

TOWN OF COTTESLOE



2019 - 2020

BUDGET

TOWN OF COTTESLOE
FOR THE YEAR ENDED 30TH JUNE 2020

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TOWN OF COTTESLOE
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30TH JUNE 2020

	NOTE	2019/20	2018/19	2018/19
		Budget \$	Forecast \$	Budget \$
Revenue				
Rates	8	10,602,252	10,191,239	10,094,824
Operating Grants, Subsidies and Contributions		315,500	213,967	172,171
Fees and Charges	11	1,825,920	2,029,221	1,857,609
Interest Earnings	2(a)	311,731	486,961	291,926
Other Revenue		121,653	205,155	139,377
		<u>13,177,056</u>	<u>13,126,543</u>	<u>12,555,907</u>
Expenses				
Employee Costs		(4,673,891)	(4,662,277)	(4,649,828)
Materials and Contracts		(5,511,052)	(4,915,962)	(5,237,059)
Utility Charges		(377,817)	(347,210)	(372,660)
Depreciation on Non-Current Assets	2(a)	(2,112,267)	(2,119,233)	(2,119,233)
Interest Expenses	2(a)	(230,261)	(254,950)	(255,050)
Insurance Expenses		(152,600)	(135,098)	(152,098)
Other Expenditure		(989,429)	(998,860)	(1,024,383)
		<u>(14,047,317)</u>	<u>(13,433,590)</u>	<u>(13,810,311)</u>
		(870,261)	(307,047)	(1,254,404)
Non-Operating Grants, Subsidies and Contributions		60,000	533,352	0
Profit on Asset Disposals	4	0	0	0
Loss on Asset Disposals	4	0	0	0
		<u>60,000</u>	<u>533,352</u>	<u>0</u>
NET RESULT		(810,261)	226,305	(1,254,404)
Other Comprehensive Income				
Changes on Revaluation of non-current assets		0	0	0
Total Other Comprehensive Income		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME		<u>(810,261)</u>	<u>226,305</u>	<u>(1,254,404)</u>

TOWN OF COTTESLOE
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30TH JUNE 2020

	NOTE	2019/20	2018/19	2018/19
		Budget \$	Forecast \$	Budget \$
Revenue (Refer Notes 1,2,8 to 13)				
Governance	04	31,485	34,513	5,500
General Purpose Funding	03	11,205,309	10,853,862	10,559,321
Law, Order, Public Safety	05	38,550	60,520	34,600
Health	07	106,430	98,153	102,094
Education and Welfare	08	32,400	36,112	29,115
Community Amenities	10	447,890	570,259	471,450
Recreation and Culture	11	405,392	426,249	399,968
Transport	12	764,100	841,987	791,100
Economic Services	13	145,000	200,738	162,259
Other Property and Services	14	500	4,150	500
		<u>13,177,056</u>	<u>13,126,543</u>	<u>12,555,907</u>
Expenses Excluding				
Finance Costs (Refer Notes 1,2 & 14)				
Governance	04	(893,185)	(881,443)	(795,296)
General Purpose Funding	03	(296,460)	(289,853)	(272,353)
Law, Order, Public Safety	05	(361,058)	(343,453)	(338,001)
Health	07	(292,662)	(259,712)	(278,102)
Education and Welfare	08	(288,730)	(273,181)	(286,014)
Community Amenities	10	(3,622,000)	(3,262,451)	(3,458,676)
Recreation and Culture	11	(4,172,792)	(3,789,563)	(4,016,949)
Transport	12	(3,461,424)	(3,450,416)	(3,608,835)
Economic Services	13	(428,845)	(525,416)	(501,035)
Other Property and Services	14	0	(103,152)	0
		<u>(13,817,156)</u>	<u>(13,178,640)</u>	<u>(13,555,261)</u>
Finance Costs (Refer Notes 2 & 5)				
Governance	04	(100)	0	(100)
Recreation & Culture	11	(230,061)	(254,950)	(254,950)
		<u>(230,161)</u>	<u>(254,950)</u>	<u>(255,050)</u>
Non-operating Grants, Subsidies and Contributions				
Recreation & Culture	11	0	10,188	0
Transport	12	60,000	523,164	0
		<u>60,000</u>	<u>533,352</u>	<u>0</u>
Profit/(Loss) On				
Disposal Of Assets (Refer Note 4)				
		<u>0</u>	<u>0</u>	<u>0</u>
NET RESULT		(810,261)	226,305	(1,254,404)
Other Comprehensive Income				
Changes on Revaluation of non-current assets		0	0	0
Total Other Comprehensive Income		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME		<u>(810,261)</u>	<u>226,305</u>	<u>(1,254,404)</u>

**TOWN OF COTTESLOE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2020**

	NOTE	2019/20 Budget \$	2018/19 Forecast \$	2018/19 Budget \$
Cash Flows From Operating Activities				
Receipts				
Rates		10,602,252	10,191,239	10,094,824
Operating Grants, Subsidies and Contributions		315,500	213,967	172,171
Fees and Charges		1,825,920	2,029,221	1,857,609
Service Charges		0	0	0
Interest Earnings		311,731	486,961	291,926
Goods and Services Tax		720,000	690,000	690,000
Other Revenue		121,653	205,155	139,377
		<u>13,897,056</u>	<u>13,816,543</u>	<u>13,245,907</u>
Payments				
Employee Costs		(4,673,891)	(4,662,277)	(4,649,828)
Materials and Contracts		(5,510,052)	(4,915,962)	(5,217,059)
Utility Charges		(377,817)	(347,210)	(372,660)
Interest Expenses		(230,261)	(254,950)	(255,050)
Insurance Expenses		(152,600)	(135,098)	(152,098)
Goods and Services Tax		(720,000)	(690,000)	(690,000)
Other Expenditure		(989,529)	(998,860)	(1,024,383)
		<u>(12,654,150)</u>	<u>(12,004,357)</u>	<u>(12,361,078)</u>
Net Cash Provided By Operating Activities	15(b)	<u>1,242,906</u>	<u>1,812,186</u>	<u>884,829</u>
Cash Flows from Investing Activities				
Payments for Development of Land Held for Resale	3	0	0	0
Payments for Purchase of Property, Plant & Equipment	3	(1,556,750)	(682,018)	(1,318,700)
Payments for Construction of Infrastructure	3	(4,200,508)	(3,187,930)	(5,334,561)
Advances to Community Groups		0	0	0
Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		60,000	519,637	0
Proceeds from Sale of Property Plant & Equipment	4	108,000	86,094	67,150
Proceeds from Advances		0	0	0
Net Cash Used in Investing Activities		<u>(5,589,258)</u>	<u>(3,264,217)</u>	<u>(6,586,111)</u>
Cash Flows from Financing Activities				
Repayment of Debentures	5	(292,575)	(475,390)	(475,390)
Proceeds from Self Supporting Loans		60,970	58,356	58,356
Proceeds from New Debentures	5	0	0	0
Net Cash Provided By (Used In) Financing Activities		<u>(231,605)</u>	<u>(417,034)</u>	<u>(417,034)</u>
Net Increase (Decrease) in Cash Held		(4,577,957)	(1,869,065)	(6,118,316)
Cash at Beginning of Year		11,959,165	13,828,230	12,851,673
Cash and Cash Equivalents at the End of the Year	15(a)	<u><u>7,381,208</u></u>	<u><u>11,959,165</u></u>	<u><u>6,733,357</u></u>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF COTTESLOE
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2020**

	NOTE	2019/20	2018/19	2018/19
		Budget \$	Forecast \$	Budget \$
Revenue	1,2			
Governance		31,485	34,513	5,500
General Purpose Funding		603,057	662,623	464,497
Law, Order, Public Safety		38,550	60,520	34,600
Health		106,430	98,153	102,094
Education and Welfare		32,400	36,112	29,115
Community Amenities		447,890	570,259	471,450
Recreation and Culture		405,392	436,437	399,968
Transport		824,100	1,365,151	791,100
Economic Services		145,000	200,738	162,259
Other Property and Services		500	4,150	500
		<u>2,634,804</u>	<u>3,468,656</u>	<u>2,461,083</u>
Expenses	1,2			
Governance		(893,285)	(881,443)	(795,396)
General Purpose Funding		(296,460)	(289,853)	(272,353)
Law, Order, Public Safety		(361,058)	(343,453)	(338,001)
Health		(292,662)	(259,712)	(278,102)
Education and Welfare		(288,730)	(273,181)	(286,014)
Community Amenities		(3,622,000)	(3,262,451)	(3,458,676)
Recreation & Culture		(4,402,853)	(4,044,513)	(4,271,899)
Transport		(3,461,424)	(3,450,416)	(3,608,835)
Economic Services		(428,845)	(525,416)	(501,035)
Other Property and Services		0	(103,152)	0
		<u>(14,047,317)</u>	<u>(13,433,590)</u>	<u>(13,810,311)</u>
Net Operating Result Excluding Rates		(11,412,513)	(9,964,934)	(11,349,228)
Adjustments for Cash Budget Requirements:				
Non-Cash Expenditure and Revenue				
(Profit)/Loss on Asset Disposals	4	0	0	0
Depreciation on Assets	2(a)	2,112,267	2,119,233	2,119,233
Capital Expenditure and Revenue				
Additions - Furniture and Equipment	3	(436,000)	(188,817)	(271,000)
Additions - Land and Buildings	3	(813,750)	(211,000)	(743,000)
Additions - Plant and Equipment	3	(307,000)	(282,201)	(304,700)
Additions - Roads	3	(285,000)	(635,080)	(403,000)
Additions - Carparks	3	(155,000)	(40,000)	(40,000)
Additions - Footpaths	3	(102,000)	(81,589)	0
Additions - Drainage	3	0	(27,569)	(25,000)
Additions - Parks and Reserves	3	(1,608,493)	(435,669)	(2,041,771)
Additions - Miscellaneous	3	(1,568,000)	(1,777,000)	(2,077,790)
Additions - Street Furniture	3	(542,543)	(168,356)	(725,000)
Additions - Rights of Way	3	0	(12,667)	0
Additions - Irrigation	3	(10,000)	(10,000)	(22,000)
<i>Proceeds from Disposal of Assets</i>	4	108,000	89,276	67,150
Repayment of Debentures	5	(292,575)	(475,390)	(475,390)
Self-Supporting Loan Principal Income		60,970	58,356	58,356
Transfers to Reserves (Restricted Assets)	6	(469,962)	(1,453,371)	(736,226)
Transfers from Reserves (Restricted Assets)	6	3,345,874	2,586,731	5,322,383
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	7	1,733,473	2,452,281	1,552,159
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	7	(40,000)	1,733,473	0
Amount Required to be Raised from General Rate	8	<u>(10,602,252)</u>	<u>(10,191,239)</u>	<u>(10,094,824)</u>

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

1. SIGNIFICANT ACCOUNTING POLICIES

Basis of Preparation

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 Land Under Roads paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.

2018/19 Actual Balances

Balances shown in this budget as 2018/19 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

Change in Accounting Policies

On the 1 July 2019 the following new accounting policies are to be adopted and have impacted on the preparation of the budget:

AASB 15 - Revenue from Contracts with Customers;

AASB 16 - Leases; and

AASB 1058 - Income of Not-for-Profit Entities.

Explanation of the changes arising from these standards is provided below.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

1. SIGNIFICANT ACCOUNTING POLICIES

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Fees and Charges

Revenue (other than service charges) from the use of facilities and charges made for local government services, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue/Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

Employee Costs

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposal

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

Depreciation on Non-Current Assets

Depreciation expense raised on all classes of assets.

Interest Expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

1. SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Town's operational cycle. In the case of liabilities where the Town does not have the unconditional right to right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Town's intention to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town of Cottesloe becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

PROVISIONS

Provisions are recognised when the Town has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Town of Cottesloe contributes to a number of superannuation funds on behalf of employees.

All funds to which the Town of Cottesloe contributes are defined contribution plans.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

1. SIGNIFICANT ACCOUNTING POLICIES

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Town are recognised as a liability until such time as the Town satisfies its obligations under the agreement.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Town of Cottesloe's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town of Cottesloe's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Town of Cottesloe's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

1. SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Major depreciation periods used for each class of depreciable asset are:
asset are:

Buildings	33 - 159 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	2 to 10 years
Computer and Ancillary Equipment	2 to 20 years
Infrastructure - Roads	35 years
Infrastructure - Footpaths	50 years
Infrastructure - Drainage	79 to 100 years
Infrastructure - Irrigation	23 years
Infrastructure - Parks	10 to 237 years
Infrastructure - Streetscapes	15 to 25 years
Infrastructure - Right of Ways	34 years
Infrastructure - Car Parks	34 years
Infrastructure - Miscellaneous	10 to 60 years

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately.

LEASES

At inception of a contract, an entity shall assess whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a lessee shall recognise a right-of-use asset and a lease liability.

At the commencement date, a lessee shall measure the right-of-use asset at cost.

At the commencement date, a lessee shall measure the lease liability at the present value of the lease payments that are not paid at that date. The lease payments shall be discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the lessee shall use the lessee's incremental borrowing rate.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

1. SIGNIFICANT ACCOUNTING POLICIES

INTERESTS IN JOINT ARRANGEMENTS

Joint arrangements represent the contractual sharing of control between parties parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Town of Cottesloe's interests in the assets liabilities revenue and expenses of joint operations are included in the respective line items of the financial statements.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

REVENUE RECOGNITION

Accounting Policies for the recognition of income and revenue from contracts with customers is described below.

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

1. SIGNIFICANT ACCOUNTING POLICIES

**SIGNIFICANT ACCOUNTING POLICIES - CHANGE
IN ACCOUNTING POLICIES**

This note explains the impact of the adoption of AASB 15 Revenue from Contracts with Customers, AASB 16 Leases and AASB 1058 Income for Not-for-Profit Entities.

REVENUE FROM CONTRACTS WITH CUSTOMERS

The Town of Cottesloe adopted AASB 15 on 1 July 2019 resulting in changes in accounting policies. In accordance with the transition provisions AASB 15, the Town of Cottesloe has adopted the new rules retrospectively with the cumulative effect of initially applying applying these rules recognised on 1 July 2019. In summary the following adjustments were made to the amounts recognised in the balance sheet at the date of initial application (1 July 2019):

	AASB 118 carrying amount 30-Jun-19	Reclassification	AASB 15 carrying amount 1-Jul-19
	\$	\$	\$
Contract assets	0		0
Contract liabilities - current			
Unspent grants, contributions and reimbursements	0		0
Developer contributions	0		0
Contract liabilities non-current			
Developer contributions	0		0
Cash in lieu of parking	0		0
Adjustment to retained surplus from adoption of AASB 15		0	

LEASES

On adoption of AASB 16, for leases which had previously been classified as an 'operating lease' when applying AASB 117, the Town of Cottesloe is not required to make any adjustments on transition for leases for which the underlying asset is of low value. Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5).

INCOME FOR NOT-FOR-PROFIT ENTITIES

The Town of Cottesloe has adopted AASB 1058 from 1 July 2019 which resulted in changes in accounting policies. In accordance with the transition provisions AASB 1058, the Town of Cottesloe has adopted the new rules retrospectively with the cumulative effect of initially applying AASB 1058 recognised at 1 July 2019. Comparative information for prior reporting periods shall not be restated in accordance with AASB 1058 transition requirements.

In applying AASB 1058 retrospectively with the cumulative effect of initially applying the Standard on 1 July 2019 changes occurred to the following financial statement line items by application of AASB as compared to AASB 1004 Contributions before the change:

	AASB 1004 carrying amount 30-Jun-19	Reclassification	AASB 1058 carrying amount 1-Jul-19
	\$	\$	\$
Trade and other payables			
Adjustment to retained surplus from adoption of AASB 1058			0

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Therefore the rates received in advance give rise to a financial liability that is within the scope of AASB 9. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised by the Town of Cottesloe. When the taxable event occurs the financial liability is extinguished and the Town of Cottesloe recognises income for the prepaid rates that have not been refunded.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

1. SIGNIFICANT ACCOUNTING POLICIES

Assets that were acquired for consideration that was significantly less than fair value principally to enable the Town of Cottesloe to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significantly less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation to Volunteer Lifeguard Services have been recognised in budgeted revenue and budgeted expenditure as the fair value of the services can be reliably estimated and the services would have been purchased if they had not been donated.

The impact on the Town of Cottesloe of the changes as at 1 July 2019 is as follows:

	2019	
	\$	
Retained surplus - 30/06/2019		
Adjustment to retained surplus from adoption of AASB 15	0	
Adjustment to retained surplus from adoption of AASB 1058	0	0
Retained surplus - 01/07/2019		0

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

	2019/20 Budget \$	2018/19 Actual \$	2018/19 Budget \$
2. REVENUES AND EXPENSES			
(a) Net Result			
The Net Result includes:			
(i) Charging as Expenses:			
Auditors Remuneration			
Audit Services	58,000	56,000	41,000
Other Services	7,000	15,000	5,000
Depreciation			
<u>By Program</u>			
General Purpose Funding	0	0	0
Governance	50,814	55,560	55,560
Law, Order, Public Safety	4,406	4,406	4,406
Health	1,976	1,976	1,976
Education and Welfare	54,885	54,885	54,885
Community Amenities	21,781	21,781	21,781
Recreation and Culture	703,031	700,671	700,671
Transport	1,247,128	1,251,708	1,251,708
Economic Services	4,978	4,978	4,978
Other Property and Services	23,268	23,268	23,268
	2,112,267	2,119,233	2,119,233
<u>By Class</u>			
Land and Buildings	521,685	521,685	521,685
Furniture and Equipment	48,346	48,846	48,846
Plant and Equipment	82,697	89,163	89,163
Infrastructure	1,459,539	1,459,539	1,459,539
	2,112,267	2,119,233	2,119,233
Interest Expenses (Finance Costs)			
- Overdraft Interest	100	0	100
- Debentures (<i>refer note 5(a)</i>)	230,161	254,950	254,950
	230,261	254,950	255,050
(ii) Crediting as Revenues:			
Interest Earnings			
Investments			
- Reserve Funds	136,407	315,000	135,726
- Other Funds	74,450	88,261	72,300
Other Interest Revenue (<i>refer note 13</i>)	100,874	83,700	83,700
	311,731	486,961	291,726

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

2. REVENUES AND EXPENSES (Continued)

(b) Statement of Objective

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Town's Community Vision, and for each of its broad activities/programs.

COMMUNITY VISION

To preserve and improve Cottesloe's natural and built environment and beach lifestyle by using sustainable strategies. Members of the community will continue to be engaged to shape the future for Cottesloe and strengthen Council's leadership role

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective; To collect revenue to allow for the provision of services.

Activities; Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective; To provide services to help ensure a safer community.

Activities; Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Objective; To provide an operational framework for good community health.

Activities; Food quality and pest control.

EDUCATION AND WELFARE

Objective; To meet the needs of the community in these areas.

Activities; Operation of senior citizens' centre, day care centres and pre-school facilities; assistance to playgroups and other voluntary services.

COMMUNITY AMENITIES

Objective; Provide services required by the community.

Activities; Rubbish collection services, operation of tips, noise control, administration of the town planning scheme.

RECREATION AND CULTURE

Objective; To establish and manage efficiently infrastructure and resources which will help the social and well being of the community.

Activities; Maintenance of halls and reserves; operation of the library.

TRANSPORT

Objective; To provide effective and efficient transport services to the community.

Activities; Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic lights; depot maintenance.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

2. REVENUES AND EXPENSES (Continued)

(b) Statement of Objective (Continued)

ECONOMIC SERVICES

Objective; To help promote the Town and improve its economic wellbeing.

Activities; The regulation and provision of tourism, area promotion and building control.

OTHER PROPERTY & SERVICES

Activities; Private works operations, plant repairs and operation costs.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

3. ACQUISITION OF ASSETS	2019/20 Budget \$
The following assets are budgeted to be acquired during the year:	
<u>By Program</u>	
Governance	
Plant and Equipment	62,000
Furniture and Office Equipment	126,000
Law Order and Public Safety	
Furniture and Office Equipment	60,000
Health	
Furniture and Office Equipment	10,000
Community Amenities	
Infrastructure	542,543
Recreation and Culture	
Plant and Equipment	55,000
Land and Buildings	813,750
Infrastructure	2,872,493
Transport	
Plant and Equipment	190,000
Furniture and Office Equipment	240,000
Infrastructure	856,000
	<u>5,827,786</u>
<u>By Class</u>	
Additions - Furniture and Equipment	436,000
Additions - Land and Buildings	813,750
Additions - Plant and Equipment	307,000
Additions - Roads	285,000
Additions - Carparks	155,000
Additions - Footpaths	102,000
Additions - Parks and Reserves	1,608,493
Additions - Miscellaneous	1,568,000
Additions - Street Furniture	542,543
Additions - Irrigation	10,000
	<u>5,827,786</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

- capital works program

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

4. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	2019/20 BUDGET \$	2019/20 BUDGET \$	2019/20 BUDGET \$
Governance Plant and Equipment	35,000	35,000	0
Recreation and Culture Plant and Equipment	23,000	23,000	0
Transport Plant and Equipment	50,000	50,000	0
	108,000	108,000	0

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	2019/20 BUDGET \$	2019/20 BUDGET \$	2019/20 BUDGET \$
Plant and Equipment	108,000	108,000	0
	108,000	108,000	0

Summary

	2019/20 BUDGET \$
Profit on Asset Disposals	0
Loss on Asset Disposals	0
	0

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

Particulars	Principal 1-Jul-19	New Loans	Principal Repayments		Principal Outstanding		Interest & Fee Repayments	
			2019/20 Budget	2018/19 Actual	2019/20 Budget	2018/19 Actual	2019/20 Budget	2018/19 Actual
			\$	\$	\$	\$	\$	\$
Recreation and Culture								
Loan 105 - Community Organisation*	152,323	0	30,317	28,517	122,006	152,323	9,010	10,811
Loan 106 - Civic Centre Extension	0	0	0	199,801	0	0	0	7,901
Loan 107 - Joint Library Project	3,358,732	0	231,605	217,233	3,127,127	3,358,732	214,945	229,317
Loan 108 - Community Organisation*	232,956	0	30,653	29,839	202,303	232,956	6,107	6,921
	3,744,011	0	292,575	475,390	3,451,436	3,744,011	230,062	254,950

Loan numbers 105 and 108 are financed from third parties. All other debenture repayments are to be financed by general purpose revenue.

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2019/20

Council is not budgeting to take out any new loans in 2019/20.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2019 nor is it expected to have unspent debenture funds as at 30th June 2020.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$250,000 with the National Australia Bank does exist. It is not anticipated that this facility will be required to be utilised during 2019/20.

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

	2019/20 Budget \$	2018/19 Forecast \$	2018/19 Budget \$
6. RESERVES			
(a) Leave Reserve			
Opening Balance	302,359	95,675	95,824
Amount Set Aside / Transfer to Reserve			
- Interest	6,124	2,713	2,635
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	203,971	0
Amount Used / Transfer from Reserve	0	0	0
	<u>308,483</u>	<u>302,359</u>	<u>98,459</u>
(b) Civic Centre Improvements Reserve			
Opening Balance	362,993	352,992	353,262
Amount Set Aside / Transfer to Reserve			
- Interest	7,352	10,001	9,715
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	0	0
Amount Used / Transfer from Reserve	0	0	0
	<u>370,345</u>	<u>362,993</u>	<u>362,977</u>
(c) Waste Management Reserve			
Opening Balance	614,524	602,485	602,293
Amount Set Aside / Transfer to Reserve			
- Interest	12,446	12,039	11,550
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	0	0
Amount Used / Transfer from Reserve	0	0	0
	<u>626,970</u>	<u>614,524</u>	<u>613,843</u>
(d) Parking Reserve			
Opening Balance	11,511	11,194	11,203
Amount Set Aside / Transfer to Reserve			
- Interest	233	317	308
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	0	0
Amount Used / Transfer from Reserve	0	0	0
	<u>11,744</u>	<u>11,511</u>	<u>11,511</u>
(e) Property Reserve			
Opening Balance	384,221	373,601	375,169
Amount Set Aside / Transfer to Reserve			
- Interest	7,782	10,620	10,317
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	0	0
Amount Used / Transfer from Reserve	0	0	0
	<u>392,003</u>	<u>384,221</u>	<u>385,486</u>
(f) Infrastructure Reserve			
Opening Balance	568,239	721,922	658,358
Amount Set Aside / Transfer to Reserve			
- Interest	14,531	13,317	12,732
Amount Set Aside / Transfer to Reserve			
- Other Transfers	229,248	0	0
Amount Used / Transfer from Reserve	(750,000)	(167,000)	(592,000)
	<u>62,018</u>	<u>568,239</u>	<u>79,090</u>
Total Reserves C/Fwd	<u>1,771,563</u>	<u>2,243,847</u>	<u>1,551,366</u>

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

	2019/20 Budget \$	2018/19 Forecast \$	2018/19 Budget \$
6. RESERVES (Continued)			
Total Reserves B/Fwd	<u>1,771,563</u>	<u>2,243,847</u>	<u>1,551,366</u>
(g) Legal Reserve			
Opening Balance	168,773	164,122	164,247
Amount Set Aside / Transfer to Reserve			
- Interest	3,418	4,651	4,517
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	0	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>	<u>0</u>
	<u>172,191</u>	<u>168,773</u>	<u>168,764</u>
(h) Unspent grants / funds reserve			
Opening Balance	0	183,910	181,896
Amount Set Aside / Transfer to Reserve			
- Interest	0	0	0
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	0	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>(183,910)</u>	<u>(181,896)</u>
	<u>0</u>	<u>0</u>	<u>0</u>
(i) Parking Facilities Reserve			
Opening Balance	171,460	166,841	187,950
Amount Set Aside / Transfer to Reserve			
- Interest	15	4,619	4,619
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	0	0
Amount Used / Transfer from Reserve	<u>(171,475)</u>	<u>0</u>	<u>0</u>
	<u>0</u>	<u>171,460</u>	<u>192,569</u>
(j) Sustainability Reserve			
Opening Balance	164,469	159,937	160,062
Amount Set Aside / Transfer to Reserve			
- Interest	3,331	4,532	4,402
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	0	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>	<u>0</u>
	<u>167,800</u>	<u>164,469</u>	<u>164,464</u>
(k) Depot Funds Reserve			
Opening Balance	5,611,762	7,420,513	7,457,097
Amount Set Aside / Transfer to Reserve			
- Interest	46,913	222,328	51,418
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	0	0
Amount Used / Transfer from Reserve	<u>(2,249,464)</u>	<u>(2,031,079)</u>	<u>(4,331,487)</u>
	<u>3,409,211</u>	<u>5,611,762</u>	<u>3,177,028</u>
(l) Right of Way Reserve			
Opening Balance	163,033	17,607	10,715
Amount Set Aside / Transfer to Reserve			
- Interest	3,302	426	295
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	145,000	145,000
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>	<u>0</u>
	<u>166,335</u>	<u>163,033</u>	<u>156,010</u>
Total Reserves C/Fwd	<u>5,687,100</u>	<u>8,523,344</u>	<u>5,410,201</u>

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

	2019/20 Budget \$	2018/19 Forecast \$	2018/19 Budget \$
6. RESERVES (Continued)			
Total Reserves B/Fwd	<u>5,687,100</u>	<u>8,523,344</u>	<u>5,410,201</u>
(m) Public Open Space Reserve			
Opening Balance	660,766	642,565	642,908
Amount Set Aside / Transfer to Reserve			
- Interest	13,383	18,201	17,680
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	0	0
Amount Used / Transfer from Reserve	<u>(153,000)</u>	<u>0</u>	<u>0</u>
	<u>521,149</u>	<u>660,766</u>	<u>660,588</u>
(n) Sculpture and Artworks Reserve			
Opening Balance	78,713	124,388	123,600
Amount Set Aside / Transfer to Reserve			
- Interest	1,594	4,325	4,224
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	0	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>(50,000)</u>	<u>(50,000)</u>
	<u>80,307</u>	<u>78,713</u>	<u>77,824</u>
(o) Library Reserve			
Opening Balance	64,999	35,656	47,778
Amount Set Aside / Transfer to Reserve			
- Interest	3,377	1,343	1,314
Amount Set Aside / Transfer to Reserve			
- Other Transfers	104,305	28,000	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>	<u>0</u>
	<u>172,681</u>	<u>64,999</u>	<u>49,092</u>
Car Park Reserve - North Cottesloe			
(p) Primary School			
Opening Balance	0	12,953	4,500
Amount Set Aside / Transfer to Reserve			
- Interest	0	200	0
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	0	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>(13,153)</u>	<u>0</u>
	<u>0</u>	<u>0</u>	<u>4,500</u>
(q) Green Infrastructure Reserve Fund			
Opening Balance	109,135	0	0
Amount Set Aside / Transfer to Reserve			
- Interest	2,157	2,135	0
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	167,000	167,000
Amount Used / Transfer from Reserve	<u>0</u>	<u>(60,000)</u>	<u>(167,000)</u>
	<u>111,292</u>	<u>109,135</u>	<u>0</u>
(r) Active Transport Reserve			
Opening Balance	210,144	0	0
Amount Set Aside / Transfer to Reserve			
- Interest	4,256	3,233	0
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	288,500	288,500
Amount Used / Transfer from Reserve	<u>0</u>	<u>(81,589)</u>	<u>0</u>
	<u>214,400</u>	<u>210,144</u>	<u>288,500</u>
Total Reserves C/Fwd	<u>6,786,929</u>	<u>9,647,101</u>	<u>6,490,705</u>

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

Total Reserves B/Fwd	<u>6,786,929</u>	<u>9,647,101</u>	<u>6,490,705</u>
(s) Information Technology Reserve			
Opening Balance	284,400	0	0
Amount Set Aside / Transfer to Reserve			
- Interest	5,760	0	0
Amount Set Aside / Transfer to Reserve			
- Other Transfers	0	284,400	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>	<u>0</u>
	<u>290,160</u>	<u>284,400</u>	<u>0</u>
(t) Recreation Precinct Reserve			
Opening Balance	21,500	0	0
Amount Set Aside / Transfer to Reserve			
- Interest	435	0	0
Amount Set Aside / Transfer to Reserve			
- Other Transfers		21,500	0
Amount Used / Transfer from Reserve	<u>(21,935)</u>	<u>0</u>	<u>0</u>
	<u>0</u>	<u>21,500</u>	<u>0</u>
Total Reserves	<u><u>7,077,089</u></u>	<u><u>9,953,001</u></u>	<u><u>6,490,705</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

6. RESERVES (Continued)	2019/20 Budget \$	2018/19 Forecast \$	2018/19 Budget \$
SUMMARY OF RESERVE TRANSFERS			
Transfers to Reserves			
Leave Reserve	6,124	206,684	2,635
Civic Centre Improvements Reserve	7,352	10,001	9,715
Waste Management Reserve	12,446	12,039	11,550
Parking Reserve	233	317	308
Property Reserve	7,782	10,620	10,317
Infrastructure Reserve	243,779	13,317	12,732
Legal Reserve	3,418	4,651	4,517
Unspent grants / funds reserve	0	0	0
Parking Facilities Reserve	15	4,619	4,619
Sustainability Reserve	3,331	4,532	4,402
Depot Funds Reserve	46,913	222,328	51,418
Right of Way Reserve	3,302	145,426	145,295
Public Open Space Reserve	13,383	18,201	17,680
Sculpture and Artworks Reserve	1,594	4,325	4,224
Library Reserve	107,682	29,343	1,314
Car Park Reserve - North Cottesloe			
Primary School	0	200	0
Green Infrastructure Reserve Fund	2,157	169,135	167,000
Active Transport Reserve	4,256	291,733	288,500
Information Technology Reserve	5,760	284,400	0
Recreation Precinct Reserve	435	21,500	0
	<u>469,962</u>	<u>1,453,371</u>	<u>736,226</u>
Transfers from Reserves			
Leave Reserve	0	0	0
Civic Centre Improvements Reserve	0	0	0
Waste Management Reserve	0	0	0
Property Reserve	0	0	0
Infrastructure Reserve	(750,000)	(167,000)	(592,000)
Legal Reserve	0	0	0
Unspent grants / funds reserve	0	(183,910)	(181,896)
Parking Facilities Reserve	(171,475)	0	0
Sustainability Reserve	0	0	0
Depot Funds Reserve	(2,249,464)	(2,031,079)	(4,331,487)
Right of Way Reserve	0	0	0
Public Open Space Reserve	(153,000)	0	0
Sculpture and Artworks Reserve	0	(50,000)	(50,000)
Car Park Reserve - North Cottesloe			
Primary School	0	(13,153)	0
Green Infrastructure Reserve Fund	0	(60,000)	(167,000)
Active Transport Reserve	0	(81,589)	0
Information Technology Reserve	0	0	0
Recreation Precinct Reserve	(21,935)	0	0
	<u>(3,345,874)</u>	<u>(2,586,731)</u>	<u>(5,322,383)</u>
Total Transfer to/(from) Reserves	<u>(2,875,912)</u>	<u>(1,133,360)</u>	<u>(4,586,157)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Area Improvement Reserve

- to fund the cost of improving facilities within the suburb of Cottesloe

Civic Centre Improvements Reserve

- to fund the cost of improvements, renovations, extensions to the buildings that makes up the Cottesloe Civic Centre

Waste Management Reserve

- to fund the improvement, replacement and expansion of waste management plant, equipment facilities and services within the suburb of Cottesloe

Leave Reserve

- to partially cash back the accumulated employee leave liability and to fund the payment of accumulated leave entitlements for Town of Cottesloe staff

Parking Reserve

- the purpose of this reserve is, in accordance with Council's Town Planning Scheme, to set aside funds from developers for the development of parking facilities

Property Reserve

- to contribute towards future property construction/renewal within the Town of Cottesloe

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

6. RESERVES (Continued)

Infrastructure Reserve

- to contribute towards future infrastructure construction/renewal within the suburb of Cottesloe

Legal Reserve

- to contribute towards unanticipated legal expenses incurred by the Town of Cottesloe

Unspent Grants/Funds Reserve

- to carry forward available funding for uncompleted projects and grants that will be utilised in ensuing financial years.

Parking Facilities Reserve

- to fund improvements to Parking Facilities within the suburb of Cottesloe

Sustainability Reserve

- to fund new or enhance existing Sustainability initiatives within the suburb of Cottesloe

Depot Funds Reserve

- to be used to fund the improvement of infrastructure within the suburb of Cottesloe

Right of Way Reserve

- to be used to fund the improvement of Right of Ways within the suburb of Cottesloe

Public Open Space

- to be used to fund the creation of public open space within the suburb of Cottesloe

Sculpture and Artworks Reserve

- to be used for the acquisition of new and restoration of existing sculptures and artworks within the suburb of Cottesloe

Car Park Reserve - North Cottesloe Primary School

- to be used to partially fund the construction of a new car park at North Cottesloe Primary School

Green Infrastructure Reserve Fund

- for the purpose of developing, commencing and implementing the Green Infrastructure Management Strategy within the suburb of Cottesloe

Active Transport Reserve

- for the purpose of developing and maintaining active transport infrastructure within the suburb of Cottesloe.

Information Technology Reserve

- for the purpose of developing and renewing Information Technology assets within the suburb of Cottesloe, including replacement of car parking system and core business system.

Recreation Precinct Reserve

- for the purpose of developing and implementing improvements to the Town's recreation precincts

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

	2019/20 Budget \$	2018/19 Forecast \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position	<u>0</u>	<u>1,733,473</u>
Comprises:		
Cash - Unrestricted	304,119	2,006,164
Cash - Restricted	7,077,089	9,953,001
Rates - Current	210,000	210,000
Account Receivable	420,000	420,500
Less Provision for Doubtful Debts	(220,000)	(220,000)
Accrued Income	50,000	50,000
GST Receivable	40,000	40,000
Loans - Clubs	58,000	56,000
Other Tax Debtors	0	0
Inventories		
- History Books	35,500	36,809
Less:		
Sundry Creditors	(415,000)	(410,000)
Accrued Expenses	(424,619)	(400,000)
Income in Advance		
Current Employee Benefits Provision	(850,000)	(870,000)
Loans	(310,650)	(292,576)
Net Current Assets	<u>5,974,439</u>	<u>10,579,898</u>
Less:		
Reserves - Restricted Cash	(7,077,089)	(9,953,001)
Land Held for Resale	0	0
Loans - Clubs	(58,000)	(56,000)
Add:		
Loans	310,650	292,576
Current Employee Benefits Provision	850,000	870,000
Surplus/(Deficit)	<u>0</u>	<u>1,733,473</u>

The estimated surplus/(deficiency) c/fwd in the 2018/19 actual column represents the surplus (deficit) brought forward as at 1 July 2019.

The estimated surplus/(deficiency) c/fwd in the 2019/20 budget column represents the surplus (deficit) carried forward as at 30 June 2020.

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

8. RATING INFORMATION - 2019/20 FINANCIAL YEAR

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2019/20 Budgeted Rate Revenue \$	2019/20 Budgeted Interim Rates \$	2019/20 Budgeted Back Rates \$	2019/20 Budgeted Total Revenue \$	2018/19 Actual \$
Differential General Rate/General Rate								
GRV - Residential Improved (RI)	0.063984	3,220	135,337,105	8,659,408	-	-	8,659,408	8,278,689
GRV - Residential Vacant (RV)	0.063984	74	3,323,220	212,633	-	-	212,633	241,177
GRV - Commercial Improved (CI)	0.063984	65	8,282,404	529,941	-	-	529,941	512,018
GRV - Commercial Vacant (CV)	0.063984	2	150,000	9,598	-	-	9,598	11,206
GRV - Commercial Town (CT)	0.074260	121	10,792,186	801,428	-	-	801,428	767,527
GRV - Industrial	0.063984	1	31,050	1,987	-	-	1,987	1,920
Sub-Totals		3,483	157,915,965	10,214,995	-	-	10,214,995	9,812,537
Minimum Payment	Minimum \$							
GRV - Residential Improved	1161	301	4,732,260	349,461	-	-	349,461	339,966
GRV - Residential Vacant	1161	8	16,893	9,288	-	-	9,288	11,220
GRV - Commercial Improved	1161	11	141,970	12,771	-	-	12,771	12,342
GRV - Commercial Town	1161	17	242,538	19,737	-	-	19,737	19,074
Sub-Totals		337	5,133,661	391,257	-	-	391,257	382,602
Sub Total							10,606,252	10,195,139
Discounts							(4,000)	(3,900)
Total Amount Raised from General Rate							10,602,252	10,191,239
Specified Area Rates (Note 9)							-	-
Total Rates							10,602,252	10,191,239

All land except exempt land in the Town of Cottesloe is rated according to its Gross Rental Value (GRV).

The general rates detailed above for the 2019/20 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

**8(a). RATING INFORMATION - 2019/20 FINANCIAL YEAR
(continued)**

OBJECTIVES AND REASONS FOR DIFFERENTIAL RATING

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of Differential Rating.

GRV - Residential

Properties within the townsite boundaries with a predominant residential use. This is considered to be the base rate by which all other GRV rated properties are assessed.

GRV Residential Vacant

Vacant properties located within the townsite boundaries excepting land zoned as Commercial and Industrial. The rate for this category is imposed at the same rate in the dollar as GRV - Residential (the base rate).

GRV Commercial

Properties used for commercial and industrial purposed and non - residential land. The rate of this category is imposed at the same rate in the dollar as GRV - Residential (the base rate)

GRV Commercial

Properties used for commercial and industrial purposed and non - residential land. The higher rate reflects the additional costs associated with area promotion and improvement. The Town works with the organisation known as ProCott to achieve these objectives.

Minimum Rates

The setting of minimum rates within the categories is an important method of ensuring all properties contribute an equitable rate amount.

Advertised Differential Rate

There was no change from the rate in the dollar and the minimum rate previously advertised.

<u>Differential Rate Category</u>	<u>As Advertised</u>		<u>Adopted Budget</u>	
	<u>Rate in the \$</u>	<u>Minimum Rate</u>	<u>Rate in the \$</u>	<u>Minimum Rate</u>
Differential General Rate (GRV)	0.063984	\$ 1,161.00	0.063984	\$ 1,161.00
Differential Rate - Town Centre Commercial (GRV)	0.074260	\$ 1,161.00	0.074260	\$ 1,161.00

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

9. SPECIFIED AREA RATE - 2019/20 FINANCIAL YEAR

There are no specified area rates included in the 2019/2020 budget.

10. SERVICE CHARGES - 2019/20 FINANCIAL YEAR

There are no service charges included in the 2019/2020 budget.

11. FEES AND CHARGES

	2019/20 Budget	2018/19 Forecast
	\$	\$
General Purpose Funding	39,550	39,284
Law, Order, Public Safety	26,850	47,846
Health	96,680	86,003
Education and Welfare	23,100	23,112
Community Amenities	422,190	498,900
Recreation & Culture	372,050	368,800
Transport	701,000	777,000
Economic Services	144,500	188,276
	1,825,920	2,029,221

**12. RATE PAYMENT DISCOUNTS, WAIVERS AND CONCESSIONS
- 2019/20 FINANCIAL YEAR**

Incentive

A discount is offered to residents and affiliated groups hiring the Civic Centre facilities and for multiple bookings.

Incentive Arrangements

10% discount for two or more consecutive Civic Centre facility bookings (excl War Memorial Town Hall).
20% discount for residents and affiliated groups on Civic Centre facility bookings.

Amount of Discount

It is estimated that the above discounts will reduce revenue by around \$4,000.

Waiving of Fees

Fees for the hire of the War Memorial Town Hall are waived for hirers listed in Council's Policy on Civic Centre Hall Hire. By Council resolution, some events have their hire fees for Council facilities waived or reduced in recognition of their importance to the community.

Value of Fees Waived

It is estimated that the waiving of hall hire fees reduces revenue by approximately \$15,000.

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

13. INTEREST CHARGES AND INSTALMENTS - 2019/20 FINANCIAL YEAR

In accordance with regulations 27 of the Local Government (Financial Management) Regulations 1996, the information on interest and additional charges is provided:

Charge for late payment of rates

That a penalty interest rate of 11% per annum be applied to rates levied in the 2019/2020 financial year which remain unpaid after they become due and payable and where no election has been made.

The interest charge for the late payments of rates is estimated to raise revenue of \$39,500.

Charge for Late Payment other than Rates

A penalty interest rate of 11% will apply to any late payment other than a payment for rates. The interest rate will be applied to any amount owing for 35 days or more, from the date of issue of the invoice.

The interest charge for the late payments charges other than rates is estimated to raise revenue of \$3,700.

Instalment Option Due Dates and Charges

Instalment Due Dates : Instalments are due on the following dates

Instalment	Due Date
1st	26-August-2019
2nd	28-October-2019
3rd	06-January-2020
4th	02-March-2020

Instalment Administration Charge

An administration charge of \$24.00 will apply if payment of a rate or service charge is made by instalments.

The administration charge is estimated to raise revenue of \$21,500.

Instalment Interest

Instalment interest will apply at the rate of 5.5%

Instalment interest is estimated to raise revenue of \$37,500

14. ELECTED MEMBERS REMUNERATION	2019/20 Budget \$	2018/19 Forecast \$
The following fees, expenses and allowances were paid to council members and/or the Mayor.		
Meeting Fees	148,000	148,000
Mayor's Allowance	27,500	27,500
Deputy Mayor's Allowance	6,875	6,875
Telecommunications Allowance	18,000	18,000
	<u>200,375</u>	<u>200,375</u>

TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020

15. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2019/20 Budget \$	2018/19 Forecast \$	2018/19 Budget \$
Cash - Unrestricted	304,119	2,006,164	242,652
Cash - Restricted	7,077,089	9,953,001	6,490,705
	<u>7,381,208</u>	<u>11,959,165</u>	<u>6,733,357</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Leave Reserve	308,483	302,359	98,459
Civic Centre Improvements Reserve	370,345	362,993	362,977
Waste Management Reserve	626,970	614,524	613,843
Parking Reserve	11,744	11,511	11,511
Property Reserve	392,003	384,221	385,486
Infrastructure Reserve	62,018	568,239	79,090
Legal Reserve	172,191	168,773	168,764
Parking Facilities Reserve	0	171,460	192,569
Sustainability Reserve	167,800	164,469	164,464
Depot Funds Reserve	3,409,211	5,611,762	3,177,028
Right of Way Reserve	166,335	163,033	156,010
Public Open Space Reserve	521,149	660,766	660,588
Sculpture and Artwork Reserve	80,307	78,713	77,824
Library Reserve	172,681	64,999	49,092
Carpark Reserve - North Cottesloe Primary School	0	0	4,500
Green Infrastructure Reserve Fund	111,292	109,135	0
Active Transport Reserve	214,400	210,144	288,500
Information Technology Reserve	290,160	284,400	0
Recreation Precinct Reserve	0	21,500	0
	<u>7,077,089</u>	<u>9,953,001</u>	<u>6,490,705</u>

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	(810,261)	226,305	(1,254,404)
Depreciation	2,112,267	2,119,233	2,119,233
Increase/(Decrease) in Payables	900	(13,715)	20,000
Grants/Contributions for the Development of Assets	(60,000)	(519,637)	0
Net Cash from Operating Activities	<u>1,242,906</u>	<u>1,812,186</u>	<u>884,829</u>

**(c) Undrawn Borrowing Facilities
Credit Standby Arrangements**

Bank Overdraft limit	250,000	250,000	250,000
Bank Overdraft at Balance Date	0	0	0
Credit Card limit	5,000	5,000	5,000
Credit Card Balance at Balance Date	0	0	0
Total Amount of Credit Unused	<u>255,000</u>	<u>255,000</u>	<u>255,000</u>

Loan Facilities

Loan Facilities in use at Balance Date	<u>3,451,436</u>	<u>3,744,011</u>	<u>5,042,744</u>
Unused Loan Facilities at Balance Date	<u>0</u>	<u>0</u>	<u>0</u>

**TOWN OF COTTESLOE
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2020**

16. TRUST FUNDS

Funds held at balance date over which the municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 1-Jul-19 \$	Estimated Amounts Received \$	Estimated Amounts Paid (\$)	Estimated Balance 30-Jun-20 \$
Infrastructure Deposits	540,000	390,000	(430,000)	500,000
Right of Way	63,000	10,000	(15,000)	58,000
Miscellaneous	150,000	50,000	(55,000)	145,000
North Cottesloe Primary School	6,228	100	(100)	6,228
Cottesloe Primary School	6,163	100	(100)	6,163
	<u>765,391</u>	<u>450,200</u>	<u>(500,200)</u>	<u>715,391</u>

17. MAJOR LAND TRANSACTIONS

It is not anticipated any major land transactions will occur in 2019/20.

18. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

It is not anticipated any trading undertakings or major trading undertakings will occur in 2019/20.

TOWN OF COTTESLOE
CAPITAL WORKS PROGRAM

FOR THE YEAR ENDED 30TH JUNE 2020

PROGRAMME AREA	Land & Buildings	IT, Office Equipment & Furniture	Plant & Machinery	Infrastructure	Total	Income from sale of assets	Grant income/Non Operating Contribution	Loan Proceeds	Net cost to Council before transfers to/from reserves	Transfer to Reserves	Transfer from Reserves	Net cost to Council after transfers to/from Reserves
Carpark Construction												
ACROD Bay Compliance Upgrade				15,000	15,000				15,000			15,000
North Cottesloe Primary School - Drop Off and Parking Improvements				140,000	140,000				140,000		140,000	-
					-				-			-
Footpath Construction												
					-				-			-
					-				-			-
Marine Parade West side (Warton St to Beach St)				20,000	20,000				20,000			20,000
Marine Parade West side (Deane St to Salvado St)				20,000	20,000				20,000			20,000
Marine Parade West side (Salvado St and Princes St)				10,000	10,000				10,000			10,000
Pearse St North Side (50 Metres Starting at Marine				5,000	5,000				5,000			5,000
Reginald Street Southside (George St to Curtin Ave)				9,000	9,000				9,000			9,000
Barsden St Eastside (Forrest St to Jarrad St)				20,000	20,000				20,000			20,000
Margaret St Eastside (Various Sections)				3,000	3,000				3,000			3,000
Salisbury St Westside (Various Sections)				5,000	5,000				5,000			5,000
Missing Links				10,000	10,000				10,000			10,000
					-				-			-
Irrigation Construction												
					-				-			-
					-				-			-
Various				10,000	10,000				10,000			10,000
					-				-			-
Parks & Reserves Construction												
					-				-			-
					-				-			-
Foreshore Works (C/F)				955,900	955,900				955,900		955,900	-
Playground Construction (C/F)				403,000	403,000				403,000		153,000	250,000
Disability Playground Equipment (C/F)				25,000	25,000				25,000			25,000
Natural Areas Management				169,779	169,779				169,779			169,779
Fish Habitat Protection Area Signage Upgrade (C/F)				20,000	20,000				20,000			20,000
Foreshore Signage (C/F)				34,814	34,814				34,814		34,814	-

TOWN OF COTTESLOE
CAPITAL WORKS PROGRAM

FOR THE YEAR ENDED 30TH JUNE 2020

PROGRAMME AREA	Land & Buildings	IT, Office Equipment & Furniture	Plant & Machinery	Infrastructure	Total	Income from sale of assets	Grant income/Non Operating Contribution	Loan Proceeds	Net cost to Council before transfers to/from reserves	Transfer to Reserves	Transfer from Reserves	Net cost to Council after transfers to/from Reserves
Property Construction					-				-			-
Town of Cottesloe Works Depot Construction (C/F)	588,750				588,750				588,750		588,750	-
Signage	5,000				5,000				5,000			5,000
Way Finding Signs	5,000				5,000				5,000			5,000
Civic Centre Grounds Construction	150,000				150,000				150,000			150,000
Civic Centre Airconditioner Replacements	50,000				50,000				50,000			50,000
Indiana Toilets Electrical Compliance Works	10,000				10,000				10,000			10,000
Civic Centre Painting	5,000				5,000				5,000			5,000
					-				-			-
Road Construction					-				-			-
Beach Street (Marine Parade to Avonmore Street) - RTR				22,000	22,000		15,000		7,000			7,000
Burt Street (Railway Street to Dalgety Street) - RTR				25,000	25,000		15,000		10,000			10,000
Avonmore Terrace (Deane St to Pearce St) - RTR				28,000	28,000		20,000		8,000			8,000
Railway Street re-alignment (North Cottesloe Primary School Improvements)				210,000	210,000				210,000			210,000
					-				-			-
Streetscape Infrastructure					-				-			-
Various Drink Fountains, Bench Seats				25,000	25,000				25,000			25,000
Street Tree Planting				257,543	257,543				257,543			257,543
Nature Scape - Vlamingh Memorial				50,000	50,000				50,000			50,000
Eric Street/Marine Parade Landscaping				10,000	10,000				10,000			10,000
Napoleon Street Tree Planting				80,000	80,000				80,000		80,000	-
Curtin Avenue PSP Planting				120,000	120,000				120,000			120,000

TOWN OF COTTESLOE
CAPITAL WORKS PROGRAM

FOR THE YEAR ENDED 30TH JUNE 2020

PROGRAMME AREA	Land & Buildings	IT, Office Equipment & Furniture	Plant & Machinery	Infrastructure	Total	Income from sale of assets	Grant income/Non Operating Contribution	Loan Proceeds	Net cost to Council before transfers to/from reserves	Transfer to Reserves	Transfer from Reserves	Net cost to Council after transfers to/from Reserves
Miscellaneous Infrastructure					-				-			-
Sculpture				70,000	70,000				70,000			70,000
Sundial Sculpture (C/F)				44,000	44,000				44,000			44,000
Beach Access Paths				420,000	420,000				420,000		420,000	-
Foreshore Development (C/F)				170,000	170,000				170,000		170,000	-
Street Lighting LED Upgrade				57,000	57,000				57,000			57,000
Deane Street Retaining Wall Upgrade				207,000	207,000				207,000		60,000	147,000
Stairs Construction - ROW 32B				50,000	50,000				50,000		50,000	-
Fencing - Sea View Golf Club				30,000	30,000				30,000			30,000
Beach Matting				20,000	20,000				20,000			20,000
Marine (Shark) Barrier				500,000	500,000				500,000		500,000	-
					-				-			-
Plant and Equipment			307,000		307,000	108,000			199,000			199,000
					-				-			-
Furniture & Equipment					-				-			-
					-				-			-
Customer Relationship Management System (C/F)		35,000			35,000				35,000			35,000
CCTV - Napoleon Street		60,000			60,000				60,000			60,000
Hardware Replacement - Other		75,000			75,000				75,000			75,000
Personal Camera's - Rangers (C/F)		15,000			15,000				15,000			15,000
Plotter Replacement		6,000			6,000				6,000			6,000
Smart Parking System		225,000			225,000				225,000		171,475	53,525
Software Upgrade - Roman		10,000			10,000				10,000			10,000
Sound Level Meter		10,000			10,000				10,000			10,000
					-				-			-
	813,750	436,000	307,000	4,271,036	5,827,786	108,000	50,000	0	5,669,786	-	3,323,939	2,345,847
TOTAL CAPITAL WORKS PROGRAM					5,827,786							

TOWN OF COTTESLOE

Donation Applications 2019/2020

	Organisation	Funding Requested	Total Project \$ Costs	Summary	Final Recommendation	Previous Donations received
1	Surfing Western Australia	\$ 5,000	\$ 56,155	To assist with costs for the 2019 Whalebone Longboard Classic event.	\$ 5,000	\$5,000 in 18/19 \$2,500 in 17/18 \$4,000 in 16/17
2	Cottesloe Crabs Winter Swimming Club	\$ 1,000	\$ 2,800	Seeking assistance to provide two standard buses to transport swimmers to and from HBF stadium.	\$ 1,000	Nil
3	Christian Youthcare Council	\$ 4,500	No application form provided	Contribution would assist the annual Chaplaincy program at Shenton College and some of its feeder schools including Cottesloe Primary School, North Cottesloe Primary and Mosman Park Primary School.	\$ 2,500	\$2,500 in 18/19 \$2,000 in 13/14 \$2,500 in 17/18 \$2,000 in 12/13 \$2,000 in 16/17 \$1,900 in 11/12 \$2,500 in 15/16 \$1,900 in 10/11 \$2,000 in 14/15
4	Western Suburbs Lions Cancer Institute	\$ 3,000	Not provided	It will be used to transport Western Suburbs children out and back to the Special Children's Big Day Out and pay for the movie, refreshments and Easter eggs.	\$ 1,000	Nil
5	Westcoast Community Centre	Project 1: \$2,000 Project 2: \$1,799	Project 1: \$15,600 Project 2: \$1,999	Project 1: To part fund the cost of printing two editions of the WCC quarterly newsletter. Project 2: To purchase a new laptop to be used by the WCC Administration Officer.	\$ 2,000	\$2,000 in 18/19 \$1,700 in 14/15 \$2,500 in 17/18 \$1,500 in 13/14 \$2,000 in 16/17 \$1,500 in 12/13 \$2,000 in 15/16 \$1,500 in 11/12
6	Lady Lawley Cottage	\$ 5,000	\$ 5,000	To purchase an outdoor 'mud kitchen' for the sensory garden area. The kitchen will be an accessible design meaning all young people of Lady Lawley Cottage can enjoy the space.	\$ 5,000	\$5,000 in 18/19 \$5,000 in 17/18 \$4,000 in 16/17 \$8,800 in 07/08
7	Cottesloe Surf Life Saving Club	\$ 2,950	\$ 2,950	Replace the PTZ camera on the roof which has been damaged and needs replacement. The camera has assisted Cottesloe Rangers and Police for footage of the beach.	\$ 2,950	\$4,000 in 17/18 \$5,000 in 15/16 \$5,000 in 09/10
8	Cottesloe Child Care Centre	\$ 2,147	\$ 4,352	To fund the supply and installation of 2 rain water takes to capture rain water.	\$ 2,150	\$500 in 18/19 \$500 in 14/15 \$500 in 17/18 \$500 in 13/14 \$3,000 in 16/17 \$500 in 12/13 \$500 in 15/16
9	Cottesloe Primary School P&C	\$ 10,000	\$ 15,000	The Twilight Fair and Fireworks event is a new activity planed by the School's P&C. The event complementary to other smaller fundraising and social activities planned during the year.	\$ 3,000	\$2,700 in 17/18

TOWN OF COTTESLOE

Donation Applications 2019/2020

	Organisation	Funding Requested	Total Project \$ Costs	Summary	Final Recommendation	Previous Donations received
10	North Cottesloe Primary School P&C	\$ 10,000	\$ 41,560	Sponsorship from the Town of Cottesloe will be used toward the operating costs of running the Splash N Dash. It will allow the organising committee to build upon and enhance the event's reach in 2020.	\$ 5,000	\$5,000 in 18/19 \$780.00 in 2018 \$3,000 in 16/17 \$5,000 in 11/12 \$5,000 in 10/11
11	Cottesloe Toy Library	\$ 9,510	\$ 9,510	Improve the quality of the toys and the member experience at the library. The CTL would like to grow this collection to include toys such as a coding caterpillar, cubetto and coding LEGO.	\$ 2,000	Nil

TOTAL

\$ 31,600

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

GENERAL PURPOSE FUNDING BUDGET ALLOCATION 2019 - 2020
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BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

TOTAL AMOUNT FROM RATES	10,602,252	10,191,239	10,094,824
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Grant Revenue - Operating

	10007.89.14 General Purpose Grant Revenue	165,000	80,452	83,779
	10008.89.14 Local Road Grant Revenue	100,000	48,426	51,392
	Total Operating Grant Revenue	265,000	128,878	135,171

Interest Received

	10009.65.15 Interest On Investments - General	67,000	82,000	65,000
	10009.66.15 Interest On Investments - Reserves	136,407	315,000	135,726
	10009.67.15 Other Interest	4,500	5,200	5,000
	10005.98.15 Pensioner Deferred Rates Interest	3,600	4,501	3,800
	10004.63.15 Instalment Interest (5.5%)	37,500	37,760	37,500
	10004.95.15 Interest Outstanding Rates (11%)	33,000	30,500	36,000
	10004.96.15 Penalty Interest Written Off	0	0	(100)
	10011.95.15 ESL Penalty Interest	6,500	7,000	6,500
	Total Interest Received	288,507	481,961	289,426

Fees and Charges

	10006.111.22 Rates Search	18,000	18,000	18,000
	10006.135.22 Sale of Roll	50	20	100
	10004.62.22 Administration Charge	21,500	21,264	21,500
	Total Fees and Charges	39,550	39,284	39,600

Other Revenue

	10004.69.20 Reimbursement - Legal fees	10,000	12,500	300
	Total Other Revenue	10,000	12,500	300

TOTAL OTHER GENERAL FINANCING	603,057	662,623	464,497
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TOTAL REVENUE	11,205,309	10,853,862	10,559,321
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

GENERAL PURPOSE FUNDING BUDGET ALLOCATION 2019 - 2020
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BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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EXPENDITURE

	Office Expenses		
20005.103.50	Contractors & Consultants	18,000	15,000
			19,000
	Total Office Expenses	18,000	15,000
			19,000
	Other Expenses		
20009.110.50	Rate Recovery Costs	17,000	27,000
20009.156.61	Valuation Expenses	4,000	4,000
20009.148.58	Title Searches	750	500
			1,000
	Total Other Expenses	21,750	31,500
			10,000
	Allocated Expenses		
20017.68.90	Allocated Administrative Costs	256,710	243,353
			243,353
	Total Allocated Expenses	256,710	243,353
			243,353
	TOTAL - EXPENDITURE	296,460	289,853
			272,353

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

GOVERNANCE BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

Other Revenue				
10014.145.20	Reimbursements	18,500	900	500
10186.86.11	Contributions	4,000	0	0
Total Other Revenue		22,500	900	500
TOTAL REVENUE		22,500	900	500

EXPENDITURE

Office Expenses				
20028.103.50	Printing, Stationery & Postage	1,700	500	2,000
20029.201.58	Other Office Expenses	2,700	500	3,300
Total Office Expenses		4,400	1,000	5,300
Member Costs				
20026.42.58	Sitting Fees	148,000	148,000	148,000
20026.81.58	Allowances - Mayor	27,500	27,500	27,500
20026.37.58	Allowances - Deputy Mayor	6,875	6,875	6,875
20026.84.58	Members Travelling	5,000	1,000	3,200
20026.31.58	Communications Allowances	18,000	18,000	18,000
20026.29.58	Conference & Training	13,500	15,000	8,500
20026.31.63	Other Member Costs	1,370	1,300	1,300
Total Member Costs		220,245	217,675	213,375
Other Projects				
Via PC	Wages	3,700	5,500	2,750
Via PC	Materials	10,350	9,200	9,200
Via PC	Contractors	186,310	184,450	150,000
Total Other Projects		200,360	199,150	161,950

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

GOVERNANCE BUDGET ALLOCATION 2019 - 2020

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
	Other Expenses			
20029.71.50	Legal Expenses	2,000	500	2,000
20029.203.50	Subscriptions & Publications	20,254	19,664	19,664
20029.30.50	Contractors	1,500	1,000	3,000
20025.202.50	Election Expenses	34,000	1,000	5,500
20028.3.50	Advertising	33,000	32,000	34,124
20029.205.50	Contributions - Wesroc	46,350	45,000	45,000
	Total Other Expenses	137,104	99,164	109,288
	Donations/Contributions			
20029.204.58	Donations	42,000	70,400	40,876
	Total Donations/Contributions	42,000	70,400	40,876
	Non Cash Expenses			
20284.34.51	Depreciation - Furniture & Equipment	374	374	374
	Total Non Cash Expenses	374	374	374
	Allocated Expenses			
20288.68.90	Allocated Administrative Overheads	288,802	273,774	273,772
	Total Allocated Expenses	288,802	273,774	273,772
	TOTAL - EXPENDITURE	893,285	861,537	804,935

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

**ADMINISTRATION - OTHER GOVERNANCE
BUDGET ALLOCATION 2019 - 2020**

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
Interest Income				
10208.193.15	Penalty Interest - Sundry Debtors	1,950	3,000	1,500
		1,950	3,000	1,500
Other Revenue				
10016.145.20	Reimbursements	2,500	29,213	3,300
10018.200.17	Other Income	4,535	1,400	200
Total Other Revenue		7,035	30,613	3,500
Grant Revenue				
10187.89.14	Grant Revenue	0	0	0
Total Grant Revenue		0	0	0
TOTAL REVENUE		8,985	33,613	5,000

EXPENDITURE

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
Employee Costs				
20031.130.62	Salary & Wages	1,343,523	1,295,997	1,246,737
20031.141.52	Superannuation	185,447	182,000	160,131
20031.205.52	Contributions	31,573	0	31,573
20031.206.52	Other Employee Costs	64,470	72,000	92,176
20031.29.52	Training & Conferences	60,000	60,000	50,000
Via Plant Postings	Motor Vehicles Costs	39,900	26,000	28,546
20031.138.52	Recruitment	43,260	32,000	42,000
Total Employee Costs		1,768,173	1,667,997	1,651,163
Finance Costs				
20276.7.58	Bank Fees	50,000	49,000	38,000
20276.92.54	Overdraft Interest	100	0	100
Total Finance Costs		50,100	49,000	38,100

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

**ADMINISTRATION - OTHER GOVERNANCE
BUDGET ALLOCATION 2019 - 2020**

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
	Office Expenses			
20032.103.50	Printing & Postage	30,000	29,000	26,000
20032.103.57	Stationery	6,695	6,500	6,500
20032.208.57	Office Equipment Maintenance - Materials	2,266	2,200	2,200
20032.208.50	Contractors - Software Licence Fees	152,385	150,000	150,000
20032.3.58	Advertising	5,000	5,000	25,000
20033.85.57	Minor Furniture & Equipment	36,000	32,000	19,000
	Total Office Expenses	232,346	224,700	228,700
	Utility Expenses			
20032.144.63	Telephone/Internet	28,325	27,500	27,500
	Total Utility Expenses	28,325	27,500	27,500
	Other Projects			
Via PC	Contractors	0	0	0
	Total Other Projects	0	0	0
	Other Expenses			
20033.71.50	Legal Expenses	6,000	4,000	8,000
20033.30.50	Contractors & Consultants	217,021	215,000	219,039
20033.64.53	Insurance	140,000	123,000	140,000
20033.237.50	Audit & Associated Fees	65,000	71,000	46,000
20033.203.50	Subscriptions & Publications	2,060	2,000	2,000
20033.156.50	Valuation Expenses	10,000	10,750	5,000
20033.201.58	Other Expenses	10,000	15,000	15,000
	Total Other Expenses	450,081	440,750	435,039
	Non Cash Expenses			
20035.186.51	Depreciation - Mobile Plant & Vehicles	10,440	10,440	10,440
20035.34.51	Depreciation - Furniture & Equipment	40,000	44,746	44,746
20035.78.56	Loss on Disposal of Assets	0	0	0
20031.207.52	Provision for Leave	0	0	0
	Total Non Cash Expenses	50,440	55,186	55,186

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

ADMINISTRATION - OTHER GOVERNANCE BUDGET ALLOCATION 2019 - 2020
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	BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
Allocated Expenses			
20034.68.90 Less Allocated Administrative Overhead	(2,579,465)	(2,445,227)	(2,445,227)
Total Allocated Expenses	(2,579,465)	(2,445,227)	(2,445,227)
 TOTAL - EXPENDITURE	 0	 19,906	 (9,539)

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

FIRE PREVENTION BUDGET ALLOCATION 2019 - 2020
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BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

	Other Revenue		
10041.145.20	Reimbursements	11,500	12,479
		8,500	
	Total Other Revenue	11,500	12,479
		8,500	

TOTAL REVENUE

11,500	12,479	8,500
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EXPENDITURE

	Other Expenses		
20074.30.50	Emergency Services Levies	11,500	13,000
20073.3.50	Advertising	300	100
		300	
	Total Other Expenses	11,800	13,100
		9,800	

	Allocated Expenses		
20075.68.90	Administration Overhead Allocation	25,672	24,336
20075.58.90	Ranger Resource Allocation	9,640	9,640
		33,976	33,976
	Total Allocated Expenses	35,312	33,976
		33,976	

TOTAL EXPENDITURE

47,112	47,076	43,776
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

ANIMAL CONTROL BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

Fees & Charges				
10047.41.12	Dog Registration Fees	12,250	18,590	15,000
10047.269.12	Cat Registration Fees	7,000	10,833	9,000
10047.49.12	Fines & Penalties	4,000	112	100
10047.101.12	Impounding Charges	1,000	2,550	1,500
10047.289.12	Fee Withdrawals	(200)	(200)	0
Total Fees & Charges		24,050	31,885	25,600

Other Revenue				
10045.145.20	Reimbursements	50	0	0
10215.200.17	Other Revenue	100	100	0
Total Other Revenue		150	100	0

TOTAL REVENUE

24,200	31,985	25,600
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EXPENDITURE

Other Expenses				
20080.209.57	Materials	36,903	36,000	33,848
20080.71.50	Legal Fees	10,000	10,000	10,000
20081.201.58	Other Expenses	350	200	0
Total Other Expenses		47,253	46,200	43,848

Donations/Contributions				
20080.205.50	Contributions	10,000	9,500	6,200
Total Donations/Contributions		10,000	9,500	6,200

Allocated Expenses				
20081.58.90	Ranger Resource Allocation	43,380	43,380	43,380
20081.68.90	Allocated Administrative Overhead	102,685	97,341	97,341
Total Allocated Expenses		146,065	140,721	140,721

TOTAL EXPENDITURE

203,318	196,421	190,769
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

OTHER LAW, ORDER & PUBLIC SAFETY BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

Grant Revenue - Operating				
10055.89.14	Grant Revenue	0	0	500
	Total Operating Grant Revenue	0	0	500
Fees & Charges				
10051.49.12	Fines & Penalties	3,000	16,561	0
10051.289.12	Fines & Penalties - Withdrawals	(200)	(600)	0
	Total Fees & Charges	2,800	15,961	0
Other Revenue				
10215.200.17	Other Revenue	50	95	0
10049.145.20	Reimbursements	0	0	0
	Total Other Revenue	50	95	0

TOTAL REVENUE

2,850	16,056	500
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EXPENDITURE

Other Expenses				
20086.30.50	Contractors	10,000	2,500	5,000
20086.71.50	Legal Expenses	1,500	1,000	2,000
	Total Other Expenses	11,500	3,500	7,000
Non Cash Expenses				
20088.191.51	Depreciation - Streetscapes Infrastructure	4,406	4,406	4,406
	Total Non Cash Expenses	4,406	4,406	4,406
Allocated Expenses				
20087.58.90	Ranger Resource Allocation	43,380	43,380	43,380
20087.68.90	Administration Allocation	51,342	48,670	48,670
	Total Allocated Expenses	94,722	92,050	92,050

TOTAL EXPENDITURE

110,628	99,956	103,456
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

HEALTH
BUDGET ALLOCATION 2019 - 2020

BUDGET	FORECAST	BUDGET
2019-2020	2018-2019	2018-2019
\$	\$	\$

REVENUE

		BUDGET	FORECAST	BUDGET
		2019-2020	2018-2019	2018-2019
		\$	\$	\$
Fees & Charges				
10069.4.12	Food Assessment Fees	24,000	21,200	23,680
10069.72.12	Outdoor Eating Fees	58,500	55,100	58,500
10069.253.12	Food Notification Fees	300	500	300
10069.303.12	Skin Penetration Assessment Fee	980	1,200	980
10069.254.12	Lodging House Fees	400	420	480
10069.304.12	Health (Public Buildings) Regulations	3,000	0	832
10069.305.12	Health (Public Buildings) Regulations (Temporary/Event)	2,300	608	2,322
10069.306.12	Noise Regulation 18 Application Fee	2,000	0	3,000
10069.255.12	Other Fees	1,500	1,600	1,500
10069.256.12	Temporary Stalholder Fees	1,500	3,375	1,500
10069.49.12	Fines and Penalties	1,000	2,000	0
New	Aquatic Facilities	1,200	0	0
Total Fees & Charges		96,680	86,003	93,094
Interest Income				
10218.193.15	Penalty Interest	750	1,000	0
		750	1,000	0
Other Revenue				
10067.145.20	Reimbursements	9,000	11,150	9,000
10069.200.17	Other Revenue	0		0
Other Revenue		9,000	11,150	9,000
Via Asset Register	Profit on Disposal of Assets	0	0	0
TOTAL REVENUE		106,430	98,153	102,094

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

HEALTH
BUDGET ALLOCATION 2019 - 2020

BUDGET	FORECAST	BUDGET
2019-2020	2018-2019	2018-2019
\$	\$	\$

EXPENDITURE

	Employee Costs			
20111.130.62	Salary & Wages	132,628	132,000	128,584
20100.52.62	Salary & Wages (SOPG)	2,040	200	2,000
20111.141.52	Superannuation	16,155	13,500	12,406
20111.206.52	Other Employee Costs	4,178	4,096	4,096
	Total Employee Costs	155,001	149,796	147,086
	Office Expenses			
20112.103.50	Printing, Postage & Stationery	1,500	500	1,000
20112.144.63	Telephone	500	200	200
	Total Office Expenses	2,000	700	1,200
	Other Expenses			
20113.71.50	Legal Expenses	5,000	2,500	5,000
20113.30.50	Contractors & Consultants	6,500	3,500	6,500
20113.201.58	Other Expenses	2,000	2,500	14,600
20113.201.57	Materials	1,500	1,000	3,400
20112.3.58	Advertising - Other	500	200	500
20113.85.57	Minor Furniture & Equipment	500	200	500
	Total Other Expenses	16,000	9,900	30,500
	Other Projects			
Via PC	Contractors	15,000	0	0
	Total Other Projects	15,000	0	0
	Non Cash expenses			
20125.34.51	Depreciation - Furniture & Office Equipment	1,976	1,976	1,976
	Total Allocated Expenses	1,976	1,976	1,976
	Allocated Expenses			
20114.68.90	Allocated Administrative Overheads	102,685	97,340	97,340
	Total Allocated Expenses	102,685	97,340	97,340
	TOTAL EXPENDITURE	292,662	259,712	278,102

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

EDUCATION BUDGET ALLOCATION 2019 - 2020
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BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

Other Revenue				
10077.145.20	Reimbursements	5,000	6,000	4,000
	Total Other Revenue	5,000	6,000	4,000
Grant Revenue				
10212.8.13	Non-Operating Grant Revenue	0	0	0
	Total Grant Revenue	0	0	0
TOTAL REVENUE		5,000	6,000	4,000

EXPENDITURE

Buildings Maintenance				
Via PC	Contractors	1,000	1,000	0
Via PC	Utilities	6,500	6,500	4,700
	Total Buildings Maintenance	7,500	7,500	4,700
Non Cash Expenses				
20130.35.51	Depreciation - Buildings	23,709	23,709	23,709
	Total Non Cash Expenses	23,709	23,709	23,709
Other Expenses				
20128.201.58	Other Expenses	100	100	100
20128.71.50	Legal Fees	1,200	600	1,100
	Total Other	1,300	700	1,200
Allocated Expenses				
20129.68.90	Administration Overhead Allocation	51,342	48,670	48,670
	Total Festivals, Events & Community Programs	51,342	48,670	48,670
TOTAL EXPENDITURE		83,851	80,579	78,279

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

WELFARE, AGED & DISABLED BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
Fees & Charges				
10188.46.12	Leases - Welfare	23,100	23,112	22,915
Total Fees & Charges		23,100	23,112	22,915
Contributions & Reimbursements				
10089.145.20	Reimbursements	4,300	7,000	2,200
Total Contributions & Reimbursements		4,300	7,000	2,200
TOTAL REVENUE		27,400	30,112	25,115

EXPENDITURE

Property Maintenance				
Via PC	Wages	0	600	3,127
Via PC	Overheads	0	1,000	5,316
Via PC	Plant Charges	0	30	300
Via PC	Materials	0	300	2,000
Via PC	Contractors	10,000	3,070	8,000
Total Property Maintenance		10,000	5,000	18,743
Non Cash Expenses				
20152.35.51	Depreciation - Buildings	29,784	29,784	29,784
20152.36.51	Depreciation - Plant and Equipment	1,392	1,392	1,392
20152.256.51	Depreciation - Misc Infrastructure	0	0	0
Total Non Cash Expenses		31,176	31,176	31,176
Other Projects				
Via PC	Wages	300	300	300
Via PC	Contractors	2,700	2,700	2,700
Total Other Projects		3,000	3,000	3,000

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

WELFARE, AGED & DISABLED BUDGET ALLOCATION 2019 - 2020

	BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
Other Expenses			
20150.30.50 Contractors & Consultants	2,000	1,250	2,500
20150.205.50 Contributions	81,689	79,170	79,310
Total Other Expenses	83,689	80,420	81,810
Allocated Expenses			
20151.68.90 Administration Overhead Allocation	77,014	73,006	73,006
Total Allocated Expenses	77,014	73,006	73,006
TOTAL EXPENDITURE	204,879	192,602	207,735

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

WASTE MANAGEMENT BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

Fees & Charges

10094.119.12	Domestic Refuse Removal Charges - Additional Collections	80,000	96,200	92,000
10175.119.12	Commercial Charges	195,840	192,000	214,000
10175.49.12	Litter fines	2,500		0
10094.120.12	Replacement Bins	2,000	1,000	0
10094.245.12	Bin Repairs & Other Fees	1,000	1,900	0
10098.147.12	Tip Passes	1,800	2,300	4,500
	Total Fees & Charges	283,140	293,400	310,500

Interest Income

10209.193.15	Penalty Interest	1,000	1,000	1,000
		1,000	1,000	1,000

Grant Revenue

10177.89.14	Grants	0	37,250	0
	Total Grant Revenue	0	37,250	0

Other Revenue

10097.86.22	Contributions	0	0	0
10098.200.17	Other Revenue	2,000	2,000	2,000
	Total Other Revenue	2,000	2,000	2,000

TOTAL REVENUE

286,140	333,650	313,500
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

WASTE MANAGEMENT BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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EXPENDITURE

Employee Costs

20166.130.62	Salary & Wages	115,726	80,000	77,582
20166.141.52	Superannuation	27,513	10,000	7,370
20166.206.52	Other Employee Costs	8,500	8,500	3,495
Via Plant Postings	Motor Vehicles Costs	8,900	5,474	5,474
Total Employee Costs		160,639	103,974	93,921

Office Expenses

20167.103.50	Printing, Postage & Stationery	3,366	1,000	3,366
20167.144.63	Telephone	400	408	408
20167.208.50	Other Office Expenses	150	100	153
Total Office Expenses		3,916	1,508	3,927

Waste Collection/Disposal

Via PC	Wages	116,490	139,152	139,152
Via PC	Overheads	189,879	226,817	226,817
Via PC	Plant Charges	17,000	21,500	21,500
Via PC	Contractors	1,566,424	1,439,215	1,596,920
Via PC	Materials	6,500	8,400	8,400
Total Waste Collection/Disposal		1,896,293	1,835,084	1,992,789

Other Expenses

20168.71.50	Legal Expenses	5,100	2,000	5,100
20168.30.50	Contractors	29,070	15,000	28,560
20168.209.57	Materials	39,270	33,000	39,270
20168.212.58	Bad Debts Written Off	3,060	3,060	3,060
20168.201.58	Other Expenses	1,500	500	1,530
20168.85.57	Minor Furniture & Equipment	500	200	510
Total Other Expenses		78,500	53,760	78,030

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

WASTE MANAGEMENT BUDGET ALLOCATION 2019 - 2020

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
	Non Cash Expenses			
20170.186.51	Depreciation - Mobile Plant & Vehicles	6,605	6,605	6,605
20170.34.51	Depreciation - Furniture and Office Equipment	0	0	0
20170.191.51	Depreciation - Infrastructure	10,736	10,736	10,736
20158.191.51	Depreciation - Infrastructure	0	0	0
20170.78.56	Loss on Sale of Assets	0	0	0
	Total Non Cash Expenses	17,341	17,341	17,341
	Allocated Expenses			
20169.68.90	Administration Overhead Allocation	179,699	170,347	170,347
	Total Allocated Expenses	179,699	170,347	170,347
	TOTAL EXPENDITURE	2,336,388	2,182,014	2,356,355

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

**SUSTAINABILITY
BUDGET ALLOCATION 2019 - 2020**

BUDGET 2019- 2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

Contributions & Reimbursements				
10193.145.20	Reimbursements	0	0	0
10194.86.11	Contributions	10,000	10,593	10,000
Total Contributions & Reimbursements		10,000	10,593	10,000

Grants - Operating				
10196.89.14	Grants - Operating	12,500	12,500	12,500
Total Grants Operating Revenue		12,500	12,500	12,500

TOTAL REVENUE	22,500	23,093	22,500
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EXPENDITURE

Employee Costs				
20176.130.62	Salary & Wages	81,235	50,000	70,905
20176.141.52	Superannuation	7,717	4,000	7,137
20176.206.52	Other Employee Costs	2,000	1,500	1,999
Total Employee Costs		90,952	55,500	80,041

Office Expenses				
20177.103.57	Printing, Stationery & Postage	500	250	500
Total Office Expenses		500	250	500

Projects				
Via PC	Contractors	98,000	90,500	99,500
Total Office Expenses		98,000	90,500	99,500

Allocated Expenses				
20179.68.90	Administration Overhead Allocation	25,672	24,336	24,336
Total Allocated Expenses		25,672	24,336	24,336

TOTAL EXPENDITURE	215,124	170,586	204,377
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

TOWN PLANNING & REGIONAL DEVELOPMENT BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

Fees & Charges

10105.38.12	Town Planning Charges	133,800	195,000	130,000
10105.200.12	Other Fees & Charges	4,750	8,000	4,750
10105.139.12	Subdivision Clearance Fees	500	2,500	500
	Total Fees & Charges	139,050	205,500	135,250

Other Revenue

10103.145.20	Reimbursements	0	7,516	0
10105.200.17	Other Income	200	500	200
	Total Other Revenue	200	8,016	200

TOTAL REVENUE

139,250	213,516	135,450
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EXPENDITURE

Employee Costs

20171.130.62	Salary & Wages	388,700	305,143	369,143
20171.141.52	Superannuation	49,108	45,000	43,543
20171.206.52	Other Employee Costs	17,611	17,367	17,367
Plant Postings	Motor Vehicles Costs	7,400	5,553	5,553
	Total Employee Costs	462,819	373,063	435,606

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

TOWN PLANNING & REGIONAL DEVELOPMENT BUDGET ALLOCATION 2019 - 2020

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
	Office Expenses			
20172.103.58	Printing & Stationery	5,000	400	800
20172.144.63	Telephone	500	150	200
20172.201.58	Other Office Expenses	1,000	100	200
	Total Office Expenses	6,500	650	1,200
	Other Expenses			
20173.71.50	Legal Expenses	77,250	105,000	75,000
20173.30.50	Contractors & Consultants	30,000	105,000	60,000
20173.201.58	Other Expenses	550	500	500
20173.211.58	Scheme Review	10,000	10,000	10,000
	Total Other Expenses	117,800	220,500	145,500
	Other Projects			
Via PC	Contractors	170,000	0	0
	Total Other Projects	170,000	0	0
	Non Cash Expenses			
20175.34.51	Depreciation-Furniture & Equipment	0	0	0
20175.36.51	Depreciation - Mobile Plant & Vehicles	4,068	4,068	4,068
20175.78.56	Loss on Sale of Assets	0	0	0
	Total Non Cash Expenses	4,068	4,068	4,068
	Allocated Expenses			
20174.68.90	Administration Overhead Allocation	231,041	219,018	219,018
	Total Allocated Expenses	231,041	219,018	219,018
	TOTAL - EXPENDITURE	992,228	817,299	805,392

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

OTHER COMMUNITY SERVICES BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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EXPENDITURE

Street Furniture Maintenance

	Street Furniture Maintenance			
Via PC	Wages	13,200	18,762	18,762
Via PC	Overheads	21,516	30,582	30,582
Via PC	Plant Charges	2,500	3,000	3,000
Via PC	Materials	10,000	12,000	12,000
Via PC	Contractors	5,000	3,500	3,500
Via PC	Utilities	0	0	0
	Total Street Furniture Maintenance	52,216	67,844	67,844

Non Cash Expenses

	Non Cash Expenses			
20186.191.51	Depreciation - Infrastructure	372	372	372
20186.78.56	Loss on Sale of Assets	0		0
	Total Non Cash Expenses	372	372	372

Allocated Expenses

	Allocated Expenses			
20185.68.90	Administration Overhead Allocation	25,672	24,336	24,336
	Total Allocated Expenses	25,672	24,336	24,336

TOTAL - EXPENDITURE

78,260	92,552	92,552
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

CIVIC & COMMUNITY CENTRE BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

Fees & Charges

10109.46.12	Facilities Hire	60,000	70,000	55,000
10204.46.12	Other Fees - Rent	17,000	17,750	21,000
	Total Fees & Charges	77,000	87,750	76,000

Contributions & Reimbursements

10107.145.20	Reimbursements	500	100	1,500
10108.86.11	Contributions	0	19,622	0
	Total Contributions & Reimbursements	500	19,722	1,500

Grants & Non Operating Contributions

10207.244.72	Non Operating Contributions	0	0	0
	Total Contributions & Reimbursements	0	0	0

Non Cash Revenue

10106.106.18	Profit on Disposal of Assets			
	Total Non Cash Revenue	0	0	0

TOTAL REVENUE

77,500	107,472	77,500
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

CIVIC & COMMUNITY CENTRE BUDGET ALLOCATION 2019 - 2020

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
EXPENDITURE				
Employee Costs				
20188.141.52	Superannuation	7,650	6,883	6,883
20188.206.52	Other Employee Costs	2,000	1,927	1,927
	Total Employee Costs	9,650	8,810	8,810
Other Expenses				
20190.85.57	Minor Furniture & Equipment	7,500	5,000	10,000
20190.212.58	Bad Debts Written Off	0	200	200
	Total Office Expenses	7,500	5,200	10,200
Buildings Maintenance				
Via PC	Wages	82,829	74,190	74,190
Via PC	Overheads	3,749	3,568	3,568
Via PC	Plant Charges	0	50	50
Via PC	Materials	0	4,100	4,100
Via PC	Contractors	94,000	69,700	97,000
Via PC	Utilities	50,000	48,600	48,600
	Total Buildings Maintenance	230,578	200,208	227,508
Grounds Maintenance				
Via PC	Wages	66,000	65,667	65,667
Via PC	Overheads	107,580	107,037	107,037
Via PC	Plant Charges	11,000	5,000	5,000
Via PC	Materials	7,000	13,000	13,000
Via PC	Contractors	10,000	12,000	12,000
Via PC	Utilities	2,000	2,000	2,000
	Total Grounds Maintenance	203,580	204,704	204,704
Non Cash Expenses				
20192.35.51	Depreciation - Buildings	281,472	281,472	281,472
20192.34.51	Depreciation - Furniture & Equipment	1,750	1,750	1,750
20192.188.51	Depreciation - Parks & Gardens	701	701	701
20300.186.51	Depreciation - Mobile Plant & Vehicles	2,640	2,640	2,640
	Total Non Cash Expenses	286,563	286,563	286,563

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

CIVIC & COMMUNITY CENTRE BUDGET ALLOCATION 2019 - 2020

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
	Financing Expenses			
20298.240.54	Loan Interest	0	7,901	7,901
20298.240.58	Other Loan Fees	0	1,299	1,299
	Total Financing Expenses	0	9,200	9,200
	Allocated Expenses			
20191.68.90	Administration Overhead Allocation	205,371	194,683	194,683
	Total Allocated Expenses	205,371	194,683	194,683
	TOTAL - EXPENDITURE	943,242	909,368	941,668

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

SWIMMING AREAS & BEACHES BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

	Grant Revenue - Non Operating			
10202.8.13	Grants - Non Operating	0	10,188	0
	Total Grant Revenue - Operating	0	10,188	0
	Grants - Operating			
10180.89.14	Grants - Operating	0	859	0
	Total Grants Operating Revenue	0	859	0
	Fees & Charges			
10179.46.12	Facility Hire	292,050	277,050	292,050
	Total Fees & Charges	292,050	277,050	292,050
	Contributions & Reimbursements			
10115.145.20	Reimbursements	3,500	2,600	3,500
	Total Contributions & Reimbursements	3,500	2,600	3,500
	TOTAL REVENUE	295,550	290,697	295,550

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

SWIMMING AREAS & BEACHES BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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EXPENDITURE

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
Beach Parks				
Via PC	Wages	107,845	103,191	103,191
Via PC	Overheads	220,799	168,201	168,201
Via PC	Plant Charges	22,000	11,500	11,500
Via PC	Materials	18,000	45,000	50,000
Via PC	Contractors	45,000	30,311	59,000
Via PC	Utilities	22,000	24,000	24,000
Total Beach Parks		435,644	382,203	415,892
Beach Buildings				
Via PC	Wages	6,600	6,254	6,254
Via PC	Overheads	10,758	10,194	10,194
Via PC	Plant Charges	500	600	600
Via PC	Materials	5,000	5,500	5,500
Via PC	Contractors	116,000	126,070	5,000
Via PC	Utilities	31,000	29,000	29,000
Total Beach Buildings		169,858	177,618	56,548
Other Projects				
Via PC	Wages	1,800	0	7,000
Via PC	Overheads	0	0	0
Via PC	Plant Charges	0	0	0
Via PC	Materials	0	0	0
Via PC	Contractors	213,300	37,000	123,000
Total Other Projects		215,100	37,000	130,000
Other Expenses				
20202.71.50	Legal Expenses	30,000	40,000	60,000
20202.30.50	Contractors & Consultants	218,360	212,000	292,468
20202.195.57	Coast Care	6,253	4,000	6,130
Total Other Expenses		254,613	256,000	358,598
Non Cash Expenses				
20204.36.51	Depreciation - Plant & Equipment	3,500	0	0
Total Non Cash Expenses		3,500	0	0

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

SWIMMING AREAS & BEACHES BUDGET ALLOCATION 2019 - 2020

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
	Allocated Expenses			
20203.68.90	Administration Overhead Allocation	128,357	121,677	121,677
	Total Allocated Expenses	128,357	121,677	121,677
	 TOTAL - EXPENDITURE	 1,207,072	 974,498	 1,082,715

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

OTHER SPORT & RECREATION BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

	Fees & Charges				
10120.46.12	Facilities Hire	3,000	4,000	2,000	
	Total Fees & Charges	3,000	4,000	2,000	
	Contributions & Reimbursements				
10183.243.20	Reimbursements SVGC	1,054	16,124	16,124	
10183.161.20	Reimbursements CTC	1,564	8,794	8,794	
10118.145.20	Reimbursements	7,000	9,000	0	
	Total Contributions & Reimbursements	9,618	33,918	24,918	
	Interest Received				
10183.243.15	Reimbursements SVGC	13,417	0	0	
10183.296.15	Reimbursements CTC	6,107	0	0	
	Total Contributions & Reimbursements	19,524	0	0	
	Non Operating Contributions				
10207.244.72	Non Operating Contributions	0	0	0	
	Total Non Operating Contributions	0	0	0	
	Non Cash Revenue				
10117.106.18	Profit on Disposal of Assets	0	0	0	
	Total Non Cash Revenue	0	0	0	
	TOTAL REVENUE	32,142	37,918	26,918	

EXPENDITURE

	Parks Maintenance				
Via PC	Wages	121,176	101,628	101,628	
Via PC	Overheads	242,529	165,652	165,652	
Via PC	Plant Charges	24,000	21,000	21,000	
Via PC	Materials	81,000	81,000	81,000	
Via PC	Contractors	95,000	105,000	115,000	
Via PC	Utilities	24,000	13,000	13,000	
	Total Parks Maintenance	587,705	487,280	497,280	

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

**OTHER SPORT & RECREATION
BUDGET ALLOCATION 2019 - 2020**

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
	Buildings Maintenance			
Via PC	Wages	6,600	18,762	18,762
Via PC	Overheads	10,758	30,582	30,582
Via PC	Plant Charges	500	1,800	1,800
Via PC	Materials	5,000	2,200	2,200
Via PC	Contractors	10,000	5,700	2,700
Via PC	Utilities	17,000	15,000	15,000
	Total Buildings Maintenance	49,858	74,044	71,044
	Other Projects			
Via PC	Wages	1,800	9,000	4,000
Via PC	Overheads	0		0
Via PC	Contractors	70,135	59,000	61,000
	Total Other Projects	71,935	68,000	65,000
	Non Cash Expenses			
20210.35.51	Depreciation - Buildings	81,372	81,372	81,372
20210.36.51	Depreciation - Plant & Equipment	0	1,140	1,140
20210.186.51	Depreciation - Mobile Plant & Vehicles	5,556	5,556	5,556
20210.188.51	Depreciation - Infrastructure	202,944	202,944	202,944
20210.78.56	Loss on Sale	0	0	0
	Total Non Cash Expenses	289,872	291,012	291,012
	Financing Expenses			
20289.296.54	Interest Paid - Loans CTC	6,107	6,921	6,921
20289.296.58	Other Loan Fees	1,564	1,874	1,874
20289.243.54	Interest Paid - Loans SVGC	9,010	10,811	10,811
20289.243.58	Other Loan Fees	1,054	1,140	1,140
	Total Financing Expenses	17,735	20,746	20,746
	Other Expenses			
20208.71.50	Legal Expenses	5,000	800	1,500
20208.30.50	Contractors	3,000	5,000	10,000
	Total Other Expenses	8,000	5,800	11,500
	Allocated Expenses			
20209.68.90	Administration Overhead Allocation	77,014	73,006	73,006
	Total Allocated Expenses	77,014	73,006	73,006
	TOTAL EXPENDITURE	1,102,119	1,019,888	1,029,588

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

LIBRARIES
BUDGET ALLOCATION 2019 - 2020

BUDGET 2019- 2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

Non Operating Grants/Contributions

10213.244.72	Non Operating Contributions	0	0	0
10192.8.13	Non Operating Grants	0	0	0
	Total Non Operating Grants/Contributions	0	0	0

TOTAL REVENUE

0	0	0
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EXPENDITURE

Other Expenses

20215.205.58	Contributions	612,850	576,000	648,169
	Total Other Expenses	612,850	576,000	648,169

Non Cash Expenses

20217.35.51	Depreciation - Buildings	105,348	105,348	105,348
	Total Non Cash Expenses	105,348	105,348	105,348

Financing Expenses

20299.241.54	Loan Interest	214,944	229,317	229,317
20299.241.58	Other Loan Fees	22,518	23,812	23,812
	Total Financing Expenses	237,462	253,129	253,129

Allocated Expenses

20216.68.90	Allocated Administration Overhead	51,342	48,670	48,670
	Total Allocated Expenses	51,342	48,670	48,670

TOTAL EXPENDITURE

1,007,002	983,147	1,055,316
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

**OTHER CULTURE
BUDGET ALLOCATION 2019 - 2020**

BUDGET 2019- 2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

	BUDGET 2019- 2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
Non Operating Contributions			
10205.244.72 Non Operating Contributions	0	0	0
Total Non Operating Contributions	0	0	0
Grants - Operating			
10181.89.14 Grants - Operating	0	0	0
Total Grants Operating Revenue	0	0	0
Other Revenue			
10182.200.17 Other Revenue	200	350	0
Total Other Revenue	200	350	0
TOTAL REVENUE	200	350	0

EXPENDITURE

Other Projects			
Via PC Wages	1,410	626	626
Via PC Overheads	1,076	1,020	1,020
Via PC Plant Costs	1,000	1,000	1,000
Via PC Materials	2,800	1,800	1,800
Via PC Contractors	18,000	18,000	18,000
Via PC Other	16,500	18,500	18,500
Total Other Projects	40,786	40,946	40,946
Sculpture and Artworks Maintenance			
Via PC Wages	0	7,818	7,818
Via PC Overheads	0	12,743	12,743
Via PC Plant Costs	0	2,000	2,000
Via PC Materials	0	0	3,000
Via PC Contractors	7,500	3,000	5,000
Total Other Expenses	7,500	25,561	30,561
Non Cash Expenses			
20223.191.51 Depreciation - Streetscape Infrastructure	17,748	17,748	17,748
Total Non Cash Expenses	17,748	17,748	17,748
Allocated Expenses			
20222.68.90 Administration Overhead Allocation	77,384	73,357	73,357
Total Allocated Expenses	77,384	73,357	73,357
TOTAL EXPENDITURE	143,418	157,612	162,612

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

**STREETS, BRIDGES & FOOTPATH MAINTENANCE
BUDGET ALLOCATION 2019 - 2020**

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
REVENUE				
Grant Revenue/Contributions - Non Operating				
10131.8.13	Grant Revenue - Non Operating	50,000	443,164	0
10200.244.72	Contributions - Non Operating	10,000	80,000	0
	Total Non Operating Grant Revenue	60,000	523,164	0
Grant Revenue - Operating				
10190.89.14	Grant Revenue	24,000	23,887	14,000
	Total Operating Grant Revenue	24,000	23,887	14,000
Other Revenue				
10134.86.11	Contributions	5,000	1,600	2,000
10214.86.11	Right of Way Contributions	0	0	30,000
10133.145.20	Reimbursements	2,000	4,800	2,000
10176.200.17	Other Revenue	2,100	1,600	2,100
	Total Other Revenue	9,100	8,000	36,100
Non Cash Revenue				
10132.106.18	Profit on Disposal of Assets	0	0	0
	Total Non Cash Revenue	0	0	0
TOTAL REVENUE		93,100	555,051	50,100

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

STREETS, BRIDGES & FOOTPATH MAINTENANCE
BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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EXPENDITURE

Roads, Footpath, Drains, Street Trees

	Roads, Footpath, Drains, Street Trees		
Via PC	Wages	207,406	259,541
Via PC	Overheads	360,576	438,901
Via PC	Plant Charges	35,870	52,874
Via PC	Materials	43,000	56,000
Via PC	Contractors	176,000	230,000
Via PC	Utilities	144,000	170,000
	Total Road, Footpath, Drains, Street Trees	966,852	1,159,816

Other Projects

	Other Projects		
Via PC	Wages	6,300	4,000
Via PC	Contractors	151,995	48,627
	Total Other Projects	158,295	52,627

Other Expenses

	Other Expenses		
20285.30.50	Contractors & Consultants	30,000	10,000
20285.71.50	Legal Fees	5,000	0
20285.85.57	Minor Furniture and Equipment	1,000	0
	Total Other Expenses	36,000	10,000

Non Cash Expenses

	Non Cash Expenses		
20224.36.51	Depreciation - Plant & Equipment	1,000	5,580
20224.186.51	Depreciation - Mobile Plant & Equipment	23,196	23,196
20224.189.51	Depreciation - Infrastructure Roads	762,360	762,360
20224.190.51	Depreciation - Infrastructure Footpaths	192,240	192,240
20224.191.51	Depreciation - Infrastructure Streetscapes	12,516	12,516
20224.192.51	Depreciation - Infrastructure Drainage	91,536	91,536
20224.78.56	Loss on Sale	0	0
	Total Non Cash Expenses	1,082,848	1,087,428

Allocated Expenses

	Allocated Expenses		
20286.68.90	Administration Overhead Allocation	77,384	73,357
	Total Allocated Expenses	77,384	73,357

TOTAL - EXPENDITURE

2,321,379	2,383,228	2,538,400
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

PARKING FACILITIES BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

Fees & Charges

10054.49.12	Fines and Penalties	0	0	0
10054.287.12	Fines and Penalties	751,000	850,000	751,000
10054.289.12	Fines and Penalties - Withdrawals	(50,000)	(73,000)	(40,000)
	Total Fees & Charges	701,000	777,000	711,000

Other Revenue

10053.145.20	Reimbursements	29,000	29,000	29,000
10054.200.11	Contributions	0	0	0
10054.200.17	Other Revenue	1,000	4,100	1,000
	Total Other Revenue	30,000	33,100	30,000

Non Cash Revenue

10138.106.18	Profit on Disposal of Assets	0	0	0
	Total Non Cash Revenue	0	0	0

Non Operating Contributions

10189.244.72	Non Operating Contributions	0	0	0
	Total Non Operating Contributions	0	0	0

TOTAL REVENUE

731,000	810,100	741,000
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

PARKING FACILITIES
BUDGET ALLOCATION 2019 - 2020

BUDGET	FORECAST	BUDGET
2019-2020	2018-2019	2018-2019
\$	\$	\$

EXPENDITURE

Employee Costs

20089.130.62	Salary & Wages	367,318	380,000	346,521
Via PC	Salary & Wages (SOPG)	10,000	10,000	10,000
20089.141.52	Superannuation	42,526	36,000	32,445
Plant Postings	Motor Vehicles Costs	7,400	7,320	7,320
20089.206.52	Other Employee Costs	23,285	16,000	22,828
Total Employee Costs		450,529	449,320	419,114

Office Expenses

20090.103.50	Printing, Stationery & Postage	18,123	15,000	17,767
20090.144.63	Telephone	4,592	4,502	4,502
20090.208.50	Office Equipment Maintenance	3,017	1,500	2,958
20090.3.58	Advertising	1,148	600	1,126
20091.85.57	Minor Furniture & Equipment	974	500	955
Total Office Expenses		27,854	22,102	27,309

Car Park Maintenance

Via PC	Wages	6,270	12,508	12,508
Via PC	Overheads	10,220	20,388	20,388
Via PC	Plant Charges	2,000	2,450	2,450
Via PC	Materials	5,000	1,000	1,000
Via PC	Contractors	70,000	6,000	36,000
Via PC	Utilities	2,000	2,250	2,250
Total Car Park Maintenance		95,490	44,596	74,596

Other Expenses

20091.71.50	Legal Expenses	13,260	16,000	13,000
20091.209.57	Signs	6,120	3,000	6,000
20091.30.50	Contractors & Consultants	130,246	120,000	130,246
20091.205.50	Contributions - Railway Leases	22,483	22,042	22,042
20091.212.58	Bad Debts Written Off	20,000	32,000	20,000
Total Other Expenses		192,109	193,042	191,288

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

PARKING FACILITIES
BUDGET ALLOCATION 2019 - 2020

		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
	Non Cash Expenses			
Via AR	Loss on Sale of Assets	0	0	0
20226.34.51	Depreciation - Furniture & Equipment	0	0	0
20226.186.51	Depreciation - Mobile Plant & Equipment	1,956	1,956	1,956
20226.265.51	Depreciation - Streetscape Infrastructure	162,324	162,324	162,324
20091.291.58	Provision for Doubtful Debts	0		0
	Total Non Cash Expenses	164,280	164,280	164,280
	Allocated Expenses			
20092.68.90	Administration Overhead Allocation	306,183	290,248	290,248
20092.58.90	Less Allocated to Other Law, Order & PS, Animal Control and Fire Prevention	(96,400)	(96,400)	(96,400)
	Total Allocated Expenses	209,783	193,848	193,848
	TOTAL - EXPENDITURE	1,140,045	1,067,188	1,070,434

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

AREA PROMOTION BUDGET ALLOCATION 2019 - 2020

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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EXPENDITURE

	Other Expenses			
20230.30.50	Consultants	110,100	107,166	106,377
	Total Other Expenses	110,100	107,166	106,377

TOTAL - EXPENDITURE	110,100	107,166	106,377
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

BUILDING CONTROL BUDGET ALLOCATION 2019 - 2020

BUDGET 2019- 2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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REVENUE

Fees & Charges

10155.9.12	Building Licence Fees	85,000	120,000	120,000
10216.200.12	Materials on Verge	38,000	42,500	0
10217.200.12	Work Zone Permits	7,000	10,000	0
10155.143.12	Swimming Pool Inspections	11,500	9,776	9,600
10155.200.12	Other Fees & Charges	3,000	6,000	20,000
	Total Fees & Charges	144,500	188,276	149,600

Contributions & Reimbursements

10153.145.20	Reimbursements	0	11,162	11,159
	Total Contributions & Reimbursements	0	11,162	11,159

Other Revenue

10155.200.17	Other Revenue	500	1,300	1,500
	Total Other Revenue	500	1,300	1,500

TOTAL REVENUE

145,000	200,738	162,259
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

BUILDING CONTROL BUDGET ALLOCATION 2019 - 2020

BUDGET 2019- 2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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EXPENDITURE

Employee Costs

20245.130.62	Salary & Wages	164,374	210,000	218,691
20245.141.52	Superannuation	26,428	28,000	25,811
Plant Postings	Motor Vehicles Costs	4,900	6,000	5,433
20245.206.52	Other Employee Costs	12,477	12,000	21,072
	Total Employee Costs	208,179	256,000	271,007

Office Expenses

20246.103.50	Printing, Stationery & Postage	2,200	1,500	2,200
20246.144.63	Telephone	500	1,300	500
20246.201.58	Other Office Expenses	240	0	0
	Total Office Expenses	2,940	2,800	2,700

Other Expenses

20247.85.57	Minor Furniture & Equipment	300	300	300
20247.71.50	Legal Expenses	2,000	2,000	2,000
20247.30.50	Contractors & Consultants	10,000	66,500	28,000
20247.203.58	Subscriptions & Publications	500	500	500
	Total Other Expenses	12,800	69,300	30,800

Non Cash Expenses

20249.186.51	Depreciation - Plant & Equipment	4,978	4,978	4,978
20249.78.56	Loss on Sale of Assets			0
	Total Non Cash Expenses	4,978	4,978	4,978

Allocated Expenses

20248.68.90	Administration Overhead Allocation	89,848	85,172	85,172
	Total Allocated Expenses	89,848	85,172	85,172

TOTAL EXPENDITURE

318,745	418,250	394,657
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TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

**OTHER PROPERTY AND SERVICES
BUDGET ALLOCATION 2019 - 2020**

BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
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PUBLIC WORKS OVERHEADS REVENUE

Reimbursements & Contributions				
10161.145.20	Reimbursements	0	4,000	200
10168.145.20	Reimbursements	0	0	0
10168.86.11	Contributions	0		100
10211.200.17	Other	500	150	200
Total Reimbursements & Contributions		500	4,150	500
Non Cash Revenue				
10160.106.18	Profit on Disposal of Assets	0	0	0
Total Non Cash Revenue		0	0	0
TOTAL REVENUE		500	4,150	500

PUBLIC WORKS OVERHEADS EXPENDITURE

Employee Costs				
20260.130.62	Ordinary Salary & Wages incl.RDO's	611,476	610,000	548,063
20260.141.52	Superannuation	175,239	160,000	145,511
20260.138.52	Recruitment	6,000	6,000	6,000
20260.29.52	Training, Memberships & Conferences	28,000	20,000	27,000
Via Plant Postings	Motor Vehicles Costs	22,700	16,000	17,584
20260.206.52	Other Employee Costs	45,147	43,000	64,075
Total Employee Costs		888,562	855,000	808,233
Office Expenses				
20261.103.50	Printing & Stationery	1,200	2,000	1,200
20261.144.63	Telephone	6,000	6,000	6,000
20261.208.50	Office Equipment Maintenance	515	300	515
20261.201.58	Other Office Expenses	200	200	200
Total Office Expenses		7,915	8,500	7,915
Other Expenses				
20262.30.50	Contractors & Consultants	10,900	40,000	3,000
20262.203.58	Subscriptions	500	300	500
20262.85.57	Minor Furniture & Equipment	9,500	10,000	10,000
20268.71.50	Legal Expenses	10,000	4,000	10,000
Total Other Expenses		30,900	54,300	23,500

TOWN OF COTTESLOE

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2020

OTHER PROPERTY AND SERVICES BUDGET ALLOCATION 2019 - 2020
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		BUDGET 2019-2020 \$	FORECAST 2018-2019 \$	BUDGET 2018-2019 \$
Non Cash Expenses				
20264.36.51	Depreciation - Plant & Equipment	1,596	1,596	1,596
20264.35.51	Depreciation - Buildings and Fixed Equipment	0	0	0
20264.186.51	Depreciation - Mobile Plant & Vehicles	20,016	20,016	20,016
20264.256.12	Depreciation - Misc Infrastructure	1,656	1,656	1,656
	Total Non Cash Expenses	23,268	23,268	23,268
Depot Building & Grounds				
Via PC	Wages	0	6,254	6,254
Via PC	Plant Charges	0	300	300
Via PC	Materials	5,000	4,000	4,000
Via PC	Contractors	27,000	37,000	7,000
Via PC	Utilities	39,000	25,000	25,000
Via PC	Depot Lease	155,000	170,000	175,000
	Total Depot Building & Grounds	226,000	242,554	217,554
Allocated Expenses				
20263.68.90	Administration Overhead Allocation	148,244	140,530	140,530
20277.160.90	Less Allocated to Works & Services	(1,324,889)	(1,221,000)	(1,221,000)
	Total Allocated Expenses	(1,176,645)	(1,080,470)	(1,080,470)
TOTAL - EXPENDITURE		0	103,152	0

PLANT OPERATIONS

Via Plant Postings	Wages	9,570	11,726	11,726
Via Plant Postings	Fuel & Oils	46,500	46,700	46,700
Via Plant Postings	Materials	8,250	9,800	9,800
Via Plant Postings	Insurance	12,600	12,098	12,098
Via Plant Postings	Other Expenses - Registration	14,500	14,000	14,000
Via Plant Postings	Contractors	24,950	29,050	29,050
Via Timesheets	Less Allocated to Works & Services	(116,370)	(123,374)	(123,374)
	Total Unallocated Plant Operating Costs	0	0	0

TOWN OF COTTESLOE



2019 - 2020

SCHEDULE OF FEES AND CHARGES

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020	Statutory	Excl. GST	GST	Total Fee	Last Year
	*	2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$
GOVERNANCE - MEMBERS OF COUNCIL					
LOCAL GOVERNMENT ELECTIONS					
Election Candidate's					
Nomination Deposit (per <i>Local Government [Elections] Regulations 1997</i> Regulation 26[1])	*	80.00	Exempt	80.00	80.00
Labels (per page)		5.45	0.55	6.00	6.00
* plus Officer time (listed under Governance - General 'Officer time')					
Electoral Rolls (per copy; on CD, email or paper; not to be used for commercial purposes)		45.45	4.55	50.00	50.00
Owners and Occupiers Roll (per Ward, per copy; on CD, email or paper; not to be used for commercial purposes)		13.64	1.36	15.00	15.00
GOVERNANCE - GENERAL					
FREEDOM OF INFORMATION					
Application Fee (in accordance with the <i>Freedom of Information Regulations 1993</i> Section 12(1) (e))	*	30.00	Exempt	30.00	30.00
Non Personal		0.20	Exempt	0.20	0.20
Officer Time - Hourly (Pro Rata)		30.00	Exempt	30.00	30.00
Supervised Access Time - Hourly (Pro Rata)		30.00	Exempt	30.00	30.00
Use of Additional Resources (e.g. hire of equipment)			Actual Cost; GST Exempt		Actual Cost
Photocopying - Officer Time - Hourly (Pro Rata)		30.00	Exempt	30.00	30.00
Transcribing Information - Officer Time - Hourly (Pro Rata)		30.00	Exempt	30.00	30.00
Media Duplication (non-paper media)			Actual Cost; GST Exempt		Actual Cost
Delivery, Packaging and Postage			Actual Cost; GST Exempt		Actual Cost
Advance deposit may be required under section 18(1) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee.		25%	Exempt	25%	25%
Further advance deposit may be required under section 18(4) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee.		75%	Exempt	75%	75%
OFFICIAL DOCUMENTS					
For Planning Documents, see 'Administration Costs' under Planning Services; certain local government information/documents can be inspected or emailed, free of charge, (<i>Local Government Act 1995</i> Sections 5.94 to 5.97) and all public documents are available on the Town's website.					
Official Documents provided on USB or via Email/Dropbox (Officer Time may also be charged)		9.09	0.91	10.00	10.00
Adopted Annual Budget (per copy)		20.00	2.00	22.00	22.00
Annual Financial Statements (incl. Annual Report; per copy)		20.00	2.00	22.00	22.00
Strategic Community Plan (per copy)		27.27	2.73	30.00	30.00
Council Meeting Papers					
Full Agenda (per copy)		22.73	2.27	25.00	25.00
Single Agenda Item (per copy)		9.09	0.91	10.00	10.00
Full Minutes (per copy)		27.27	2.73	30.00	30.00
Single Minuted Item (per copy)		9.09	0.91	10.00	10.00
Audio Recordings - Officer time as per schedule listed under (Governance - General 'Officer time')					N/A

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020	Statutory	Excl. GST	GST	Total Fee	Last Year
	*	2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$
GOVERNANCE - GENERAL - CONTINUED					
Local Laws (per copy, per law)		4.55	0.45	5.00	5.00
Policy Manual (per copy)		20.00	2.00	22.00	22.00
SUNDRY DEBTORS					
Sundry Debtors Charges Interest Rate (>35 days)					
All overdue charges on a sundry debtors invoice, except where listed elsewhere under Sundry Debtors (per annum; charged in accordance with Section 6.13 of the <i>Local Government Act 1995</i>)		11%	Exempt	11%	11%
Debt Recovery Charges (as per Council Policy. Council Policy to be reviewed)					
Payment arrangement fee			No Charge	0.00	0.00
SUNDRY OFFICE COSTS					
Photocopying/Printing (per copy - each side)					
Black and White - A4		0.27	0.03	0.30	0.30
Black and White - A3		0.55	0.05	0.60	0.60
Colour - A4		0.55	0.05	0.60	0.60
Colour - A3		1.09	0.11	1.20	1.20
Larger than A3 (costs are set by external printing firm)		Actual Cost GST Inclusive			N/A
Books for Sale					
Cottesloe Town of Distinction - Hard Cover		109.09	10.91	120.00	120.00
Cottesloe Town of Distinction - Soft Cover		50.00	5.00	55.00	55.00
Heritage of the Pines		18.18	1.82	20.00	20.00
Beaches, Bush and Riverbanks		18.18	1.82	20.00	20.00
Not Just A Name		18.18	1.82	20.00	20.00
Shire Officer Time (per hour)					
Administration Officers		95.45	9.55	105.00	105.00
Chief Executive Officer		168.18	16.82	185.00	185.00
Engineering Officer		127.27	12.73	140.00	140.00
Environmental Health Officer		127.27	12.73	140.00	140.00
Finance Officers		127.27	12.73	140.00	140.00
Deputy Chief Executive Officer		159.09	15.91	175.00	175.00
Manager Compliance and Regulatory Services		159.09	15.91	175.00	175.00
Manager Engineering Services		159.09	15.91	175.00	175.00
Outside Staff		95.45	9.55	105.00	105.00
Planning Officer		127.27	12.73	140.00	140.00
Principal Building Surveyor		159.09	15.91	175.00	175.00
Ranger		95.45	9.55	105.00	105.00
Senior Planning Officer		159.09	15.91	175.00	175.00
Sustainability Officer		95.45	9.55	105.00	105.00

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020

	Statutory *	Excl. GST	GST	Total Fee	Last Year
		2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$

GENERAL PURPOSE FUNDING - RATES

RATES

Rates for each Differential General Rating Category (cents per \$)

GRV - Residential Improved (RI)		0.063984	Exempt	0.063984	0.06182
GRV - Residential Vacant (RV)		0.063984	Exempt	0.063984	0.06182
GRV - Commercial Improved (CI)		0.063984	Exempt	0.063984	0.06182
GRV - Commercial Vacant (CV)		0.063984	Exempt	0.063984	0.06182
GRV - Commercial Town (CT)		0.074260	Exempt	0.074260	0.07175
GRV - Industrial (II)		0.063984	Exempt	0.063984	0.06182

Minimum Payment (for each Differential General Rating Category)

GRV - Residential Improved (RI)		1,161.00	Exempt	1,161.00	1,122.00
GRV - Residential Vacant (RV)		1,161.00	Exempt	1,161.00	1,122.00
GRV - Commercial Improved (CI)		1,161.00	Exempt	1,161.00	1,122.00
GRV - Commercial Town (CT)		1,161.00	Exempt	1,161.00	1,122.00

Emergency Services Levy 'ESL' (special conditions may apply, per *Fire and Emergency Services Act 1998*, and *Fire and Emergency Services [Determination of Emergency Services Levy] Notice 2014*).

ESL Rate (units per \$)					
Category 1	*	0.014839	Exempt	0.014839	0.014486
Minimum ESL Charge					
Category 1	*	84.00	Exempt	84.00	82.00
Maximum ESL Charge					
Residential, Farming and Vacant Land					
Category 1	*	441.00	Exempt	441.00	430.00
Commercial, Industrial and Miscellaneous					
Category 1	*	251,000.00	Exempt	251,000.00	245,000.00

Overdue Interest Rate (>35 days)

Rate Charges		11%	Exempt	11%	11%
ESL		11%	Exempt	11%	11%

Instalment Options

Rate Charges (chargeable to all assessments on an Instalment Option)		5.5%	Exempt	5.5%	5.5%
ESL		5.5%	Exempt	5.5%	5.5%
Administration Fee - Four Instalments		24.00	Exempt	24.00	24.00

Custom Instalment Agreements Interest Rates

Rate Charges		11%	Exempt	11%	11%
ESL		11%	Exempt	11%	11%
Administration Fee (per agreement, as shown below; per signed agreement)					
Up to 6 months		0.00	Exempt	0.00	0.00
Over six and up to twelve months		0.00	Exempt	0.00	0.00
Over 12 months				0.00	0.00

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020		Statutory *	Excl. GST	GST	Total Fee	Last Year
		2019-2020	2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING - RATES - CONTINUED						
Rate Debt Collection Fees						
Legal Fees & Debt Recovery Charges (GST status dependent upon fee incurred) (as per Council Policy. Council Policy to be reviewed)				Actual Cost; GST Inclusive		Actual Cost
Debt Paid Confirmation Letter (per Assessment, per enquiry)		0.00		0.00	0.00	0.00
Property Transfers						
(Notification of property information, Orders and Requisitions; Planning related information only (fee shown is a minimum fee only; further charges may apply; per transfer).						
All other properties - Financials only		50.00		Exempt	50.00	45.00
All other properties - Orders and Requisitions		110.00		Exempt	110.00	73.00
All other properties - Financials, Orders and Requisitions		150.00		Exempt	150.00	118.00
Rate Book and Ownership Enquiries						
Ownership Enquiries (per assessment, charged for written responses only, per enquiry)						
Adjoining Property Owner Enquiry		22.73		2.27	25.00	25.00
Confirmation of Ownership (provided to Owner only)		47.27		4.73	52.00	52.00
Rate Book (not to be used for commercial purposes, statutory declaration required)						
Standard Rate Book (per copy; for all requests for information from the rate book)						
Paper		181.92		18.19	200.11	200.11
CD		19.09		1.91	21.00	21.00
Email		10.00		1.00	11.00	11.00
Modifications to Standard Rate Book (including, but not limited to, the preparation of labels and spreadsheets)						
Hourly Rate		45.45		4.55	50.00	50.00
Mailing Labels (per page)		0.91		0.09	1.00	1.00
Financials Requests (does not include requests as part of a property transfer)						
Rate Notices (includes instalment reminders and interim notices, reprints and updates; not reprinted for previous financial year; per notice)						
Over Counter		1.82		0.18	2.00	2.00
Posted		2.73		0.27	3.00	3.00
Emailed		1.82		0.18	2.00	2.00
Transaction Listing (per assessment, per enquiry)						
Over Counter		1.82		0.18	2.00	2.00
Posted		2.73		0.27	3.00	3.00
Emailed		1.82		0.18	2.00	2.00
Other Rating Services Charges Interest Rate (>35 days)						
All overdue charges on a rate notice, except where listed elsewhere under Rating Services (per annum; charged in accordance with Section 6.13 of the <i>Local Government Act 1995</i>)		11%		Exempt	11%	11%

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020

	Statutory *	Excl. GST 2019-2020 \$	GST 2019-2020 \$	Total Fee 2019-2020 \$	Last Year 2018-2019 \$
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LAW, ORDER & PUBLIC SAFETY - ANIMAL CONTROL

DOG REGISTRATION

Sterilised Dog

Fees as per *Dog Act 1976*. All dogs over 3 months of age are required to be microchipped as of 1 November 2015 under Section 21 of the *Dog Act 1976*. 50% eligible pensioner discount ['pensioner' defined per Section 6.46 of the *Local Government Act 1995*]. Only 50% of a fee is charged after 31 May in any year, for that registration year.

Note: Full discount of license fees applicable for all rescue/shelter dogs after 12 months ownership payable on application to Council (see Council Policy)

1 Year	*	20.00	Exempt	20.00	20.00
1 Year - Owned by Pensioner	*	10.00	Exempt	10.00	10.00
3 Year	*	42.50	Exempt	42.50	42.50
3 Year - Owned by Pensioner	*	21.25	Exempt	21.25	21.25
Lifetime	*	100.00	Exempt	100.00	100.00
Lifetime - Owned by Pensioner	*	50.00	Exempt	50.00	50.00

Unsterilised Dog

Fees as per *Dog Act 1976*. All dogs over 3 months of age are required to be microchipped as of 1 November 2015 under Section 21 of the *Dog Act 1976*. 50% eligible pensioner discount ['pensioner' defined per Section 6.46 of the *Local Government Act 1995*]. Only 50% of a fee is charged after 31 May in any year, for that registration year.

1 Year	*	50.00	Exempt	50.00	50.00
1 Year - Owned by Pensioner	*	25.00	Exempt	25.00	25.00
3 Year	*	120.00	Exempt	120.00	120.00
3 Year - Owned by Pensioner	*	60.00	Exempt	60.00	60.00
Lifetime	*	250.00	Exempt	250.00	250.00
Lifetime - Owned by Pensioner	*	125.00	Exempt	125.00	125.00
Replacement of Lost Tag		2.00	Exempt	2.00	2.00
Transfer from another Council		2.00	Exempt	2.00	2.00

Guide Dogs (registered for such purpose)	*	0.00	0.00	0.00	0.00
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Application to keep more than two (2) dogs	*	250.00	Exempt	250.00	250.00
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CAT REGISTRATION

Fees as per *Cat Act 2011*. All cats over 6 months of age are required to be microchipped and sterilised as of 1 November 2013 under *Cat Act 2011*. 50% eligible pensioner discount ['pensioner' defined per Section 6.46 of the *Local Government Act 1995*]. Only 50% of a fee is charged after 31 May in any year, for that registration year.

Note: Full discount of license fees applicable for all rescue/shelter dogs after 12 months ownership payable on application to Council (see Council Policy)

1 Year	*	20.00	Exempt	20.00	20.00
1 Year - Owned by Pensioner	*	10.00	Exempt	10.00	10.00
3 Year	*	42.50	Exempt	42.50	42.50
3 Year - Owned by Pensioner	*	21.25	Exempt	21.25	21.25
Lifetime	*	100.00	Exempt	100.00	100.00
Lifetime - Owned by Pensioner	*	50.00	Exempt	50.00	50.00
Replacement of Lost Tag		2.50	Exempt	2.50	2.00
Transfer from another Council		5.00	Exempt	5.00	2.00

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020	Statutory	Excl. GST	GST	Total Fee	Last Year
	*	2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$
LAW, ORDER & PUBLIC SAFETY - ANIMAL CONTROL - CONTINUED					
OTHER ANIMAL FEES					
Dog, Cat or Other Animal Impoundment					
Release from Pound (per dog or cat; after 8.30am and before 4.00pm only)		70.00	Exempt	70.00	66.00
Impound Fee		100.00	Exempt	100.00	90.00
Surrender Fee		200.00	Exempt	200.00	75.00
Sustenance Fee (per day or part thereof) charged by Shenton Park Dogs Refuge Home, Cat Haven or Vet		Actual Cost; GST Inclusive			Actual Cost
Small Animal Capture Equipment Hire					
Animal Trap - Bond (per cage; payable on all hire; refundable on return)		100.00	Exempt	100.00	100.00
Snake Removal					
Removal Fee		100.00	Exempt	100.00	N/A
LAW, ORDER & PUBLIC SAFETY - OTHER					
IMPOUNDING					
Abandoned Vehicles					
Towing Fee (per towed vehicle)		Actual Cost; GST Inclusive			Actual Cost
Impound Fee (per impounded vehicle)		Actual Cost; GST Inclusive			Actual Cost
Daily Impound Fee		Actual Cost; GST Inclusive			Actual Cost
Other Goods					
Collection of Impounded Items - Per Item (including but not limited to surf boards, signs, fishing paraphernalia etc)		60.00	Exempt	60.00	60.00
Advertising signs (to be decided at the discretion of the officer)		20.00	Exempt	20.00	20.00
PARKING					
Designated/Non-designated Parking Bay Hire - Half Day Hire (per bay; including 1 off hire)		24.09	2.41	26.50	26.00
Designated/Non-designated Parking Bay Hire - Full Day Hire (per bay; including 1 off hire)		48.18	4.82	53.00	52.00
Replacement Residential/Visitors Permit (when requested in writing)		24.09	2.41	26.50	22.00
Long term parking bay hire (commercial sites only; at officer discretion)					
0-3 month hire, percentage of daily rate charged for Designated/Non-designated parking bay hire		50%	Exempt	50%	50%
3-9 month hire, percentage of daily rate charged for Designated/Non-designated parking bay hire		75%	Exempt	75%	75%
>9 months hire, percentage of daily rate charged for Designated/Non-designated parking bay hire		By negotiation; subject to Council resolution			
Fines and Penalties					
Fees as per Prescribed Offences listed in <i>Town of Cottesloe Parking and Parking Facilities Local Law 2009</i> . GST Exempt.					
Fines Enforcement Registry Fees					
Fees in accordance with <i>Fines Penalties and Infringements Notice Enforcements Regulations 1994</i>					
Issuing final demand	*	21.90	Exempt	21.90	19.90
Preparing enforcement certificate	*	18.65	Exempt	18.65	16.95
Registration of Infringement notice	*	70.00	Exempt	70.00	63.50
RANGER SERVICES					
Ranger or Emergency Callout (per callout)		165.00	Exempt	165.00	162.00

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020	Statutory	Excl. GST	GST	Total Fee	Last Year
	*	2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$
HEALTH - PREVENTIVE SERVICES - ADMINISTRATION AND INSPECTION					
FOOD BUSINESS					
Notification Fee	*	50.00	Exempt	50.00	50.00
Exempted Food Premises		0.00	Exempt	0.00	0.00
Registration Fee	*	50.00	Exempt	50.00	50.00
Re-inspection Fee		101.82	10.18	112.00	110.00
Temporary Food Business					
Notification Fee	*	60.00	Exempt	60.00	60.00
Inspection Fee		45.45	4.55	50.00	50.00
Exempted Food Premises		0.00	Exempt	0.00	0.00
Annual Permit Fee	*	210.00	Exempt	210.00	210.00
Temporary Food Business (per day)		62.00	Exempt	62.00	60.00
Not-for-profit		0.00	Exempt	0.00	N/A
Annual Risk Assessment/Inspection Fees (per classification; additional classification means other food businesses in addition to the primary classification)					
High Risk - Primary Classification		545.00	Exempt	545.00	535.00
High Risk - Additional Classification		245.00	Exempt	245.00	240.00
Medium Risk - Primary Classification		480.00	Exempt	480.00	470.00
Medium Risk - Additional Classification		245.00	Exempt	245.00	240.00
Low Risk - Primary Classification		245.00	Exempt	245.00	240.00
Low Risk - Additional Classification		245.00	Exempt	245.00	240.00
Very Low Risk - Primary Classification		0.00	Exempt	0.00	0.00
Very Low Risk - Additional Classification		0.00	Exempt	0.00	0.00
FoodSafe Pack		120.00	12.00	132.00	N/A
Application for Approval to Construct, Establish, Alter or Upgrade of Food Premises (including one off notification fee)					
High/Medium Risk		545.00	Exempt	545.00	535.00
Low Risk		245.00	Exempt	245.00	240.00
Very Low Risk		0.00	Exempt	0.00	0.00
Street Trader Permit					
Application Fee		95.00	Exempt	95.00	95.00
Weekly Fee (or part thereof)		200.00	Exempt	200.00	200.00
Monthly Fee (or part thereof)		400.00	Exempt	400.00	400.00
Annual Fee - all areas (an area less than or equal to 10m ²)		900.00	Exempt	900.00	900.00
Transfer of Licence		60.00	Exempt	60.00	60.00
Stall Holder (Excluding Food Stall)					
Issuing Fee		95.00	Exempt	95.00	95.00
Daily Fee (or part thereof)		60.00	Exempt	60.00	60.00
Weekly Fee (or part thereof)		200.00	Exempt	200.00	200.00
By or in association with a local club (per week or part thereof)		30.00	Exempt	30.00	30.00
By or in association with a charity organisation		0.00	Exempt	0.00	0.00
Assessment of Management Plans		100.00	Exempt	100.00	100.00

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020		Statutory *	Excl. GST	GST	Total Fee	Last Year
		2019-2020	2019-2020	2019-2020	2018-2019	
		\$	\$	\$	\$	
HEALTH - PREVENTIVE SERVICES - ADMINISTRATION AND INSPECTION - CONTINUED						
Eating Areas in Streets						
Application Fee		163.00	Exempt	163.00	160.00	
Renewal Fee		86.00	Exempt	86.00	85.00	
Transfer Fee		86.00	Exempt	86.00	85.00	
Annual Fee (all areas per m ² ; per annum or part thereof)		163.00	Exempt	163.00	160.00	
Health (Public Buildings) Regulations 1992 (per Regulation 9)						
Construction/Alteration of a Public Building - Fee equal to the actual cost of considering an application (maximum fee shown)	*	871.00	Exempt	871.00	871.00	
Annual Risk Assessment						
High Risk		300.00	Exempt	300.00	N/A	
Medium Risk		200.00	Exempt	200.00	N/A	
Low Risk		100.00	Exempt	100.00	N/A	
Temporary Health (Public Buildings) Regulations 1992 - Events						
Statutory fee, includes assessment of management plans						
<500 people		170.00	Exempt	170.00	168.00	
>500 to <1000 people		280.00	Exempt	280.00	274.00	
>1000 to <3000 people		565.00	Exempt	565.00	554.00	
>3000 people		1,124.00	Exempt	1,124.00	1,102.00	
Liquor Licensing						
Liquor Control Act 1988, Section 39 Certificate (ETP)		95.00	Exempt	95.00	65.00	
Liquor Control Act 1988, Section 55 Certificate (ETP)		95.00	Exempt	95.00	65.00	
Noise Monitoring Requests						
Non-complying event application fee [Regulation 18(6) - EPA Noise Regulations] per application		1,000.00	Exempt	1,000.00	1,000.00	
Late event application fee [Regulation 18(7B) - EPA Noise Regulations] per application		250.00	Exempt	250.00	250.00	
Noise monitoring fee [Regulation 18(8) - EPA Noise Regulations] per event		90.91	9.09	100.00/hour	100.00/hour	
Out of Hours application fee Regulation 13 - Environmental Protection (Noise Regulations)1997 - per application		95.00	Exempt	95.00	N/A	
Assessment Fee		90.91	9.09	100.00/hour	100.00/hour	
Skin Penetration Premises						
Application Fee		95.00	Exempt	95.00	95.00	
Annual Assessment Fee		140.00	Exempt	140.00	140.00	

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020	Statutory	Excl. GST	GST	Total Fee	Last Year
	*	2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$
HEALTH - PREVENTIVE SERVICES - ADMINISTRATION AND INSPECTION - CONTINUED					
Food/Water Sampling Requests (GST Inclusive)					
Collection of Samples (per hour or part thereof)		154.55	15.45	170.00	170.00
Standard Chemical Analysis		Actual Cost GST Inclusive + 10% Administration Fee			Actual Cost+10% Admin fee
Brief Chemical Analysis		Actual Cost GST Inclusive + 10% Administration Fee			Actual Cost+10% Admin fee
Bacteriological Sampling Results		Actual Cost GST Inclusive + 10% Administration Fee			Actual Cost+10% Admin fee
Aquatic Facilities Annual Sampling Fee					
Annual Sampling Fee		600.00	Exempt	600.00	600.00
Re-sampling for non-compliant results		50.00	Exempt	50.00	50.00
Inspections/Reports/Certificates					
Re-issue of certificates, permits or registrations		41.00	Exempt	41.00	40.00
Settlement report without inspection		74.00	Exempt	74.00	72.00
Settlement report with inspection		147.00	Exempt	147.00	144.00
Miscellaneous Reports		74.00	Exempt	74.00	72.00
Miscellaneous Inspections		110.00	Exempt	110.00	110.00
Other					
Food Safety Pack		120.00	12.00	132.00	132.00
Lodging House Registration		200.00	Exempt	200.00	200.00
Lodging Houses (\$6 per bed, minimum fee shown)		200.00	Exempt	200.00	200.00
Offensive Trades [per Health (Offensive Trades Fees) Regulations 1976]		200.00	Exempt	200.00	200.00
Morgue Registration		200.00	Exempt	200.00	200.00
HEALTH - PREVENTIVE SERVICES - PEST CONTROL					
BAITING					
Rat Bait (1 bait free to residents per financial year on completion of indemnity form)		0.00	0.00	0.00	0.00
Rodent Bait Inspection (Demolition)		75.00	Exempt	75.00	70.00

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020

	Statutory *	Excl. GST	GST	Total Fee	Last Year
		2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$

COMMUNITY AMMENITIES - SANITATION

Levied under the Local Government Act 1995, Waste Avoidance and Resource Recovery Act 2007 and Health Act 1911.

HOUSEHOLD REFUSE

Domestic/Residential Premises

Additional Bin/Collection - 1x 120L general waste bin (annually; pro-rata)		380.00	Exempt	380.00	363.00
Additional Bin/Collection - 1x 660L general waste bin (annually; pro-rata)		1,033.00	Exempt	1,033.00	988.00
Additional Bin/Collection - 1x 240L recycling bin (per bin; fortnightly collection)		100.00	Exempt	100.00	0.00
Additional Bin/Collection - 1x 240L green waste bin (per bin; fortnightly collection)		100.00	Exempt	100.00	0.00
Additional Bin - 120L general waste bin		52.00	Exempt	52.00	N/A
Additional Bin - 240L recycling bin		25.00	Exempt	25.00	N/A
Additional Bin - 240L green bin		25.00	Exempt	25.00	N/A

Commercial/Industrial Premises

240L general waste bin (per bin; weekly collection)		414.00	Exempt	414.00	396.00
660L general waste bin (annually; per bin; weekly collection)		1,033.00	Exempt	1,033.00	988.00
240L recycling bin (per bin; fortnightly collection)		139.00	Exempt	139.00	133.00
240L recycling bin (per bin; weekly collection)		276.00	Exempt	276.00	264.00
Additional Bin/Collection - 1x 120L general waste bin (once off; service charge only)		12.50	Exempt	12.50	12.00
Additional Bin/Collection - 1x 240L recycling bin (once off; service charge only)		12.50	Exempt	12.50	12.00
Additional Bin/Collection - 1x 660L general waste/recycling bin (once off; service charge only)		58.00	Exempt	58.00	55.50
Delivery and Pick Up of Additional Bins (per bin)		12.50	Exempt	12.50	12.00
Charge to Empty Contaminated Bin (per bin)		29.00	Exempt	29.00	28.00

Other

Replacement of Lost, Stolen or Damaged 120L Bin (per bin; domestic and commercial)		44.55	4.45	49.00	47.00
Replacement of Lost, Stolen or Damaged 240L Bin (per bin; domestic and commercial)		39.09	3.91	43.00	41.00
Replacement of Lost, Stolen or Damaged 660L Bin (per bin; domestic and commercial)		327.73	32.77	360.50	342.00
Bin Repair (per bin; domestic and commercial)		23.18	2.32	25.50	24.50
Green Waste Bags (per bag)		2.91	0.29	3.20	3.00

Event Bins

240L general waste bin (cost of bin)		11.36	1.14	12.50	12.00
240L general waste bin cost of collection (per bin)		16.82	1.68	18.50	17.50
660L general waste bin (cost of bin)		57.27	5.73	63.00	60.00
660L general waste bin cost of collection (per bin)		18.18	1.82	20.00	19.00
240L Recycling bin (cost of bin)		11.36	1.14	12.50	12.00
240 L recycling cost of collection (per bin)		16.82	1.68	18.50	17.50

Additional Bins (Short Term Use)

Cost of delivery		16.82	1.68	18.50	N/A
Cost of pick up		16.82	1.68	18.50	N/A

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020

	Statutory *	Excl. GST	GST	Total Fee	Last Year
		2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$

COMMUNITY AMMENITIES - SANITATION - CONTINUED

Tip Passes

Residents may purchase passes to the JFR (Jim) McGeough Resource Recovery Centre. Tip passes issued from the Town of Cottesloe Office are available at the subsidised rate for *Green Waste Pass (6x4 trailer load) *General Waste Pass (6x4 trailer load) ONLY. Elderly pensioners and disabled residents are entitled to 2x Green Waste Passes (6x4 trailer load) and 2x General Waste Passes (6x4 trailer load) per financial year. Passes cannot be exchanged and cannot be re-issued if lost.

Tip Pass - Green Waste (for residents; 6x4 trailer load only)		33.64	3.36	37.00	36.00
Tip Pass - Mixed Waste (for residents; 6x4 trailer pass only)		50.00	5.00	55.00	54.00

JFR (Jim) McGeough Resource Recover Station Refuse Disposal Fees

Fees as listed by JFR (Jim) McGeough Resource Recovery Station. GST Exempt. Enquiries to JFR (Jim) McGeough Resource Recovery Centre.

COMMUNITY AMMENITIES - SEWERAGE

WASTE WATER DISPOSAL SYSTEMS

Application to Construct Grey Water System	*	120.00	Exempt	120.00	118.00
Permit to use Grey Water System (including inspection)	*	120.00	Exempt	120.00	118.00
Application to construct Septic Tank System/ATU System	*	120.00	Exempt	120.00	118.00
Permit to use Septic Tank System/ATU System	*	120.00	Exempt	120.00	118.00
With local government report	*	60.00	Exempt	60.00	56.00

COMMUNITY AMMENITIES - TOWN PLANNING AND REGIONAL DEVELOPMENT

PLANNING

Planning Approval (Based on Estimated Cost, GST exclusive, of Proposed Development)

\$0 to \$50,000	*	147.00	Exempt	147.00	147.00
\$50,001 to \$500,000	*	0.32% of the estimated cost			0.32%
\$500,001 to \$2,500,000	*	\$1,700+0.257% for every \$1 in excess of \$500,000, of the estimated cost			1,700.00 + 0.257%
\$2,500,001 to \$5,000,000	*	\$7,161+0.206% for every \$1 in excess of \$2,500,000, of the estimated cost			7,161.00 + 0.206%
\$5,000,001 to \$21,500,000	*	\$12,633+0.123% for every \$1 in excess of \$5,000,000, of the estimated cost			12,633.00 + 0.123%
\$21,500,001 and above	*	34,196.00	Exempt	34,196.00	34,196.00
Penalty (applications submitted after the development, change, installation, business, expiry date, etc. has already commenced, been carried out, or otherwise occurred).		Three times the current applicable Planning Services application fee			3 x App'n Fee
Determining an application to amend or cancel development approval (per Planning and Development Act 2005)		295.00	Exempt	295.00	295.00

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020	Statutory	Excl. GST	GST	Total Fee	Last Year
	*	2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$
COMMUNITY AMMENITIES - TOWN PLANNING AND REGIONAL DEVELOPMENT - CONTINUED					
Change of use, or alteration or extension or change of non-conforming use (per Planning and Development Regulations 2009 Part 7)					
Application Fee		295.00	Exempt	295.00	295.00
Penalty (applications submitted after the development, change, installation, business, expiry date, etc. has already commenced, been carried out, or otherwise occurred).		Three times the current applicable Planning Services application fee			3 x App'n Fee
Home Occupation					
Application Fee		222.00	Exempt	222.00	222.00
Renewal Fee		73.00	Exempt	73.00	73.00
Penalty (applications submitted after the development, change, installation, business, expiry date, etc. has already commenced, been carried out, or otherwise occurred).		Three times the current applicable Planning Services application fee			3 x App'n Fee
Subdivision Clearances					
Not more than 5 lots		73.00	Exempt	73.00	73.00
More than 5 lots but not more than 195 lots		\$73 for the first 5 lots; \$35 per each additional lot			\$73 for 5; \$35 ea additional
More than 195 lots		7,393.00	Exempt	7,393.00	7,393.00
Scheme Amendments					
Scheme amendments, structure plans, activity centre plans and local development plans in accordance with Planning and Development Regulations 2009 Section 48 and 49.					
Copy of Scheme Text - Consolidated (per scheme text)		45.00	Exempt	45.00	45.00
Copy of Scheme Map - Colour (as per invoice)		Actual Cost	Exempt	Actual Cost	Actual Cost
Town of Cottesloe Local Planning Strategy (per full copy document)		10.91	1.09	12.00	12.00
Municipal Heritage Inventory					
Black and white document		23.64	2.36	26.00	26.00
Colour document		40.91	4.09	45.00	45.00
Liquor Licensing					
Liquor Control Act 1988, Section 40 Certificate		50.00	Exempt	50.00	50.00
* see also Health - Preventive Services - Administration and Inspection 'Liquor Licensing'					
Plan Search (printing and photocopying costs listed under 'Sundry Office Costs'; photocopying costs of plans larger than A3 are set by external printing firm)					
Building Plan Search - within 5 Days		100.00	Exempt	100.00	100.00
GIS Plan Creation (printing and photocopying costs listed under 'Sundry Office Costs'; plus Officer time listed under Governance - General 'Officer time')					
Other (for other costs please refer to the appropriate section of the Planning and Development Act 2005)					

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020

	Statutory *	Excl. GST	GST	Total Fee	Last Year
		2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$

RECREATION AND CULTURE - PUBLIC HALLS, CIVIC CENTRE

Please refer to Event/Facility Classification Policy regarding how events held at Town of Cottesloe facilities are classified and the appropriate fees charged.

CANCELLATION FEES (for all bookings; at officer discretion)

Cancellation Fee - within 30 days prior to date of hire					Forfeit 50% of hire charge; GST Inc.
Cancellation Fee - within 7 days prior to date of hire					Forfeit 75% of hire charge; GST Inc.
Cancellation Fee - within 48 hours prior to time of hire					Forfeit hire charge

PUBLIC HIRE - WAR MEMORIAL TOWN HALL/LOUNGE

Bonds (payable on all room hire, at time of application; as per Council Policy; key deposit included in bond)

Charity Bond		100.00	Exempt	100.00	100.00
Education Bond		100.00	Exempt	100.00	100.00
Community Bond		200.00	Exempt	200.00	200.00
Tourism Bond		300.00	Exempt	300.00	300.00
Commercial Bond		300.00	Exempt	300.00	300.00
Piano Bond		200.00	Exempt	200.00	200.00

War Memorial Hall Only (Up to 120 people; basic kitchen use, bathrooms, 70 plastic chairs and miscellaneous equipment included in hire cost; no external catering or use of bar)

Charity Hire		0.00	Exempt	0.00	0.00
Education Hire					
Full Day (8 hour period)		0.00	Exempt	0.00	0.00
Hourly		0.00	Exempt	0.00	0.00
Community Room Hire					
Full Day (8 hour period)		327.27	32.73	360.00	360.00
Hourly		54.55	5.45	60.00	60.00
Tourism Hire					
Full Day (8 hour period)		436.36	43.64	480.00	480.00
Hourly		72.73	7.27	80.00	80.00
Commercial Room Hire					
Full Day (8 hour period)		436.36	43.64	480.00	480.00
Hourly		72.73	7.27	80.00	80.00
Wet Weather Back Up		90.91	9.09	100.00	100.00
Cancellation Fee					See 'Cancellation Fees'

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020		Statutory	Excl. GST	GST	Total Fee	Last Year
		*	2019-2020	2019-2020	2019-2020	2018-2019
			\$	\$	\$	\$
RECREATION AND CULTURE - PUBLIC HALLS, CIVIC CENTRE- CONTINUED						
Lounge Only (Up to 75 people; basic kitchen use, bathrooms 70 plastic chairs and miscellaneous equipment included in hire cost; no external catering or use of bar)						
Charity Hire			0.00	Exempt	0.00	0.00
Education Hire						
Full Day (8 hour period)			0.00	Exempt	0.00	0.00
Hourly			0.00	Exempt	0.00	0.00
Community Room Hire						
Full Day (8 hour period)			272.73	27.27	300.00	300.00
Hourly			45.45	4.55	50.00	50.00
Tourism Hire						
Full Day (8 hour period)			327.27	32.73	360.00	360.00
Hourly			54.55	5.45	60.00	60.00
Commercial Room Hire						
Full Day (8 hour period)			327.27	32.73	360.00	360.00
Hourly			54.55	5.45	60.00	60.00
Cancellation Fee						See 'Cancellation Fees'
War Memorial Hall/Lounge Miscellaneous Equipment Hire (must be requested on application)						
Projector Screen (included in hire fee)			0.00	0.00	0.00	0.00
Audio/Visual/Data Projector Hire (included in hire fee)			0.00	0.00	0.00	0.00
Piano (included in hire fee; see above for bond; hirer is responsible for cost of tuning if desired and must use tuner of the Town's choosing)			0.00	0.00	0.00	0.00
PUBLIC HIRE - LESSER HALL						
Bonds - (payable on all room hire, at time of application; as per Council Policy; key deposit included in bond)						
Charity Bond			50.00	Exempt	50.00	50.00
Education Bond			100.00	Exempt	100.00	100.00
Community Bond			100.00	Exempt	100.00	100.00
Tourism Bond			200.00	Exempt	200.00	200.00
Commercial Bond			200.00	Exempt	200.00	200.00
Lesser Hall Only (inclusive of kitchen/bathrooms and miscellaneous equipment; no external catering)						
Charity Hire			0.00	Exempt	0.00	0.00
Education Hire						
Full Day (8 hour period)			0.00	Exempt	0.00	0.00
Hourly			0.00	Exempt	0.00	0.00
Community Room Hire						
Full Day (8 hour period)			163.64	16.36	180.00	180.00
Hourly			27.27	2.73	30.00	30.00
Tourism Hire						
Full Day (8 hour period)			218.18	21.82	240.00	240.00
Hourly			36.36	3.64	40.00	40.00
Commercial Room Hire						
Full Day (8 hour period)			218.18	21.82	240.00	240.00
Hourly			36.36	3.64	40.00	40.00
Cancellation Fee						See 'Cancellation Fees'

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020

	Statutory *	Excl. GST	GST	Total Fee	Last Year
		2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$

RECREATION AND CULTURE - PUBLIC HALLS, CIVIC CENTRE - CONTINUED

Lesser Hall Miscellaneous Equipment Hire (must be requested on application)

Projector Screen (included in hire fee)		0.00	0.00	0.00	0.00
Audio/Visual/Data Projector Hire (included in hire fee)		0.00	0.00	0.00	0.00

PUBLIC HIRE - CIVIC CENTRE
 Subject to terms and conditions and subject to approval. Events including but not limited to children's birthday parties, small events with entertainment hire etc. 0 to <500 people depending on venue limit.
 For wedding fees please see 'Wedding Hire - Civic Centre'.

Bonds (payable on event applications, at time of application; as per Council Policy; key deposit included in bond where applicable)

Charity Bond		100.00	Exempt	100.00	100.00
Education Bond		100.00	Exempt	100.00	100.00
Community Bond		200.00	Exempt	200.00	200.00
Tourism Bond		300.00	Exempt	300.00	300.00
Commercial Bond		300.00	Exempt	300.00	300.00

Civic Centre - Main Lawn

Charity Hire		0.00	Exempt	0.00	0.00
Education Hire (as per Council Policy)					
Full Day (8 hour period)		0.00	Exempt	0.00	0.00
Hourly		0.00	Exempt	0.00	0.00
Community Hire					
Full Day (8 hour period)		327.27	32.73	360.00	360.00
Hourly		54.55	5.45	60.00	60.00
Tourism Hire					
Full Day (8 hour period)		627.27	62.73	690.00	690.00
Hourly		104.55	10.45	115.00	115.00
Commercial Hire					
Full Day (8 hour period)		627.27	62.73	690.00	690.00
Hourly		104.55	10.45	115.00	115.00
Cancellation Fee					See 'Cancellation Fees'

Civic Centre - Other (Sunken Lawn, Lower Lawn, Playground 2, etc) Based on 2/3 of Main Lawn cost

Charity Hire (as per Council Policy)		0.00	Exempt	0.00	0.00
Education Hire (as per Council Policy)					
Full Day (8 hour period)		0.00	Exempt	0.00	0.00
Hourly		0.00	Exempt	0.00	0.00
Community Hire (as per Council Policy)					
Full Day (8 hour period)		218.18	21.82	240.00	240.00
Hourly		36.36	3.64	40.00	40.00
Tourism Hire (as per Council Policy)					
Full Day (8 hour period)		409.09	40.91	450.00	450.00
Hourly		68.18	6.82	75.00	75.00
Commercial Hire (as per Council Policy)					
Full Day (8 hour period)		409.09	40.91	450.00	450.00
Hourly		68.18	6.82	75.00	75.00
Cancellation Fee					See 'Cancellation Fees'

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020

	Statutory *	Excl. GST	GST	Total Fee	Last Year
		2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$

RECREATION AND CULTURE - PUBLIC HALLS, CIVIC CENTRE - CONTINUED

SPECIAL EVENT HIRE (Large events as defined by Outdoor Concerts and Large Events Policy) CIVIC CENTRE

The following Council fees and bonds are in addition to any fees prescribed by regulation that may be applicable to the staging of an event. Where noise monitoring and associated reports are specifically requested they are to be provided at the applicants cost. Where there is to be amplified music, either from live bands or DJ's, Council will require noise levels to be monitored throughout the event or as directed by the Environmental Health Officer, and a report submitted. As and when determined by the Environmental Health Officer, where Council staff is required to attend an event for the purpose of monitoring or inspection, the officer's time will be charged at a consulting rate of \$90.00 per hour or part thereof, including travelling time.

Bonds (payable on all event applications, at time of application; as per Council Policy)

Charity Bond		0.00	Exempt	0.00	0.00
Education Bond <500 people				See 'Public Hire - Civic Centre'	
Education Bond >500 to <1000 people		500.00	Exempt	500.00	500.00
Education Bond >1000 to <3000 people		500.00	Exempt	500.00	500.00
Community Bond <500 people				See 'Public Hire - Civic Centre'	
Community Bond >500 to <1000 people		750.00	Exempt	750.00	750.00
Community Bond >1000 to <3000 people		1,000.00	Exempt	1,000.00	1,000.00
Tourism Bond <500 people				See 'Public Hire - Civic Centre'	
Tourism Bond >500 to <1000 people		1,000.00	Exempt	1,000.00	1,000.00
Tourism Bond >1000 to <3000 people		2,000.00	Exempt	2,000.00	2,000.00
Commercial Bond <500 people				See 'Public Hire - Civic Centre'	
Commercial Bond >500 to <1000 people		1,000.00	Exempt	1,000.00	1,000.00
Commercial Bond >1000 to <2000 people		2,000.00	Exempt	2,000.00	2,000.00
Commercial Bond >2000 to <3000 people		3,000.00	Exempt	3,000.00	3,000.00
Commercial Bond >3000 people to <5000		5,000.00	Exempt	5,000.00	5,000.00
Commercial Bond >5000 people		10,000.00	Exempt	10,000.00	10,000.00

Charity Hire (as per Council Policy)

Event Application Fee		0.00	Exempt	0.00	0.00
Full Day Hire (8 hour period)		0.00	Exempt	0.00	0.00

Education Hire (as per Council Policy)

Event Application Fee (to be deducted from hire fee on approval)		0.00	Exempt	0.00	0.00
<500 people				See 'Public Hire - Civic Centre'	
>500 to <1000 people - Full Day (8 hour period)		0.00	Exempt	0.00	0.00
>1000 to <3000 people - Full Day (8 hour period)		0.00	Exempt	0.00	0.00
>3000 people - Full Day (8 hour period)		0.00	Exempt	0.00	0.00

Cancellation Fee

See 'Cancellation Fees'

Community Hire (as per Council Policy)

Event Application Fee (to be deducted from hire fee on approval)		45.45		4.55	50.00	50.00
<500 people					See 'Public Hire - Civic Centre'	
>500 to <1000 people - Full Day (8 hour period)		500.00		50.00	550.00	550.00
>1000 to <3000 people - Full Day (8 hour period)		1,000.00		100.00	1,100.00	1,100.00
>3000 people - Full Day (8 hour period)		2,500.00	Exempt		2,500.00	N/A

Cancellation Fee

See 'Cancellation Fees'

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020	Statutory	Excl. GST	GST	Total Fee	Last Year
	*	2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$
RECREATION AND CULTURE - PUBLIC HALLS, CIVIC CENTRE - CONTINUED					
Tourism Hire (as per Council Policy)					
Event Application Fee (to be deducted from hire fee on approval)		136.36	13.64	150.00	150.00
<500 people		See 'Public Hire - Civic Centre'			
>500 to <1000 people - Full Day (8 hour period)		2,727.27	272.73	3,000.00	3,000.00
>1000 to <3000 people - Full Day (8 hour period)		5,454.55	545.45	6,000.00	6,000.00
Cancellation Fee		See 'Cancellation Fees'			
Commercial Hire (as per Council Policy)					
Event Application Fee (to be deducted from hire fee on approval)		136.36	13.64	150.00	150.00
<500 people		See 'Public Hire - Civic Centre'			
>500 to <1000 people - Full Day (8 hour period)		2,727.27	272.73	3,000.00	3,000.00
>1000 to <2000 people - Full Day (8 hour period)		5,454.55	545.45	6,000.00	6,000.00
>2000 to <3000 people - Full Day (8 hour period)		9,090.91	909.09	10,000.00	10,000.00
>3000 to <5000 people - Full Day (8 hour period)		13,636.36	1,363.64	15,000.00	15,000.00
>5000 people - Full Day (8 hour period)		18,181.82	1,818.18	20,000.00	20,000.00
Cancellation Fee		See 'Cancellation Fees'			
WEDDING HIRE - CIVIC CENTRE (See conditions of use for details of a Town approved wedding or for external contracted company wedding)					
Bond (payable on all wedding ceremonies at time of application)		200.00	Exempt	200.00	200.00
Wedding - Lower Lawn - Hourly		250.00	25.00	275.00	275.00
Wedding - Main Lawn (and Main Lawn Stage) - Hourly		250.00	25.00	275.00	275.00
Wedding - Playground 2 - Hourly		250.00	25.00	275.00	275.00
Wedding - Sunken Lawn - Hourly		250.00	25.00	275.00	275.00
Wedding - Others (eg. Old Tank Stand, Two Palms, Rotunda) - Hourly		250.00	25.00	275.00	275.00
Cancellation Fee		See 'Cancellation Fees'			
WEDDING PHOTO HIRE - CIVIC CENTRE (hire fee includes selected location for first half hour, after that period other available areas of the grounds may be used)					
Bond (payable on all wedding photo hire at time of application)		200.00	Exempt	200.00	200.00
Wedding Photos - Lower Lawn - Hourly		86.36	8.64	95.00	95.00
Wedding Photos - Main Lawn (and Main Lawn Stage) - Hourly		86.36	8.64	95.00	95.00
Wedding Photos - Playground 2 - Hourly		86.36	8.64	95.00	95.00
Wedding Photos - Sunken Lawn - Hourly		86.36	8.64	95.00	95.00
Wedding Photos - Others (eg. Old Tank Stand, Two Palms, Rotunda) - Hourly		86.36	8.64	95.00	95.00
Cancellation Fee		See 'Cancellation Fees'			
FILM AND PHOTO SHOOT HIRE - CIVIC CENTRE					
Bond (payable on all film/photo shoots, at time of all film and photo shoot applications)		200.00	Exempt	200.00	200.00
Personal/Portrait Hire (any photos for personal use done by a professional photographer excluding wedding photos)		86.36	8.64	95.00	95.00

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020	Statutory	Excl. GST	GST	Total Fee	Last Year
	*	2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$

RECREATION AND CULTURE - PUBLIC HALLS, CIVIC CENTRE - CONTINUED

PROFESSIONAL FILM AND PHOTO SHOOTS - CIVIC CENTRE (subject to approval: at officer discretion: fees as per Council Policy)

Charity Hire					
Application Fee		0.00	Exempt	0.00	0.00
Full Day (8 hour period)		0.00	Exempt	0.00	0.00
Half Day (4 hour period)		0.00	Exempt	0.00	0.00
Education Hire					
Application Fee		0.00	Exempt	0.00	0.00
Full Day (8 hour period)		0.00	Exempt	0.00	0.00
Half Day (4 hour period)		0.00	Exempt	0.00	0.00
Community Hire					
Application Fee		22.73	2.27	25.00	25.00
Full Day (8 hour period)		227.27	22.73	250.00	250.00
Half Day (4 hour period)		113.64	11.36	125.00	125.00
Tourism Hire					
Application Fee		136.36	13.64	150.00	150.00
Full Day (8 hour period)		909.09	90.91	1,000.00	1,000.00
Half Day (4 hour period)		454.55	45.45	500.00	500.00
Commercial Hire					
Application Fee		136.36	13.64	150.00	150.00
Full Day (8 hour period)		909.09	90.91	1,000.00	1,000.00
Half Day (4 hour period)		454.55	45.45	500.00	500.00
Cancellation Fee				See 'Cancellation Fees'	

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020

	Statutory *	Excl. GST	GST	Total Fee	Last Year
		2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$

RECREATION AND CULTURE - BEACHES AND OTHER RESERVES

CANCELLATION FEES (for all bookings; at officer discretion)

Cancellation Fee - within 30 days prior to date of hire				Forfeit 50% of hire charge; GST Inc.	
Cancellation Fee - within 7 days prior to date of hire				Forfeit 75% of hire charge; GST Inc.	
Cancellation Fee - within 48 hours prior to time of hire				Forfeit hire charge	

PUBLIC HIRE - BEACHES AND OTHER RESERVES
 Subject to terms and conditions and subject to approval. Events including but not limited to children's birthday parties, small events with entertainment hire etc. 0 to <500 people depending on venue limit.
 For wedding fees please see 'Wedding Hire - Beaches and Other Reserves'.

Bonds (payable on event applications, at time of application; as per Council Policy; key deposit included in bond where applicable)

Charity Bond		200.00	Exempt	200.00	200.00
Education Bond		300.00	Exempt	300.00	300.00
Community Bond		300.00	Exempt	300.00	300.00
Tourism Bond		400.00	Exempt	400.00	400.00
Commercial Bond		400.00	Exempt	400.00	400.00

Beach (Cottesloe Main Beach, North Cottesloe Beach, South Cottesloe Beach, etc)

Charity Hire		0.00	Exempt	0.00	0.00
Education Hire					
Full Day (8 hour period)		0.00	Exempt	0.00	0.00
Hourly		0.00	Exempt	0.00	0.00
Community Hire					
Full Day (8 hour period)		436.36	43.64	480.00	480.00
Hourly		72.73	7.27	80.00	80.00
Tourism Hire					
Full Day (8 hour period)		687.27	62.73	750.00	750.00
Hourly		114.55	10.45	125.00	125.00
Commercial Hire					
Full Day (8 hour period)		687.27	62.73	750.00	750.00
Hourly		114.55	10.45	125.00	125.00
Cancellation Fee				See 'Cancellation Fees'	

Other Reserves (Cottesloe Oval [includes access to toilets], Grant Marine Park, Jasper Green Reserve, Andrews Place etc)

Charity Hire		0.00	Exempt	0.00	0.00
Education Hire					
Full Day (8 hour period)		0.00	Exempt	0.00	0.00
Hourly		0.00	Exempt	0.00	0.00
Community Hire					
Full Day (8 hour period)		109.55	10.45	120.00	120.00
Hourly		9.55	10.45	20.00	20.00
Tourism Hire					
Full Day (8 hour period)		229.55	10.45	240.00	240.00
Hourly		29.55	10.45	40.00	40.00
Commercial Hire					
Full Day (8 hour period)		229.55	10.45	240.00	240.00
Hourly		29.55	10.45	40.00	40.00
Cancellation Fee				See 'Cancellation Fees'	

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020

	Statutory *	Excl. GST	GST	Total Fee	Last Year
		2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$

RECREATION AND CULTURE - BEACHES AND OTHER RESERVES - CONTINUED

SPECIAL EVENT HIRE (Large events as defined by Outdoor Concerts and Large Events Policy) BEACHES AND OTHER RESERVES

The following Council fees and bonds are in addition to any fees prescribed by regulation that may be applicable to the staging of an event. Where noise monitoring and associated reports are specifically requested they are to be provided at the applicants cost. Where there is to be amplified music, either from live bands or DJ's, Council will require noise levels to be monitored throughout the event or as directed by the Environmental Health Officer, and a report submitted. As and when determined by the Environmental Health Officer, where Council staff is required to attend an event for the purpose of monitoring or inspection, the officer's time will be charged at a consulting rate of \$90.00 per hour or part thereof, including travelling time.

Bonds (payable on all event applications, at time of application; as per Council Policy)

Charity Bond		0.00	Exempt	0.00	0.00
Education Bond <500 people	See 'Public Hire - Beaches and Other Reserves'				
Education Bond >500 to <1000 people		500.00	Exempt	500.00	500.00
Education Bond >1000 to <3000 people		500.00	Exempt	500.00	500.00
Community Bond <500 people	See 'Public Hire - Beaches and Other Reserves'				
Community Bond >500 to <1000 people		750.00	Exempt	750.00	750.00
Community Bond >1000 to <3000 people		1,000.00	Exempt	1,000.00	1,000.00
Tourism Bond <500 people	See 'Public Hire - Beaches and Other Reserves'				
Tourism Bond >500 to <1000 people		1,000.00	Exempt	1,000.00	1,000.00
Tourism Bond >1000 to <3000 people		2,000.00	Exempt	2,000.00	2,000.00
Commercial Bond <500 people	See 'Public Hire - Beaches and Other Reserves'				
Commercial Bond >500 to <1000 people		1,000.00	Exempt	1,000.00	1,000.00
Commercial Bond >1000 to <2000 people		2,000.00	Exempt	2,000.00	2,000.00
Commercial Bond >2000 to <3000 people		3,000.00	Exempt	3,000.00	3,000.00
Commercial Bond >3000 to <5000 people		5,000.00	Exempt	5,000.00	5,000.00
Commercial Bond >6000 people		10,000.00	Exempt	10,000.00	10,000.00

Charity Hire (as per Council Policy)

Event Application Fee		0.00	Exempt	0.00	0.00
Full Day Hire (8 hour period)		0.00	Exempt	0.00	0.00

Education Hire (as per Council Policy)

Event Application Fee (to be deducted from hire fee on approval)		0.00	Exempt	0.00	0.00
<500 people	See 'Public Hire - Beaches and Other Reserves'				
>500 to <1000 people - Full Day (8 hour period)		0.00	Exempt	0.00	0.00
>1000 to <3000 people - Full Day (8 hour period)		0.00	Exempt	0.00	0.00

Cancellation Fee See 'Cancellation Fees'

Community Hire (as per Council Policy)

Event Application Fee (to be deducted from hire fee on approval)		45.45	4.55	50.00	50.00
<500 people	See 'Public Hire - Beaches and Other Reserves'				
>500 to <1000 people - Full Day (8 hour period)		500.00	50.00	550.00	550.00
>1000 to <3000 people - Full Day (8 hour period)		1,000.00	100.00	1,100.00	1,100.00

Cancellation Fee See 'Cancellation Fees'

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020	Statutory	Excl. GST	GST	Total Fee	Last Year
	*	2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$
RECREATION AND CULTURE - BEACHES AND OTHER RESERVES - CONTINUED					
Tourism Hire (as per Council Policy)					
Event Application Fee (to be deducted from hire fee on approval)		45.45	4.55	50.00	50.00
<500 people	See 'Public Hire - Beaches and Other Reserves'				
>500 to <1000 people - Full Day (8 hour period)		500.00	50.00	550.00	550.00
>1000 to <3000 people - Full Day (8 hour period)		1,000.00	100.00	1,100.00	1,100.00
Cancellation Fee	See 'Cancellation Fees'				
Commercial Hire (as per Council Policy)					
Event Application Fee (to be deducted from hire fee on approval)		227.27	22.73	250.00	250.00
<500 people	See 'Public Hire - Beaches and Other Reserves'				
>500 to <1000 people - Full Day (8 hour period)		4,545.45	454.55	5,000.00	5,000.00
>1000 to <2000 people - Full Day (8 hour period)		9,090.91	909.09	10,000.00	10,000.00
>2000 to <3000 people - Full Day (8 hour period)		13,636.36	1,363.64	15,000.00	15,000.00
>3000 to <5000 people - Full Day (8 hour period)		18,181.82	1,818.18	20,000.00	20,000.00
>5000 people - Full Day (8 hour period)		22,727.27	2,272.73	25,000.00	25,000.00
Cancellation Fee	See 'Cancellation Fees'				
WEDDING HIRE - BEACHES AND OTHER RESERVES (Only Town approved weddings. Permission cannot be granted for weddings on Cottesloe Main Beach)					
Bond (payable on all wedding ceremonies at time of application)		200.00	Exempt	200.00	200.00
Wedding - Arch Monument - Hourly		145.45	14.55	160.00	160.00
Wedding - North Cottesloe Beach - Hourly		145.45	14.55	160.00	160.00
Wedding - Sun Dial - Hourly		145.45	14.55	160.00	160.00
Wedding - Cottesloe Oval - Hourly		145.45	14.55	160.00	160.00
Wedding - Jasper Green Reserve - Hourly		145.45	14.55	160.00	160.00
Wedding - Grant Marine Park - Hourly		145.45	14.55	160.00	160.00
Cancellation Fee	See 'Cancellation Fees'				
WEDDING PHOTO HIRE - BEACHES AND OTHER RESERVES (hire fee includes selected location for first half hour, after that period other available areas may be used. Permission cannot be granted for wedding photos on Cottesloe Main Beach)					
Bond (payable on all wedding photo hire at time of application)		200.00	Exempt	200.00	200.00
Wedding Photos - Arch Monument - Hourly		86.36	8.64	95.00	95.00
Wedding Photos - North Cottesloe Beach - Hourly		86.36	8.64	95.00	95.00
Wedding Photos - Sun Dial - Hourly		86.36	8.64	95.00	95.00
Wedding Photos - Jasper Green Reserve - Hourly (not currently available for hire)		86.36	8.64	95.00	95.00
Wedding Photos - Grant Marine Park - Hourly		86.36	8.64	95.00	95.00
Cancellation Fee	See 'Cancellation Fees'				
FILM AND PHOTO SHOOT HIRE - BEACHES AND OTHER RESERVES					
Bond (payable on all film/photo shoots, at time of all film and photo shoot applications)		200.00	Exempt	200.00	200.00
Personal/Portrait Hire (any photos for personal use done by a professional photographer excluding wedding photos)		86.36	8.64	95.00	95.00

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020

	Statutory *	Excl. GST	GST	Total Fee	Last Year
		2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$

RECREATION AND CULTURE - BEACHES AND OTHER RESERVES - CONTINUED

PROFESSIONAL FILM AND PHOTO SHOOTS - BEACHES AND OTHER RESERVES (subject to approval; at officer discretion; fees as per Council Policy)

Charity Hire

Application Fee		0.00	Exempt	0.00	0.00
Full Day (8 hour period)		0.00	Exempt	0.00	0.00
Half Day (4 hour period)		0.00	Exempt	0.00	0.00

Education Hire

Application Fee		0.00	Exempt	0.00	0.00
Full Day (8 hour period)		0.00	Exempt	0.00	0.00
Half Day (4 hour period)		0.00	Exempt	0.00	0.00

Community Hire

Application Fee		22.73	2.27	25.00	25.00
Full Day (8 hour period)		227.27	22.73	250.00	250.00
Half Day (4 hour period)		113.64	11.36	125.00	125.00

Tourism Hire

Application Fee		136.36	13.64	150.00	150.00
Full Day (8 hour period)		909.09	90.91	1,000.00	1,000.00
Half Day (4 hour period)		454.55	45.45	500.00	500.00

Commercial Hire

Application Fee		136.36	13.64	150.00	150.00
Full Day (8 hour period)		909.09	90.91	1,000.00	1,000.00
Half Day (4 hour period)		454.55	45.45	500.00	500.00
Cancellation Fee				See 'Cancellation Fees'	

RECREATION AND CULTURE - OTHER RECREATION AND SPORT

GROUP FITNESS AND PERSONAL TRAINING PERMIT

Permits are subject to approval. The following Council fees include venue hire. Personal Training and Group fitness Training Classes as defined in 'Group Fitness and Personal Training Policy' refer to Policy for information.

Per Group Fitness Training class - must be same day/time with a maximum of 10 consecutive weeks per application		18.18	1.82	20.00	20.00
Per Personal Training class - must be same day/time with a maximum of 10 consecutive weeks per application		18.18	1.82	20.00	20.00
Group Fitness Training class - annual permit (capped at \$2,000 per financial year, to be paid in advance quarterly, bi-annually or annually)		1,818.18	181.82	2,000.00	2,000.00
Personal Training class - annual permit (capped at \$2,000 per financial year, to be paid in advance quarterly, bi-annually or annually)		1,818.18	181.82	2,000.00	2,000.00

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020		Statutory *	Excl. GST	GST	Total Fee	Last Year
			2019-2020	2019-2020	2019-2020	2018-2019
			\$	\$	\$	\$
ECONOMIC SERVICES - BUILDING CONTROL						
BUILDING SERVICES						
Fees prescribed by the Building Commission; Department of Commerce in accordance with Building Regulations 2012; GST Exempt. Based on estimated cost of construction including GST.						
Building Application - Certified						
Class 1 or Class 10 building	*	0.19% value of works - minimum fee \$105.00 GST Exempt				0.19% - min. \$97.70
Class 2 - 9 building	*	0.09% value of works - minimum fee \$105.00 GST Exempt				0.09% - min. \$97.70
Building Application - Uncertified						
Class 1 or Class 10 building	*	0.32% value of works - minimum fee \$105.00 GST Exempt				0.32% - min. \$97.70
Building Approval Certificates						
Building approval - extend effective time	*	105.00 Exempt	105.00			97.70
Occupancy permit for completed building	*	105.00 Exempt	105.00			97.70
Occupancy permit for registration of strata scheme	*	105.00 Exempt	105.00			97.70
Occupancy permit for Plan of re-subdivision	*	105.00 Exempt	105.00			97.70
Modify occupancy permit for temporary additional use of building	*	105.00 Exempt	105.00			97.70
Replacement occupancy permit - existing building	*	105.00 Exempt	105.00			97.70
Replacement occupancy permit - permanent change of a buildings classification or use	*	105.00 Exempt	105.00			97.70
Temporary occupancy permit - incomplete building	*	105.00 Exempt	105.00			97.70
Occupancy permit - building with unauthorised work	*	0.18% value of works - minimum fee \$105.00 GST Exempt				0.18% - min. \$97.70
Occupancy permit - extend effective time	*	105.00 Exempt	105.00			97.70
Retrospective Approvals						
Class 1 or Class 10 building - unauthorised work	*	0.38% value of works - minimum fee \$105.00 GST Exempt				0.38% - min. \$97.70
Strata Unit (per unit with 10 unit minimum)	*	\$11.60 for each strata unit-minimum fee of \$115.00 GST Exempt				\$10.80 min. \$107.70
Demolition Approval (Planning approval required; refer to 'Town Planning and Regional Development' section for appropriate charges)						
Class 1 or Class 10 building	*	105.00 Exempt	105.00			97.70
Class 2 to Class 9 building – per storey	*	105.00 Exempt	105.00			97.70
Demolition approval - extend effective time	*	105.00 Exempt	105.00			97.70
BCITF Levy Fees						
For works valued at more than \$20,000	*	0.2% of work value				0.2% of work value
For works valued at \$20,000 or under	*	Exempt				Exempt

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020

	Statutory *	Excl. GST 2019-2020 \$	GST 2019-2020 \$	Total Fee 2019-2020 \$	Last Year 2018-2019 \$
ECONOMIC SERVICES - BUILDING CONTROL - CONTINUED					
BSL Levy Fees					
Building permit for \$45,000 work value or less	*	61.65	Exempt	61.65	61.65
Building Permit over \$45,000 work value	*	0.137% of work value			0.137%
Demolition permit for \$45,000 work value or less	*	61.65	Exempt	61.65	61.65
Demolition permit over \$45,000 work value	*	0.137% of work value			0.137%
Occupancy permit for \$45,000 work value or less	*	61.65	Exempt	61.65	61.65
Occupancy permit over \$45,000 work value	*	0.274% of work value			0.274%
Building Approval Certificate for \$45,000 work value or less	*	123.30	Exempt	123.30	123.30
Building Approval Certificate over \$45,000 work value	*	0.274% of work value			0.274%
Unauthorised building work \$45,000 work value or less	*	61.65	Exempt	61.65	61.65
Unauthorised building work over \$45,000 work value	*	0.274% of work value			0.274%
Certificate of Design Compliance					
Class 2 to Class 9 where the value of works is less than \$150,000	*	270.00	Exempt	270.00	270.00
Class 2 to Class 9 where the value of works is between \$150,000 and \$500,000	*	\$270 + 0.15% for every \$1 in excess of \$150,000			\$270 + 0.15%
Class 2 to Class 9 where the value of works is between \$500,001 and \$1,000,000	*	\$795 + 0.12% for every \$1 in excess of \$500,000			\$795 + 0.12%
Class 2 to Class 9 where the value of works is greater than \$1,000,000	*	\$1,395 + 0.1% for every \$1 in excess of \$1,000,000			\$1,395 + 0.1%
Class 1 and 10 Buildings	*	0.099% of work value			N/A
Uncertified Application (Assessment)					
All Classes of Buildings		270.00	Exempt	270.00	270.00
Other Fees					
Local Government approval of battery powered smoke alarms	*	179.40	Exempt	179.40	179.40
Amended Building Plans (per amendment)	*	97.70	Exempt	97.70	97.70
Replacement Building Permit for an existing building	*	97.70	Exempt	97.70	97.70
Transfer of Building Licence to another builder	*	97.70	Exempt	97.70	97.70
Deposit materials on verge application fee		95.00	Exempt	95.00	95.00
Deposit materials on verge (per m ² per month)	*	1.00	Exempt	1.00	1.00
Application for Work Zone Permit		95.00	Exempt	95.00	N/A
Work Zone Permit - Half Day		42.50	Exempt	42.50	N/A
Work Zone Permit - 0-3 Months		350.00	Exempt	350.00	N/A
Work Zone Permit - >3 months but less than 12 months		500.00	Exempt	500.00	N/A
Orders and Requisitions (Inspection of Property)		100.00	Exempt	100.00	N/A
Signs and Hoardings (Planning and Building approval required; refer to individual section for appropriate charges)					
Sign Licence Application		96.00	Exempt	96.00	96.00
Unauthorised signs (upon conviction; not to exceed)		200.00	Exempt	200.00	200.00
Daily penalty for breach (not to exceed)		50.00	Exempt	50.00	50.00
Impounded signs		100.00	Exempt	100.00	100.00

TOWN OF COTTESLOE - SCHEDULE OF FEES AND CHARGES 2019 - 2020	Statutory	Excl. GST	GST	Total Fee	Last Year
	*	2019-2020	2019-2020	2019-2020	2018-2019
		\$	\$	\$	\$
ECONOMIC SERVICES - BUILDING CONTROL - CONTINUED					
Private Swimming Pool (Planning and Building approval required; refer to individual section for appropriate charges)					
Annual charge for an inspection to be carried out at least every 4 years as per Building Regulations 2012 Part 8 Division 2 Regulation 53 (2)		30.00	Exempt	30.00	14.25
Initial Inspection/Start-up		150.00	Exempt	150.00	60.00
Follow up Inspection		100.00	Exempt	100.00	60.00
Plan Search					
* Refer to Community Amenities - Town Planning and Regional Development 'Plan Search'					
Infrastructure Bond (cost to be decided at the discretion of the officer; refundable when bond refund request submitted subject to inspection)					
Class 10 Building		1,000.00	Exempt	1,000.00	1,000.00
Class 2-9 Building		1,500.00	Exempt	1,500.00	1,500.00
Class 1 Building (Residential Building)		1,500.00	Exempt	1,500.00	1,500.00
Swimming Pool		1,500.00	Exempt	1,500.00	1,500.00
Demolition		1,500.00	Exempt	1,500.00	1,500.00
Pre and Post Inspection (\$140 each)		280.00	Exempt	280.00	280.00
OTHER PROPERTY & SERVICES - PRIVATE WORKS					
ENGINEERING SERVICES					
Engineering Services may incur fees for Officer time (listed under Governance - General 'Officer time')					
Assessment of Management Plans					
Traffic Management Plans - Fee per hour		127.27	12.73	140.00	140.00
Driveway Entrances (Crossovers)					
Council does not install driveway crossovers, but will provide a contribution to the landowner for the first crossover to a property, once a driveway crossover has been constructed to Council standards, per Crossover Construction Policy.		300.00	Exempt	300.00	300.00
When road frontages, streets or footpaths are being rebuilt or asphalt resurfaced, Council will provide a contribution towards old crossovers being resurfaced, per Crossover Construction Policy.		200.00	Exempt	200.00	200.00
Crossover approvals, as per Crossover Construction Policy - Fee per hour		127.27	12.73	140.00	N/A
Private Works					
All Private Works (including reinstatements)				Actual Cost; GST Inclusive	Actual Cost
Memorial Plaques					
				Actual Cost; GST Inclusive	Actual Cost
Street Trees					
Remove Street Tree (per tree)				Actual Cost; GST Inclusive	Actual Cost
New Street Tree (per tree; subject to planning approval)		550.00	Exempt	550.00	550.00
Stump Grind (per tree)				Actual Cost; GST Inclusive	Actual Cost