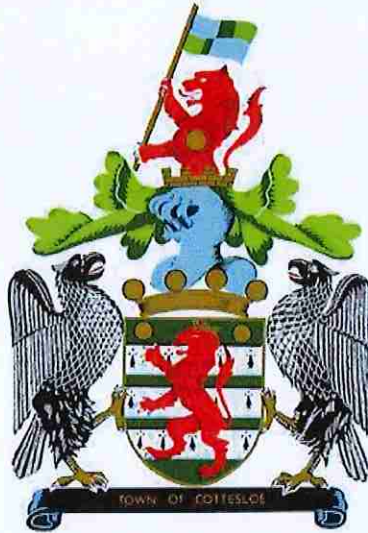


TOWN OF COTTESLOE



PUBLIC OPEN SPACE WORKING GROUP

NOTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE

109 BROOME STREET, COTTESLOE

4.30pm, Monday 21 October 2024

A handwritten signature in black ink, appearing to read 'Matthew Scott', is positioned above the printed name.

Matthew Scott
Chief Executive Officer

5 November 2024

PUBLIC OPEN SPACE WORKING GROUP

PURPOSE

The purpose of this Working Group is to consider improvements to all public open space outside of the Central Foreshore Precinct and the SVGC/Harvey Field Recreation Precinct provided by the Town which will enhance their use and enjoyment by the community.

TERMS OF REFERENCE

- a. To advise Council on infrastructure and policy requirements to improve all public open space provided by the Town (outside the of the Central Foreshore Precinct and the SVGC/Harvey Field Recreation Precinct); and
- b. Make recommendations to Council on matters relevant to the Committee.

CONFIDENTIALITY

These papers are not confidential on the whole; however, they will not be published on the Town's website or made available for public distribution. Elected Members/Committee Members are not prevented from discussing any topic raised in these papers in general terms; however, they should not be distributed as there are parts that are confidential for a host of reasons (e.g. the presence of legal advice).

The purpose of the meeting is for Members to provide informal feedback / raise issues with the progress of nominated projects. No decisions can be made at this forum and any matter that ultimately requires a Council decision will be presented to a Council meeting.

As no decisions can be made at the meeting and many of the topics could be considered confidential at this stage, the forum will not be open to the public.

The notes contained within these papers are in note form, they are not finalised reports. Members have an opportunity to ask for information to be considered for inclusion in reports on these matters, which will be considered by the officers when reports are finalised.

Officers are very aware of the need to maintain transparency in the decision making process. As noted in the departmental guidelines on such forums, the best way to maintain transparency in decision making is to ensure that all decisions are made in public meetings. With this in mind, officers have deliberately omitted any recommendations from these notes, instead noting how we suggest we proceed with the matter at hand. Members will be free to provide feedback on these suggestions; however, no specific direction should be given or debated.

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**1.1 ACKNOWLEDGEMENT OF COUNTRY**

I would like to begin by acknowledging the Whadjuk Nyoongar people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

2 DISCLAIMER

Refer to the Disclaimer on the inside of the cover page

3 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The meeting will be recorded, solely for the purpose of confirming the correctness of the Minutes.

4 ATTENDANCEMembers

Cr Melissa Harkins	Presiding Member
Cr Brad Wylynko	Elected Member
Cr Sonja Heath	Elected Member
Ms Angela Moore	Community Representative
Mr Mark Powell	Community Representative
Ms Kirsty Barrett	Community Representative

Deputy Member

Cr Chilla Bulbeck	Elected Member/Deputy Member
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Staff

Mr Shaun Kan	Director Engineering Services
Mr Renuka Ismalage	Manager Projects and Assets
Ms Tin May	Coordinator Infrastructure
Ms Rachel Cranny	Executive Services Officer

Apologies

Cr Brad Wylynko	Elected Member
Ms Julie Cox	Coastcare Representative
Ms Susan Freeth	Coastcare Representative (Deputy)
Mr Matthew Scott	Chief Executive Officer

Visitors

NIL

5 DECLARATION OF INTEREST**6 PRESENTATIONS**

NIL

7 REPORTS OF OFFICERS

7.1 HARVEY FIELD PLAYGROUND UPDATE

Item by: Shaun Kan, Director Engineering Services

SUMMARY

The Public Open Space (POS) working group is asked to provide feedback on the attached concept design developed by Tim Davies Landscaping, TDL (the consultant).

BACKGROUND

A budget of \$303,767 was allocated in 2023/2024 and this was carried forward to 2024/2025.

At the March 2024 POS working group meeting the following design principles for this playground concept were established:

- Project Cost to be kept within allocated budget including contingencies;
- Design to focus on the age group between 1-6 years old
- Concept design to incorporate natural elements as well as more traditional play equipment such as 'swings and slide' for visual aspect which will draw kids to play
- Fencing shall be incorporated due to the surrounding terrain and playground being in close proximity to the road.

TDL has developed the concept design (Attachment 7.1.1) based on the feedback received and this is further discussed in the officer's comment section.

In September 2024, the Town received the Minister's approval for the \$200,000 cash-in-lieu of public open space expenditure for the playground based on the attached concept. The remaining funds is provided by the Federal Government's Local Roads and Community Infrastructure (LRCI) Program.

OFFICER'S COMMENTS

In summary, the attached concept design:

- Creates a space that allows inclusive play that not only focuses on the toddler experience but also allows a range of play experience for different age groups;
- Expands the existing playground footprint in a north-south elongation to allow space for a sequential journey play;
- Incorporates the previous feedback from the working group by:
 - featuring various play equipment, seating areas, natural landscaping areas and fencing;
 - ensuring the scope that has a preliminary costing of \$253,000 including a 5% design contingency is within budget.

The working group is asked to discuss and provide feedback on the proposed concept design (Refer to Attachment 7.1.1). This (concept and working group feedback) will then be presented to elected members at their November 2024 workshop.

The anticipated revised timeframes for Harvey Field Playground project are as follows:

- | | |
|---------------------------------------|---------------------------------------|
| 1. Public Consultation | December 2024 to February 2025 |
| 2. Detailed Design Development | March 2025 |
| 3. Public Tender | March to April 2025 |
| 4. Construction Phase | from May 2025 |

INTENDED OUTCOME FROM MEETING

1. POS Working Group to provide feedback on the proposed concept design

ATTACHMENT

- Attachment 7.1.1 – Harvey Field Playground Upgrade – Concept Design & Preliminary Costing

7.2 PUBLIC OPEN SPACE STRATEGY INFORMING PLAN

Item by: Shaun Kan, Director Engineering Services

SUMMARY

The Public Open Space (POS) working group is asked to discuss the 2 attachments and provide feedback on the content within this future Strategy.

Attached is a POS renewal, upgrade and activation plan (Plan) summarising the proposed future playground renewals and already completed projects together with Council approved activations such as the Foreshore Redevelopment and the John Black Dune Park Landscaping.

Also enclosed is a link is the 2019 Public Open Space and Playground Strategy.

BACKGROUND

- August 2019 OCM – 2019 Public Open Space and Playground Strategy was advertised for community consultation;
- November 2019 OCM – Council noted the 2019 Strategy and approved a set of playground upgrade priorities ;
- March 2023 OCM- Adoption of current Asset Management Plan
- December 2023 OCM – Adoption of Council Plan
- March 2024 OCM – Adoption of Council Plan Priorities
- April 2024 OCM – Adoption of Asset Management Strategy covering various modules including the public open space strategy.
- Further information can be found within the respective Minutes – [HTTPS://WWW.COTTESLOE.WA.GOV.AU/COUNCIL-MEETINGS/PAST](https://www.cottesloe.wa.gov.au/council-meetings/past)
- The working group is to note that the attached Plan will be used to inform the future asset management plan and develop the next version of the Public Open Space Strategy.

OFFICER'S COMMENTS

The attached Plan details the playground capital works (renewal and upgrade) for the next four years, already completed projects and Council approved public open space activation projects (Foreshore Redevelopment and John Black Dune).

The order of priority for the playground upgrade in the plan is developed based on:

- Asset condition; and
- Council endorsed playground upgrade priorities and community expectations (2019).

The indicative timeframe for Foreshore Master Plan and John Black Dune Masterplan works is also highlighted in the plan. Additionally, completed Projects such as Dutch Inn Reserve, East Cottesloe Playground and Skate Park, are also included in the Plan.

For asset management purposes ongoing maintenance and future renewal costs have been incorporated.

INTENDED OUTCOME FROM MEETING

The POS Working Group is asked to consider the attached POS renewal, upgrade and activation plan (Plan) and the 2019 POS and Playground Strategy (2019 document) in providing feedback on the following:

- The proposed playground improvement priorities with the attached Plan;
- Activation of other POS that have not been identified within the attached Plan;
- Are the current concepts within the current 2019 document contemporary and is there the need for them to be revised;
- Is the current 2019 document a model guide to the future POS Strategy and are there any content that needs to be remove or included; and
- Any other feedback.

ATTACHMENT

- Attachment 7.2.1 – Public Open Space Renewal, Upgrade and Activation Plan Attachment
- 7.2.2 – Public Open Space Strategy - [HTTPS://WWW.COTTESLOE.WA.GOV.AU/DOCUMENTS/1509/PUBLIC-OPEN-SPACE-STRATEGY-FINAL-NOV-2019](https://www.cottesloe.wa.gov.au/documents/1509/public-open-space-strategy-final-nov-2019)

8 GENERAL BUSINESS

9 MEETING CLOSURE

5.33pm

MEETING NOTES

Presiding member Cr Harkins opened the meeting at 4.30pm

Introductions around the table

Kirsty Barrett – How did TDL get appointed for this design? Shaun Kan advised that it was through the Towns RFQ (Request for Quote) procurement procedure with TDL meeting all the RFQ criteria.

Shaun Kan introduces Item 7.1 and asked the POS Working Group to provide feedback on the proposed concept design.

Cr Heath – Would it be possible to add another seat positioned to have visibility of both the playground and Harvey field?

This was taken on notice for further investigations

Cr Heath – Question regarding how the public open space cash-in-lieu works? Shaun Kan replied that this was the remainder of the cash-in-lieu for the Nailsworth Street Depot sale circa 2015 and the Town is required to obtain approval from the Minister before allocating funds to a project.

Cr Harkins – Is there a water fountain within this design? Shaun Kan advised that the team will look into this

Angela Moore – Would it be possible to look into having more for toddlers, inclusion of a sandpit? – This was taken on notice

Could 2 slides be a possibility on the play platform as slides are very popular and what other attachments instead of naughts and crosses are available? – This was taken on notice

Kirsty Barrett – Could sand be used under the play platform and around the round swing? – This was taken on notice

Is the fence a new fence? Yes a new cyclone fence

Mark Powell – this design looks fit for purpose with a good mix for all ages. Would it be possible to have a toy box within the playground? – Yes this will be considered

Cr Bulbeck – Would it be possible to please forward the plant selection to Coastcare for their review and comments? - Yes

Angela Moore – Can the see-saw be more toddler friendly? – This was taken on notice

Shaun Kan introduces Item 7.2 and asks for feedback on the Public Open Space Renewal, Upgrade and Activation Plan:

Cr Harkins – Questioned why the Civic Centre playground and Grant Marine park playground are the same renewal costs as Grant Marine is a lot bigger than the Civic Centre? Shaun Kan advised that this cost is in the Public Open Space and Playground Strategy - Playground Cost Estimate and we have included CPI

Kirsty Barrett – Is there talk of a water fountain being installed at JBDP (Skate Park) and would it be possible to put a half court basketball court at JBDP? – The drink fountain is being investigated and the half court is a decision of Council.

Cr Harkins – Could we look at making the Harvey Field basketball court into a proper size half court as this is already existing? – This will be considered and ultimately a decision of Council

Cr Heath – Is it possible to provide electricity at the playgrounds to allow food trucks to trade? – This will be considered and ultimately a decision of Council

Cr Heath – Can the new planting signs at East Cottesloe playground be removed now as these were mainly installed for the opening event? The administration will check the planting

Mark Powell – East Cottesloe playground, would it be possible to add mounds of dirt to be used like a pump track ? – This will be considered after the place space has settled

Cr Heath – Is it possible for the foreshore playground (end of Napier St) to be moved up the priority list? – This is a decision of Council

Cr Harkins thanks everyone for attending the meeting and asked for the Administration to circulate the answers to questions asked today back to the working group before going to Council.

