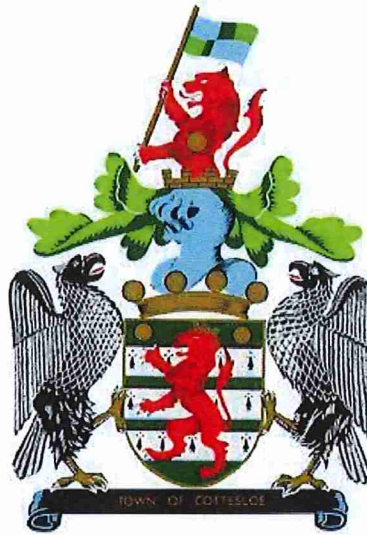


TOWN OF COTTESLOE



ACTIVE TRANSPORT WORKING GROUP AGENDA

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE

109 BROOME STREET, COTTESLOE

4:00pm, Tuesday 27 October 2020

A handwritten signature in black ink, appearing to read 'Matthew Scott', is positioned above the printed name.

Matthew Scott
Chief Executive Officer

19 October 2020

ACTIVE TRANSPORT WORKING GROUP

PURPOSE

To increase active transport within the Town by providing access to appropriate infrastructure and activities.

TERMS OF REFERENCE

To advise Council on the infrastructure and policy requirements to increase active transport within the Town.

CONFIDENTIALITY

These papers are not confidential on the whole; however, they will not be published on the Town's website or made available for public distribution. Elected Members/Committee Members are not prevented from discussing any topic raised in these papers in general terms; however, they should not be distributed as there are parts that are confidential for a host of reasons (e.g. the presence of legal advice).

The purpose of the meeting is for Members to provide informal feedback / raise issues with the progress of nominated projects. No decisions can be made at this forum and any matter that ultimately requires a Council decision will be presented to a Council meeting.

As no decisions can be made at the meeting and many of the topics could be considered confidential at this stage, the forum will not be open to the public.

The notes contained within these papers are in note form, they are not finalised reports. Members have an opportunity to ask for information to be considered for inclusion in reports on these matters, which will be considered by the officers when reports are finalised.

Officers are very aware of the need to maintain transparency in the decision making process. As noted in the departmental guidelines on such forums, the best way to maintain transparency in decision making is to ensure that all decisions are made in public meetings. With this in mind, officers have deliberately omitted any recommendations from these notes, instead noting how we suggest we proceed with the matter at hand. Members will be free to provide feedback on these suggestions; however, no specific direction should be given or debated.

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

1.1 ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

2 DISCLAIMER

Refer to the Disclaimer on the inside of the cover page.

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The meeting will be recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCE

Members

Cr Helen Sadler	Elected Member
Cr Lorraine Young	Elected Member
Cr Kirsty Barrett	Elected Member
Mr Michael Thomas	Community Representative
Mr Mark Powell	Community Representative

Staff

Mr Shaun Kan	Manager Engineering Services
Ms Adeline Morrissey	Coordinator Environmental Projects
Ms Ann-Marie Donkin	Governance Officer

Apologies

At the close of the agenda no apologies had been received.

Visitors

5 DECLARATION OF INTEREST

6 PRESENTATIONS

Nil

7 ITEMS FOR DISCUSSION

7.1 LONG TERM CYCLE NETWORK PRIORITISATION

Item by Executive Manager Engineering Services – Mr Shaun Kan

SUMMARY

Council and the State Government have recently endorsed the attached LTCN. The Administration has developed a 10 year plan on how the delivery should be staged. The working group is asked to consider the draft delivery strategy and provide feedback. This will then be considered and incorporated as part of the Town's corporate business plan and long term financial plan. This will also guide the application for future DoT funding.

BACKGROUND

In 2018, DoT prepared a draft LTCN for WA. The Town was approached for feedback and subsequently advertised the proposal in 2019 to determine the community's aspiration. The State Government subsequently considered all submissions received and in 2020 with the support of Council confirmed the LTCN for implementation. Funding submissions will be made based on this with a high chance of applications being successful. The attached plan provides a 10 year approach towards delivering this LTCN.

PROPOSED APPROACH

It is intended that:

- Working group provides feedback on what is being produced
- Information will be considered by the Administration to finalise the delivery strategy for adoption into various corporate documents
- Information will then be used by the Administration to apply for yearly grant funding

INTENDED OUTCOME FROM MEETING

- (1) Understanding of what is being proposed
- (2) Provide feedback to allow the Administration to finalise the plan

ATTACHMENT

- Connectivity Map – Cottesloe Long Term Cycle Network.

7.2 BROOME STREET/ERIC STREET BLACKSPOT DESIGN - FEEDBACK

Item by Executive Manager Engineering Services – Mr Shaun Kan

SUMMARY

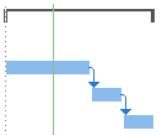
The working group is asked to consider the attached concept and provide feedback on the design to improve cyclist safety through these local area traffic management devices.

BACKGROUND

This project has received blackspot funding from the State Government. The attached concept is the approved design for implementation. The allocated funding is \$100,000 to which the Town is responsible for contributing to one third. This project must be completed before 30 June 2020 and any major variation to the approved scope would need to be funded by the Town.

PROPOSED APPROACH

Blackspot - Broome Street and Eric Street Intersection Improvements	70 days	Mon 14/09/20	Fri 18/12/20	
Design	40 days	Mon 14/09/20	Fri 6/11/20	
Procurement	15 days	Mon 9/11/20	Fri 27/11/20	105
Construction	15 days	Mon 30/11/20	Fri 18/12/20	106



INTENDED OUTCOME FROM MEETING

- (1) Provide feedback on the attached concept.

ATTACHMENT

- Eric St and Broome St – Concept

7.3 **Item for Discussion - Learnings from the Subiaco/Nedlands Site Visits**

Item requested by Active Transport Working Group Chairperson – Cr Helen Sadler

The Active Transport Working Group are seeking feedback from the administration about how the administration feel about the treatments noted/gathered on the site visits, and whether they align with the Town's current community strategic plan, budgets, existing grants and grant opportunities and our Long Term Cycle Network.

ATTACHMENT

- Active Transport Working Group Field Trim Summary.

8 GENERAL BUSINESS

9 MEETING CLOSURE