

TOWN OF COTTESLOE



UNIVERSAL ACCESS AND INCLUSION REFERENCE GROUP MEETING

MINUTES

UNIVERSAL ACCESS AND INCLUSION REFERENCE GROUP MEETING

HELD IN THE

Mayor's Parlour, Cottesloe Civic Centre

109 Broome Street, Cottesloe

10am Tuesday, 3 March 2020

NEIL HARTLEY

Acting Chief Executive Officer

5 March 2020

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Manager Corporate Services and Governance, Mr Shane Collie declared the meeting open at 10:01am.

1.1 APPOINTMENT OF A PRESIDING MEMBER

Mr Collie called for nominations for a Presiding Member.

Member Mr Chris Wiggins nominated Cr Sadler for Presiding Member. Cr Sadler accepted the nomination, which was seconded by Member Ms Ellen Robinson.

Cr Sadler was voted in unanimously (unopposed) as the Presiding Member of the Universal Access and Inclusion Reference Group.

2 DISCLAIMER

Cr Sadler referred to the Disclaimer on the inside of the cover page

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

4 ATTENDANCE**Members**

Cr Helen Sadler	Presiding Member, Elected Member
Ms Karena Sherriff	SHINE Community Services
Ms Joanne Downey	Lady Lawley Cottage
Mr Chris Wiggins	Committee Member
Ms Ellen Robinson	Committee Member

Officers

Mr Shane Collie	Manager Corporate Services and Governance
Mr Shaun Kan	Manager Engineering Services
Ms Jodee Harley	Community Development Officer
Ann-Marie Donkin	Governance Officer

Visitors

Nil

Apologies

Nil

5 DECLARATION OF INTERESTS

Nil

6 CONFIRMATION OF MINUTES

Moved Cr Helen Sadler Seconded: Joanne Downey

That the Minutes of the Disability Services Advisory Committee Meeting held on 13 August 2019 be confirmed as a true and accurate record.

Carried 5/0

7 SERVICE PROVIDER UPDATES

This item was dealt with out of order at the conclusion of Item 8.6.

7.1 Lady Lawley Cottage

Ms Joanne Downey provided information and an overview about Lady Lawley Cottage and the role it plays in the community which included a brief outline of the services it provides.

7.2 Shine Community Services

Ms Karena Sheriff provided information and an overview about SHINE and the role it plays in the community which included a brief outline of the services it provides.

At this point the meeting moved back to Item 10 returning to the normal sequence of business.

8 ITEMS FOR DISCUSSION

This item (8) was dealt with out of order at the conclusion of Item 6, prior to Item 7.

8.1 Gibney Street Crossing

Manager Engineering Services, Mr Shaun Kan, provided the group with the following update relating to the Gibney Street Crossing:

- A crossing here is not supported by Main Roads WA.
- Awaiting WEARNE Development Approval as this will impact on the area and give an additional reason to upgrade the crossing due to increased occupancy.
- Administration will undertake further discussion with Main Roads WA once it has clearly identified the WEARNE development process and timeframe.
- Suggestion was to involve the Local Member to assist with political support.

This matter has been added to the Action List.

8.2 ACROD Parking Bays

Manager Engineering Services, Mr Shaun Kan, provided the group with an update relating to negotiations with the Eric Street IGA and a trial of an ACROD bay near the corner of Eric and Chamberlain Streets. IGA are looking at the design and it is anticipated the Town will be in a position to commence the process in 2-3 weeks.

Cr Sadler advised that the trial aims to minimise disruption to the precinct and residents while maximising access for all.

Background

At the 11 June 2019 Disability Services Advisory Committee meeting it was recommended to Council that funds be provided to upgrade or install the following ACROD bays as listed below (in order of priority). At the 27 August 2019 OCM

approval was given to engage with Eric Street shopping centre on locations for an ACROD bay.

1. IGA – Eric Street
2. Vlamingh Memorial, new Coastcare Nature Walk – Marine Parade
3. SHINE Community Services – Forrest Street
4. Cottesloe Tennis Club – Napier Street
5. Seaview Community Kindergarten – Jarrad Street.

8.3 NDS ACROD Parking Campaign

Community Development Officer, Ms Jodee Harley advised the group about an opportunity for the Town to be part of a NDS ACROD Parking Campaign:

- Campaign raises awareness about illegal use of ACROD bays.
- Consider activation points in Cottesloe which must be compliant bays;
 - Barchettas,
 - Carpark One
- Information will be forwarded to the group as it comes to hand.
- Opportunity for Cottesloe people with disabilities to be involved – photo shoot to promote.

8.4 Beach Matting

Manger Engineering Services Mr Shaun Kan advised the Administration is in the process of organising a meeting with the Cottesloe Surf Life Saving Club and Surf Life Saving WA:

- A management plan needs to be established for the matting:
 - Mats need to be rolled in and out each day to ensure they stay on top of the sand.
 - Storage to protect and ensure longevity of the mats.
- The Administration will be working with Surf Life Saving for a solution in this regard.
- The Administration will seek information from the City of Rockingham relating to its management of beach matting.

8.5 First AID for Seniors

Community Development Officer, Ms Jodee Harley advised the following:

- The First Aid for Seniors Workshop will be hosted by the Tennis Club.
- Tailored for over 55s with attendees receiving a Certificate of Attendance.
- Workshop is over 2 hours.
- Date to be advised – most likely May 2020.
- Ms Karena Sherriff (SHINE) offered to promote through the SHINE April newsletter;
 - Additionally, SHINE would be keen to undertake a joint venture with the town and would happily host and facilitate an event of this type.

- A brief discussion was held regarding other similar workshops for the community such as the Falls Prevention Campaign.

8.6 DAIP 2020/21 Action Plan Meeting

Cr Sadler addressed the group on this item advising the following:

- Need to ensure priorities from the DAIP are aligned with the Community Strategic Plan to be put forward for the annual budget.
- Having a workshop to prioritise DAIP items and allocate them to the budget and resources, working with the Administration to ensure priorities are strategic.
- Workshop to be held as part of the next group meeting.
- In the interim the group will revisit the current DAIP;
 - List points of/items for discussion
 - Identify budget priorities

The group discussed this item at length and were asked to bring matters raised to the workshop.

8.6.1 Attachment

Town of Cottesloe Disability Access and Inclusion Plan 2018 – 2023.

At this point the meeting moved back to Item 7 – Service Provider Updates.

9 ACTION LIST

9.1 Attachment

Disability Services Advisory Committee Action List

Items were added to the Action List throughout the meeting, no discussion related to the Action List was undertaken.

10 GENERAL BUSINESS

- Local Planning Strategy (LPS) – Cr Sadler advised there will be an extension of the submission period and that Lady Lawley Cottage and SHINE may wish to make a submission related to any service gaps they may have identified in the LPS.
- Cr Sadler advised the Health Department is making changes to how Public Health is rolled out requiring local governments to produce Public Health Plans
 - As this will be a legislative requirement there is opportunity for the Universal Access and Inclusion Reference Group to provide input into the Town's Plan.
 - Mr Wiggins suggested this was too big for the Town alone and this could be a regional undertaking. Cr Sadler will seek advice from the CEO in this regard and report back to the group.

11 NEXT MEETING

The next meeting will be held on Tuesday 5 May 2020.

Cr Sadler accepted an invitation from Ms Sheriff to hold the July 2020 meeting at SHINE.

12 MEETING CLOSURE

Cr Sadler called the meeting closed at 11:04am.