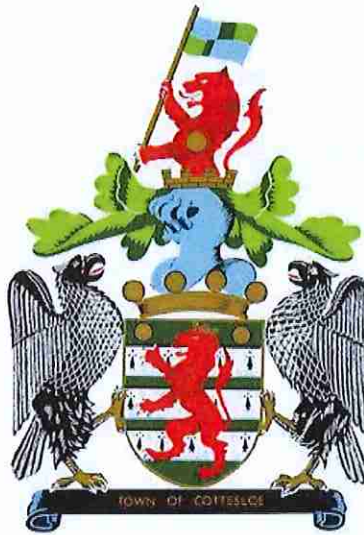


TOWN OF COTTESLOE



PUBLIC OPEN SPACE WORKING GROUP NOTES

**MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
4.00pm, Monday 18 November 2024**

A handwritten signature in black ink, appearing to be 'Matthew Scott', written in a cursive style.

**Matthew Scott
Chief Executive Officer**

26 November 2024

PUBLIC OPEN SPACE WORKING GROUP

PURPOSE

The purpose of this Working Group is to consider improvements to all public open space outside of the Central Foreshore Precinct and the SVGC/Harvey Field Recreation Precinct provided by the Town which will enhance their use and enjoyment by the community.

TERMS OF REFERENCE

- a. To advise Council on infrastructure and policy requirements to improve all public open space provided by the Town (outside the of the Central Foreshore Precinct and the SVGC/Harvey Field Recreation Precinct); and
- b. Make recommendations to Council on matters relevant to the Committee.

CONFIDENTIALITY

These papers are not confidential on the whole; however, they will not be published on the Town's website or made available for public distribution. Elected Members/Committee Members are not prevented from discussing any topic raised in these papers in general terms; however, they should not be distributed as there are parts that are confidential for a host of reasons (e.g. the presence of legal advice).

The purpose of the meeting is for Members to provide informal feedback / raise issues with the progress of nominated projects. No decisions can be made at this forum and any matter that ultimately requires a Council decision will be presented to a Council meeting.

As no decisions can be made at the meeting and many of the topics could be considered confidential at this stage, the forum will not be open to the public.

The notes contained within these papers are in note form, they are not finalised reports. Members have an opportunity to ask for information to be considered for inclusion in reports on these matters, which will be considered by the officers when reports are finalised.

Officers are very aware of the need to maintain transparency in the decision making process. As noted in the departmental guidelines on such forums, the best way to maintain transparency in decision making is to ensure that all decisions are made in public meetings. With this in mind, officers have deliberately omitted any recommendations from these notes, instead noting how we suggest we proceed with the matter at hand. Members will be free to provide feedback on these suggestions; however, no specific direction should be given or debated.

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 ACKNOWLEDGEMENT OF COUNTRY

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

2 DISCLAIMER

Refer to the Disclaimer on the inside of the cover page

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The meeting will be recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCE

Members

Cr Melissa Harkins	Presiding Member
Cr Sonja Heath	Elected Member
Ms Angela Moore	Community Representative
Mr Mark Powell	Community Representative
Ms Julie Cox	Coastcare Representative
Ms Susan Freeth	Coastcare Representative (Deputy)

Deputy Member

Absent

Staff

Mr Shaun Kan	Director Engineering Services
Mr Renuka Ismalage	Manager Projects and Assets
Ms Larissa Stavrianos	Executive Office Trainee

Apologies

Cr Brad Wylanko	Elected Member
Cr Chilla Bulbeck	Elected Member/Deputy Member
Ms Kirsty Barrett	Community Representative
Mr Matthew Scott	Chief Executive Officer
Ms Tin May	Coordinator Infrastructure
Ms Rachel Cranny	Executive Services Officer

Visitors

Nil

5 DECLARATION OF INTEREST

6 PRESENTATIONS

Nil

7 REPORTS OF OFFICERS

7.1 HARVEY FIELD PLAYGROUND FINAL CONCEPT AND PATHWAY

Item by: Shaun Kan, Director Engineering Services

SUMMARY

The Public Open Space working group (POS WG) is asked to provide feedback on the final concept attached following consultation with elected members at their November 2024 Workshop.

BACKGROUND

A budget of \$303,767 was allocated in 2023/2024 and this was carried forward to 2024/2025. This comprises of \$200,000 from cash-in-lieu of POS and \$103,767 from a Local Roads and Community Infrastructure (LRCI) Federal Government grant.

Since then, the following progress has occurred

- March 2024 - The POS WG established a set of design principles pertaining to budget control, focus on 1 to 6 years old, mixture of natural and traditional play elements including fencing due to terrain and closeness to road;
- May 2024 - A concept was developed by Tim Davies Landscaping (TDL) – Attachment A;
- September 2024 – Minister approval was received for the \$200,000 cash-in-lieu of public open space expenditure for the playground;
- October 2024 – The POS WG provided feedback on the TDL concept (refer to Attachment A and B) and Coastcare provided feedback (Attachment C); and
- November 2024 – Elected members were briefed on the POS WG feedback and provided their own comments.

Note: The POSWG were informed via email (Attachment D) on the changes that were made in an email of 1 November 2024 where there was a \$15,000 shortfall after the requested modifications were accommodated.

OFFICER'S COMMENTS

Elected Member Feedback

The feedback from elected members are as follows:

- Supportive of the concept changes suggested by the POSWG;
- Asked for scope to be reconsidered for expenditure forecast to be below budget;
- Inform the community of the final concept rather than consult on it; and
- Does not need tabling at an OCM unless over-budget.

The POS WG is to note that Council approval is needed for the tender award.

Proposed Budgetary Control

Given there is a drink fountain at the Anderson Pavilion (about to be installed) and the entrance of the Rugby Club, there is merit for this element (drink fountain) to be omitted for now from the Harvey Field Playground Concept.

This can then be done in the future either through a grant, project cost savings or a future budget allocation by Council.

The following is the budget calculation without the drink fountain:

Approved Budget	\$303,767
Less Staff time	\$10,000
Less Concept and Detail Design	\$26,345
Less Attached Concept Cost (Including Contingencies)	\$258,162
Less Change 1 – Bench seat relocation (for tree roots investigation)	\$500
Less Change 2 – Additional slide at platform (Note: \$950 to substitute single slide to double slide)	\$1,200
Less Change 3 – Sandpit under the platform	\$6,560
Omit Change 4 – Drink Fountain (Supply & install drinking fountain plus water connection)	\$0
Less Change 5 – Seesaw	\$0
Less Change 6 – Mix Station	\$1,000
Budget Remaining	\$0

Attached is a visual summary and a concept reflecting the above changes (Attachment E and F).

Revised Program

The anticipated revised timeframes for Harvey Field Playground project are as follows:

- | | |
|--------------------------------|--------------------------------|
| 1. Detailed Design Development | November 2024 to February 2025 |
| 2. Resident Notification | December 2024 to February 2025 |
| 3. POS WG | February 2025 |
| 4. Public Tender | March to April 2025 |
| 5. Council appoints builder | April 2025 |
| 6. Construction Phase | May to June 2025 |

INTENDED OUTCOME FROM MEETING

POS Working Group to provide feedback on the final concept design particularly the:

- Proposed budgetary control approach;
- The see-saw with respect to changing this out to one for a toddler as it may not be possible for the “older kids”, one to be design in such a way that it will be suitable for toddlers; and
- Any other comments.

ATTACHMENTS

- Attachment A – TDL May 2024 Concept Design
- Attachment B – October 2024 POS Working Group Meeting Notes
- Attachment C – Coastcare feedback
- Attachment D - 1 November 2024 Email Advising Changes (D24/444535)
- Attachment E - Visual Summary of Changes
- Attachment F – POS Working Group Rationalised Concept – Changes Included

8 GENERAL BUSINESS

9 MEETING CLOSURE

Meeting closed at 4.22pm

MEETING NOTES

Presiding member Cr Harkins opened the meeting at 4.05pm

Shaun Kan introduces Item 7.1 and asked the POS Working Group to provide feedback on the final concept design and advises the working group that at this stage we remove the drink fountain and look at applying for a grant later in the New Year

Cr Harkins advises the working group that Council decided not to go to full public consultation as it was all part of the Public Open Space Strategy consultation.

Cr Harkins – How much was the drink fountain? Shaun Kan - \$20,000

Angela Moore – I noted on Cottesloe Coastcare comments the \$12,000 allocated for irrigation, which was suggested not to allocate due to the appropriateness of plants suggested, so where does that leave the \$12,000 in the budget?

Shaun Kan – This still sits within the construction \$258,000 budget

Angela Moore – Potentially will there will be a saving of \$12,000?

Shaun Kan – We will need to go through the detail design process first

Sue Freeth – The reason for the Coastcare comment was due to very tight water licences. We need to prioritise where the town uses bore water and also with the planting of plants that are used, local plants which are resilient and add to the sense of place which is Cottesloe.

Angela Moore – When we get to the detailed design, will we be able to see a cost comparison of what we original had in the design compared with what got dropped off due to pricing or if we are still on track?

Shaun Kan – the intent is to bring a design back to the working group in February next year, 2025 and we can talk about what has fallen off or hopefully not fallen off

Cr Harkins – Is there value in the price of the sand, \$6500.00 seems very expensive

Shaun Kan – The high price is due to the grade of the particular 'softfall' sand

Mark Powell – Supportive of using local native plants requiring less watering

Sue Freeth – Coastcare's plant watering may only be 3 waters over a summer for about 2 years to thrive

Shaun Kan – Asks the working group for clarity on the See-Saw for toddlers, leave the one that is in the design which suits older children or swap it out for more toddler (1-3ys) friendly one?

Cr Harkins – Advises that the working group is happy to change the see-saw to a toddler friendly one

Cr Harkins – How will we inform the community of the proposed design?

Shaun Kan – Corflute sign up at the playground with the concept design, QR code, Socials, Mayors newsletter etc.

Cr Harkins thanks everyone for attending the meeting and providing really valuable contributions and feedback with different cross sections on this working group.

