



Town of Cottesloe

I hereby certify that the minutes of the Public Events Committee
meeting held on

13 November 2018

were confirmed as a true and accurate record by committee
resolution.

Name (Print) ROBERT THOMAS

Signed:

A handwritten signature in blue ink that reads "R. J. Thomas". The signature is stylized and written in a cursive-like font.

Presiding Member

Date: 16. April 2019

TOWN OF COTTESLOE



PUBLIC EVENTS COMMITTEE

MINUTES

**MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
4.00PM, TUESDAY 13 NOVEMBER 2018**

**GARRY BIRD
Deputy Chief Executive Officer**

16 November 2018

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1 DECLARATION OF MEETING OPENING/ANNOUNCEMENT OF VISITORS

Cr Tucak declared the meeting open at 4:01pm.

2 RECORD OF ATTENDANCE/APOLOGIES**Committee Members**

Cr Michael Tucak	Presiding Member, Elected Member
Cr Rob Thomas	Deputy Presiding Member, Elected Member
Cr Melissa Harkins	Elected Member
Cr Mark Rodda	Deputy Member (entered the meeting at 4:05pm)

Officers

Mr Garry Bird	Deputy Chief Executive Officer
Ms Gabrielle Hall	Events Officer
Ms Ann-Marie Donkin	Governance Officer

Apologies

Mr Mat Humfrey	Chief Executive Officer
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3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

MOVED: Cr Harkins

SECONDED: Cr Thomas

That the Minutes of the meeting of the Public Events Committee held on 18 April 2018 be confirmed as a true and accurate record.

Carried 3/0

4 AUSTRALIA DAY AWARDS NOMINATIONS

Attachments: Citizen of the Year Policy
2019 Nominations
Previous Award Winners

Cr Rodda entered the meeting at 4:05pm.

DECLARATIONS OF INTEREST

Cr Thomas declared an **impartiality** interest in this item by virtue of “one or more of the nominees is known to him.”

Cr Tucak declared an **impartiality** interest in this item by virtue of “one or more of the nominees is known to him.”

Cr Harkins declared an **impartiality** interest in this item by virtue of “one or more of the nominees is known to her.”

Item 4.4 was dealt with out of order and was discussed and decided before the committee resumed discussion and finalised Item 4.1. All other items in section 4 were dealt with in order.

4.1 2019 CITIZEN OF THE YEAR AWARD**COMMITTEE RECOMMENDATION**

MOVED: Cr Thomas SECONDED: Cr Tucak

That the Public Events Committee recommend to Council that Robyn Benken is awarded the 2019 Citizen of the Year Award.

Carried 2/1

4.2 2019 CITIZEN OF THE YEAR AWARD – SENIOR**COMMITTEE RECOMMENDATION**

MOVED: Cr Tucak SECONDED: Cr Harkins

That the Public Events Committee recommend to Council that Ross Bathgate is awarded the 2019 Citizen of the Year Award – Senior.

Carried 3/0

4.3 2019 CITIZEN OF THE YEAR AWARD – YOUTH**COMMITTEE RECOMMENDATION**

MOVED: Cr Thomas SECONDED: Cr Tucak

That the Committee recommend to Council that Ella Jean Wylenko is awarded the 2019 Citizen of the Year Award – Youth.

4.4 2019 CITIZEN OF THE YEAR AWARD – ACTIVE CITIZENSHIP (GROUP OR EVENT)

COMMITTEE RECOMMENDATION

MOVED: Cr Thomas SECONDED: Cr Harkins

That the Committee recommend to Council that Cottesloe Coastcare is awarded the 2019 Active Citizenship (Group or Event) Award.

Carried 3/0

5 VOLUNTEER RECOGNITION AWARDS POLICY

Attachments: Volunteer Recognition Awards Policy

At a meeting of the Public Events Committee in May 2018, the need for a policy to provide guidelines for the Volunteer of the Year Award was discussed. At this meeting it was agreed that staff would prepare a draft policy for consideration of Council.

Previously there has been no policy to guide the Public Events Committee in making a recommendation to Council for the Award, although there were some brief guidelines on the nomination form used (see attached).

The Public Events Committee were of the view that there was an overlap between the Australia Day awards and the Volunteer awards and that the Volunteer awards should be for individuals only, not community organisations who have their own specific category in the Australia Day awards.

The Policy does not reference the service award provided to former Elected Members, which should be a separate Policy. It is suggested that it may be advantageous to separate the service awards to elected members from the volunteer event and awards and possibly present these at the Annual Electors Meeting.

The Draft Policy will be presented to the December 2018 Ordinary Meeting for consideration by Council, subject to feedback received from Committee members.

OFFICER RECOMMENDATION

That the Public Events Committee recommend;

That the Council ADOPT the Volunteer Recognition Awards Policy.

OFFICER RECOMMENDATION

MOVED: Cr Tucak

SECONDED: Cr Harkins

That the Public Events Committee recommends;

That the Council ADOPT the Volunteer Recognition Awards Policy as amended:

Page 2 of the Policy, Section 5 - for the purpose of clarity renaming of the awards;

- **5.1 Volunteer Recognition Award be changed to 'Volunteer of the Year Award'**
- **5.2 Certificate of Recognition to be changed to 'Certificates of Recognition'**

Carried 3/0

6 OTHER EVENTS

Cr Michael Tucak has requested events for Cottesloe's younger demographic be discussed.

Cr Tucak prompted discussion on the following:

- Gap in engaging with younger people when it comes to events
- A need to find out what those events would be and how they would be organised
- Scope for the administration to undertake youth engagement and events
- Partnering with neighbouring Councils particularly Mosman Park

COMMITTEE RECOMMENDATION

Moved: Cr Tucak Seconded: Cr Thomas

That the Public Events Committee recommend;

That Council ENDORSE that the:

- 1. Administration to seek input from Cottesloe's secondary school aged/younger demographic on the types of events they would be interested to see in Cottesloe; and,**
- 2. Administration to Liaise with the Town of Mosman Park – Youth Advisory Council and Community Development team seeking possible opportunities for collaboration.**

Carried 3/0

7 NEW BUSINESS OF AN URGENT NATURE

Australian Corporate Fund – Cr Tucak

- Sponsorship
- Tax deductible donations
- Events by Not for Profits (NFP) needing funding can be matched \$ for \$
- Council could promote this to assist NFP's

Deputy CEO Mr Garry Bird provided advice to the committee about the need for a policy related to this type of activity.

Further research will be undertaken in this regard by the administration.

8 NEXT MEETING

To be determined

9 MEETING CLOSURE

Cr Tucak declared the meeting closed at 5:11pm.