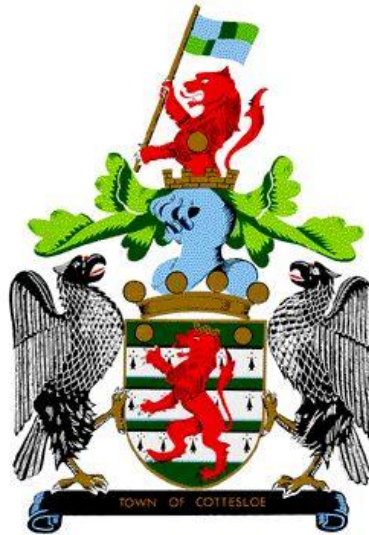


TOWN OF COTTESLOE



BEACH ACCESS PATHS COMMITTEE MEETING

MINUTES

BEACH ACCESS PATHS COMMITTEE MEETING
HELD IN THE
Mayor's Parlour, Cottesloe Civic Centre
109 Broome Street, Cottesloe
9:00am Tuesday, 16 April 2019

MAT HUMFREY
Chief Executive Officer

24 April 2019

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Agenda and minutes are available on the Town's website www.cottesloe.wa.gov.au

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS	5
2	DISCLAIMER	5
3	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	5
4	ATTENDANCE	5
5	DECLARATION OF INTERESTS.....	5
6	CONFIRMATION OF MINUTES.....	5
7	PRESENTATIONS	6
8	REPORTS.....	7
8.1	REPORTS OF OFFICERS.....	7
8.1.1	COMMUNITY ENGAGEMENT - NEW BEACH ACCESS PATHS AND BEACH ACCESS PATHS WORKS	7
8.2	ITEMS FOR DISCUSSION.....	11
8.2.1	N6 BEACH ACCESS PATH	11
8.2.2	EMAIL - COTTESLOE BEACH ACCESS	15
9	GENERAL BUSINESS.....	16
9.1	COMMITTEE MEMBERS	16
9.2	OFFICERS.....	16
10	MEETING CLOSED TO PUBLIC.....	17
10.1	MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	17
11	NEXT MEETING	17
12	MEETING CLOSURE	17

1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member announced the meeting opened at 9:13am.

2 DISCLAIMER

The Presiding Member drew attention to the Town's Disclaimer.

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Presiding Member announced that the meeting is being recorded, solely for the purpose of confirming the correctness of the Minutes.

Cr Pyvis acknowledged the Traditional Owners, the Whadjuk people, one of 14 dialect groups of the Nyoongar people and the Whadjuk people occupied the land from Two Rocks to Rockingham and the greater Walingup area which includes Fremantle and this land is of spiritual significance and great importance to Whadjuk Nyoongar people living today.

4 ATTENDANCE**Members**

Cr Sally Pyvis	Presiding Member, Elected Member
Mayor Philip Angers	Elected Member
Dr Mike Ewing	Cottesloe Coastcare Representative
Ms Kerry Briody	Community Representative

Officers

Mr Mat Humfrey	Chief Executive Officer
Mr Kevin Truscott	Project Manager
Ms Ann-Marie Donkin	Governance Officer

Visitors

Nil

Apologies

Cr Michael Tucak	Elected Member
Mr Shaun Kan	Manager Engineering Services

5 DECLARATION OF INTERESTS

Nil

6 CONFIRMATION OF MINUTES

Moved Mayor Angers Seconded Dr Ewing

That the Minutes of the Beach Access Paths Committee Meeting held on Tuesday

6 March 2019 be confirmed as a true and accurate record.

Carried 3/1

For: Dr Ewing, Ms Briody and Mayor Angers

Against: Cr Pyvis

7 PRESENTATIONS

Nil

8 REPORTS**8.1 REPORTS OF OFFICERS****8.1.1 COMMUNITY ENGAGEMENT - NEW BEACH ACCESS PATHS AND BEACH ACCESS PATHS WORKS**

File Ref: SUB/2392
Attachments: 8.1.1(a) DRAFT Beach Access Paths User Survey
Responsible Officer: Mat Humfrey, Chief Executive Officer
Author: Ann-Marie Donkin, Governance Officer
Author Disclosure of Interest: Nil

SUMMARY

At the meeting held on 6 March 2019, the Beach Access Paths Committee requested a survey be developed to capture feedback from Cottesloe beach users in relation to the beach access:

MEMBER MOTION/COMMITTEE RECOMMENDATION

MOVED: Mr Ewing SECONDED: Cr Tucak

That the BAP committee;

Request the administration to provide at the next BAP meeting a survey and related promotion for capturing feedback from BAP users' of S10, S12, N6 and N7 to be included in the review of the design.

Carried 5/0

BACKGROUND

Throughout construction of the new beach access paths a number of issues had been raised by the committee and community members.

The committee felt that before moving onto the redevelopment of the next access paths that a survey had the potential to:

- highlight areas of concern
- highlight any design modifications
- highlight what is working well

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Strategic Community Plan 2013 – 2023*.

Priority Area 3: Enhancing beach access and the foreshore

Major Strategy 3.2: Continue to improve access to beach facilities.

This report is consistent with the Town's *Corporate Business Plan 2017 – 2021*.

Priority Area 3: Enhancing beach access and the foreshore.

Major Strategy 3.2: Continue to improve access to beach facilities.

POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with the existing budgetary allocation.

There are no perceived financial implications arising from the officer's recommendation.

STAFFING IMPLICATIONS

Conducting surveys in the field would require an allocation of appropriate staff, both administration and technical.

Survey development, promotion, analysis and reporting will require extra administration support that has not been allocated to this committee.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

CONSULTATION (PROPOSED)

The following methods may be used to promote the survey to all beach users:

- Email to Residents and Ratepayers Database
- Facebook and Instagram Posts
- Time the survey to meet the Mayor's Newsletter
- Time the survey to be included as a 'news' item in the ToC page in the Post
- Signage at path entrances that provides a QR code to the survey and a link to Have a Say (ToC website)
- Promotion through Elected Members' own networks
- Field surveys – officers in the field approaching beach users
- Survey on the tablet at the front counter – Administration Building

OFFICER COMMENT

The Town of Cottesloe has a number of consultations underway this year for a wide range of projects, care needs to be taken that the Town is not over consulting the Cottesloe community, risking consultation fatigue.

It should be noted that the current Beach Access Paths project for S10, S12, N6 and N7 is now complete and is now subject to a 12 month defects liability period.

At this stage it would be more appropriate and cost effective to monitor usage and attend to any issues as they arise.

There are many ways in which the Town and the Committee can ensure all concerns are brought to the attention of the relevant officers for action;

- Contacting the Town directly by phone or email
- Online service request/complaint forms
- Through their Elected Member
- The app. Snap, Send Solve



The community has already provided input during and after construction and the table below illustrates the feedback received to date. This has been collated by the Administration as requested by the Committee at the 6 March 2019 committee meeting:

COMMUNITY FEEDBACK ON BEACH ACCESS PATH CONSTRUCTION			
	Reference	Community Comment	Officer Feedback
Engineering	E1	N6 - Handrail installed too low/no handrail	Handrail' was intended as a low impact fencing to reduce/prevent access to sand dune.
	E2	N6 - The distance between the logs is much greater than the previous ladder which makes it very difficult to use	The paths have been made wider to accommodate higher pedestrian traffic. The gaps makes allowance for the growth of planting from the conservation area
	E3	N7 - removal of the existing vegetation was vandalism	during the install of the new staircase, the removal of vegetation was kept to a minimum as the ToC want to have the least impact on the dunes.
	E4	N6 - path is too wide - reduce the width to 1500 to 1800mm	As per response to E2
	E5	Log ladders require regular maintenance.	Noted
Design Choice	D1	N6 – the lack of a handrail is unbelievable and would not meet any Occupational and Health Standards or basic park safety	Sand ladders are installed at low use beach access paths. They do not meet access standards and that is why we create areas for wheelchairs and compliant beach stairs
	D2	N7 - reconfiguring of the node was unnecessary and money could be used elsewhere	This was done as per feedback provided during consultation.
	D3	Log ladders are undesirable as they require regular maintenance	Noted
	D4	Future log ladder upgrades to be similar with replas stairs such as S10, S12 and N7	Noted
	D5		
Aesthetics	A1	The concrete seating does not blend into the current limestone sea theme.	The concrete seating would need to blend with the surrounding concrete node.

It is the officer’s opinion that to go out to community consultation at this point would not add value to future Beach Access Path projects.

However, should the committee wish to pursue community consultation a clear objective needs to be conveyed to the public, therefore the Committee needs to consider:

- The reason for engaging with the community on this matter?
- What will the community feedback achieve/be used for?
- How will the community be made aware of the outcomes of their feedback?

The Committee needs to ensure the answers to these questions form part of any accompanying survey literature and are clearly communicated, by the Committee to the Administration prior to the development of the consultation plan.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

Moved Mayor Angers Seconded Dr Ewing

THAT the Beach Access Paths Committee

1. Not undertake community consultation for the newly constructed Beach Access Paths S10, S12, N6 and N7 at this time;
2. Monitor and continue to record feedback from the community as it comes to hand, taking action as necessary and,
3. Undertake community consultation during the next round of the Beach Access Paths upgrade, design stage.

AMENDMENT

Moved Cr Pyvis Seconded Ms Briody

4. **The Town of Cottesloe's Project Manager provide the Lessons Learnt Workshop Report to the committee.**

Carried 4/0

SUBSTANTIVE MOTION AND COMMITTEE RESOLUTION

THAT the Beach Access Paths Committee

1. **Not undertake community consultation for the newly constructed Beach Access Paths S10, S12, N6 and N7 at this time;**
2. **Monitor and continue to record feedback from the community as it comes to hand, taking action as necessary;**
3. **Undertake community consultation during the next round of the Beach Access Paths upgrade, design stage; and,**
4. **Request that the Town of Cottesloe Project Manager provide the Lessons Learnt Workshop Report to the Committee.**

Carried 4/0

8.2 ITEMS FOR DISCUSSION**8.2.1 N6 BEACH ACCESS PATH**

Attachments: **8.2.1(a) Beach Access Paths N7 to N6 Verge**
 8.2.1(b) Ecoscape Email

Item requested by Cr Pyvis including email content below:

From: KevinTruscott
Date: 19 March 2019 at 4:15:19 PM AWST
To: CR Sally Pyvis
Subject: RE: N6 Beach Access Path (BAP)

Cr Pyvis

I have provided comments below in red as to your requests. I have also attached a markup of the extent of native planting located at the N6 and N7 nodes and the existing verge grass to remain.

Also attached is an email from Ecoscape confirming that planting was placed at the nodes at the request of the Beach Access Path committee due to privacy concerns at the showers.

Regards

Kevin Truscott
Project Manager

From: Sally Pyvis
Sent: Wednesday, 13 March 2019 12:32 PM
To: Kevin Truscott
Cc: #Beach access paths; Elizabeth Nicholls
Subject: N6 Beach Access Path (BAP)

PM Kevin Truscott

Kevin

Further to my email this morning (13 March 2019) please see photos (below)

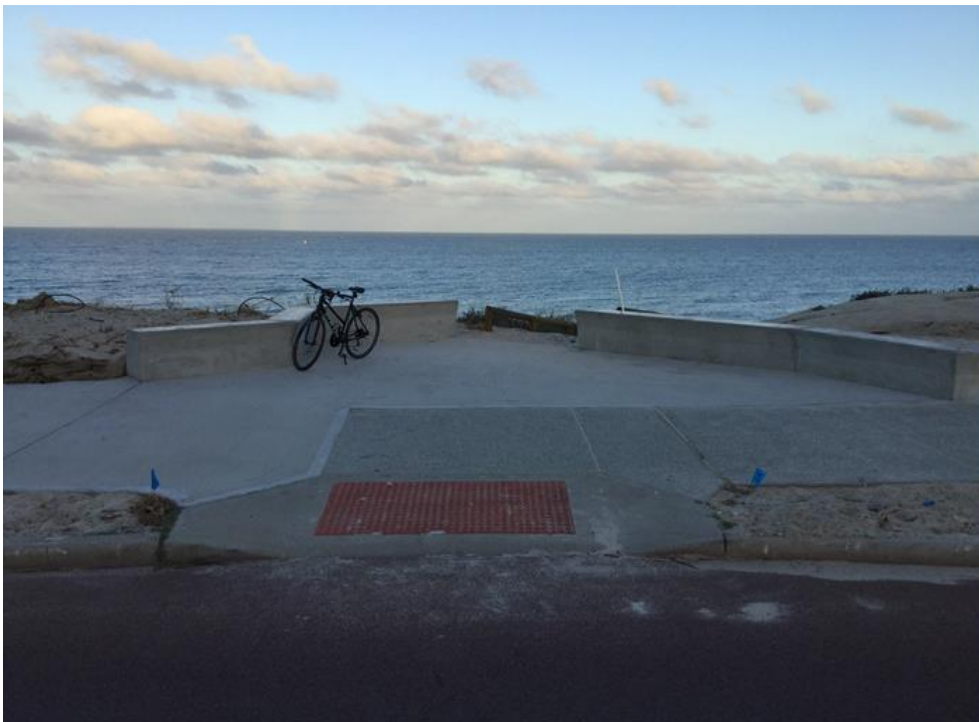
1. Could you please advise what the white pipe is at N6?

The white piping in the pictures below located at N6 is a reticulation piping.



2. Here is the existing small concrete area that provides a transition between Marine Pde and the pedestrian path. As said in my previous email (below) the Softworks plan shows the existing sand area either side of the path (with blue flags) that I understand will not be concreted.

Correct this will be planting, no additional concrete is being added to the crossover and the blue flags are the reticulation markers



Many thanks

Sally

Cr Sally Pyvis

13 March 2019. 9:07

Kevin Truscott

Project Manager

Kevin

Thank you for your email (below) 12 March 2019 with attached softworks drawings for N6 and N7 Beach Access Paths.

At the last BAP Committee Meeting 6 March 2019, I introduced an Agenda Item regarding the reticulation and planting of the strip bounded by Marine Pde, pedestrian path, N6 and N7 and I recall you advised Committee Members that this would be a grassed area.

Attached is a marked up drawing showing the extent of the existing grassed verge to remain. I have also overlaid the N6 and N7 plans showing the extent of native planting at each node.

CCA representative and Committee Member Mike Ewing and I questioned the "water wise" sense of reticulating this strip, confirming that any planting of coastal species in this strip would likely be trampled by people traversing the vegetation to access pedestrian path.

I understood through the BAP Committee's questions and discussion that this strip would be grass.

1. Can you please confirm that the subject strip, denoted on the attached N6 plan as a "PLANTED AREA WITH MULCH (IRRIGATED)", will be planted with grass or coastal species?

Native planting is nominated for the verge where planting is shown on the drawings.

I recall at the N6 "Site Inspection" held 19 January 2019, that there was discussion regarding a decrease in the concrete transition area between Marine Pde and the pedestrian path at N6. I understand that it was agreed to reduce this concrete area (as shown on the ECOSPACE plan) and leave this small section of path as it has been for many years. The reasoning was to keep concrete surface area to a minimum and maximise green space.

2. Can you please confirm that the planting either side of the short concrete "entrance path" from Marine Pde to the pedestrian path (as shown on attached N6 plan) will be the same concrete area as currently exists on site?

This is correct the pedestrian crossover is not being widened as per the onsite discussions

The N6 plan (attached) shows an increase in concrete area either side of this subject short section of path.

Many thanks

Sally

Cr Sally Pyvis

On 12 Mar 2019, at 12:01 PM, Kevin Truscott <pmc@cottesloe.wa.gov.au> wrote:

Good afternoon Committee Members

Please find attached the softworks drawings for N6 and N7 Beach access paths. These drawings note the extent of grass, planting and species of plants being installed.

Kind Regards

Kevin Truscott
Project Manager

Discussion Summary

Cr Pyvis thanked Mr Kevin Truscott, Project Manager for providing the answers to the queries outlined above.

The Committee then discussed the items briefly including the following points:

- Minimising concrete at N7 – permeable surface under the bike rack
- Concrete reduction discussions from previous meeting

Cr Pyvis requested an update from Mr Truscott related to the planting/reticulation of the strip of vegetation between the west side of Marine Parade and the pedestrian path.

Mr Truscott and CEO Mr Humfrey provided the following information:

- The area has been replanted (between the N6 and N7 grassed area) and new reticulation put in which can be turned off as required
- The planting was done specifically by community request to shield the access path from Marine Parade

The committee discussed the update at length including the following comments made by committee members:

- Committee did not endorse any planting along there
- Planting to minimise visual impact was discussed
- Grass in the space previously
- Maintain the water wise approach of the Town
- Using stabilised couch grass in the space – not suitable for native planting
- Traffic in the area both pedestrian and vehicles

8.2.2 EMAIL - COTTESLOE BEACH ACCESS**Attachments:** Nil**Item requested by Cr Pyvis.**

Body of email sent from Judy Rule:

From: Judy rule**Date:** 24 March 2019 at 6:48:33 PM AWST**Subject: Re: Cottesloe Beach Access**

Having been a Cottesloe home owner and resident for 26 years I am concerned by the recent developments to beach stairways North of the North Cottesloe Surf Club.

The concrete blocks which have been placed at the entry point to the new stairs, plus the single one at the Grant Street entry together with a number of other blocks where I understand the new Grant Street shower will be located are so unattractive. They do not blend into the current limestone sea theme, nor do they make a positive entry statement. I would like to know what vision the Cottesloe Council has for these concrete blocks and would appreciate the publication of a pictorial image. The Post would be the most suitable place to give Cottesloe ratepayers a clear understanding of the final design.

On another proposal by the Cottesloe Council to remove the number one carpark, I would appreciate a clear understanding about where the Council believes the overflow of cars will park. During Sculpture By the Sea this year I noticed cars were parking down as far as Curtin Avenue. As I walk the coast almost daily and see how valued this carpark is I assume the Council has an alternative idea in mind. There is nothing on the Cottesloe Council website and I never seem to get a written response to emails. Perhaps the Council could share this vision as well.

Judy Rule

Kathleen Street

Cottesloe

Discussion Summary

This items was noted by the committee but not discussed. Cr Pyvis asked that Ms Rule's email be added to the 'Community Feedback on Beach Access Path Construction' database.

9 GENERAL BUSINESS

9.1 COMMITTEE MEMBERS

1. Cr Pyvis asked Mr Kevin Truscott – Project Manager for an explanation about the process of the Defects List with the recently completed works on beach access paths S10, S12, N6 and N7, and what the role of the Project Manager is in this regard.

Mr Truscott provided the following information:

- Defects will be notified to Mr Kotai – Ecoscape and the contractor
- Follow up and ensure defects are rectified

The CEO, Mr Mat Humfrey advised the inspections of the works is undertaken in 3 stages; at the completion of the work, at the 6 month mark and a final prior to the end of the defects liability period.

Cr Pyvis asked what had been done about the issues already noted such as the incorrect orientation of shower head and the timeline for correction. Mr Truscott advised that all items had been corrected bar N7 which will be rectified/completed by the end of April.

2. Cr Pyvis raised an email sent by a beach user relating to S10, concerned about the erosion at the bottom of the path, noting that the CEO had responded to advise of a Coastcare lead planting program. Cr Pyvis asked Mr Truscott for an update on this.

Mr Truscott advised

- that the situation was in hand, referring to the Manger of Engineering Services, Mr Shaun Kan's email response (15 April 2019) to Cr Pyvis' previous enquiry.
- It is expected the works will happen in 2019 with Coastcare.

CEO Mr Humfrey advised the following:

- Not all planting has been done – some still to go
- The town now has 2 full time staff working with Coastcare in regards to dune management and will monitor
- There is little that can be done to stop people jumping over fences and running alongside the path

The committee discussed the planting works at length.

3. Ms Kerry Briody requested the **Beach Access Paths Committee Charter** be included for discussion in the next meeting agenda.

9.2 OFFICERS

Nil

10 MEETING CLOSED TO PUBLIC

10.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

11 NEXT MEETING

The next meeting is scheduled for the 7 May 2019.

12 MEETING CLOSURE

The Presiding Member announced the closure of the meeting at 10:53pm.

TOWN OF COTTESLOE



ATTACHMENTS

BEACH ACCESS PATHS COMMITTEE MEETING – 16 APRIL 2019

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
8.1	REPORTS OF OFFICERS	
OFFICER REPORTS		
8.1.1	COMMUNITY ENGAGEMENT - NEW BEACH ACCESS PATHS AND BEACH ACCESS PATHS WORKS	
8.1.1(a)	DRAFT BEACH ACCESS PATHS USER SURVEY	3
ITEMS FOR DISCUSSION		
8.2.1	N6 BEACH ACCESS PATH	
8.2.1(a)	BEACH ACCESS PATHS N7 TO N6 VERGE.....	5
8.2.1(b)	ECOSCAPE EMAIL	7

TOWN OF COTTESLOE



BEACH ACCESS PATHS COMMITTEE MEETING

ATTACHMENT

ITEM 8.1.1A: DRAFT BEACH ACCESS PATHS USER SURVEY

1. On average how often do you access the beach using the following paths?

S10

- a. Daily
- b. 2-3 times per week
- c. Once a week
- d. 1-3 times per month
- e. Less than once a month
- f. First visit

N6

- a. Daily
- b. 2-3 times per week
- c. Once a week
- d. 1-3 times per month
- e. Less than once a month
- f. First visit

S12

- a. Daily
- b. 2-3 times per week
- c. Once a week
- d. 1-3 times per month
- e. Less than once a month
- f. First visit

N7

- a. Daily
- b. 2-3 times per week
- c. Once a week
- d. 1-3 times per month
- e. Less than once a month
- f. First visit

2. What activity do you normally undertake when here? (e.g. surfing, swimming, sunbathing)

3. Thinking about this activity, has the new beach access and surrounding amenities improved your visit? In what way?

4. Thinking about your daily activity is there any other information you feel we need to consider?

5. If there was an opportunity to improve the design, in your opinion what would that be?

Just before you go:

6. Did you access this beach during the construction of the new access paths?

7. Did construction impact your use of this beach? If yes how?

8. Gender

9. Age

10. Postcode

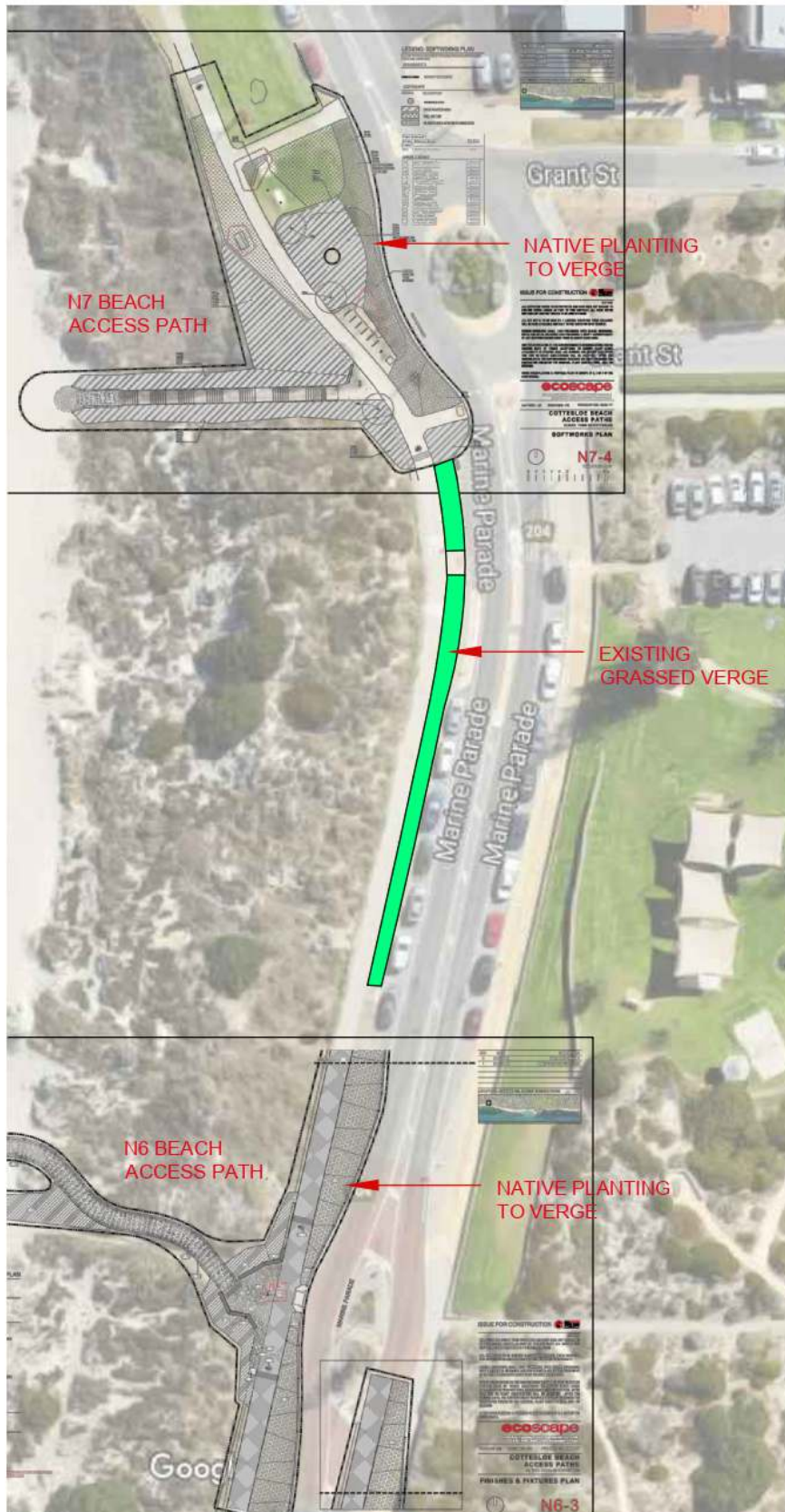
TOWN OF COTTESLOE



BEACH ACCESS PATHS COMMITTEE MEETING

ATTACHMENT

ITEM 8.2.1A: BEACH ACCESS PATHS N7 TO N6 VERGE



TOWN OF COTTESLOE



BEACH ACCESS PATHS COMMITTEE MEETING

ATTACHMENT

ITEM 8.2.1B:
ECOSCAPE EMAIL

Kevin Truscott

From:
Sent: Tuesday, 12 March 2019 5:49 PM
To: Kevin Truscott
Subject: RE: N6-N7 verge planting area

Hi Kevin

Looking at the cost for soil conditioner, mulch and tubestock it is around \$13.00 a sqm for the planting irrigation excluded. This assumes irrigation will be similar in cost and has not already been installed/ needs modification so is cost neutral.

I'll stress that grass planting in these areas is a departure from the approved design and will be noticed by the committee/ community- especially at N7 where Cr. Pyvis insisted that planting would be along the verge next to the showers to provide a buffer with the road.

There would also need to be removal of vegetation on the mound and a concrete edge installed which is an additional expense.

Best Regards,

Francis Kotai
Associate Landscape Architect

ecoscape

Ecoscape Australia
PO Box 50 / 9 Stirling Highway, North Fremantle WA 6159
Ph: (08) 9430 8955 | Fax: (08) 9430 8977 | Mobile: 0400 1975 11
www.ecoscape.com.au

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WINNER AILA NATIONAL Cultural Heritage Landscape Architecture Award 2017 - *Bilya Kard Boodja Lookout, Belmont*
WINNER AILA WA Cultural Heritage Landscape Architecture Award 2017 - *Bilya Kard Boodja Lookout, Belmont*
WINNER AILA WA Land Management Landscape Architecture Award 2017 - *Millers Pool, South Perth*
WINNER (Contributor) AILA WA Small Projects Landscape Architecture Award 2017 - *Minor Urban Interventions, City of Perth in Collaboration with Ecoscape*



From: Kevin Truscott [mailto:pmc@cottesloe.wa.gov.au]
Sent: Tuesdav. 12 March 2019 5:30 PM

Subject: RE: N6-N7 verge planting area

Hi Frank

We were only looking at the verge areas within the N6 and N7 nodes that were to be planted to be switched to grass (see markup). For the foreshore we were charged \$9.81/m2 for turf installation.

Do we have a cost for the mulch/planting at these areas to give us an approx. variation cost?

Regards