



Town of Cottesloe

I hereby certify that the minutes of the Foreshore Precinct
Implementation Committee meeting held on

17 April 2019

were confirmed as a true and accurate record by committee
resolution.

Name (Print) _____

Presiding Member

A handwritten signature in black ink, consisting of several overlapping loops and lines, is written over the signature line.

Signed:

Date: 23 May 2019

TOWN OF COTTESLOE



FORESHORE PRECINCT IMPLEMENTATION COMMITTEE MEETING

MINUTES

FORESHORE PRECINCT IMPLEMENTATION COMMITTEE MEETING

HELD IN THE

Mayor's Parlour, Cottesloe Civic Centre

109 Broome Street, Cottesloe

4:30PM Wednesday, 17 April 2019

MAT HUMFREY
Chief Executive Officer

24 April 2019

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Agenda and minutes are available on the Town's website www.cottesloe.wa.gov.au

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member announced the meeting opened at 4:45PM.

2 DISCLAIMER

The Presiding Member drew attention to the Town’s Disclaimer.

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Presiding Member announced that the meeting is being recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCE

Members

Mr Adrian Fini	Presiding Member, Design Advisory Panel
Mr Dick Donaldson	Design Advisory Panel
Mr Simon Rodrigues	Design Advisory Panel
Cr Lorraine Young	Elected Member
Cr Melissa Harkins	Elected Member

Officers

Mr Shaun Kan	Manager Engineering Services
Mr Kevin Truscott	Project Manager
Ms Ann-Marie Donkin	Governance Officer

Visitors

Nil

Leave of Absence

Cr Helen Sadler	Elected Member
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Apologies

Mr Deon White	Design Advisory Panel
Cr Mark Rodda	Deputy Presiding Member, Elected Member
Mayor Philip Angers	Elected Member
Cr Michael Tucak	Elected Member – Deputy Member
Mr Mat Humfrey	Chief Executive Officer

5 DECLARATION OF INTERESTS

Nil

6 CONFIRMATION OF MINUTES

The Minutes of the meeting of the Foreshore Precinct Implementation Committee meeting held on 12 February 2019 be confirmed as a true and accurate record.

7 PRESENTATIONS

Nil

8 REPORTS

8.1 REPORTS OF OFFICERS

Nil

8.2 ITEMS FOR DISCUSSION

8.2.1 PROPOSED BEACH STAIRS, LOW RETAINING WALL AND CENTRAL STAIRCASE MODIFICATIONS

File Ref: SUB/2635
Attachments: 8.2.1(a) Foreshore Components - Concept Plan
[CONFIDENTIAL] [UNDER SEPARATE COVER]
Responsible Officer: Shaun Kan, Manager, Engineering Services
Author: Kevin Truscott, Project Manager
Author Disclosure of Interest: Nil

SUMMARY

The Foreshore Precinct Implementation Committee (FPIC) will be asked to consider the concept for the following components and make a recommendation to council:

- Beach Access Stairs Construction from the Asphalt Driveway south of Indiana Tea House
- Terrace Central Stairs Upgrade
- Upgrade Fifty Metres of Foreshore Walls adjacent to the Cottesloe Surf Life Saving Club Stairs

BACKGROUND

In February 2019 a concept was sent to FPIC for feedback following a site visit to the recently completed main beach works. The concept has been revised to incorporate changes suggested.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Strategic Community Plan 2013 – 2023*.

Priority Area 3: Enhancing beach access and the foreshore

Major Strategy 3.2: Continue to improve access to beach facilities.

This report is consistent with the Town's *Corporate Business Plan 2017 – 2021*.

Priority Area 5: Providing sustainable infrastructure and community amenities.

Major Strategy 5.2: Manage assets that have a realisable value.

POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STATUTORY ENVIRONMENT

Local Government Act 1995

Metropolitan Region Scheme

Disability Access Inclusion Plan

FINANCIAL IMPLICATIONS

There are no perceived financial implications arising from the officer's recommendation. A budget amendment will be requested should the cost exceed the funds available.

STAFFING IMPLICATIONS

There are no perceived staffing implications arising from the officer's recommendation.

ENVIRONMENTAL SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

CONSULTATION

- Foreshore Precinct Implementation Committee
- Elected Members
- Town of Cottesloe Staff

OFFICER COMMENT

Access Stairs from Asphalt Driveway to Beach

There are currently no steps leading down to the beach south of the Indiana. This access will provide a direct connection to the beach for the large volume of beach goers in summer, particularly during events such as Sculpture by the Sea. The steps will also be operationally beneficial to the Surf Life Saving Club members and Emergency Services when having to evacuate casualties by ambulance from the end of the driveway.

Retaining Wall Upgrade

The low retaining walls closer to the Surf Life Saving Club stairs currently in a poor condition will be upgraded in line with the newly constructed retaining walls along the foreshore just north of this location.

Central Terrace Stairs Connecting Universal Access Path to Marine Parade

The upper flight of the central staircase will be widened and brought into compliance with the National Construction Code.

The materials to be used are to be inline with the approved palette already in place on the foreshore. For example, reconstituted limestone blocks, concrete stairs to the central staircase and stainless steel handrails.

It is recommended for these works to be endorsed to proceed to quotation.

VOTING REQUIREMENT

Simple Majority

OFFICER AND COMMITTEE RECOMMENDATION

Moved Cr Harkins Seconded Mr Donaldson

That the Foreshore Precinct Implementation Committee recommends;

That Council:

- 1. APPROVE to progress the following components within the attached Concept Plan to detailed design:
 - a. Beach Access Steps from asphalt driveway south of the Indiana.**
 - b. Central Stairs connecting Marine Parade to the new constructed universal access paths south of the asphalt driveway.**
 - c. Existing retaining walls adjacent to the Cottesloe Surf Life Saving Club stairs to connect with the newly upgraded section north of this location.****
- 2. NOTE that the detailed design will be provided to all Elected Members for call in prior to proceeding with construction.**
- 3. NOTE that the works in point 1. will be funded through cost savings from the recently completed foreshore works at Cottesloe Main Beach.**

Carried 5/0

9 GENERAL BUSINESS

9.1 COMMITTEE MEMBERS

1. Cr Harkins asked committee members to encourage people to take the Foreshore Masterplan survey.

The committee discussed at length the community consultation plan including:

- Survey dates
- Workshop and Open House events
- Community opportunity to have a say about the elements

In this regard the Manager Engineering Services, Mr Shaun Kan advised that as per the consultation plan that:

- Options will be developed from feedback received through the initial consultation (April/May), done in two phases
- Options developed will be discussed at a Community workshop and presented to the wider community at a public open day. Both events have been scheduled for the 8 June 2019.

2. The Foreshore Precinct Implementation Committee acknowledges and thanks EMERGE for their role in the recent foreshore works and requests the administration to prepare a letter of appreciation from the Council, signed by the Mayor.

3. Mr Simon Rodrigues enquired as to the status of the works on the beach access paths and at the main beach. Mr Kan and Mr Truscott provided the following information:

Beach Access Paths

- All beach access paths works have been completed
- Defects have been attended to with one shower to be rectified by the end of the month

Foreshore Works

- The timber seating adjacent to the Cottesloe Surf Life Saving Club stairs will be installed by the end of May 2019
- Fabrication of timber seating will be completed in approximately 3 weeks.

9.2 OFFICERS

Nil

10 MEETING CLOSED TO PUBLIC

Nil

11 NEXT MEETING

The next meeting will be held on 16 May 2019 at 5:00pm (tentative).

12 MEETING CLOSURE

The Presiding Member announced the closure of the meeting at 5:10pm.