



Town of Cottesloe

I hereby certify that the minutes of the Foreshore Precinct
Implementation Committee meeting held on

12 February 2019

were confirmed as a true and accurate record by committee
resolution.

Name (Print) _____

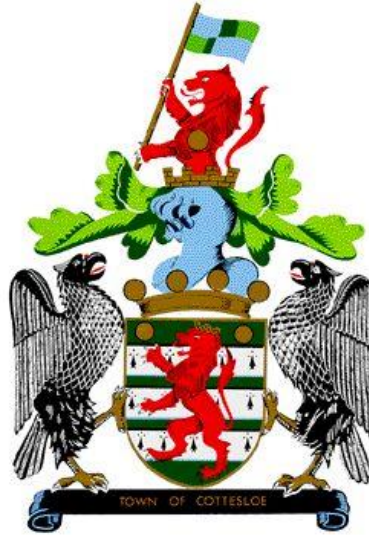
Presiding Member

A handwritten signature in black ink, consisting of several overlapping loops and lines, positioned over the signature line.

Signed:

Date: 23 May 2019

TOWN OF COTTESLOE



FORESHORE PRECINCT IMPLEMENTATION COMMITTEE MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
4.00PM, TUESDAY 12 FEBRUARY 2019

MAT HUMFREY
Chief Executive Officer

14 February 2019

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1 DECLARATION OF MEETING OPEN / ANNOUNCEMENT OF VISITORS

Mr Fini declared the meeting open at 4:02pm

2 ATTENDANCE**COMMITTEE MEMBERS**

| | |
|---------------------|---------------------------------|
| Mr Adrian Fini | Chair, Community Representative |
| Mr Dick Donaldson | Community Representative |
| Mr Deon White | Community Representative |
| Mr Simon Rodrigues | Community Representative |
| Mayor Philip Angers | Elected Member |
| Cr Melissa Harkins | Elected Member |
| Cr Mark Rodda | Deputy Chair, Elected Member |
| Cr Helen Sadler | Elected Member |
| Cr Lorraine Young | Elected Member |

OFFICERS

| | |
|----------------------|---------------------------------|
| Mr Mat Humfrey | Chief Executive Officer |
| Mr Shaun Kan | Manager of Engineering Services |
| Mr Kevin Truscott | Project Manager |
| Mrs Ann-Marie Donkin | Governance Officer |

CONSULTANTS/PRESENTERS

ASPECT Studios
Mr John Major
Mr Alan Ross

VISITORS

| | |
|------------------|----------------|
| Cr Michael Tucak | Elected Member |
| Cr Rob Thomas | Elected Member |
| Cr Sally Pyvis | Elected Member |

Media x1
Observers x9

APOLOGIES

Nil

3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Moved: Cr Rodda Seconded: Cr Sadler

The Minutes of the meeting of the Foreshore Precinct Implementation Committee meeting held on 8 November 2018 be confirmed as a true and accurate record.

CARRIED 9/0

4 DECLARATION OF INTERESTS

Nil

5 OFFICER REPORTS

5.1 BEACH WHEELCHAIR STORAGE – DEFERRED

| | |
|---------------------------------------|---|
| File Ref: | SUB/2632 |
| Attachments: | City of Fremantle Locker Design Proposed location plan |
| Responsible Officer: | Shaun Kan, Manager Engineering Services |
| Author: | Kevin Truscott, Project Manager |
| Proposed Meeting Date: | 12 February 2019 |
| Author Disclosure of Interest: | Nil |

SUMMARY

The Committee is requested to endorse the design and installation of infrastructure to store the beach accessible wheelchairs adjacent to the ACROD bay at the groyne.

BACKGROUND

The Disability Services Advisory Committee (DSAC) has requested the Foreshore Precinct Implementation Committee (FPIC) endorsement in providing beach wheelchair storage facility along the foreshore.

STRATEGIC IMPLICATIONS

Disability access and inclusion are identified within the Corporate Business Plan under Priority Area 1 – Protect and Enhance the wellbeing of residents and visitors.

Corporate Business Plan Priority Area 3 – Enhancing beach access and the foreshore

The proposed brief seeks to achieve these objectives.

POLICY IMPLICATIONS

The strategy and its preparation will need to comply with the following policies:

- Town of Cottesloe Community Consultation Policy
- Town of Cottesloe Disability Access and Inclusion Plan Policy

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government Regulations (Administration) 1996

FINANCIAL IMPLICATIONS

There are no perceived financial implications from the officer's recommendation.

STAFFING IMPLICATIONS

There are no perceived staffing implications arising from the officer's recommendation.

SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

CONSULTATION

- Disability Services Advisory Committee
- Foreshore Precinct Implementation Committee
- Town of Cottesloe Staff

STAFF COMMENT

The installation of lockers for beach accessible wheelchairs provides a valuable infrastructure to the community in providing an equal opportunity for disability access onto the beach. Additionally this proposal falls in line with the Council's strategic guidelines towards providing universal access. A concept including the indicative location has been attached.

VOTING

Simple Majority

OFFICER RECOMMENDATION

That the Foreshore Precinct Implementation Committee recommend that Council:

1. Approve the design and installation of the lockers adjacent the groyne ACROD bay.

COMMITTEE RECOMMENDATION

Moved: Cr Rodda Seconded: Cr Young

That this item be deferred.

CARRIED 9/0

The following actions are to be undertaken for this item prior to being brought back to the committee:

- Seek approval from the traditional owners
- Amend drawings showing colour and location
- Consideration to be given to orientation of ventilation to avoid corrosion by sea water

5.2 FORESHORE PRECINCT IMPLEMENTATION COMMITTEE – MEETING SCHEDULE 2019 – DEFERRED

| | |
|---------------------------------------|--|
| File Ref: | N/A |
| Attachments: | Proposed FPIC Committee Meeting Schedule Committee Meeting Administrative Procedure |
| Responsible Officer: | Garry Bird, Deputy Chief Executive Officer |
| Author: | Ms Ann-Marie Donkin, Governance Officer |
| Proposed Meeting Date: | 12 February 2019 |
| Author Disclosure of Interest: | Nil |

SUMMARY

Under Section 5.8 of the *Local Government Act 1995* a Local Government may establish committees.

All ToC committees are open to the public unless closed due to confidentiality reasons under the parameters of the *Local Government Act 1995*.

BACKGROUND

Currently the Foreshore Precinct Implementation Committee (FPIC) meeting dates are determined on an ad hoc basis before the conclusion of a meeting, or by email after the meeting.

To ensure an equitable process, committee recommendations should follow the same due process as an officer's report, in that it is presented in a timely manner to Elected Members prior to an Agenda Forum or Ordinary Council Meeting, thus providing them with enough time to seek clarification, and/or seek guidance from the administration that will assist in their decision making.

To encourage best practice in governance and ensure actions from committee recommendations are not being undertaken prior to Council's endorsement, a set meeting schedule for 2019 has been prepared for the committee's consideration.

The meetings, where possible, have been scheduled to be held prior to an Agenda Forum meeting to allow time for committee minutes to be circulated and provided to all Elected Members for- due consideration at the monthly Ordinary Council Meeting.

STRATEGIC IMPLICATIONS

This report is consistent with the Town's *Strategic Community Plan 2013 – 2023*.

Priority Area 6: Providing open and accountable local governance

Major Strategy 6.2: Continue to deliver high quality governance, administration, resource management and professional development.

This report is consistent with the Town's *Corporate Business Plan 2017 – 2021*.

Priority Area 6: Providing open and accountable local governance.

Major Strategy 6.2: Continue to deliver high quality governance, administration, resource management and professional development.

POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STATUTORY ENVIRONMENT

Local Government Act 1995

FINANCIAL IMPLICATIONS

Resource requirements are in accordance with the existing budgetary allocation.

There are no perceived financial implications arising from the officer's recommendation.

STAFFING IMPLICATIONS

Setting meeting dates for the year will allow for a more structured approach to allocating resources. It is the aim of the administration to ensure each committee is provided with the support it requires to meet agreed outcomes.

The current scheduling places an inordinate strain on resources. Several committee meetings can be scheduled on a day and often in conjunction with Agenda Forums, Special Meetings and Ordinary Council Meetings.

Staff responsible for meetings are required to meet deadlines in relation to agenda settlement, compilation and delivery undertaken Thursdays, Fridays and Mondays. Most committee meetings are held early in the week; Minutes preparation and distribution must be undertaken within 5 days.

SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

CONSULTATION

Transparency and accountability in decision making is a community expectation. Set meeting dates provides the Cottesloe community with an opportunity to plan to attend committee meetings, to be involved with or bear witness to that process.

STAFF COMMENT

Nil

VOTING

Simple Majority

OFFICER RECOMMENDATION

That the Foreshore Precinct Implementation Committee ADOPT the proposed meeting schedule as attached for the 2019 meeting calendar and advertise the dates on the Town of Cottesloe website.

COMMITTEE RECOMMENDATION

THAT the Foreshore Precinct Implementation Committee recommends;

THAT Council ENDORSE the Foreshore Precinct Implementation Committee 2019 meeting schedule as attached.

Moved: Cr Rodda Seconded: Cr Young

That this item be deferred.

CARRIED 9/0

6 OTHER BUSINESS

6.1 Consultant Briefings

- **Mr John Major** presented to the committee his plan for raising funds for the refurbishment of the pylon.
 - Donating 3D Heli art painting to the Town of Cottesloe for the purpose of auctioning or similar
 - The Chair thanked Mr Major for his generosity and referred the matter to the Council and Administration for further consideration and action
- **Mr Alan Ross** from Ross Architects presented the proposed Cottesloe Hotel Alfresco Dining plans:
 - Concept drawings were shown and discussed
 - To assist with councils process and to inform the Foreshore Master Plan, the plans will be shared with consultants and committees
- **Aspect Studios** provided a briefing to the Committee on their proposed methodology on the Foreshore masterplan:
The committee and the consultants discussed the methodology for the Foreshore Master Plan at length including the following points:
 - Consultation Strategy overview
 - The Presiding Member provided ASPECT with a synopsis of what has already been done in relation to the Foreshore and community consultation
 - Developing the plan from existing community feedback
 - Need for defined details in consultation
 - Seek community feedback on elements, provide options
 - Expectations of the next phase
 - Planning for the future - optionality
 - ASPECT to organise a further meeting with FPIC

6.2 Foreshore Precinct Implementation Committee Charter – Withdrawn

- Consideration and finalisation of the DRAFT Foreshore Precinct Implementation Committee Charter.

OFFICER RECOMMENDATION

That Council adopt the Foreshore Precinct Implementation Committee Charter as amended by the committee.

This Item was withdrawn by the Chief Executive Officer.

6.3 Items for Consideration in Future Stages

- Foreshore lighting – design light poles to allow for future CCTV, and ensure any CCTV installed is in line with state regulations. Can look at federal funding as well, similar to City of Fremantle.

- Art acquisition panel regarding public art in foreshore.
 - Cr Tucak presented as Chair of the Art Advisory Panel (AAP) the following AAP recommendation for discussion and consideration by FPIC:

The Panel recommends the Foreshore Precinct Implementation Committee, in conjunction with the Art Advisory Panel, investigate and consider the potential for a permanent or non-permanent pavement surface artwork on the black asphalt on the new road surface at Cottesloe Beach.

COMMITTEE RECOMMENDATION

Moved: Cr Sadler Seconded: Mr Adrian Fini

The Foreshore Implementation Committee agrees with the Art Advisory Panel and supports their recommendation.

CARRIED 9/0

- Bin locations and recycling – note that this is not currently within scope. If the committee would like to propose an alternative, they will need to prepare a proposal with key items such as appearance, costs, maintenance requirements, etc., and vote on it.
- Bin store location and appearance.
- Funding options as part of the Master Plan construction.
- Public toilets to be considered within car park 2 or another external location in the future.

7 GENERAL BUSINESS

Discussion about a Communication Strategy:

- Current lack of understanding by the community of the work that is being done and why
- Need to have one in place – for Council to decide
- Needs to show how to clearly communicate what's been done and why it's been done
- Communicate outcomes of consultation
- Cr Young suggested as a standing item on the committee
 - Is the message about the work being done getting out there
 - Various methods discussed around how this can be done

8 NEXT MEETING

To be determined.

9 MEETING CLOSURE

The Chair declared the meeting closed at 5:24pm.