



Town of Cottesloe

I hereby certify that the minutes of the Reserves Parks and
Playgrounds Committee meeting held on

6 December 2018

were confirmed as a true and accurate record by committee
resolution.

Signed:

A handwritten signature in blue ink that reads "R. J. A. Thomas".

Cr Rob Thomas

Presiding Member

Date:

4/4/2019

TOWN OF COTTESLOE



RESERVES, PARKS AND PLAYGROUNDS COMMITTEE MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
4:00PM, THURSDAY 6 DECEMBER 2018

MAT HUMFREY
Chief Executive Officer

14 December 2018

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1. DECLARATION OF MEETING OPENING / ANNOUNCEMENT OF VISITORS

Cr Boulter opened the meeting at 4:15pm, there were no visitors.

Cr Boulter asked if the committee meeting was being recorded, the Governance Officer confirmed that it was. Cr Boulter asked those in attendance for any objections, none were received.

2. ACKNOWLEDGMENT OF TRADITIONAL OWNERS OF THE LANDS

Cr Boulter acknowledged the traditional owners of the land.

3. ATTENDANCE**Committee Members Present**

Cr Sandra Boulter	Presiding Member
Cr Rob Thomas	Elected Member
Cr Melissa Harkins	Elected Member
Ms Natalie Kendal	Community Representative
Mr James Atkinson	Community Representative

Officers Present

Mr Mat Humfrey	Chief Executive Officer
Mr Shaun Kan	Manager Engineering Services
Ms Ann-Marie Donkin	Governance Officer

Apologies**4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

Moved: Cr Boulter Seconded: Mr James Atkinson

That the Minutes of the meeting of the Reserves, Parks and Playgrounds Committee minutes held 25 October 2018 be confirmed as a true and accurate record subject to the AECOM and Harvey Field Precinct Plan update being included.

CARRIED 2/0

5. DECLARATION OF INTERESTS

Ms Natalie Kendal declared an **IMPARTIALITY** interest in item 7.2 Public Open Space Master Plan Quotation by virtue of 'one of the applicants is known to me generally'.

6. ACTION LIST

The Committee discussed the Action List and added the following items:

- A Civic Centre tour is to be arranged by the Manager Engineering Services for Crs Boulter and Thomas
- The last Playground Audit Report that was done (2015?) is to be forwarded to Cr Boulter (follow up from previous meeting)

- ENLOCUS is to be invited to the first meeting of the committee in 2019

7. OFFICER REPORTS

7.1 JASPER GREEN – COMMUNITY CONSULTATION FEEDBACK

File Ref:	SUB/2632
Attachments:	Community Consultation – Survey Results
Responsible Officer:	Shaun Kan, Manager Engineering Services
Author:	Denise Tyler-Hare, Project Manager
Proposed Meeting Date:	13 December 2018
Author Disclosure of Interest:	Nil

SUMMARY

The Town has undertaken community consultation on the suggestion to enclose or separate the playground at Jasper Green from the dog off-lead area. The results are presented as per the attached summary, and the Committee will be asked to recommend not fencing the playground.

BACKGROUND

An action item from the Reserves, Parks and Playgrounds Committee was to undertake consultation on the fencing/separation of the playground at Jasper Green Reserve.

The survey was opened on 10 October 2018, and closed on 5 November 2018. There were 80 responses in that time, with 61 percent of respondents using the park daily.

STRATEGIC IMPLICATIONS

There are no perceived strategic implications arising from the officer's recommendation.

POLICY IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government Regulations 1996

FINANCIAL IMPLICATIONS

There are no perceived policy implications arising from the officer's recommendation.

STAFFING IMPLICATIONS

There are no perceived staffing implications arising from the officer's recommendation.

SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

CONSULTATION

Town of Cottesloe Staff

Community

STAFF COMMENT

Out of the 80 submissions received, 70 (87.5 percent) would not support a physical separation between the playground and the dog off lead area. 65 (84.42 percent) have a preference for option 3 – leaving it as it is, and 64 (83.12 percent) support no barrier.

Due to the overwhelming response indicating a ‘do nothing’ option, it is the administration’s recommendation to leave the reserve as is, with no fencing or barriers separating the playground and dog off lead area.

VOTING

Simple Majority

OFFICER AND COMMITTEE RECOMMENDATION

Moved: Cr Harkins

Seconded: Cr Thomas

That the Reserves, Parks and Playgrounds Committee recommend that Council:

1. Thank the community for their submissions;
2. Note the community consultation feedback submitted; and,
3. Take no further action in fencing or separating the playground at Jasper Green Reserve from the dog off lead area.

CARRIED 5/0

7.2 PUBLIC OPEN SPACE MASTER PLAN QUOTATIONS

File Ref:	SUB/2632
Attachments:	Tender evaluation chart Confidential
Responsible Officer:	Shaun Kan, Manager Engineering Services
Author:	Kevin Truscott, Project Manager
Proposed Meeting Date:	6 December 2018
Author Disclosure of Interest:	Nil

SUMMARY

The Committee is asked to consider a Council recommendation to approve a budget amendment of \$29,793.23 and to award of the Public Open Space Master Plan Consultancy to UDLA

BACKGROUND

At the October 2018 Committee Meeting, the Committee recommended that additional time be allowed to source additional quotations for the consultancy works with only one submission received from UDLA during the initial procurement process.

A second offer, jointly submitted by Ecoscape and Element has been received in the subsequent Request for Quotation. Playright have declined the opportunity to provide a bid.

STRATEGIC IMPLICATIONS

Reserves, Parks and Playgrounds are identified as follows in the Town's strategic documents:

Corporate Business Plan Priority Area 1 – Protect and Enhance the wellbeing of residents and visitors.

Item 1.6, part d. The Town implements an annual program of planting additional trees in public reserves it controls

Item 1.11 Help families flourish and connect in Cottesloe

- b. Develop a new play space strategy for Cottesloe that caters for all children's needs including older (6 – 14 year olds), younger (0 – 6 year olds) and children with special needs.*
- c. Upgrade existing play spaces to build creative and diverse play environments that are exciting and challenging for all children.*

Town of Cottesloe Local Planning Scheme

- Environmental Management Strategy – maintain convenient and attractive physical and visual access to the beach, foreshore and coastal parks and recreation open space reserves.
- Recreation and Open Space Strategy

- Maintain and enhance the accessibility, quality and amenity and landscape value of the local and regional open spaces with the district.
- See opportunities to augment local passive public open space within the developed suburban areas and larger development sites.

The proposed brief seeks to achieve these objectives.

POLICY IMPLICATIONS

The strategy and its preparation will need to comply with the following policies:

- Town of Cottesloe Community Consultation Policy
- Climate Change (Human Enhanced) Policy
- Town of Cottesloe Disability Access and Inclusion Plan Policy

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government Regulations 1996

FINANCIAL IMPLICATIONS

The remaining Public Open Space Masterplan budget of \$17,506.07 is insufficient to accept the UDLA's quote. A budget variation of \$29,793.93 that includes contingencies will be required. The additional funds will be sourced through a budget transfer from the following accounts:

30.1060.2	Eric St/Curtin Ave Park Fencing	\$17,000.00
30.9000.2	Various Playground Construction	\$12,793.93

Council has previously resolved not to proceed with the Eric Street and Curtin Avenue Park Fencing. Approximately \$397,207 remains for the construction of various playgrounds following the transfer of \$12,793.93.

STAFFING IMPLICATIONS

There are no perceived staffing implications arising from the officer's recommendation.

SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

CONSULTATION

Reserves, Parks and Playgrounds Committee

Town of Cottesloe Staff

STAFF COMMENT

Both quotations received demonstrated significant relevant experience together with a well detailed methodology, illustrating an in depth understanding of the project requirements.

However, UDLA's offer best demonstrates value for money when both the qualitative and quantitative criteria are taken into consideration.

Due to the nature of the project, staging of the works to suit available funds would not be possible. The proposed additional funding sources are from related project budgets that are either no longer required or associated with the construction of the playground upgrades identified within the Master Plan.

VOTING

Absolute Majority

It was agreed to by the committee to deal with points 1 and 2 of the Officer Recommendation together and point 3 separately.

OFFICER RECOMMENDATION

That the Reserves, Parks and Playgrounds Committee recommend that Council:

1. Thank the companies for their submissions;
2. Approve the budget variation as detailed above; and,
3. Approve the UDLA quotation.

COMMITTEE RECOMMENDATION

Moved: Cr Thomas Seconded: Cr Harkins

That the Reserves, Parks and Playgrounds Committee recommend that Council:

1. **THANK** the companies for their submissions.
2. **APPROVE** the budget variation of \$29,793.93 through a budget transfer of \$17,000 from 30.1060.2 - Eric St/Curtin Ave Park Fencing and \$12,793.93 from 30.9000.2 - Various Playground Construction.

CARRIED 5/0

COMMITTEE RECOMMENDATION

Moved: Cr Harkins Seconded: Ms Natalie Kendal

3. **DEFER** consideration of awarding the Public Open Space Master Plan Consultancy to the next RPP meeting pending further information to be provided to the committee.

CARRIED 5/0

8. PLAYGROUNDS STRATEGY

Nil discussion on this item as it was covered in 7.2

9. OTHER BUSINESS

- Query from Mr Atkinson about a set of soccer goals that were being donated
 - Advised not further action as been taken
- Request for an update on the Skate park consultants followed by discussion with Mr Kan advising the following:
 - The skate park is broken up into 2 stages – only have approval for the first stage
 - By February the consultant will be here and could provide more detail
 - At this stage only looking at preferred location or locations for further consideration – we should have an idea of these in February
 - Committee could potentially provide feedback on identified locations
 - Council needs to endorse location
- The skate park consultant is to be asked to attend a meeting in February 2019

10. FORESHORE UPDATE

Nil

11. GENERAL BUSINESS

Nil

12. NEXT MEETING

Thursday 7 February 2019 at 8:00am (tentative – subject to consultants availability).

13. MEETING CLOSURE

Cr Boulter declared the meeting closed at 5:23pm.