



Fees and Charges 2024-2025



Town of Cottesloe

TOWN OF COTTESLOE SCHEDULE OF FEES AND CHARGES 2024 - 2025	2024-2025	2024-2025	2024-2025	2023-2024	2023-2024	2023-2024	Reg
	Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

GOVERNANCE

MEMBERS OF COUNCIL

LOCAL GOVERNMENT ELECTIONS

Electoral Rolls - Per copy, email or paper, not to be used for commercial purposes	\$	50.00	5.00	55.00	47.27	4.73	52.00	
Owners and Occupiers Roll - Per copy, email or paper, not to be used for commercial purposes	\$	15.00	1.50	16.50	14.18	1.42	15.60	

OTHER GOVERNANCE

FREEDOM OF INFORMATION

Fees in accordance with *Freedom of Information Act 1992 s. 12(1)(e)*, *Freedom of Information Regulations 1993 r.4* and *Schedule 1* *

Application fee under section 12(1)(e) of the Act (for an application for non-personal information)	\$	30.00	0.00	30.00	30.00	Exempt	30.00	*
Charge for time taken by officer dealing with the application (per hour, or pro rata for a part of an hour)	\$	30.00	0.00	30.00	30.00	Exempt	30.00	*
Charge for access time supervised by staff (per hour, or pro rata for a part of an hour)	\$	30.00	0.00	30.00	30.00	Exempt	30.00	*
plus the actual additional cost to the agency of any special arrangements (eg. hire of facilities or equipment)	\$	Actual Cost	Exempt		Actual Cost; GST Exempt			*
Charges for photocopying								*
Per hour, or pro rata for a part of an hour of staff time	\$	30.00	0.00	30.00	30.00	Exempt	30.00	*
Per Copy	\$	0.20	0.00	0.20	0.20	Exempt	0.20	*
Charge for time taken by staff transcribing information from a tape or other device (per hour, or pro rata for a part of an hour)	\$	30.00	0.00	30.00	30.00	Exempt	30.00	*
Charge for duplicating a tape, film or computer information (non-paper media)	\$	Actual Cost	Exempt		Actual Cost; GST Exempt			*
Charge for delivery, packaging and postage	\$	Actual Cost	Exempt		Actual Cost; GST Exempt			*
Advance deposit which may be required under section 18(1) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee	%	25.00	Exempt		25.00	Exempt	25.00	*
Further advance deposit may be required under section 18(4) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee.	%	75.00	Exempt		75.00	Exempt	75.00	*

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OFFICIAL DOCUMENTS

A PDF copy can be found on the Town's website at no charge	\$	0.00	0.00	0.00	0.00	0.00	0.00
Supply on USB or via Email/Dropbox (Officer time may be charged)	\$	13.64	1.36	15.00	9.45	0.95	10.40
Annual Budget - Per Copy Printed	\$	27.27	2.73	30.00	20.73	2.07	22.80
Annual Financial Report - Per Copy Printed	\$	27.27	2.73	30.00	20.73	2.07	22.80
Strategic Council Plan - Per Copy Printed	\$	31.82	3.18	35.00	28.36	2.84	31.20
Local Laws - Per Law, Per Copy Printed	\$	9.09	0.91	10.00	4.73	0.47	5.20
Policy Manual - Per Copy Printed	\$	27.27	2.73	30.00	27.27	2.08	22.90
Planning Documents –Certain local government information/documents can be inspected or emailed free of charge (Local Government Act 1995 s. 5.94 to 5.97), and all public documents are available on the Town's website.	\$	27.27	2.73	30.00			

SUNDRY DEBTORS

Sundry Debtors Charges Interest Rate (> 35 days)							
All overdue charges on a sundry debtors invoice, except listed elsewhere under Sundry Debtors (per annum; charged in accordance with <i>Local Government Act 1995 s. 6.13</i>)	%	8.00	Exempt		7.00	Exempt	7.00
Debt Recovery Charges	\$	External Cost Incurred + 10% Administration Fee		10%	Actual Cost; GST Inclusive		
Payment Arrangement Fee	\$	0.00	0.00	0.00	No Charge		

SUNDRY OFFICE COSTS

Photocopying/Printing (Per Copy - Each Side)							
Black and White - A4	\$	0.91	0.09	1.00	0.91	0.09	1.00
Black and White - A3	\$	1.36	0.14	1.50	1.36	0.14	1.50
Colour - A4	\$	1.36	0.14	1.50	1.36	0.14	1.50
Colour - A3	\$	1.82	0.18	2.00	1.82	0.18	2.00
A2 Plans	\$	3.64	0.36	4.00	3.64	0.36	4.00
A1 Plans	\$	7.27	0.73	8.00	7.27	0.73	8.00

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Books for Sale

Cottesloe Town of Distinction (Hard Copy)	\$	45.45	4.55	50.00	45.45	4.55	50.00
Cottesloe Town of Distinction (Soft Copy)	\$	22.73	2.27	25.00	22.73	2.27	25.00
Heritage of the Pines	\$	18.18	1.82	20.00	18.18	1.82	20.00
Beaches, Bush and Riverbanks	\$	18.18	1.82	20.00	18.18	1.82	20.00
Not Just A Name	\$	18.18	1.82	20.00	18.18	1.82	20.00

Town Officer Time (Per Hour)

Manager	\$	195.45	19.55	215.00	186.36	18.64	205.00
Officer	\$	172.73	17.27	190.00	162.72	16.27	179.00
Outside Staff	\$	145.45	14.55	160.00	140.00	14.00	154.00

ELECTION SIGNAGE

Election Sign License (Signs in verge for Local, State and Federal Elections) - Per Sign	\$	9.09	0.91	10.00	4.55	0.45	5.00
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GENERAL PURPOSE FUNDING

RATES

OVERDUE INTEREST RATE (> 35 DAYS)

Rate Charges	%	8.00	Exempt		7.00	Exempt	7.00
Emergency Services Levy (ESL)	%	11.00	Exempt		7.00	Exempt	7.00

INSTALMENT OPTIONS

Rate Charges (Chargeable to all assessments on an Instalment Option)	%	5.50	Exempt		5.50	Exempt	5.50
Emergency Services Levy (ESL)	%	5.50	Exempt		5.50	Exempt	5.50
Administration Fee - Four Instalments	\$	27.60	0.00	27.60	25.20	Exempt	25.20

CUSTOM INSTALMENT AGREEMENTS INTEREST RATES

Rate Charges	%	8.00	Exempt		7.00	Exempt	7.00
Emergency Services Levy (ESL)	%	11.00	Exempt		7.00	Exempt	7.00
Administration Fee	\$	26.00	0.00	26.00	0.00	Exempt	0.00

RATE DEBT COLLECTION FEES

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TOWN OF COTTESLOE

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Legal Fees & Debt Recovery Charges (GST status dependent upon fee incurred)	\$	External Cost Incurred + 10% Administration Fee	10%		Actual Cost; GST Inclusive	
Debt Paid Confirmation Letter (Per Assessment, Per Enquiry)	\$	0.00	0.00	0.00	0.00	0.00

PROPERTY TRANSFERS

Notification of property information, Orders and Requisitions; Planning related information only (fee shown is a minimum fee only; further charges may apply; per transfer).

All other properties - Financials only	\$	55.00	0.00	55.00	52.00	Exempt	52.00
All other properties - Orders and Requisitions	\$	165.00	0.00	165.00	156.00	Exempt	156.00
All other properties - Financials, Orders and Requisitions	\$	210.00	0.00	210.00	198.00	Exempt	198.00

OWNERSHIP ENQUIRIES

Charged for written responses only, per assessment, per enquiry:

Adjoining Property Owner Enquiry	\$	27.27	2.73	30.00	23.64	2.36	26.00
Confirmation of Ownership (provided to Owner only)	\$	56.36	5.64	62.00	49.18	4.92	54.10

RATE BOOK

Statutory declaration required; not to be used for commercial purposes.

Standard Rate Book (Per copy; for all requests for information from the rate book)

Paper	\$	227.27	22.73	250.00	189.09	18.91	208.00
Email	\$	50.00	5.00	55.00	47.27	4.73	52.00
Modifications to Standard Rate Book (including, but not limited to, the preparation of labels and spreadsheets)							
Officer Time (Per Hour)	\$	172.73	17.27	190.00	46.55	4.65	51.20
Mailing Labels (per page)	\$	4.55	0.45	5.00	1.91	0.19	2.10

FINANCIALS REQUESTS (Does not include requests as part of a property transfer)

Rate Notices (includes instalment reminders and interim notices, reprints and updates; not reprinted for previous financial year; per notice)

Over Counter	\$	9.09	0.91	10.00	1.91	0.19	2.10
Posted	\$	9.09	0.91	10.00	4.27	0.43	4.70
Emailed	\$	4.55	0.45	5.00	1.91	0.19	2.10

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Transaction Listing (per assessment, per enquiry)							
Over Counter	\$	9.09	0.91	10.00	1.91	0.19	2.10
Posted	\$	9.09	0.91	10.00	4.27	0.43	4.70
Emailed	\$	4.55	0.45	5.00	1.91	0.19	2.10

OTHER RATING SERVICES CHARGES INTEREST RATE (> 35 DAYS)

All overdue charges on a rate notice, except where listed elsewhere under Rating Services (per annum; charged in accordance with <i>Local Government Act 1995 s. 6.13</i>)	%	11.00	Exempt		7.00	Exempt	7.00
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LAW, ORDER & PUBLIC SAFETY

ANIMAL CONTROL

DOG REGISTRATION

Fees in accordance with *Dog Act 1976* and *Dog Regulations 2013 r.17* *

Pensioner concession of 50% applies to eligible pensioner as defined in the *Rates and Charges (Rebates and Deferments) Act 1992 s. 3(1)*.

Only 50% of a fee is charged after 31 May in any year, for that registration year.

All dogs over 3 months of age are required to be microchipped as of 1 November 2015 under Section 21 of the *Dog Act 1976*.

Note: Full discount of license fees applicable for all rescue/shelter dogs after 12 months ownership payable on application to Council (see Council Policy).

Sterilised Dog							
1 Year	\$	20.00	0.00	20.00	20.00	Exempt	20.00 *
1 Year - Owned by Pensioner	\$	10.00	0.00	10.00	10.00	Exempt	10.00 *
3 Year	\$	42.50	0.00	42.50	42.50	Exempt	42.50 *
3 Year - Owned by Pensioner	\$	21.25	0.00	21.25	21.25	Exempt	21.25 *
Lifetime	\$	100.00	0.00	100.00	100.00	Exempt	100.00 *
Lifetime - Owned by Pensioner	\$	50.00	0.00	50.00	50.00	Exempt	50.00 *
Unsterilised Dog							
1 Year	\$	50.00	0.00	50.00	50.00	Exempt	50.00 *
1 Year - Owned by Pensioner	\$	25.00	0.00	25.00	25.00	Exempt	25.00 *
3 Year	\$	120.00	0.00	120.00	120.00	Exempt	120.00 *
3 Year - Owned by Pensioner	\$	60.00	0.00	60.00	60.00	Exempt	60.00 *
Lifetime	\$	250.00	0.00	250.00	250.00	Exempt	250.00 *
Lifetime - Owned by Pensioner	\$	125.00	0.00	125.00	125.00	Exempt	125.00 *

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Guide Dogs (registered for such purpose)	\$	0.00	0.00	0.00	0.00	0.00	0.00	*
Application to keep more than two (2) dogs	\$	250.00	0.00	250.00	250.00	Exempt	250.00	*
Replacement of Lost Tag	\$	10.00	0.00	10.00	5.20	Exempt	5.20	
Transfer from another Council	\$	10.00	0.00	10.00	5.20	Exempt	5.20	

CAT REGISTRATION

Fees in accordance with *Cat Act 2011* and *Cat Regulations 2012 Schedule 3* *

Pensioner concession of 50% applies to eligible pensioner as defined in the *Rates and Charges (Rebates and Deferments) Act 1992 s. 3(1)*.

Only 50% of a fee is charged after 31 May in any year, for that registration year.

All cats over 6 months of age are required to be microchipped and sterilised as of 1 November 2013 under *Cat Act 2011*.

Note: Full discount of license fees applicable for all rescue/shelter cats after 12 months ownership payable on application to Council (see Council Policy).

Sterilised Cat

1 Year	\$	20.00	0.00	20.00	20.00	Exempt	20.00	*
1 Year - Owned by Pensioner	\$	10.00	0.00	10.00	10.00	Exempt	10.00	*
3 Year	\$	42.50	0.00	42.50	42.50	Exempt	42.50	*
3 Year - Owned by Pensioner	\$	21.25	0.00	21.25	21.25	Exempt	21.25	*
Lifetime	\$	100.00	0.00	100.00	100.00	Exempt	100.00	*
Lifetime - Owned by Pensioner	\$	50.00	0.00	50.00	50.00	Exempt	50.00	*
Fee for application for grant or renewal of approval to breed cats	\$	100.00	0.00	100.00				*
Replacement of Lost Tag	\$	10.00	0.00	10.00	5.20	Exempt	5.20	
Transfer from another Council	\$	10.00	0.00	10.00	5.20	Exempt	5.20	

OTHER ANIMAL FEES

Dog, Cat or Other Animal Impoundment

Release from Pound (per dog or cat; after 8.30am and before 4.00pm only)	\$	80.00	0.00	80.00	73.00	Exempt	73.00	
Impound Fee	\$	110.00	0.00	110.00	105.00	Exempt	105.00	
Surrender Fee	\$	210.00	0.00	210.00	210.00	Exempt	210.00	
Sustenance Fee (per day or part thereof) charged by Shenton Park Dogs Refuge Home, Cat Haven or Vet	\$	13.64	1.36	15.00	Actual Cost; GST Inclusive			
Inspection of property with declared dangerous dog	\$	185.00	0.00	185.00	125.00	Exempt	125.00	

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Small Animal Capture Equipment Hire							
Animal Trap - Bond (per cage; payable on all hire; refundable on return if returned within 2 weeks)	\$	100.00	0.00	100.00	100.00	Exempt	100.00
Snake Removal Fee	\$	100.00	10.00	110.00	94.55	9.45	104.00

OTHER LAW, ORDER, AND PUBLIC SAFETY

IMPOUNDING								
Abandoned Vehicles								
Towing Fee (per towed vehicle)	\$	External Cost Incurred + 10% Administration Fee	10%		Actual Cost; GST Inclusive			
Impound Fee (per impounded vehicle)	\$	200.00	20.00	220.00	180.00	18.00	198.00	
Daily Impound Fee	\$	18.18	1.82	20.00	14.55	1.45	16.00	
Other Goods								
Collection of Impounded Items - Per Item (including but not limited to surf boards, signs, fishing paraphernalia etc)	\$	70.00	0.00	70.00	63.00	Exempt	63.00	
Advertising Signs	\$	25.00	0.00	25.00	20.00	Exempt	20.00	
Daily Impound Fee	\$	18.18	1.82	20.00	14.55	1.45	16.00	

PARKING							
Parking Bay Hire							
Half Day Hire (per bay; including 1 off hire)	\$	54.55	5.45	60.00	50.00	5.00	55.00
Full Day Hire (per bay; including 1 off hire)	\$	100.00	10.00	110.00	90.91	9.09	100.00
One week (7 Days)	\$	500.00	50.00	550.00	318.18	31.82	350.00
Not-for-profit	\$	0.00	0.00	0.00	0.00	0.00	0.00
Parking Permits							
Residential Parking Permit	\$	22.73	2.27	25.00	9.09	0.91	10.00
Visitor Permit	\$	22.73	2.27	25.00	9.09	0.91	10.00
Replacement Residential / Visitors Permit (when requested in writing)	\$	31.82	3.18	35.00	27.27	2.73	30.00

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Fines and Penalties

Fees as per Prescribed Offences listed in *Town of Cottesloe Parking and Parking Facilities Local Law 2023*

Fines Enforcement Registry Fees

Fees in accordance with *Fines, Penalties and Infringement Notices Enforcement Regulations 1994 Schedule 2* *

Issuing final demand	\$	26.10	0.00	26.10	26.10	Exempt	26.10	*
Preparing enforcement certificate	\$	22.20	0.00	22.20	22.20	Exempt	22.20	*
Registration of Infringement notice	\$	83.50	0.00	83.50	83.50	Exempt	83.50	*

RANGER SERVICES

Ranger or Emergency Callout - Per Callout	\$	250.00	0.00	250.00	205.00	Exempt	205.00	
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HEALTH

PREVENTATIVE SERVICES – ADMINISTRATION AND INSPECTION

FOOD BUSINESS

Food Act 2008 s. 107-115 *

Notification Fee	\$	50.00	0.00	50.00	50.00	Exempt	50.00	*
Exempted Food Premises	\$	0.00	0.00	0.00	0.00	Exempt	0.00	
Registration Fee	\$	50.00	0.00	50.00	50.00	Exempt	50.00	*
Re-inspection Fee per hour	\$	110.00	0.00	110.00	110.00	Exempt	185.00	

Temporary Food Business

Notification Fee	\$	60.00	0.00	60.00	60.00	Exempt	60.00	*
Exempted Food Premises	\$	0.00	0.00	0.00	0.00	Exempt	0.00	
Annual Permit Fee	\$	260.00	0.00	260.00	260.00	Exempt	260.00	
Temporary Food Business (per day)	\$	75.00	0.00	75.00	75.00	Exempt	75.00	
Not-for-profit	\$	0.00	0.00	0.00	0.00	Exempt	0.00	

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Annual Risk Assessment / Inspection Fees (per classification; additional classification means other food businesses in addition to the primary classification)							
High Risk - Primary Classification	\$ 600.00	0.00	600.00	572.00	Exempt	572.00	
High Risk - Additional Classification	\$ 286.00	0.00	286.00	286.00	Exempt	286.00	
Medium Risk - Primary Classification	\$ 550.00	0.00	550.00	510.00	Exempt	510.00	
Medium Risk - Additional Classification	\$ 255.00	0.00	255.00	255.00	Exempt	255.00	
Low Risk - Primary Classification	\$ 300.00	0.00	300.00	260.00	Exempt	260.00	
Low Risk - Additional Classification	\$ 130.00	0.00	130.00	130.00	Exempt	130.00	
Very Low Risk - Primary Classification	\$ 0.00	0.00	0.00	0.00	Exempt	0.00	
Very Low Risk - Additional Classification	\$ 0.00	0.00	0.00	0.00	Exempt	0.00	
Application for Approval to Construct, Establish, Alter or Upgrade of Food Premises (including one off notification fee)							
High/Medium Risk	\$ 545.00	0.00	545.00	545.00	Exempt	545.00	*
Low Risk	\$ 245.00	0.00	245.00	245.00	Exempt	245.00	*
Very Low Risk	\$ 0.00	0.00	0.00	0.00	Exempt	0.00	
Street Trader Permit							
Application Fee	\$ 110.00	0.00	110.00	100.00	Exempt	100.00	
Weekly Fee (or part thereof)	\$ 220.00	0.00	220.00	210.00	Exempt	210.00	
Monthly Fee (or part thereof)	\$ 440.00	0.00	440.00	420.00	Exempt	420.00	
Annual Fee - all areas (an area less than or equal to 10m ²)	\$ 980.00	0.00	980.00	945.00	Exempt	945.00	
Transfer of Licence	\$ 75.00	0.00	75.00	62.50	Exempt	62.50	
Stall Holder (Excluding Food Stall)							
Issuing Fee	\$ 110.00	0.00	110.00	100.00	Exempt	100.00	
Daily Fee (or part thereof)	\$ 70.00	0.00	70.00	60.00	Exempt	60.00	
Weekly Fee (or part thereof)	\$ 220.00	0.00	220.00	200.00	Exempt	200.00	
By or in association with a local club (per week or part thereof)	\$ 40.00	0.00	40.00	35.00	Exempt	35.00	
By or in association with a charity organisation	\$ 0.00	0.00	0.00	0.00	Exempt	0.00	

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Outdoor Dining							
Application Fee	\$	105.00	0.00	105.00	100.00	Exempt	100.00
Renewal Fee	\$	105.00	0.00	105.00	100.00	Exempt	100.00
Transfer Fee	\$	105.00	0.00	105.00	100.00	Exempt	100.00
Annual Fee (all areas per m ² ; per annum or part thereof)	\$	110.00	0.00	110.00	104.00	Exempt	104.00

Outdoor Dining - Foreshore Area							
Application Fee	\$	175.00	0.00	175.00	165.00	Exempt	165.00
Renewal Fee	\$	105.00	0.00	105.00	100.00	Exempt	100.00
Transfer Fee	\$	105.00	0.00	105.00	100.00	Exempt	100.00
Annual Fee (all areas per m ² ; per annum or part thereof)	\$	135.00	0.00	135.00	130.00	Exempt	130.00

Parklets							
Application Fee	\$	95.45	9.55	105.00	90.91	9.09	100.00
Annual Fee (all areas per m ² ; per annum or part thereof)	\$	122.73	12.27	135.00	118.18	11.82	130.00

PUBLIC BUILDING

Application and approval of plan per <i>Health (Miscellaneous Provisions) Act 1911 s.176</i> and <i>Health (Public Buildings) Regulations 1992 r.4, 9 & Schedule 1</i>							
Construction/Alteration of a Public Building - Fee equal to the actual cost of considering an application (maximum fee shown)	\$	871.00	0.00	871.00	871.00	Exempt	871.00 *

Annual Risk Assessment							
High Risk	\$	320.00	0.00	320.00	310.00	Exempt	310.00
Medium Risk	\$	220.00	0.00	220.00	210.00	Exempt	210.00
Low Risk	\$	115.00	0.00	115.00	110.00	Exempt	110.00

Statutory Fee, include Events Management Plans Assessment							
* Temporary Health (Public Buildings) Regulations 1992							
< 500 people	\$	220.00	0.00	220.00	220.00	Exempt	220.00 *
> 500 and < 1000 people	\$	330.00	0.00	330.00	330.00	Exempt	330.00 *
> 1000 and < 3000 people	\$	660.00	0.00	660.00	660.00	Exempt	660.00 *
> 3000 people	\$	1,375.00	0.00	1,375.00	1,375.00	Exempt	1,375.00 *

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TOWN OF COTTESLOE		2024-2025	2024-2025	2024-2025	2023-2024	2023-2024	2023-2024	Reg
SCHEDULE OF FEES AND CHARGES 2024 - 2025		Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

Liquor Licensing

Liquor Control Act 1988 s.39 Certificate (Extended Trading Permit)	\$	105.00	0.00	105.00	100.00	Exempt	100.00	
Liquor Control Act 1988 s.55 Certificate (Extended Trading Permit)	\$	105.00	0.00	105.00	100.00	Exempt	100.00	

Noise Monitoring Requests

Non-complying event application fee per <i>Environmental Protection (Noise) Regulations 1997 r.18(6)</i> - per application	\$	1,000.00	0.00	1,000.00	1,000.00	Exempt	1,000.00	*
Late event application fee per <i>Environmental Protection (Noise) Regulations 1997 r.18(7B)</i> - per application	\$	250.00	0.00	250.00	250.00	Exempt	250.00	*
Noise monitoring fee per <i>Environmental Protection (Noise) Regulations 1997 r.18(7B)18(8)</i> - per hour per event	\$	90.91	9.09	100.00	90.91	9.09	100.00	*
Out of Hours application fee per <i>Environmental Protection (Noise) Regulations 1997 r.13</i> - per application	\$	120.00	0.00	120.00	100.00	Exempt	100.00	
Assessment Fee per hour	\$	172.73	17.27	190.00	0.00	0.00	0.00	
Late Application (Less than 7 days prior to event)	\$	170.00	0.00	170.00				

Skin Penetration Premises

Application Fee	\$	105.00	0.00	105.00	100.00	Exempt	100.00	
Annual Assessment Fee	\$	165.00	0.00	165.00	156.00	Exempt	156.00	

Food / Water Sampling Requests

Collection of Samples (per hour or part thereof)	\$	172.73	17.27	190.00	162.72	16.27	179.00	
Standard Chemical Analysis	\$	External Cost Incurred + 10% Administration Fee		10%	Actual Cost; GST Inclusive			
Brief Chemical Analysis	\$	External Cost Incurred + 10% Administration Fee		10%	Actual Cost; GST Inclusive			
Bacteriological Sampling Results	\$	External Cost Incurred + 10% Administration Fee		10%	Actual Cost; GST Inclusive			

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TOWN OF COTTESLOE SCHEDULE OF FEES AND CHARGES 2024 - 2025	2024-2025	2024-2025	2024-2025	2023-2024	2023-2024	2023-2024	Reg
	Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

Aquatic Facilities Annual Sampling Fee							
Annual Sampling Fee	\$	680.00	0.00	680.00	655.20	Exempt	655.20
Re-sampling for non-compliant results	\$	60.00	0.00	60.00	57.20	Exempt	57.20
Inspections / Reports / Certificates							
Re-issue of certificates, permits or registrations	\$	50.00	0.00	50.00	46.80	Exempt	46.80
Settlement report without inspection	\$	82.00	0.00	82.00	78.00	Exempt	78.00
Settlement report with inspection	\$	190.00	0.00	190.00	182.00	Exempt	182.00
Miscellaneous Reports	\$	82.00	0.00	82.00	78.00	Exempt	78.00
Miscellaneous Inspections	\$	190.00	0.00	190.00	182.00	Exempt	182.00
Other							
Food Safety Pack	\$	External Cost Incurred + 10% Administration Fee		10%	Actual Cost; GST Inclusive		
Lodging House Registration	\$	200.00	0.00	200.00	200.00	Exempt	200.00 *
Lodging Houses (\$6 per bed, minimum fee shown)	\$	200.00	0.00	200.00	200.00	Exempt	200.00 *
Offensive Trades [per Health (Offensive Trades Fees) Regulations 1976]	\$	200.00	0.00	200.00	200.00	Exempt	200.00 *
Morgue Registration	\$	200.00	0.00	200.00	200.00	Exempt	200.00 *
Application for Asbestos Removal and Assessment of associated Management Plan	\$	105.00	0.00	105.00	100.00	Exempt	100.00

COMMUNITY AMENITIES

SANITATION – HOUSEHOLD

Levied under the *Local Government Act 1995*, *Waste Avoidance and Resource Recovery Act 2007* and *Health Act 1911*.

DOMESTIC/RESIDENTIAL PREMISES

Combined 3-Bin Service - Annual Fee							
240L FOGO Bin Weekly and 120L General Waste Bin plus 240L Recycle Bin Fortnightly (For some Multiple Unit Dwellings, a 2 bin or 3 bin GO service may be substituted.)	\$	585.00	0.00	585.00	0.00	Exempt	0.00
Standard 3-bin service (non-rated properties) - Annual Fee							
240L FOGO Bin Weekly and 120L General Waste Bin plus 240L Recycle Bin Fortnightly	\$	585.00	0.00	585.00	560.00	Exempt	560.00

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	Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

Additional Bin/Collection - Annual Fee (Pro-rata)

120L General Waste Bin - Fortnightly Collection Per Bin	\$	305.00	0.00	305.00	200.00	Exempt	200.00
660L General Waste Bin - Fortnightly Collection Per Bin	\$	2,130.00	0.00	2,130.00	2,010.00	Exempt	2,010.00
240L Recycling Bin - Fortnightly Collection Per Bin	\$	90.00	0.00	90.00	110.00	Exempt	110.00
240L FOGO (Food Organics Garden Organics) / Green Waste Bin - Fortnightly Collection Per Bin	\$	185.00	0.00	185.00	250.00	Exempt	250.00
Supply of Additional Bin							
120L General Waste Bin	\$	75.00	0.00	75.00	70.00	Exempt	70.00
240L Recycling Bin	\$	80.00	0.00	80.00	75.00	Exempt	75.00
240L FOGO (Food Organics Garden Organics) / Green Waste Bin	\$	80.00	0.00	80.00	75.00	Exempt	75.00
Residential One Off Hire							
120L General Waste Collection - Per Bin	\$	42.00	0.00	42.00	40.00	Exempt	40.00
240L Recycling Collection - Per Bin	\$	32.00	0.00	32.00	30.00	Exempt	30.00
FOGO/Green Waste Collection - Per Bin	\$	36.00	0.00	36.00	35.00	Exempt	35.00
Contaminated in return fee	\$	40.00	0.00	40.00	40.00	Exempt	40.00

SANITATION – OTHER

COMMERCIAL/INDUSTRIAL PREMISES

Collection - Annual Fee

240L General Waste Bin - Weekly Collection Per Bin	\$	600.00	0.00	600.00	500.00	Exempt	500.00
660L General Waste Bin - Weekly Collection Per Bin	\$	2,250.00	0.00	2,250.00	2,240.00	Exempt	2,240.00
240L Recycling Bin - Weekly Collection Per Bin	\$	276.00	0.00	276.00	286.00	Exempt	286.00
240L Recycling Bin - Fortnightly Collection Per Bin	\$	138.00	0.00	138.00	143.00	Exempt	143.00
240L Green Waste Bin - Fortnightly Collection Per Bin	\$	173.00	0.00	173.00	165.00	Exempt	165.00
Additional Bin/Collection							
240L General Waste Bin (Once Off; Service Charge Only) - Each	\$	52.00	0.00	52.00	50.00	Exempt	50.00
240L Recycling Bin (Once Off; Service Charge Only) - Each	\$	52.00	0.00	52.00	50.00	Exempt	50.00
660L General Waste/Recycling Bin (Once Off; Service Charge Only) - Each	\$	90.00	0.00	90.00	85.00	Exempt	85.00
Delivery and Pick Up of Additional Bins - Per Bin	\$	26.00	0.00	26.00	25.00	Exempt	25.00
Charge to Empty Contaminated Bin - Per Bin	\$	90.00	0.00	90.00	85.00	Exempt	85.00

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	Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

Other							
Replacement of Lost, Stolen or Damaged 120L Bin - Per Bin; Domestic and Commercial	\$	68.18	6.82	75.00	63.64	6.36	70.00
Replacement of Lost, Stolen or Damaged 240L Bin - Per Bin; Domestic and Commercial	\$	72.73	7.27	80.00	68.18	6.82	75.00
Replacement of Lost, Stolen or Damaged 660L Bin - Per Bin; Domestic and Commercial	\$	450.00	45.00	495.00	431.82	43.18	475.00
Bin Repair - Per Bin; Domestic and Commercial	\$	25.45	2.55	28.00	24.55	2.45	27.00
Green Waste Bags - Per Bag	\$	3.27	0.33	3.60	3.18	0.32	3.50
Roll of 75 Compostable Liners	\$	5.00	0.50	5.50	4.55	0.45	5.00
Kitchen Caddy	\$	14.55	1.45	16.00	13.64	1.36	15.00
Additional Mattress Collection (through Verge Valet)	\$	63.64	6.36	70.00	59.09	5.91	65.00
Subsidised residential 120L general waste collection (medical waste etc.) collected same day as 1st bin - Annual Fee, Fortnightly Collection	\$	180.00	0.00	180.00	170.00	Exempt	170.00
Event Bins							
240L General and 240L Recycling Bin (PAIR), Including Bin Delivery and Servicing Once	\$	77.27	7.73	85.00	72.73	7.27	80.00
240L General Bin - Additional Servicing	\$	38.18	3.82	42.00	36.36	3.64	40.00
240L Recycling Bin - Additional Servicing	\$	29.09	2.91	32.00	27.27	2.73	30.00
240L FOGO Bin - One Off Servicing	\$	38.18	3.82	42.00	36.36	3.64	40.00
Additional Bins (Short Term Use)							
Cost of Delivery	\$	23.64	2.36	26.00	22.73	2.27	25.00
Cost of Pick Up	\$	23.64	2.36	26.00	22.73	2.27	25.00
Bulk Waste and Green Waste							
Fees are paid at West Metro Recycling Centre (WMRC) gate. Fees as listed by WMRC. Enquiries to WMRC.							

SEWERAGE

WASTE WATER DISPOSAL SYSTEMS

Application to Construct Grey Water System	\$	120.00	0.00	120.00	120.00	Exempt	120.00	*
Permit to use Grey Water System (including inspection)	\$	120.00	0.00	120.00	120.00	Exempt	120.00	*
Application to construct Septic Tank System/ATU System	\$	120.00	0.00	120.00	120.00	Exempt	120.00	*
Permit to use Septic Tank System/ATU System	\$	120.00	0.00	120.00	120.00	Exempt	120.00	*
With local government report	\$	60.00	0.00	60.00	60.00	Exempt	60.00	*

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	Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

TOWN PLANNING & REGIONAL DEVELOPMENT							
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PLANNING

Planning Approval (Based on Estimated Cost, GST exclusive, of Proposed Development)

\$0 to \$50,000	\$	147.00	0.00	147.00	147.00	Exempt	147.00	*
\$50,001 to \$500,000	%	0.32% of the estimated cost of development	Exempt		0.32% of the estimated cost			
\$500,001 to \$2,500,000	\$	\$1,700 + 0.257% for every \$1 in excess of \$500,000 of the estimated cost	Exempt		\$1,700+0.257% for every \$1 in excess of \$500,000, of the estimated cost			*
\$2,500,001 to \$5,000,000	\$	\$7,161 + 0.206% for every \$1 in excess of \$2,500,000 of the estimated cost	Exempt		\$7,161+0.206% for every \$1 in excess of \$2,500,000, of the estimated cost			*
\$5,000,001 to \$21,500,000	\$	\$12,633 + 0.123% for every \$1 in excess of \$5,000,000 of the estimated cost	Exempt		\$12,633+0.123% for every \$1 in excess of \$5,000,000, of the estimated cost			*
\$21,500,001 and above	\$	34,196.00	0.00	34,196.00	34,196.00	Exempt	34,196.00	*
Penalty (applications submitted after the development, change, installation, business, expiry date, etc. has already commenced, been carried out, or otherwise occurred).	\$	Three times the current applicable Planning Services application fee.	10%		Three times the current applicable Planning Services application fee			
Determining an application to amend or cancel development approval <i>per Planning and Development Act 2005</i>	\$	295.00	0.00	295.00				

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	Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

Issue of Written Planning Advice	\$	72.73	7.27	80.00	68.18	6.82	75.00	
Development Application Exemption	\$	295.00	0.00	295.00	295.00	Exempt	295.00	*
Certificate of Approval for Strata Plan, Plan of re-subdivision or Consolidation (Delegated to Council from WAPC)								
1 to 5 lots	\$	\$656 + \$65 per lot	Exempt				\$656 + \$65 per lot	
6 to 100 lots	\$	\$981 + \$43.50 per lot in excess of 5 lots	Exempt				\$981 + \$43.50 per lot in excess of 5 lots	
In excess of 100 lots (capped at 100 lots)	\$	5,113.50	0.00	5,113.50	5,113.50	Exempt	5,113.50	*
Change of use, or alteration or extension or change of non-conforming use (per <i>Planning and Development Regulations 2009 Part 7</i>)								
Application Fee	\$	295.00	0.00	295.00	295.00	Exempt	295.00	*
Penalty (applications submitted after the development, change, installation, business, expiry date, etc. has already commenced, been carried out, or otherwise occurred).	\$	Three times the current applicable Planning Services application fee	Exempt				Three times the current applicable Planning Services application fee	
Home Occupation and Home Business								
Application Fee	\$	222.00	0.00	222.00	222.00	Exempt	222.00	*
Renewal Fee	\$	73.00	0.00	73.00	73.00	Exempt	73.00	*
Penalty (applications submitted after the development, change, installation, business, expiry date, etc. has already commenced, been carried out, or otherwise occurred).	\$	Three times the current applicable Planning Services application fee.	Exempt				Three times the current applicable Planning Services application fee	

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Subdivision Clearances	\$	0.00	0.00	0.00			
Not more than 5 lots	\$	70.00	0.00	70.00	70.00	Exempt	70.00 *
More than 5 lots and no more than 195 lots	\$	\$73 for the first 5 lots; \$35 each additional lot thereafter		Exempt	\$73 for the first 5 lots; \$35 per each additional lot		*
More than 195 lots	\$	7,393.00	0.00	7,393.00	7,393.00	Exempt	7,393.00 *
Cost of Amendments							
Scheme amendments, structure plans, activity centre plans and local development plans in accordance with <i>Planning and Development Regulations 2009 Section 48 and 49</i> *							
Copy of Scheme Text - Consolidated (per scheme text)	\$	50.00	0.00	50.00	50.00	Exempt	50.00
Copy of Scheme Map - Colour (as per invoice)	\$	External Cost Incurred + 10% Administration Fee		Exempt	Actual Cost; GST Exempt		

RECREATION & CULTURE

EVENT VENUE HIRE

Refer to Event/Facility Classification Policy regarding how events held at Town of Cottesloe facilities are classified and the appropriate fees charged.

Application for all venues are subject to approval. Terms and conditions apply.

Events include but are not limited to weddings, functions, corporate and commercial hire, of up to 200 people depending on venue limit.

Refer to conditions of use for details of a Town approved wedding or for external contracted company wedding.

Venue hire fees apply to the booked hours or the length of time an activity takes place including bump in & bump out

BONDS - ALL VENUES

Payable on all bookings. Excluding "Special Events".

Charity & Education - as per Council Policy	\$	500.00	0.00	500.00	500.00	Exempt	500.00
Community	\$	500.00	0.00	500.00	500.00	Exempt	500.00
Piano (War Memorial Hall)	\$	200.00	0.00	200.00	200.00	Exempt	200.00
Commercial / Private Function (Including Wedding)	\$	1,000.00	0.00	1,000.00	1,000.00	Exempt	1,000.00

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	Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

CANCELLATION FEES

Booking fee percentage applies to all bookings cancellation:

Within 7 days from the initial booking date	%	0.00	10%			100% refund	
At least 120 days prior to the event	%	25.00	10%			75% refund	
90 - 119 days prior to the event	%	50.00	10%			50% refund	
61 - 89 days prior to the event	%	75.00	10%			25% refund	
60 days prior to the event	%	100.00	10%			No refund	

AMENDMENT FEE

Any changes made after 7 calendar days from the initial booking date will incur a minimum fee of 1 hour venue hire.	\$	1 hour venue hire fee	10%			1 hour venue hire fee	
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KEY BOND

Key Bond (payable when a key is issued for access to booking spaces)	\$	250.00	0.00	250.00	250.00	Exempt	250.00
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FALSE FIRE ALARM FEE

Any Council Property	\$	863.64	86.36	950.00	836.36	83.64	920.00
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PHOTO/FILM PERMITS

Minimum 90 minute bookings. Civic Centre bookings subject to on-the-day venue availability (no specific location can be pre-booked).

Charity & Education - as per Council Policy

First 90 minutes	\$	0.00	0.00	0.00	0.00	Exempt	0.00
Per hour thereafter	\$	0.00	0.00	0.00	0.00	Exempt	0.00

Community

First 90 minutes	\$	100.00	10.00	110.00	44.55	4.45	49.00
Per hour thereafter	\$	68.18	6.82	75.00	30.00	3.00	33.00

Commercial

Application Fee	\$	227.27	22.73	250.00	159.09	15.91	175.00
First 90 minutes	\$	195.45	19.55	215.00	186.36	18.64	205.00
Per hour thereafter	\$	131.82	13.18	145.00	124.55	12.45	137.00
Daily Rate	\$	1,018.18	101.82	1,120.00	909.09	90.91	1,000.00

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	Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

Wedding / Private Function							
First 90 minutes	\$	195.45	19.55	215.00	186.36	18.64	205.00
Per hour thereafter	\$	131.82	13.18	145.00	124.55	12.45	137.00

GROUP FITNESS AND PERSONAL TRAINING PERMIT

An additional Key Bond may be applicable for venues such as Lesser Hall/War Memorial Hall etc.

Per Group Fitness class/Personal Training class - per hour - Indoor/Outdoor	\$	63.64	6.36	70.00	38.18	3.82	42.00
Per Group Fitness class/Personal Training class - per hour - Anderson Pavillion	\$	81.82	8.18	90.00			

PUBLIC HIRE FEE

CIVIC CENTRE - WAR MEMORIAL HALL & LOUNGE COMBINED

Up to 120 people; Basic kitchen use, bathrooms, 60 plastic chairs and miscellaneous equipment included in hire cost; External catering permitted.

Charity & Education (as per Council Policy) - Per Hour	\$	0.00	0.00	0.00	0.00	Exempt	0.00
Community - Per Hour	\$	204.55	20.45	225.00	77.27	7.73	85.00
Commercial - Per Hour; Minimum 3 Hours	\$	409.09	40.91	450.00	159.09	15.91	175.00
Private Function (Including Wedding) - Per Hour; Minimum 3 Hours	\$	409.09	40.91	450.00	363.64	36.36	400.00
Wet Weather Back-Up (Equivalent to 1 hour of hire - Only available if other Civic Centre venues are booked for a minimum of 3 hours)	\$	409.09	40.91	450.00	454.55	45.45	500.00

CIVIC CENTRE - LESSER HALL

Up to 80 people inclusive of kitchen/bathrooms and miscellaneous equipment; external catering permitted

Charity & Education (as per Council Policy) - Per Hour	\$	0.00	0.00	0.00	0.00	Exempt	0.00
Community - Per Hour	\$	31.82	3.18	35.00	30.91	3.09	34.00
Commercial - Per Hour	\$	63.64	6.36	70.00	40.00	4.00	44.00
Wedding Preparation (Support use only, no wedding to be held at this venue. Only available if other Civic Centre venues are booked for a minimum of 3 hours)	\$	63.64	6.36	70.00			
Wet Weather Back-Up (Equivalent to 1 hour of hire - Only available if other Civic Centre venues are booked for a minimum of 3 hours)	\$	63.64	6.36	70.00	113.64	11.36	125.00

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TOWN OF COTTESLOE

SCHEDULE OF FEES AND CHARGES 2024 - 2025

2024-2025	2024-2025	2024-2025	2023-2024	2023-2024	2023-2024	Reg
Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

CIVIC GARDENS - MAIN LAWN

(External catering permitted)

Charity & Education (as per Council Policy) - Per Hour	\$	0.00	0.00	0.00	0.00	Exempt	0.00
Community - Per Hour	\$	86.36	8.64	95.00	59.09	5.91	65.00
Commercial - Per Hour; Minimum 3 Hours	\$	336.36	33.64	370.00	115.45	11.55	127.00
Private Function (Including Wedding) - Per Hour; Minimum 3 Hours	\$	336.36	33.64	370.00	318.18	31.82	350.00

CIVIC GARDENS - OTHER LAWNS

Includes Sunken Lawn, Lower Lawn, Secret Garden/Playground 2, Rotunda. Excludes Main Lawn

Charity & Education (as per Council Policy) - Per Hour	\$	0.00	0.00	0.00	0.00	Exempt	0.00
Community - Per Hour	\$	77.27	7.73	85.00	40.00	4.00	44.00
Commercial - Per Hour; Minimum 3 Hours	\$	309.09	30.91	340.00	74.55	7.45	82.00
Private Function (Including Wedding) - Per Hour; Minimum 3 Hours	\$	309.09	30.91	340.00	290.91	29.09	320.00

ANDERSON PAVILLION

(Up to 130 people; inclusive of kitchen/bathrooms, furniture, and miscellaneous equipment; External catering permitted)

Charity & Education - as per Council Policy	\$	0.00	0.00	0.00			
Community - Per Hour	\$	40.91	4.09	45.00			
Commercial / Private Function (Including Wedding) - Per Hour; Minimum 3 Hours	\$	81.82	8.18	90.00			

BEACHES

(Cottesloe Main Beach, North Cottesloe Beach, South Cottesloe Beach (Isolators / The Cove), Arch Monument and Sun Dial etc.)

Charity & Education (as per Council Policy) - Per Hour	\$	0.00	0.00	0.00	0.00	Exempt	0.00
Community - Per Hour	\$	77.27	7.73	85.00	80.00	8.00	88.00
Commercial - Per Hour; Minimum 3 Hours	\$	309.09	30.91	340.00	125.45	12.55	138.00
Private Function (Including Wedding) - Per Hour; Minimum 3 Hours	\$	309.09	30.91	340.00	290.91	29.09	320.00

OTHER RESERVES

(Cottesloe Oval / Harvey Field [excludes access to Anderson Pavilion]; Grant Marine Park, Jasper Green Reserve, Andrews Place)

Charity & Education - as per Council Policy	\$	0.00	0.00	0.00	0.00	Exempt	0.00
Community - Per Hour	\$	22.73	2.27	25.00	19.09	1.91	21.00
Commercial - Per Hour	\$	45.45	4.55	50.00	40.00	4.00	44.00

SPECIAL EVENTS

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TOWN OF COTTESLOE

SCHEDULE OF FEES AND CHARGES 2024 - 2025

2024-2025	2024-2025	2024-2025	2023-2024	2023-2024	2023-2024	Reg
Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

(Large events as defined by Outdoor Concerts and Large Events Policy) CIVIC CENTRE

Bonds payable on all event applications, at time of application; as per Council Policy. See 'Public Hire - Civic Centre'

The following fees and bonds are in addition to any fees prescribed by regulation that may be applicable to the staging of an event. Where noise monitoring and associated reports are specifically requested they are to be provided at the applicants cost. Where there is to be amplified music, either from live bands or DJ's, the requirement is for noise levels to be monitored throughout the event or as directed by the Environmental Health Officer, and a report submitted. As and when determined by the Environmental Health Officer, where an officer is required to attend an event for the purpose of monitoring or inspection, the officer's time will be charged at a rate as per these fees and charges (under Town Officer Time) per hour or part thereof, including travelling time.

CIVIC CENTRE GROUNDS

Charity & Education - as per Council Policy

Bonds - Up to 1000 people	\$	500.00	0.00	500.00	500.00	Exempt	500.00
Bonds - Between 1001 and 3000 people	\$	600.00	0.00	600.00	500.00	Exempt	500.00
Full Day Hire (8 hour period) - Up to 1000 people	\$	0.00	0.00	0.00	0.00	Exempt	0.00
Full Day Hire (8 hour period) - Between 1001 and 3000 people	\$	0.00	0.00	0.00	0.00	Exempt	0.00
Full Day Hire (8 hour period) - More than 3001 people	\$	0.00	0.00	0.00	0.00	Exempt	0.00

Community

Bonds - Up to 1000 people	\$	750.00	0.00	750.00	750.00	Exempt	750.00
Bonds - Between 1001 and 3000 people	\$	1,000.00	0.00	1,000.00	1,000.00	Exempt	1,000.00
Full Day Hire (8 hour period) - Up to 1000 people	\$	554.55	55.45	610.00	527.27	52.73	580.00
Full Day Hire (8 hour period) - Between 1001 and 3000 people	\$	1,109.09	110.91	1,220.00	1,054.55	105.45	1,160.00
Full Day Hire (8 hour period) - More than 3001 people	\$	2,545.45	254.55	2,800.00	2,386.36	238.64	2,625.00

Commercial

Bonds - Up to 1000 people	\$	1,000.00	0.00	1,000.00	1,000.00	Exempt	1,000.00
Bonds - Between 1001 and 2000 people	\$	2,000.00	0.00	2,000.00	2,000.00	Exempt	2,000.00
Bonds - Between 2001 and 3000 people	\$	3,000.00	0.00	3,000.00	3,000.00	Exempt	3,000.00
Bonds - Between 3001 and 5000 people	\$	5,000.00	0.00	5,000.00	5,000.00	Exempt	5,000.00
Bonds - More than 5001 people	\$	10,000.00	0.00	10,000.00	10,000.00	Exempt	10,000.00
Full Day Hire (8 hour period) - Up to 1000 people	\$	3,181.82	318.18	3,500.00	3,018.18	301.82	3,320.00
Full Day Hire (8 hour period) - Between 1001 and 3000 people	\$	10,500.00	1,050.00	11,550.00	10,000.00	1,000.00	11,000.00
Full Day Hire (8 hour period) - Between 3001 and 5000 people	\$	15,772.73	1,577.27	17,350.00	15,018.18	1,501.82	16,520.00
Full Day Hire (8 hour period) - Between 5001 and 7000 people	\$	21,000.00	2,100.00	23,100.00	20,000.00	2,000.00	22,000.00
Full Day Hire (8 hour period) - More than 7001 people	\$	21,954.55	2,195.45	24,150.00	20,000.00	2,000.00	22,000.00

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TOWN OF COTTESLOE

SCHEDULE OF FEES AND CHARGES 2024 - 2025

	2024-2025	2024-2025	2024-2025	2023-2024	2023-2024	2023-2024	Reg
	Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*
BEACHES AND OTHER RESERVES							
Charity & Education - as per Council Policy							
Event Application Fee (BEACHES Only)	\$ 0.00	0.00	0.00	0.00	Exempt	0.00	
Bonds - Up to 1000 people	\$ 500.00	0.00	500.00	500.00	Exempt	500.00	
Bonds - Between 1001 and 3000 people	\$ 500.00	0.00	500.00	500.00	Exempt	500.00	
Full Day Hire (8 hour period) - Up to 1000 people	\$ 0.00	0.00	0.00	0.00	Exempt	0.00	
Full Day Hire (8 hour period) - Between 1001 and 3000 people	\$ 0.00	0.00	0.00	0.00	Exempt	0.00	
Community							
Event Application Fee (BEACHES Only)	\$ 45.45	4.55	50.00	45.45	4.55	50.00	
Bonds - Up to 1000 people	\$ 750.00	0.00	750.00	750.00	Exempt	750.00	
Bonds - Between 1001 and 3000 people	\$ 1,000.00	0.00	1,000.00	1,000.00	Exempt	1,000.00	
Full Day Hire (8 hour period) - Up to 500 people	\$ 50.00	5.00	55.00	47.27	4.73	52.00	
Full Day Hire (8 hour period) - Between 501 and 1000 people	\$ 572.73	57.27	630.00	545.45	54.55	600.00	
Full Day Hire (8 hour period) - Between 1001 and 3000 people	\$ 1,145.45	114.55	1,260.00	1,090.91	109.09	1,200.00	
Commercial							
Event Application Fee (BEACHES Only)	\$ 454.55	45.45	500.00	227.27	22.73	250.00	
Bonds - Up to 1000 people	\$ 1,000.00	0.00	1,000.00	1,000.00	Exempt	1,000.00	
Bonds - Between 1001 and 2000 people	\$ 2,000.00	0.00	2,000.00	2,000.00	Exempt	2,000.00	
Bonds - Between 2001 and 3000 people	\$ 3,000.00	0.00	3,000.00	3,000.00	Exempt	3,000.00	
Bonds - Between 3001 and 5000 people	\$ 20,000.00	0.00	20,000.00	20,000.00	Exempt	20,000.00	
Bonds - More than 5001 people	\$ 20,000.00	0.00	20,000.00	20,000.00	Exempt	20,000.00	
Full Day Hire (8 hour period) - Up to 1000 people	\$ 5,440.91	544.09	5,985.00	5,181.82	518.18	5,700.00	
Full Day Hire (8 hour period) - Between 1001 and 2000 people	\$ 10,909.09	1,090.91	12,000.00	10,400.00	1,040.00	11,440.00	
Full Day Hire (8 hour period) - Between 2001 and 3000 people	\$ 16,363.64	1,636.36	18,000.00	15,600.00	1,560.00	17,160.00	
Full Day Hire (8 hour period) - Between 3001 and 5000 people	\$ 21,818.18	2,181.82	24,000.00	20,800.00	2,080.00	22,880.00	
Full Day Hire (8 hour period) - Between 5001 and 7000 people	\$ 27,272.73	2,727.27	30,000.00	26,000.00	2,600.00	28,600.00	
Full Day Hire (8 hour period) - More than 7000 people	\$ 29,090.91	2,909.09	32,000.00	26,000.00	2,600.00	28,600.00	
Beaches - Bump-in/Bump-out							
For events with more than 3000 people							
Per day	\$ 2,618.18	261.82	2,880.00	1,090.91	109.09	1,200.00	
Hourly	\$ 327.27	32.73	360.00	136.36	13.64	150.00	

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TOWN OF COTTESLOE
SCHEDULE OF FEES AND CHARGES 2024 - 2025

2024-2025 2024-2025 2024-2025 2023-2024 2023-2024 2023-2024 Reg
 Fee excl. GST GST Fee incl. GST Fee excl. GST GST Fee incl. GST *

ECONOMIC SERVICES

BUILDING CONTROL

Fees prescribed by the Building Commission; Department of Commerce in accordance with Building Regulations 2012; GST Exempt. Based on estimated cost of construction including GST.

APPLICATION FOR A BUILDING PERMIT - CERTIFIED

Class 1 or Class 10 building	\$	0.19% value of works - minimum fee \$110.00	Exempt		0.19% value of works - minimum fee \$110.00 GST Exempt	*
Class 2 - 9 building	\$	0.09% value of works - minimum fee \$110.00	Exempt		0.09% value of works - minimum fee \$110.00 GST Exempt	*

APPLICATION FOR A BUILDING PERMIT - UNCERTIFIED

Class 1 or Class 10 building	\$	0.32% value of works - minimum fee \$110.00	Exempt		0.32% value of works - minimum fee \$110.00 GST Exempt	*
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DEMOLITION APPROVAL (PLANNING APPROVAL REQUIRED; REFER TO 'TOWN PLANNING AND REGIONAL DEVELOPMENT' SECTION FOR APPROPRIATE CHARGES)

Class 1 or Class 10 building	\$	0.19% of estimated value (but not less than \$110)	Exempt		0.19% of estimated value (but not less than \$110)	*
Class 2 to Class 9 building – per storey	\$	0.09% of estimated value (but not less than \$110)	Exempt		0.09% of estimated value (but not less than \$110)	*
Demolition approval - extend effective time	\$	110.00	0.00	110.00	110.00 Exempt 110.00	*

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TOWN OF COTTESLOE

SCHEDULE OF FEES AND CHARGES 2024 - 2025

2024-2025	2024-2025	2024-2025	2023-2024	2023-2024	2023-2024	Reg
Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

APPLICATION FOR OCCUPANCY PERMITS, BUILDING APPROVAL CERTIFICATES

Building Act 2011 and Building Regulations 2012 Schedule 2

Occupancy permit for completed building	\$	110.00	0.00	110.00	110.00	Exempt	110.00	*
Temporary occupancy permit - incomplete building	\$	110.00	0.00	110.00	110.00	Exempt	110.00	*
Modify occupancy permit for temporary additional use of building	\$	110.00	0.00	110.00	110.00	Exempt	110.00	*
Replacement occupancy permit - permanent change of a buildings classification or use	\$	110.00	0.00	110.00	110.00	Exempt	110.00	*
Occupancy permit - building with unauthorised work	\$	0.38% value of works - minimum fee \$110.00	Exempt		0.38% value of works - minimum fee \$110.00	Exempt		*
Replacement occupancy permit - existing building	\$	110.00	0.00	110.00	110.00	Exempt	110.00	*
Building approval - extend effective time	\$	110.00	0.00	110.00	110.00	Exempt	110.00	*
Occupancy permit - extend effective time	\$	110.00	0.00	110.00	110.00	Exempt	110.00	*

RETROSPECTIVE APPROVALS

Class 1 or Class 10 building - unauthorised work	\$	0.38% value of works - minimum fee \$110.00	Exempt		0.38% value of works - minimum fee \$110.00	Exempt		*
Strata Unit (per unit with 10 unit minimum)	\$	\$11.60 for each strata unit - minimum fee of \$115.00	Exempt		\$11.60 for each strata unit - minimum fee of \$115.00	Exempt		*

BUILDING SERVICES LEVY (BSL)

Building Permit								
Work value \$45,000 or less	\$	61.65	0.00	61.65	61.65	Exempt	61.65	*
Work value over \$45,000	%	0.137% of work value	Exempt		0.137% of work value			*
Demolition Permit								
Work value \$45,000 or less	\$	61.65	0.00	61.65	61.65	Exempt	61.65	*
Work value over \$45,000	%	0.137% of work value	Exempt		0.137% of work value			*

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TOWN OF COTTESLOE SCHEDULE OF FEES AND CHARGES 2024 - 2025	2024-2025	2024-2025	2024-2025	2023-2024	2023-2024	2023-2024	Reg
	Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

Occupancy Permit							
Work value \$45,000 or less	\$	61.65	0.00	61.65	61.65	Exempt	61.65 *
Work value over \$45,000	%	0.274% of work value	Exempt		0.274% of work value		*
Building Approval Certificate							
Work value \$45,000 or less	\$	123.30	0.00	123.30	123.30	Exempt	123.30 *
Work value over \$45,000	%	0.274% of work value	Exempt		0.274% of work value		*
Unauthorised Building Work							
Work value \$45,000 or less	\$	61.65	0.00	61.65	61.65	Exempt	61.65 *
Work value over \$45,000	%	0.274% of work value	Exempt		0.274% of work value		*

OTHER FEES

Local Government approval of battery powered smoke alarms	\$	179.40	0.00	179.40	179.40	Exempt	179.40 *
Amended Building Plans (per amendment)	\$	110.00	0.00	110.00	110.00	Exempt	110.00 *
Replacement Building Permit for an existing building	\$	110.00	0.00	110.00	110.00	Exempt	110.00 *
Transfer of Building Licence to another builder	\$	110.00	0.00	110.00	110.00	Exempt	110.00 *
Deposit materials on verge application fee	\$	110.00	0.00	110.00	110.00	Exempt	110.00
Deposit materials on verge class 1 & 10 (per m ² per month)	\$	5.50	0.00	5.50	1.00	Exempt	1.00 *
Deposit Materials on verge class 2-9 (per m ² per week)	\$	5.50	0.00	5.50	2.00	Exempt	2.00 *
Application for Work Zone Permit (maximum of 14 days)	\$	115.00	0.00	115.00	110.00	Exempt	110.00
Work Zone Permit - Per day or part thereof	\$	115.00	0.00	115.00	0.00	Exempt	0.00
Work Zone Permit - Per 14 days	\$	115.00	0.00	115.00	0.00	Exempt	0.00
Work Zone Permit Extension Fee (maximum additional 14 days)	\$	115.00	0.00	115.00	70.00	Exempt	70.00
Work Zone Permit Re-issue	\$	30.00	0.00	30.00	30.00	Exempt	30.00
Work Zone Permit Bond	\$	1,000.00	0.00	1,000.00	1,000.00	Exempt	1,000.00

SIGNS AND HOARDINGS (PLANNING AND BUILDING APPROVAL REQUIRED; REFER TO INDIVIDUAL SECTION FOR APPROPRIATE CHARGES)

Sign Licence Application	\$	105.00	0.00	105.00	100.00	Exempt	100.00
Impounded signs	\$	65.00	0.00	65.00	62.50	Exempt	62.50

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TOWN OF COTTESLOE

SCHEDULE OF FEES AND CHARGES 2024 - 2025

2024-2025	2024-2025	2024-2025	2023-2024	2023-2024	2023-2024	Reg
Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

PRIVATE SWIMMING POOL (PLANNING AND BUILDING APPROVAL REQUIRED; REFER TO INDIVIDUAL SECTION FOR APPROPRIATE CHARGES)

Annual charge for an inspection to be carried out at least every 4 years as per Building Regulations 2012 Part 8 Division 2 Regulation 53 (2)	\$	78.00	0.00	78.00	35.00	Exempt	35.00	
Initial Inspection/Start-up	\$	302.00	0.00	302.00	150.00	Exempt	150.00	*
Inspection on Request	\$	302.00	0.00	302.00	110.00	Exempt	110.00	*

PLAN SEARCH (PRINTING AND PHOTOCOPYING COSTS LISTED UNDER 'SUNDRY OFFICE COSTS'; PHOTOCOPYING COSTS OF PLANS LARGER THAN A3 ARE SET BY EXTERNAL PRINTING FIRM)

Building Plan Search - within 10 Days	\$	105.00	0.00	105.00	100.00	Exempt	100.00	
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INFRASTRUCTURE BOND (REFUNDABLE WHEN BOND REFUND REQUEST SUBMITTED SUBJECT TO INSPECTION)

Class 10 Building	\$	1,000.00	0.00	1,000.00	1,000.00	Exempt	1,000.00	*
Class 2-9 Building	\$	2,500.00	0.00	2,500.00	1,500.00	Exempt	1,500.00	*
Class 1 Building (Residential Building)	\$	1,500.00	0.00	1,500.00	1,500.00	Exempt	1,500.00	*
Swimming Pool	\$	1,500.00	0.00	1,500.00	1,500.00	Exempt	1,500.00	*
Demolition	\$	1,500.00	0.00	1,500.00	1,500.00	Exempt	1,500.00	*
Pre and Post Inspection	\$	300.00	0.00	300.00	300.00	Exempt	300.00	*

OTHER PROPERTY & SERVICES

PRIVATE WORKS

ENGINEERING SERVICES

May incur fees for Town Manager Time - Per Hour	\$	195.45	19.55	215.00	186.36	18.64	205.00	
May incur fees for Town Officer Time - Per Hour	\$	172.73	17.27	190.00	162.73	16.27	179.00	

ASSESSMENT OF MANAGEMENT PLANS

Fee per application (Complex Traffic Management Plan)	\$	686.36	68.64	755.00	663.64	66.36	730.00	
Fee per hour	\$	172.73	17.27	190.00	162.73	16.27	179.00	

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TOWN OF COTTESLOE		2024-2025	2024-2025	2024-2025	2023-2024	2023-2024	2023-2024	Reg
SCHEDULE OF FEES AND CHARGES 2024 - 2025		Fee excl. GST	GST	Fee incl. GST	Fee excl. GST	GST	Fee incl. GST	*

DRIVEWAY ENTRANCES (CROSSOVERS)

Council does not install driveway crossovers, but will provide a contribution to the landowner for the first crossover to a property, once a driveway crossover has been constructed to Council standards, per Crossover Construction Policy.	\$	330.00	0.00	330.00	320.00	Exempt	320.00	
When road frontages, streets or footpaths are being rebuilt or asphalt resurfaced, Council will provide a contribution towards old crossovers being resurfaced, per Crossover Construction Policy.	\$	220.00	0.00	220.00	210.00	Exempt	210.00	
Crossover approvals, as per Crossover Construction Policy - Fee per hour	\$	168.18	16.82	185.00	162.73	16.27	179.00	

PRIVATE WORKS

All Private Works (including reinstatements)	\$	External Cost Incurred + 10% Administration Fee	10%		Actual Cost; GST Inclusive			
Regulation 7 or 17 Agreements or Equivalent Associated Costs	\$	External Cost Incurred + 10% Administration Fee	10%		Actual Cost; GST Inclusive			

STREET TREES

Remove Street Tree (per tree)	\$	External Cost Incurred + 10% Administration Fee	10%		Actual Cost; GST Inclusive			
New Street Tree (per tree; subject to planning approval)	\$	645.00	0.00	645.00	624.00	Exempt	624.00	
Stump Grind (per tree)	\$	External Cost Incurred + 10% Administration Fee	10%		Actual Cost; GST Inclusive			

PLAY EQUIPMENT ON VERGES

Permit Application Fee	\$	313.64	31.36	345.00	300.00	30.00	330.00	
Permit Application Fee (Exempted Play Equipment)	\$	0.00	0.00	0.00	0.00	0.00	0.00	
Permit Annual Renewal Fee	\$	104.55	10.45	115.00	100.00	10.00	110.00	

ROAD VERGE LANDSCAPING

Application Assessment Fee	\$	313.64	31.36	345.00	300.00	30.00	330.00	
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