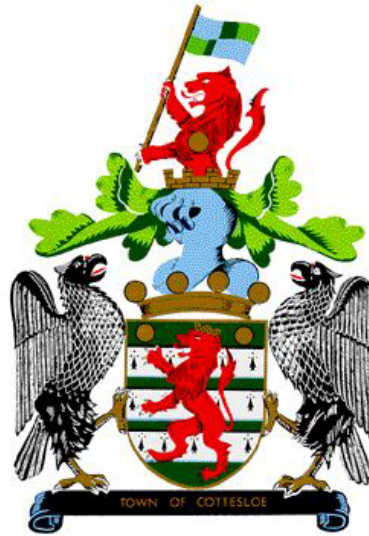


# TOWN OF COTTESLOE



## UNIVERSAL ACCESS AND INCLUSION REFERENCE GROUP MEETING NOTES

Universal Access and Inclusion Reference Group meeting  
Mayor's Parlour, Cottesloe Civic Centre, 109 Broome Street, Cottesloe  
and via Microsoft Teams  
9:30am – 11:00am Tuesday, 14 June 2022

A handwritten signature in blue ink, appearing to read "Matthew Scott", is written over a light blue horizontal line.

Matthew Scott  
Chief Executive Officer  
2 September 2022

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**1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS**

Cr Sadler declared the meeting open at 9.35am.

**1.1 ACKNOWLEDGEMENT OF COUNTRY**

The Chair begun by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. She extended that respect to Aboriginal and Torres Strait Islander peoples here today.

**2 DISCLAIMER**

Cr Sadler referred to the Disclaimer on the inside of the cover page.

**3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Cr Sadler acknowledged the relatively high proportion of Aboriginal and Torres Strait Islander people living with a disability and encouraged members of the Universal Access and Inclusion Reference Group (UAIRG) to consider this during their participation in this group.

**4 ATTENDANCE****Members**

Cr Helen Sadler	Presiding Member, Elected Member
Mr Chris Wiggins	Committee Representative
Ms Ellen Robinson	Committee Representative
Ms Ella Fitzpatrick	Community Representative
Ms Katrina Porter OAM	Community Representative
Ms Patricia Alessi	Community Representative

**Officers**

Mr Shane Collie	Director Corporate & Community Services
Mr Shaun Kan	Director Engineering Services
Ms Jodee Harley	Community Development Officer
Ms Kate Saunders	Executive Services Officer

**Service Providers**

Paula Jones	Curtin Heritage Living (Wearne) (via Microsoft Teams)
<i>Ms Jones was intermittently present throughout the meeting due to external internet issues.</i>	

**Observer**

Ms Hilary Rumley	Community member (via Microsoft Teams)
<i>Ms Rumley and Ms Jones joined via the same internet connection and were intermittently present throughout the meeting due to external internet issues.</i>	

**Apologies**

Ms Jenelle Macri WA Foundation for Deaf Children  
 Ms Janet Giacomini SHINE Community Services  
 (Previously Ms El Bennett)  
 Mr Gordon Duus Mission Australia (NDIS Partner)  
 (Previously Mr Christopher Barty)

**5 DECLARATION OF INTERESTS**

There were no conflicts of interest declared.

**6 BUSINESS FROM THE PREVIOUS MEETING****6.1 REVIEW OF PREVIOUS NOTES**

Attachment 6.1 Universal Access and Inclusion Community Reference Group meeting Notes - 29 March 2022.

**6.2 ACTIONS TAKEN SINCE THE PREVIOUS MEETING**

Responsible Officer	Action item	Status
JH	1. Circulate a list of DAIP projects proposed to be included in the 2022/23 budget to the group for feedback.	<i>Verbal update</i>
JH	2. Explore how other Council's manage Beach Wheelchair access.	<i>Verbal update</i>
All	3. Members are encouraged to complete Mission Australia's Community Access and Inclusion survey and promote to their networks.	<i>Completed</i>
CB, JP, JM	4. Service providers have the option to circulate their updates via email, due to members departing the meeting prior to the opportunity.	<i>Ongoing</i>
SK	5. Administration is requested to investigate the appropriate Disability Access and Inclusion project items, costings and timings to be proposed for incorporation in the Town of Cottesloe's Developer Contributions Plan.	<i>Verbal update</i>
Freya Ayliffe	6. Administration is to consider a submission to the State Administrative Tribunal to encourage access and inclusion provision for developments in their jurisdiction to extend beyond legislative minimums; an additional portion of hotel / short-stay accommodation per development application, plus the architectural and interior design brief encouraged to provide for universal access.	<i>Carried forward</i>
Freya	7. Administration is requested to explore how universal	<i>Carried</i>

Responsible Officer	Action item	Status
Ayliffe	access and inclusion can be enhanced through its integration into the Local Planning Strategy and Scheme.	<i>forward</i>
KS	8. Invite Freya Ayliffe to attend a future meeting to discuss possibilities to enhance universal access and inclusion through the Local Planning Strategy and Scheme.	<i>Carried forward</i>

Verbal updates were provided for the open action items:

6.2.1 Ms Harley outlined that her submission for the 2022-23 budget included:

- \$3,000 for interpreter services to enable participation in meetings/ forums;
- \$1,500 for an access map to be created of Cottesloe Civic Centre;
- Funds for staff to attend disability access training. This usually coincides with International Day for People with Disability.
- Funds for Seniors Week initiatives and Seniors First Aid workshops.

Mr Kan outlined that the ACROD Bays Plan will continue to be implemented in 2022-23. He also outlined that a Beach Access Strategy will be presented to Council early next financial year, as well as a Council briefing regarding universal access to Cottesloe Beach.

6.2.2 Ms Harley outlined that other Council's provide Beach Wheelchair access via other agencies/ coffee shops, similar to our arrangement with Cottesloe Surf Life Saving Club (CSLSC). The use of the wheelchair is covered by the Town of Cottesloe's Public Liability Insurance. The chair is currently available during CSLSC's hours of operation, with a carer (or two) required to assist with its use. In practice CSLSC staff often assist, however this is not supported by the organisation. The new website booking system via Spacetoco will display wheel chair availability in real time and will significantly improve the turn around time for booking confirmations.

Ms Fitzpatrick joined the meeting at 9.55am.

6.2.3 The Mission Australia survey is closed. We hope to receive an overview of the findings.

6.2.5 Mr Kan outlined that this is a joint project with Ms Freya Ayliffe, Director of Development and Regulatory Services and follows a formal amendment process. A strategy is being developed to progress Developer Contributions for new projects.

6.2.6 Items 6-8 are carried forward to the next meeting, as Ms Ayliffe has been unwell and is on leave.

## **7 ENGINEERING UPDATE**

Mr Kan noted that the ACROD bays in front of Cottesloe Surf Club have been completed.

## **8 ITEMS FOR DISCUSSION**

8.1 Beach wheelchair booking system.

This item was discussed at 6.2.2.

8.2 Universal beach access path(s) in South Cottesloe.

Ms Harley outlined that Wearne has requested a universal access path in South Cottesloe in front of their building.

Cr Sadler outlined that the Town has a comprehensive asset schedule, which considers the needs and priorities for new assets, the cost for the ongoing maintenance of assets and the replacement cost of all assets. The Foreshore Masterplan has cost almost \$1m to be ready for advocacy to pursue external funding. This plan is expected to include a second universal access path north of the Indiana.

Mr Collie explained that there are a number of entities that provide services within the Town that are exempt from paying rates, this limits the Town's capacity to provide for the community. This has a significant impact, particularly for smaller local government authorities. If Wearne are interested in paying for the asset, the Town is willing to assess the need and consider a proposal.

## **9 SERVICE PROVIDER UPDATES**

### **9.1 WA Foundation for Deaf Children**

Ms Macri is an apology.

### **9.2 Mission Australia**

Mr Barty has a new position within Mission Australia.

Mr Duus is their new representative; he is an apology.

### **9.3 Curtin Heritage Living (Wearne)**

Ms Giacomini was not present at this time in the meeting to provide an update for Wearne.

## **10 GENERAL BUSINESS**

Ms Porter outlined the need for Cottesloe businesses to consider how they can make their business more welcoming for people with disabilities, following her recent experience and observations since living in Cottesloe.

Mr Kan and Mr Collie outlined that new buildings need to comply with building regulations, however existing buildings don't have such requirements. There may be equal opportunity requirements that are applicable to improve access.

Ms Robinson outlined the need for more accessible play equipment in the Town. Mr Kan outlined that the swing at the Dutch playground is accessible. Cr Sadler explained that the playground equipment is considered based on the size and type of reserve. For example a small reserve is less likely to cater all abilities, compared to the foreshore.

## 11 NEXT MEETING

The next meeting is scheduled for Tuesday, 6 September 2022.

## 12 MEETING CLOSURE

The meeting closed at 10.30am.

## 13 ACTIONS ARISING FROM THE MEETING

Responsible Officer	Action item
14 June 2022	
JH	1. Distribute the map of ACROD Bays to new members for feedback.
JH	2. Pursue the best means for providing access to the beach wheelchair at Cottesloe Beach.
KS	3. Invite Ms Freya Ayliffe to the next meeting to discuss how the local planning strategy and schemes can influence and deliver on the DAIP, and also how access can be improved via Developer Contributions.
JH	4. Invite Gordon Duus to provide an overview of the findings from the Disability Access Survey.
JH	5. Determine whether equality opportunity laws apply to retail businesses to provide access to people with disabilities.
JH	6. Investigate if there is an equivalent to <i>Good Access is Good Business</i> training (promoting businesses to provide access to people with disabilities) that can be facilitated by the Town for local businesses, potentially held in partnership with ProCott.
KS	7. Invite Universal Access and Inclusion Reference Group members to submit items for consideration on the agenda, at least 3 weeks prior to the next meeting.