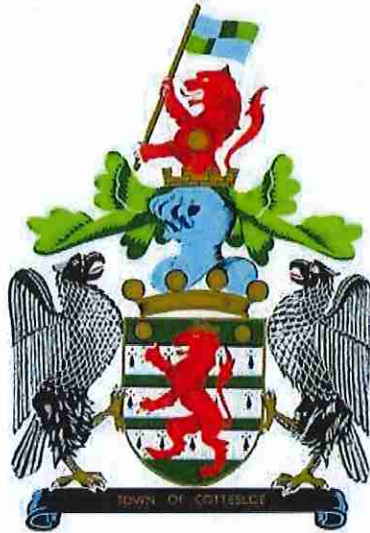


TOWN OF COTTESLOE



ACTIVE TRANSPORT WORKING GROUP NOTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE

109 BROOME STREET, COTTESLOE

4:00pm, 12 May 2022



Matthew Scott
Chief Executive Officer

11 May 2022

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Town for any act, omission, statement or intimation occurring during committee or council meetings.

The Town of Cottesloe disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement or intimation occurring during committee or council meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a council meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Town of Cottesloe during the course of any meeting is not intended to be and is not taken as notice of approval from the Town.

The Town of Cottesloe wishes to advise that any plans or documents contained within the agenda or minutes may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction.

Members of the public should note that no action should be taken on any application or item discussed at a committee or council meeting prior to written advice on the resolution of council being received.

Agenda and minutes are available on the Town's website www.cottesloe.wa.gov.au

ACTIVE TRANSPORT WORKING GROUP

PURPOSE

To increase active transport within the Town by providing access to appropriate infrastructure and activities.

TERMS OF REFERENCE

To advise Council on the infrastructure and policy requirements to increase active transport within the Town.

CONFIDENTIALITY

These papers are not confidential on the whole; however, they will not be published on the Town's website or made available for public distribution. Elected Members/Committee Members are not prevented from discussing any topic raised in these papers in general terms; however, they should not be distributed as there are parts that are confidential for a host of reasons (e.g. the presence of legal advice).

The purpose of the meeting is for Members to provide informal feedback / raise issues with the progress of nominated projects. No decisions can be made at this forum and any matter that ultimately requires a Council decision will be presented to a Council meeting.

As no decisions can be made at the meeting and many of the topics could be considered confidential at this stage, the forum will not be open to the public.

The notes contained within these papers are in note form, they are not finalised reports. Members have an opportunity to ask for information to be considered for inclusion in reports on these matters, which will be considered by the officers when reports are finalised.

Officers are very aware of the need to maintain transparency in the decision making process. As noted in the departmental guidelines on such forums, the best way to maintain transparency in decision making is to ensure that all decisions are made in public meetings. With this in mind, officers have deliberately omitted any recommendations from these notes, instead noting how we suggest we proceed with the matter at hand. Members will be free to provide feedback on these suggestions; however, no specific direction should be given or debated.

CONTENTS

- 1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS2
 - 1.1 ACKNOWLEDGEMENT OF COUNTRY2
 - 1.2 ELECTION OF A WORKING GROUP CHAIR2
- 2 DISCLAIMER2
- 3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION2
- 4 ATTENDANCE2
- 5 DECLARATION OF INTEREST3
- 6 PRESENTATIONS.....3
- 7 REPORTS OF OFFICERS4
 - 7.1 ERIC STREET PRINCIPAL SHARED PATH 85% DESIGN4
 - 7.2 LONG TERM CYCLE NETWORK (LTCN) PRIORITISATION8
- 8 GENERAL BUSINESS.....10
- 9 MEETING CLOSURE10

1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The CEO, Matthew Scott declared the meeting open at 4.04pm and read the Acknowledgement of Country.

1.1 ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

1.2 ELECTION OF A WORKING GROUP CHAIR

The CEO, Matthew Scott called for nominations for the working group chair

Mayor Young nominated Cr Sadler

Seconded by Mr Mark Powell

Cr Sadler accepted

Given that there were no other nominations, Cr Sadler was declared chair unopposed.

2 DISCLAIMER

Cr Sadler referred members to the Disclaimer on the inside of the cover page.

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Cr Sadler welcomed Ms Cate Pattison to the working group and advised that the meeting will be recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCE

Members

Cr Helen Sadler	Elected Member
Mayor Lorraine Young	Elected Member
Cr Kirsty Barrett	Elected Member
Mr Michael Thomas	Community Representative
Mr Mark Powell	Community Representative
Ms Cate Pattison	Community Representative

Staff

Mr Matthew Scott	Chief Executive Officer
Mr Shaun Kan	Director Engineering Services
Mr David Lappan	Manager Projects and Assets
Ms Parshia Queen	Project Engineer (TEAMS)
Ms Rachel Cranny	Executive Services Officer (Engineering)

Apologies

At the close of the agenda no apologies had been received.

Visitors

Nil

5 DECLARATION OF INTEREST

Nil

6 PRESENTATIONS

Nil

7 REPORTS OF OFFICERS

7.1 ERIC STREET PRINCIPAL SHARED PATH 85% DESIGN

Item by Mr Shaun Kan, Director Engineering Services

SUMMARY

The Active Transport Group is asked to consider the attached 85% detail design. The 100% design will be provided to Council to consider approving this for tender to be advertised for construction.

BACKGROUND

In 2018, results from a community consultation survey was used to develop the Towns Long Term Cycle Network (LTCN).

Eric Street was determined as a route to be considered for the Long Term Bike Cycle Network.

In April 2020, the Cottesloe Council unanimously supported the LTCN plan for the Town. The active transport working group then provided a concept design for the Eric Street shared path and the Town has since been successful in obtaining a co-contributed grant for its detail design.

In April 2021 meeting, Active Transport Group supported the southern verge of Eric Street for the shared path to be aligned given its width and smaller number of residents impacted.

Council at the MAY 2021 OCM then resolved as follows:

THAT Council:

- 1. APPROVES the attached Eric Street Cycle Path Concept Plan for the purpose of public consultation;***
- 2. NOTES that district wide consultation will be undertaken, including targeting directly impacted residents and businesses along Eric Street from Curtin Avenue to Marine Parade including State Government; and***
- 3. NOTES that an item will return to a separate Ordinary meeting at the end of the consultation for the final concept to be endorsed prior to the commencement of detail design.***

The consultation occurred between Monday 28 May and 13 June 2021. The matter returned to Council in July 2021, where Council resolved as follows:

OCM127/2021

COUNCILLOR MOTION AND COUNCIL RESOLUTION

Moved Cr Tucak Seconded Cr MacFarlane

THAT Council:

- 1. Thanks the Community for taking the time to participate in the online survey;***
- 2. APPROVES the concept plan going to detail design for the attached Eric Street Shared Path Concept subject to the designers being instructed to as far as practicable to address the concerns of residents raised in the consultation; and***

- 3. NOTES that the 85 percent detail design will be provided to Council for endorsement before it is provided to the State Government for construction funding considerations.**

Carried 8/0

A consultant has been nominated by the administration in order to develop a complete detail design set for construction.

OFFICER COMMENT

85% detail design has been developed by the consultant. Any feedback from Working Group will be collated and conveyed to the consultant to consider for 100% detail design by 25 May 2022. This complete design will be provided to Council to consider before submitting to DoT for construction funding. A construction tender will be advertised should the grant be approved.

The construction has been estimated to be between \$500,000 and \$700,000 with a most probable cost of \$550,000.

Communication between the Administration and North Cottesloe Primary School P&C has commenced in order to develop pavement artworks for each road crossing along the route.

May/June 2021 community feedback was considered when developing the detail design. Cyclist safety, smooth riding surfaces, terrain difficulties (steepness) and cycle path/road crossing were the primary issues arising from community consultation. The design reflects solutions to each of these concerns by providing red/green coloured pathways, retaining wall in areas to reduce steepness, maintaining adequate line of sight at conflict areas, PSP cyclist/pedestrian prioritization over vehicle crossings, slow treatments at crossings and warning/information signage along the PSP route. Highly visible pavement artworks on side road conflict points are also being developed in conjunction with the local community.

INTENDED OUTCOME FROM MEETING

- (1) Provide feedback on the attached 85% design

ATTACHMENTS

- (a) 85% Detail Design Plan
- (b) Public Consultation Feedback
- (c) 3D render images

SUMMARY OF DISCUSSION

Cr Helen Sadler introduced this item and handed over to Mr Shaun Kan who advised the following:

- This financial year the Town received 50% contribution from Department of Transport to undertake detailed design
- Asking for comments from the working group on the 85% design

Mr Michael Thomas:

- Sent an email regarding his question around Little Eric Street

Mayor Young

- Thanks Mark Powell & Michael Thomas for all their input and preference would be to pass their comments to the administration to be taken into account with the design

Cr Sadler then asked Mr Kan if he would be happy to take questions from the group

Questions from Mr Mark Powell –

- Initial liaising with the school to do some road artwork treatments?
 - Mr David Lappan – At grade crossings were explored and whilst this is governed by the Department of Transport, Main Roads that approves all lines and signs is not supportive of such crossing points being this close to intersections given the volume of traffic down Eric Street. For these reasons, pavement artwork was the preferred approach for vehicle warning.
- Would the artwork be considered permanent or temporary
 - Mr Dave Lappan- Permanent paint
- On the design the clearance appears to be 0.3m rather than the preferred 0.5m
 - Mr Dave Lappan - Guideline from the department says 0.3m is acceptable, 0.5m is to a live traffic lane. There is currently separation from the live traffic lane.
- Tie In with the Marine Parade End , it just seems to end
 - Cr Kirsty Barrett asked can we move the cross walk / zebra crossing?

Mr Shaun Kan advised that this can be considered as part of the Foreshore Improvement Project line marking design. He also drew to the working group's attention that the future Marine Parade (post Foreshore Project completion) will be a pedestrian friendly slow speed environment that complements the crossing at the end of the Eric Street shared path to the western side of Marine Parade.

- Can the green section be raised up to path level at the Marine Parade end?
 - Mr David Lappan - Intention to have green lane treatment and remove the parking through there. Up to the building in front is all council land, Bike path is on council land.
- Curtin Avenue end whether we can ask for a direct crossing?
 - Current section connecting to Curtin Avenue is temporary due to the Eric St

bridge project. Main Roads did say that they would take the Town's request for a more direct crossing to the school.

Cr Barrett asked about utilising the island by shifting the path across to the northern side just before Curtin Avenue at this point?

Mr Shaun Kan advised that after consultation the preference was for the path to be on the southern side.

Cr Sadler summarised asking administration to ensure the crossing point at this location is made more prominent.

Cr Barrett commented that 67% (21 people) of the feedback were people unhappy with the design and they have given good constructive feedback

- Mr David Lappan - All feedback was provided to consultants when working through to the detail design
- Mr Shaun Kan - Paths that run cross driveways could be a different colour as per what has been done in the City of Perth and also a road safety audit will be done and that will pick up the road safety issues

'I'm-HiP' Guidelines, how much understanding does Main Roads have as it is very new – Could the Administration please check?

Cr Sadler asked if the roads budget might be able to accommodate minor treatments to slow cars down at the intersection of Eric & Marmion St?

Mr Matthew Scott will explore options with Shaun Kan and Dave Lappan in regards to blackspot funding for slowing treatments

7.2 LONG TERM CYCLE NETWORK (LTCN) PRIORITISATION

Item by: Mr Shaun Kan, Director Engineering Services

SUMMARY

The Active Transport Group is asked to comment on the attached LTCN prioritisation and each routes design principles for inclusion into the Long Term Financial Plan (LTFP) for Council's consideration.

BACKGROUND

In 2018, results from a community consultation survey was used to develop the Town's LTCN. Council unanimously supported this strategy in April 2020.

Each member from the previous working group provided their order of implementation preference as shown in the attached document. The Town has considered the feedback provided and suggests a delivery program that takes into consideration other major projects by developers, Council and the State Government

OFFICER COMMENT

The Town recently completed its draft Asset Management Plan and this information used to develop a LTFP.

To ensure the accuracy of the investment strategy, both design principles and priority for each route would need to be determined in order establish associated cost (design and construction).

Attached is a proposal showing the priority and treatment. In summary

- Eric Street, Broome Street, Grant Street, Railway Street and Salvado Street
- No DoT funding is available for signs and lines only type projects (cost saving solution)

Comments from the working group will be used to establish route concepts in further developing the LTCN

INTENDED OUTCOME FROM MEETING

- (2) Provide comment on suggested priority list and design principles

ATTACHMENT

- Active Transport Group Order of Preference
 - Proposed Priority and Design Principles
-

SUMMARY OF DISCUSSION

Cr Helen Sadler introduced this item and asked for member feedback:

Cr Sadler mentioned that the PSP along Marine Parade is to be a priority

Cr Kirsty Barrett

- When is the Secondary route at Wellington St being considered?
 - Mr Shaun Kan - Main roads is looking at this as part of the long term plan for Curtin Avenue

- Would it be possible for the South Cottesloe routes such as Pearse and Salvado St be prioritised higher?
 - Mr Shaun Kan - The rationale behind the program design is to prioritise the routes leading to main beach in preparation for the completion of the Foreshore Improvement Project so as to promote cycling as a more sustainable mode of transport at that time

Cr Sadler commented that the map still has Kathleen St as the connection?

- Mr Kan replied that this has been raised with the DoT but they would like to leave this as it is unless Nedlands is prepared to realign their route at the border to line up with the change suggested.

Mr Mark Powell –

- Type of infrastructure – Slower speeds on roads is main priority
Bikes cannot share a road with vehicles unless speed is reduced

Cr Helen Sadler summarised to say that the working group need to prioritise lowering speeds – require evidence against speed and volume and asked Is it possible for the administration to get speed and volume data done for Broome St as this is the next one ?

Mr Powell informed the group that Fremantle put road calming in first and then spoke to Main Roads to lower the listed speed for more road calming

Ms Cate Pattison asked if the section of Stirling Highway that runs through Cottesloe has been considered by Main Roads as there is no safe cycle route?

Cr Sadler advised that any opportunities for the Town to provide advocacy from WESROC or Main Roads to prioritise separated cycle lanes as part of the Stirling Highway redevelopment

Feedback from Cr Sadler – Curious as to why we are putting Grant St in amongst the Broome St stage - why we are not finishing off a street ?

- Mr Shaun Kan - only bike symbols will be on Grant Street with no infrastructure

Cr Sadler would like to get the road environment correct and slow the speeds

In conclusion Cr Sadler advised that the Road Safety Council is interested in suburbs who are interested in lowering speeds , would the administration be interested contacting the Roads Safety Council to advise that we have a completed network and wanting to look at speeds, and are there any projects in the pipeline that we could be apart of ?

8 GENERAL BUSINESS

There were no items of General Business.

9 MEETING CLOSURE

Cr Sadler called the meeting closed at 5:20pm