off using the current barricades on site.
- Skills track position on the plan falls within the railway pedestrian crossing and due consideration would need to be given to ensure pedestrian safety is not compromised.
- The working group has asked for the purple dinosaur play area (sand pit & soft fall) to be retained.
- Pump track – natural look rather than concrete. (stabilised & compacted dirt)
- Gates and services onsite have been resolved
- Footpath - linking all areas to be of material similar to compacted limestone that can be used by prams & bicycles
- Soft Landscaping – consideration to be given to nature sensory garden/ bush tucker (no vegetable garden)
- Retain as much as possible of what is already existing to keep to budget
- The working group discussed the possibility of a flying fox but have been advised by Nature Base Play that such an infrastructure takes up too much space and may not fall within the budget of the project
- A request was made for the visual summary plan to be attached to the minutes
- A request was made for a dual use drinking fountain that incorporated a dog bowl at the bottom of the device
- Benches and Tables - Include an area to sit and gather for the neighbours

8 GENERAL BUSINESS

9 MEETING CLOSURE

1. Meeting closed at 5.54pm