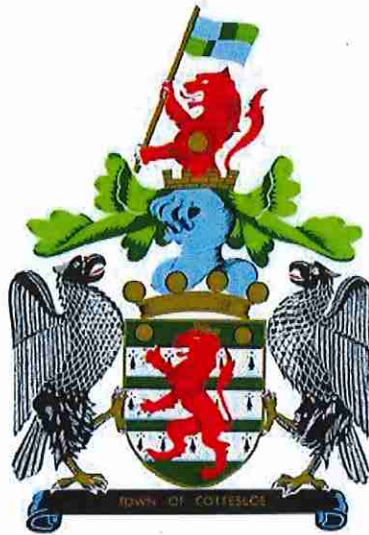


TOWN OF COTTESLOE



PUBLIC OPEN SPACE WORKING GROUP

NOTES

MAYORS PARLOUR, COTTESLOE CIVIC CENTRE

109 BROOME STREET, COTTESLOE

4:30pm, Thursday, 28 July 2022

A handwritten signature in black ink, appearing to read 'Matthew Scott', is written over a large, horizontal, oval-shaped line.

Matthew Scott
Chief Executive Officer

27 July 2022

PUBLIC OPEN SPACE WORKING GROUP

PURPOSE

The purpose of this Working Group is to consider improvements to all public open space outside of the Central Foreshore Precinct and the SVGC/Harvey Field Recreation Precinct provided by the Town which will enhance their use and enjoyment by the community.

TERMS OF REFERENCE

- a. To advise Council on infrastructure and policy requirements to improve all public open space provided by the Town (outside the of the Central Foreshore Precinct and the SVGC/Harvey Field Recreation Precinct); and
- b. Make recommendations to Council on matters relevant to the Committee.

CONFIDENTIALITY

These papers are not confidential on the whole; however, they will not be published on the Town's website or made available for public distribution. Elected Members/Committee Members are not prevented from discussing any topic raised in these papers in general terms; however, they should not be distributed as there are parts that are confidential for a host of reasons (e.g. the presence of legal advice).

The purpose of the meeting is for Members to provide informal feedback / raise issues with the progress of nominated projects. No decisions can be made at this forum and any matter that ultimately requires a Council decision will be presented to a Council meeting.

As no decisions can be made at the meeting and many of the topics could be considered confidential at this stage, the forum will not be open to the public.

The notes contained within these papers are in note form, they are not finalised reports. Members have an opportunity to ask for information to be considered for inclusion in reports on these matters, which will be considered by the officers when reports are finalised.

Officers are very aware of the need to maintain transparency in the decision making process. As noted in the departmental guidelines on such forums, the best way to maintain transparency in decision making is to ensure that all decisions are made in public meetings. With this in mind, officers have deliberately omitted any recommendations from these notes, instead noting how we suggest we proceed with the matter at hand. Members will be free to provide feedback on these suggestions; however, no specific direction should be given or debated.

CONTENTS

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....2
1.1 ACKNOWLEDGEMENT OF COUNTRY2
2 DISCLAIMER2
3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION2
4 ATTENDANCE2
5 DECLARATION OF INTEREST2
6 PRESENTATIONS.....2
7 REPORTS OF OFFICERS.....3
7.1 EAST COTTESLOE PLAYGROUND UPDATE3
8 GENERAL BUSINESS.....6
9 MEETING CLOSURE6

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**1.1 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

2 DISCLAIMER

Refer to the Disclaimer on the inside of the cover page

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The meeting will be recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCEMembers

Cr Melissa Harkins	Elected Member/Presiding Member
Cr Kirsty Barrett	Elected Member
Cr Brad Wylynko	Elected Member
Ms Natalie Kendal	Community Representative
Ms Kerryn Briody	Community Representative
Mr Andrew Mahaffy	Community Representative
Mr Mark Powell	Community Representative
Mr Damien McCann	Community Representative
Ms Sue Freeth	Coastcare Representative

Staff

Mr Matthew Scott	Chief Executive Officer
Mr Shaun Kan	Director Engineering Services
Mr David Lappan	Manager Projects and Assets
Ms Parshia Queen	Project Engineer
Ms Rachel Cranny	Executive Services Officer (Engineering)

Apologies

Cr Chilla Bulbeck	Elected Member/Deputy Member
-------------------	------------------------------

Visitors

Angus Moore	Design Consultant (Nature Based Play)
-------------	---------------------------------------

5 DECLARATION OF INTEREST**6 PRESENTATIONS**

NIL

7 REPORTS OF OFFICERS

7.1 EAST COTTESLOE PLAYGROUND UPDATE

Item by: Mr Shaun Kan, Director Engineering Services

SUMMARY

The POS Working Group is ask to confirm that the attach revise concept plan is consistent with the revised scope approved by Council at the June 2022 Ordinary Council Meeting.

Members are ask to refrain from making any amendment outside the resolution as any further scope change would need to be approved by Council.

BACKGROUND

At the June 2022 OCM, Council resolved as follows

OCM083/2022

SUBSTANTIVE MOTION AND COUNCIL RESOLUTION

1. *THANKS all survey participants for taking the time to provide feedback;*
2. *NOTES the Community Aspirations Feedback and concept for the East Cottesloe Playground;*
3. *APPROVES the revisions to project scope mentioned within the officer's comment section of the report;*
4. *Subject to point three, APPROVES the budget amendment of \$105,000 through the cash-in-lieu of public open space contributions to 30.7035.2–East Cottesloe Playground bringing the new budget for this account to \$445,000 and REQUESTS the Minister of Planning to approve the additional funds required;*
5. *Subject to points three and four, APPROVES for the detail design and construction to be separated and for the detail design to be completed first before advertising a tender to appoint a contractor to construct the approved building plans;*
6. *REQUESTS that a Public Open Space Working Group meeting is held so they may provide feedback on the project, based on the revised project scope mentioned in point three, and budget amendment mentioned in point four, prior to the detailed design being carried out, to include a priority order to address possible cost overruns and this is then to be presented again to the POS for feedback before it returns to Council as mentioned in point seven;*
7. *NOTES that the detail design mentioned in point six will be brought to an Ordinary Council Meeting with a quantity surveyor estimate for Council's endorsement before proceeding with advertising a construct only tender to appoint a builder for the works.*

Carried by Absolute Majority 7/1

For: Mayor Young, Crs Sadler, Harben, Masarei, Harkins, Barrett and Bulbeck

Against: Cr MacFarlane

Officer's report can be found at the following link:

<HTTPS://WWW.COTTESLOE.WA.GOV.AU/COUNCIL-MEETINGS/ORDINARY-COUNCIL-MEETING/28-JUNE-2022-ORDINARY-COUNCIL-MEETING/303/DOCUMENTS/UNCONFIRMED-MINUTES-ORDINARY-COUNCIL-MEETING-28-JUNE-2022.PDF>

OFFICER'S COMMENT

The working group is ask to note that the June 2022 OCM officer's comment mentioned in point three of the resolution are as follows:

- Removal of the skills and pump track;
- Incorporating additional fencing for safety reasons; and
- Formalised path within the playground using natural materials (crushed limestone or sand) extending from Napier Street through to Albion Street.

Attached is the revised concept plan incorporating the above changes approved by Council for the working group to verify. It may be also prudent to note that:

- The area of the removed skills and pump track has been landscaped;
- The skills track remains indicative on the concept and included in detail design subject to receipt of external funding;
- Additional fencing is around junior playground; and
- Formalised limestone path extending from Napier Street through to Albion Street.

Confirmation of the concept will then allow the project to progress as follows:

- Detail Design Development August to September 2022
- Working Group Review of Detail Design September 2022
- Council Approves Detail Design October 2022
- Construction Tender November 2022
- Council Appoints Builder December 2022
- Construction Period February 2023 to June 2023

INTENDED OUTCOME FROM MEETING

- (1) POS Working Group to confirm the Revised Concept Plan is consistent with the June 2022 OCM resolution
- (2) POS Working Group to note this revised concept will be used to develop detail design and a cost estimate for council's consideration.
- (3) POS Working Group to note the project timeline.

ATTACHMENTS

- (a) Revised Project Concept
-

MEETING NOTES

Cr Harkins opened the meeting at 4.31pm and handed over to Mr Shaun Kan for a brief update on the concept design.

Questions to Angus from Nature Base Play :

Toddler Space (0-6 yrs)

- Cr Harkins asked if the fence in the 0-6 years area is black – Yes
- Cr Harkins asked if the path from Albion St to Napier St will be crushed limestone? - Yes
- Cr Barrett asked for some mounds in the path to create another aspect to the path to be considered

Overall comments from the working group on the concept plan:

- Enquiry about bollards near the parking area for safety – Mr Kan suggested wheel stops as an initial preventative
- Mr McCann asked to look into the area to see what was there historical significance to the area? Mr Scott informed the group about the RAP and that the history may come out through the RAP. This could be included at a later stage.
- Mr Moore suggested Macadamia trees to be planted
- Mr Powell asked whether any items from the current playground be moved to the new junior playground to re-use? The equipment may be too old to use as it was installed in 2007. Shaun will discuss with Angus
- Mr Powell requested for a few more play pieces in the junior area as he feels this area is very lacking and Cr Barrett concurs with his comments
- Cr Harkins asked whether the dog bowl is included as part of the drink fountain – Yes
- Cr Wylynko commented that there seems to be a lot of mulched area and Mr Scott advised that grass is the less sustainable option and will incur increased maintenance (mowing, weed treatment)
- Are we getting a cubby in the Junior play area – Yes.
- Ms Kendal asked about shade – Shade sails will stay at the Southern playground and 0-6 years area will have natural tree shade
- Cr Harkins asked about a flying fox in the Teens area instead of the tight rope? This will come at an additional \$35,000
- Mr Scott suggested a Nature Based Parkour
- Mr Moore suggested in the teens area to make the giant posts over 2m
- Mr Powell also suggested a climbing wall in the Teens area instead of the rope
- Cr Harkin asked for a basket swing with the wooden posts to be considered in the junior area
- Mr Kan advised that a quantity surveyor will price the design to bring the estimate back to the working group

- Mr Kan advised the changes that have been discussed – Giant posts increased to 2m on the tight rope, stepping logs and basket swing
- Cr Barrett asked about a potential exercise equipment area , is there space in the design for later down the track – Yes but as a separate stage subject to Council approval
- Cr Barrett also asked about the Skills Track and if the Town has heard back from the funding body as to an update. Mr Kan advised that they are still waiting to hear back and have made provision for this within the design should the funding be approved later

8 GENERAL BUSINESS

9 MEETING CLOSURE

1. Meeting closed at 5.30pm

