



Town of Cottesloe

I hereby certify that the minutes of the Bike Planning Committee

meeting held on

4 April 2019

were confirmed as a true and accurate record by committee resolution.

Name (Print) Mark Powell

Presiding Member

Signed:

A handwritten signature in black ink, appearing to read 'Mark Powell', is written over a horizontal line. The signature is stylized and cursive.

Date: 14/5/2019.

TOWN OF COTTESLOE



BIKE PLANNING COMMITTEE MEETING

MINUTES

**BIKE PLANNING COMMITTEE MEETING
HELD IN THE
Mayor's Parlour, Cottesloe Civic Centre
109 Broome Street, Cottesloe
8:00am Thursday, 4 April 2019**

MAT HUMFREY
Chief Executive Officer

10 April 2019

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Agenda and minutes are available on the Town's website www.cottesloe.wa.gov.au

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member announced the meeting opened at 8:06am.

Cr Sadler recognised the Wadjuk people and their contribution to the City of Perth and the Town of Cottesloe.

2 DISCLAIMER

The Presiding Member drew attention to the Town's Disclaimer.

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

4 ATTENDANCE**Members**

Cr Helen Sadler	Presiding Member, Elected Member
Mr Mark Powell	Deputy Presiding Member, Community Representative
Cr Lorraine Young	Elected Member
Mr James Atkinson	Community Representative

Officers

Mr Mat Humfrey	Chief Executive Officer
Mr Shaun Kan	Manager Engineering Services
Ms Adeline Morrissey	Coordinator Environmental Projects
Ms Ann-Marie Donkin	Governance Officer

Visitors

Nil

Apologies

Nil

5 DECLARATION OF INTERESTS

Nil

6 CONFIRMATION OF MINUTES

Moved Mr Mark Powell Seconded Cr Lorraine Young

That the Minutes of the Bike Planning Committee meeting held 7 March 2019 be confirmed as a true and accurate record subject to item 7.1 Marine Parade Resurfacing Road Safety Grant, being amended to highlight the main point of discussion by replacing the words 'cycle friendly lanes' with 'bike symbol road signage' in the last paragraph of discussion summary.

CARRIED 4/0

7 PRESENTATIONS

Nil

8 REPORTS

8.1 REPORTS OF OFFICERS

Nil

8.2 ITEMS FOR DISCUSSION

8.2.1 MARINE PARADE RESURFACING ROAD SAFETY GRANT

Attachments: Nil

Cr Sadler has requested this item be carried over from the Bike Planning Committee meeting held on 7 March 2018 (Item 7.1 Unconfirmed Minutes), for further discussion.

COMMITTEE RECOMMENDATION

The Bike Planning Committee requests ToC Administration, as part of the Roads to Recovery resurfacing grant to consider line marking reinstatement treatments to improve safety for pedestrians, bike riders and cars e.g. rumble strips, bike symbols and median islands rationalisation.

Manager Engineering Services (MES) Mr Shaun Kan provided the following information:

- 2 sections had been marked for resurfacing - between Napier and Pearse Streets and Vera and North Streets
- More time is needed to look at Napier and Pearse Streets – these have been dropped and replaced with other projects this year, Vera and North Streets will go ahead
- There is an opportunity now for the committee to provide the Administration with some direction on the types of sign/line markings and symbols that could be used and considered in an application to Main Roads for approval.

The committee discussed this at length.

COMMITTEE RESOLUTION

Moved Mr Mark Powell Seconded Cr Sadler

That members of the committee will provide feedback to the administration by 10 April 2019 on line markings that will help inform the administration on treatments that will improve safety for cyclists and pedestrians.

Carried 4/0

8.2.2 FEEDBACK FROM THE ROUTES SURVEY**Attachments:** Nil

Cr Sadler has requested this item be carried over from the 7 March 2019 Bike Planning Committee meeting (Item 7.3 Unconfirmed Minutes) for further discussion to allow for the committee to make a budget recommendation to the Council:

COMMITTEE RECOMMENDATION

The Bike Planning Committee requests the Administration to bring the following information back to the next meeting;

- *Spending over the last 5 years on:*
 - *Cycle infrastructure*
 - *Grant funded Roads*
 - *Ratepayer funded Roads*
 - *Footpaths*

with a view to the Bike Planning Committee recommending an annual allocation of the ToC budget to Active Transport Infrastructure.

Manager Engineering Services (MES) Mr Shaun Kan provided the following information:

- Spending over the last five (5) years on roads and footpaths (approximate):
 - \$1.2 million – footpaths
 - \$700,000 – ratepayer funded roads
 - \$565,000 – grant funded roads (\$440k Road Safety grant has been included)
 - \$30,000 – cycle infrastructure, this is an estimate only
- Expecting further funding to be released from the Federal Government this year for Roads to Recovery
- The administration intends to submit applications for Black Spot and MRG funding
- Department of Transport – Long Term Cycle Plan will provide 50/50 funding

The committee discussed at length how to identify what would be a reasonable annual budget allocation to achieve the goals of the committee and the Council including;

- Strategic Planning – budget/cashflow
- Project driven – goal focused
- Timeframes
- Other funding sources

Ms Morrissey left the meeting at 8:50am

COMMITTEE RESOLUTION

Moved Cr Young Seconded Mr Atkinson

The committee requests the administration to provide an estimate of the costing for potential key cycle routes to form the basis of future investments in cycle infrastructure.

Carried 4/0

9 GENERAL BUSINESS

9.1 COMMITTEE MEMBERS

Mr Mark Powell – Long Term Cycle Network Survey Report:

- Query about the possibility of refining the collected survey data to assist the Committee with future planning
- Concern about the under representation of youth in the survey – there is a need to engage with this group.

These matters were discussed by the committee and with the officers present. The items have been added to the Committee's Action List.

9.2 OFFICERS

Manager Engineering Services (MES) Mr Shaun Kan provided the following information:

- Trial project with the Department of Transport (DoT) – Wayfinding
 - Will be able to provide more information to the committee at the next meeting
- Road Safety Auditors (Town's) – Incident Mr Michael Thomas – Marine Parade
 - Auditors have been provided with Mr Thomas' correspondence
 - Auditors have advised that special consideration will be given to the area when going through the Road Safety Auditors' investigation
 - Auditors going out with Main Roads 9 April 2019
 - Railway Street and Marine Parade
 - Expect a report back from Town's auditors end of April early May
 - Will seek to apply for Black Spot funding

The committee discussed this briefly including the Department of Transport's online form to report hazardous roads or crashes and the Snap, Send, Solve App for mobile devices to report issues directly to Council.

10 MEETING CLOSED TO PUBLIC 9:04

N/A

10.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

10.2 PUBLIC READING OF RECOMMENDATIONS THAT MAY BE MADE PUBLIC

11 NEXT MEETING

The next meeting is scheduled to be held on 14 May 2019.

12 MEETING CLOSURE

The Presiding Member announced the closure of the meeting at 9:04am.