

TOWN OF COTTESLOE



NORTH COTTESLOE PRIMARY SCHOOL TRAFFIC SAFETY COMMITTEE MEETING

MINUTES

NORTH COTTESLOE PRIMARY SCHOOL TRAFFIC SAFETY COMMITTEE MEETING

HELD IN THE

Mayor's Panel, Cottesloe Civic Centre

109 Broome Street, Cottesloe

1:00pm Monday, 10 February 2020

NEIL HARTLEY

Acting Chief Executive Officer

11 February 2020

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Manager Engineering Services, Mr Shaun Kan announced the meeting opened at 1:05pm and called for nominations for a Presiding Member.

1.1 APPOINTMENT OF A PRESIDING MEMBER

Cr Young nominated Cr Melissa Harkins as Presiding Member of the North Cottesloe Primary School Traffic Safety Committee. Cr Harkins accepted the nomination and was voted in unanimously (unopposed).

Cr Young nominated Mr Mark Goodlet for the position of Deputy Presiding Member. Mr Goodlet accepted the nomination which was seconded by Cr MacFarlane and was voted in unanimously (unopposed).

Cr Harkins assumed the chair at this point.

2 DISCLAIMER

The Presiding Member drew attention to the Town’s Disclaimer.

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Presiding Member announced that the meeting is being recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCE

Members

Cr Melissa Harkins	Presiding Member/Elected Member
Cr Lorraine Young	Elected Member
Cr Paul MacFarlane	Elected Member
Cr Michael Tucak	Elected Member (entered at 1:17pm)
Mr Douglas Cook	North Cottesloe Primary School Principal
Mr Mark Goodlet	Deputy Presiding Member/North Cottesloe Primary School P&C
Ms Nicole de la Motte	North Cottesloe Primary School Board

Officers

Mr Shaun Kan	Manager Engineering Services
Mr David Lappan	Manager of Assets
Ms Ann-Marie Donkin	Governance Officer
Ms Lisa Mattiske	Communications and Marketing Coordinator

Visitors

Nil

Apologies

Nil

5 DECLARATION OF INTERESTS

Cr Young declared an IMPARTIALITY interest by virtue of "I was formally a member of the school community".

6 CONFIRMATION OF MINUTES

Moved Mr Goodlet Seconded Mr Cook

That the Minutes of the North Cottesloe Primary School Traffic Safety Committee Meeting held on Monday 9 September 2019 be confirmed as a true and accurate record.

Carried 7/0

7 PRESENTATIONS

Nil

8 REPORTS

8.1 REPORTS OF OFFICERS

8.1.1 KISS AND DROP COMMUNITY ENGAGEMENT

File Ref:	SUB/2630
Attachments:	8.1.1(a) Artist Impression - North Cottesloe Primary School Kiss and Drop
	8.1.1(b) Summary - All Data - Kiss and Drop Survey
	8.1.1(c) Report - Analysis - Individual Stakeholder Groups
	8.1.1(d) Kiss and Drop Project - Email Submissions [CONFIDENTIAL]
	8.1.1(e) Submission - Mr P Sprivulis [CONFIDENTIAL]
	8.1.1(f) Submission - Mr M Goodlet [CONFIDENTIAL]
Responsible Officer:	Neil Hartley, Acting Chief Executive Officer
Author:	Shaun Kan, Manager, Engineering Services
Author Disclosure of Interest:	Nil

SUMMARY

At the September 2019 Ordinary Council Meeting, Council accepted the community engagement plan for implementation.

Council is asked to consider the results from the public consultation, feedback received and the Administration's analysis to decide whether the proposed concept should be accepted to:

- Commence funding negotiations with the State Government;
- Lobby for the Eric Street upgrade with Main Roads Western Australia.

BACKGROUND

At the 9 September 2019 North Cottesloe Primary School Traffic Safety Committee meeting, the committee recommended to Council for the implementation of the Community Consultation Plan. At the September 2019 Ordinary Council Meeting, Council accepted the committee's recommendation.

The consultation occurred between 21 October and 12 November 2019 whereby a concept design, arborist report and a list of frequently asked questions were included as part of the public survey. Prior to the opening of the online survey on 22 October 2019, an after school public display was held at the North Cottesloe Primary School on 21 October 2019. A total of thirty participants registered for the site tours, conducted during the event to supplement the project information.

A total of 286 responses were received at the conclusion of the public consultation period. This figure comprises of 277 online survey participants and nine email submissions. In summary, 52 percent were against and 48 percent of the respondents were in support of the concept. A detailed analysis of the results is within the Officer Comment section of the report.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Strategic Community Plan 2013 – 2023*.

Priority Area 2: Achieving connectivity between east and west Cottesloe

Major Strategy 2.4: Proactively pursue solutions for improved access to North Cottesloe Primary School, with a view to reducing congestion on Eric Street.

This report is consistent with the Town's *Corporate Business Plan 2017 – 2021*.

Priority Area 5: Providing sustainable infrastructure and community amenities.

In the 2017-2018 Corporate Business Plan, 4 actions were contained to the strategy, being:

- a. Develop a costed project that relocates the school's parking and drop off point from Eric Street to Railway Street;
- b. Develop a costed solution for the intersection of Railway Street and Eric Street;
- c. Lobby the State Government to make an appropriate allocation for the parking relocation; and
- d. Lobby to the State Government to upgrade the Eric Street rail bridge and the intersection of Curtin Avenue and Railway Street.

Actions a. and b. were allocated to the 2017/2018 year in the Corporate Business Plan, with actions c. and d. to commence in the 2018/2019 financial year.

POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Administration) Regulations 1996

FINANCIAL IMPLICATIONS

The final financial implications will only be known once a preferred concept is approved.

The Town will then negotiate with the Department of Education and Main Roads Western Australia for funding contributions.

Currently, \$350,000 has been approved in the 2019/2020 budget. The attached concept is estimated to cost \$550,000. This includes provisional sums for known risk and contingencies for unforeseen circumstances. Allowance has only been made for road resurfacing without any major road reconstruction earthworks.

Depending on the preferred option being accepted by Council, outcome of the tender process and State Government funding, Council will need to determine how (or if) any shortfall is funded.

The following table provides a break down of the \$18,860 spent to date:

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Item Description	Expenditure
Arborist Studies	\$5,780.00
Traffic Engineering Report	\$4,400.00
Site Feature Survey	\$2,980.00
Geotechnical Testing	\$5,700.00
Total Expenditure	\$18,860.00

STAFFING IMPLICATIONS

A construction contractor would need to be engaged for the works through an open tender process as the Town does not have sufficient resources to undertake works of this magnitude. Project management and contract administration functions will be undertaken by the Town's engineering staff.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

The concept is expected to improve traffic flow and safety along Eric Street through a reduction in vehicle queues through the roundabout. New footpaths on the western side of Railway Street provide both pedestrian and cyclist access to Eric Street bridge and new principal shared path to promote cycling and walking as an alternative transport modes.

There will be the loss of a small amount of vegetation; however none of the existing Norfolk Island Pine trees will need to be removed. The detail design will take into consideration the protection of existing mature trees, in particular the existing Norfolk Island Pines from any adverse impacts. Additional trees will also be planted as part of the project.

CONSULTATION

The following stakeholders have been involved with the recent community consultation process:

- North Cottesloe Primary School
- Residents and Business within the school's vicinity
- Broad public consultation
- Main Roads Western Australia
- Department of Education

Further engagement will be undertaken with Main Roads and the Education Department to negotiate funding contribution should Council accept the proposed concept.

Town Staff and Elected Members have been consulted and will continue to be part of the process.

OFFICER COMMENT

A total of 277 responses to the online survey have been received. The overall results have been broken into the following three main stakeholder groups for analysis:

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- Residents Near the School;
- Cottesloe and Wider Community;
- School Parent.

Summary of Survey Results

Question 2: Which stakeholder group do you belong to?

Stakeholder Group	Number of Survey	Cottesloe Residents	Non-Cottesloe
Residents Near the School	76	76	0
Cottesloe and Wider Community	79	67	12
School Parent	108	81	27
No Address Provided	14	0	0
Total	277	224	39

Question 3: If you are a parent at North Cottesloe Primary School, how often do you drop your children at school?

Stakeholder Group	Very Frequent	Frequent	Occasionally	Rarely	Never	Not Applicable	Total Responses From Each Stakeholder Category
Residents Near the School	2	0	0	0	3	71	76
Cottesloe and Wider Community	0	1	1	0	0	77	79
School Parent	44	26	20	12	2	1	105
Total	46	27	21	12	5	149	260

Question 4: What is your current drop off point or parking location?

Stakeholder Group	Eric Street	Railway Street	Not Applicable	Total Responses From Each Stakeholder Category
Residents Near the School	1	1	74	76
Cottesloe and Wider Community	1	2	76	79
School Parent	57	35	16	108
Total	59	38	166	263

Question 5: What year range are your children currently attending?

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Stakeholder Group	Prep to Year 2	Year 3 to 5	Year 6	I have no children at the school but will have in the	Not Applicable	Total Responses From Each Stakeholder Category
Residents Near the School	2	1	1	4	70	78
Cottesloe and Wider Community	2	0	0	3	74	79
School Parent	74	54	11	1	1	141
Total	78	55	12	8	145	298

Question 6: Have you had the opportunity to view the concept design and read the associated documents?

Stakeholder Group	Yes	No	Total Responses From Each Stakeholder Category
Residents Near the School	66	10	76
Cottesloe and Wider Community	71	8	79
School Parent	99	9	108
Total	236	27	263

Question 7: Thinking about the reasons that you are usually in the area, how important is short term parking to you?

Stakeholder Group	Extremely Important	Very Important	Somewhat Important	Not so Important	Not Important at all	Total Responses From Each Stakeholder Category
Residents Near the School	8	6	5	13	43	75
Cottesloe and Wider Community	7	5	7	15	44	78
School Parent	32	29	22	16	8	107
Total	47	40	34	44	95	260

Question 8: Given the above approach, how important to you is it that this plan, including any changes to it protects existing matured trees?

Question 9: Can you tell us why?

Stakeholder Group	Not Important	Slightly Important	Moderately Important	Important	Very Important	Total Responses From Each Stakeholder
Residents Near the School	6	4	8	8	45	71
Cottesloe and Wider Community	1	3	10	10	41	65
School Parent	10	17	27	25	26	105
Total	17	24	45	43	112	241

Question 10 : Thinking about your current interaction with the area, how supportive are you of the proposed realignment and “Kiss and Drop” facility?

Question 11: Can you tell us why?

Stakeholder Group	I do support the concept design	I do support the concept design and would use the facility	I do support the concept design and would not use the facility	I do not support the concept design	Total Responses From Each Stakeholder Category
Residents Near the School	10	3	7	48	68
Cottesloe and Wider Community	9	2	5	59	75
School Parent	13	64	3	21	101
Total	32	69	15	128	244

Question 12: What elements of the plan do you like?

Question 13: Others (please specify)

Stakeholder Group	Realignment of railway Street	Footpath	Crossing Locations	Parking Bays	Kiss and Drop Location	Address Congestion on Eric Street	Neither like nor dislike the elements	Others (please specify)	Total Responses From Each Stakeholder Category
Residents Near the School	9	9	8	8	11	14	11	37	107
Cottesloe and Wider Community	8	9	9	6	8	12	11	45	108
School Parent	49	36	38	44	60	67	4	22	320
Total	66	54	55	58	79	93	26	104	405

Question 14: What elements of the plan do you not like?

Question 15: Others (please specify)

Stakeholder Group	Realignment of railway Street	Footpath	Crossing Locations	Parking Bays	Kiss and Drop Location	Address Congestion on Eric Street	Neither like nor dislike the elements	Others (please specify)	Total Responses From Each Stakeholder Category
Residents Near the School	30	12	14	20	21	18	8	27	150
Cottesloe and Wider Community	22	9	14	22	24	20	9	40	160
School Parent	18	10	22	24	17	19	24	47	181
Total	70	31	50	66	62	57	41	114	336

Analysis of Survey Results

The survey results in question ten indicates that 48 percent of the total respondents are supportive and 52 percent are against the re-alignment of Railway Street and relocation of the Kiss and Drop from Eric Street. The school parent stakeholder group have had the highest support rate with approximately 80 percent of respondents in favour of the proposed design. This is followed by the residents residing near the school and Cottesloe and Wider Community stakeholder category that had a support rate of 30 percent and 21 percent respectively. The most liked feature in general identified from responses to question 12 is the location of the kiss and drop whilst the least liked element is the Railway Street realignment.

Approximately 29 percent of the feedbacks provided to question 11 are in the opinion that the proposed design will improve safety and reduce congestion along Eric Street. The remaining 71 percent of comments have opposed the proposed concept for the following key reasons:

- Obstruction to property access along Railway Street;
- Reduce the number of parking bays for the Wellness Centre;

- Design does not promote sustainability and encourages the use of vehicles as a mode of transport;
- Costly project that should be funded by Main Roads and the Department of Education rather than Cottesloe ratepayers;
- The upgrade of Eric Street Bridge will resolve the congestion problem along Eric Street;
- There will be no improvements to the current situation with the possibility of the congestion being moved to Railway Street;
- The current facilities are sufficient and the project is unnecessary.

It would be important to note that the greater difference between supportive and unsupportive comments to question 11 is very likely due to a larger number of the 52 percent of respondents objecting to the concept answering this question compared to the 48% that support the concept. Similar answers to question 11 were also provided in Question 13 and 15 when participants are asked to provide further comments on project components that they either like or dislike.

Whilst the rationales behind objecting to the proposed concept may be valid, the design being consulted on possibly addresses some of these concerns. Elected members would need to take this into consideration when deciding whether to further progress this project.

Given the feedback around State Government funding and the Eric Street Bridge Upgrade remains unresolved, it is open for Council to note the community feedback and ask the Administration to engage with both Main Roads Western Australia and the Department of Education on these matters. An item can then be brought back to the April 2020 Ordinary Council meeting through the North Cottesloe Primary School Traffic Safety Committee for Council to further consider.

VOTING REQUIREMENT

Simple Majority

Cr Tucak arrived during the discussion of this item at 1:17pm.

OFFICER RECOMMENDATION

THAT the Committee recommends;

THAT Council:

1. THANKS the public and community for taking the time to participating in the survey and providing valued feedback;
2. NOTES the survey results and feedback received during the community consultation and ask that the Administration engage with:
 - a. Main Roads Western Australia to determine the timeline for the design development of the Eric Street Bridge Upgrade;
 - b. Main Roads Western Australia and the Department of Education to determine the possibility of State Government funding for the kiss and ride relocation project to Railway Street.

3. NOTES that upon the completion of Point two, an item will be brought back to an Ordinary Council Meeting through the North Cottesloe Primary School Traffic Safety Committee for consideration.

OFFICER AND COMMITTEE RECOMMENDATION AS AMENDED (SUBSTANTIVE)

Moved Cr Young Seconded Cr Harkins

THAT the Committee recommends;

THAT Council:

1. **THANKS the public and community for taking the time to participate in the survey and providing valued feedback;**
2. **NOTES the survey results and feedback received during the community consultation and ask that the Administration engage with:**
 - a. **Main Roads Western Australia to determine the timeline for the design development of the Eric Street Bridge Upgrade;**
 - b. **Main Roads Western Australia and the Department of Education to**
 - i. **request that they undertake an analysis of the safety and traffic issues associated with the current kiss and drop arrangement on Eric St and provide written confirmation that the proposed kiss and drop relocation concept design will result in improved safety for pedestrians and cyclists (particularly school children entering and exiting the school site) as well as for motorists in the vicinity;**
 - ii. **determine the possibility of State Government funding for the kiss and drop relocation project to Railway Street.**
3. **NOTES that upon the completion of Point two, an item will be brought back to an Ordinary Council Meeting through the North Cottesloe Primary School Traffic Safety Committee for consideration.**

Carried 8/0

8.2 ITEMS FOR DISCUSSION

Nil

9 GENERAL BUSINESS

9.1 COMMITTEE MEMBERS

9.2 OFFICERS

10 MEETING CLOSED TO PUBLIC

10.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

11 NEXT MEETING

It is anticipated the Committee will not meet again until a response is received from Main Roads.

12 MEETING CLOSURE

The Presiding Member announced the closure of the meeting at 1:40pm.