



# Town of Cottesloe

I hereby certify that the minutes of the North Cottesloe Primary  
School Traffic Safety Committee meeting held on

**15 May 2018**

were confirmed as a true and accurate record by committee  
resolution.

Signed:

Cr Mark Rodda

Presiding Member

Date:

06.02.2019

# TOWN OF COTTESLOE



## NORTH COTTESLOE PRIMARY SCHOOL TRAFFIC SAFETY COMMITTEE MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE  
109 BROOME STREET, COTTESLOE  
1.00PM, TUESDAY 15 MAY 2018

**MAT HUMFREY**  
Chief Executive Officer

14 June 2018

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**1. DECLARATION OF MEETING OPENING / ANNOUNCEMENT OF VISITORS**

Mr Humfrey declared the meeting open at 1.15pm.

**2. APPOINTMENT OF PRESIDING MEMBER AND DEPUTY MEMBER**

Mr Humfrey called for nominations for the appointment of the Presiding Member.

Cr Rodda nominated himself for Presiding Member. Cr Tucak nominated himself for Presiding Member. A secret ballot declared Cr Rodda the Presiding Member.

Cr Rodda called for nominations for the appointment of Deputy Presiding Member.

Mr Goodlet nominated himself for Deputy Presiding Member. Cr Sadler nominated Cr Tucak for Deputy Presiding Member. A secret ballot declared Mr Goodlet the Deputy Presiding Member.

**3. ATTENDANCE****Committee Members Present**

Cr Melissa Harkins	Elected Member
Cr Helen Sadler	Elected Member
Cr Mark Rodda	Elected Member
Cr Michael Tucak	Elected Member
Mr Wayne Press	North Cottesloe Primary School Principal
Ms Kirsty Barrett	North Cottesloe Primary School Board
Mr Mark Goodlet	North Cottesloe Primary School P & C

**Officers Present**

Mr Mat Humfrey	Chief Executive Officer	left at 2.33pm
Mrs Denise Tyler-Hare	Manager of Projects	
Mr David Lappan	Manager of Assets	
Ms Elizabeth Nicholls	Senior Administration Officer	

**Apologies**

Cr Sandra Boulter	Elected Member
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**4. DECLARATION OF INTERESTS**

Nil.

**5. OTHER BUSINESS****5.1 Proposed Carpark Plan – September 2017**

Ms Tyler-Hare provided the background of the proposed carpark plan and Item 5.2 Preliminary Assessment of Trees. The Committee discussed the process of approval and building of the carpark at length.

**COMMITTEE RECOMMENDATION**

Moved Cr Sadler, Seconded Cr Harkins

That the North Cottesloe Primary School Traffic Safety Committee recommend that Council ALLOCATE \$15,000 for a traffic study and broad consultation as part of the planned process, which is:

1. Consultation with Western Power.
2. Undertake a traffic study (report to be provided to the Committee and Council). The traffic study is to include 3 points as follows:
  - a. Define the issue, encompassing pedestrians, cyclists, cars and universal access:
    - i. Safety perspective; and
    - ii. Traffic perspective.
  - b. Review the proposed concept plan to determine whether it is likely to improve these issues and how; and,
  - c. Provide alternative options to improve on these issues, and whether these improvements would be more appropriate than the proposed plan.
3. Focussed and broad consultation on the amended concept plan (as a result of the traffic study) to be undertaken by external consultant (feedback to be provided to the Committee and Council).

Subject to 1,2 and 3 above proceed to points 4 – 7 below:

4. Undertake concept review (report to be provided to the Committee and Council).
5. Detailed design (to be provided to the Committee and Council).
6. Tender process
7. Construction

Carried 7/0

**5.2 Preliminary Assessment of Trees**

Discussed with Item 5.1 Proposed Carpark Plan - September 2017.

**COMMITTEE RECOMMENDATION**

Moved Cr Rodda, Seconded Mr Goodlet

That the North Cottesloe Primary School Traffic Safety Committee recommend that Council NOTE the report which is to be used for the concept plan, detailed design and tender of the carpark.

Carried 7/0

**5.3 Parking Limit Trials on Railway Street**

The Committee discussed the implementation of parking limits opposite the school included time limits and parking permits.

**COMMITTEE RECOMMENDATION**

Moved Cr Sadler, Seconded Cr Harkins

That the North Cottesloe Primary School Traffic Safety Committee recommend that Council IMPLEMENT a three month trial of 4 hour parking limits with parking permits to be issued to school staff.

Carried 6/1

For: Crs Harkins, Sadler, Rodda, Tucak, Mr Press and Ms Barrett

Against: Mr Goodlet

**5.4 Upcoming Cottesloe Bike Plan**

Cr Sadler advised the Committee on what the Bike Planning Committee is working on.

**5.5 North Cottesloe Primary School Traffic Safety Committee Charter**

The Committee discussed the draft Committee charter. Amendments were made to the Terms of Reference. The Charter endorsement was amended to accurately state the 'North Cottesloe Primary School Traffic Safety Committee'.

**COMMITTEE RESOLUTION**

Moved Mr Goodlet, Seconded Cr Harkins

That the North Cottesloe Primary School Traffic Safety Committee recommend that Council ADOPT the draft North Cottesloe Traffic Safety Committee Charter.

Carried 7/0

**6. GENERAL BUSINESS****6.1 Printing of Agenda and Minutes**

Future Agendas and minutes will be added to the front of the folders the Committee members received at the meeting held 15 May 2018.

**7. NEXT MEETING**

To be determined.

**8. MEETING CLOSURE**

Cr Rodda declared the meeting closed at 2.42pm.