

1. Objectives

Recover outstanding rates quickly and efficiently.

2. Principles

Rates are due and payable within thirty-five days from the issue date on Rates Notices.

3. Issues

A penalty for non-payment for rates cannot be applied until 35 days after the issue date of rate notices. This is the 'Due Date'. Any outstanding balance from this time is liable for penalty interest per the Local Government Regulations.

4. Policy

- Final Notices be issued within 90 days of the issue date of rate assessment notices.
- The Manager Corporate and Community Services is authorised to initiate debt recovery action, 21 days after the issue of a rate assessment notice marked 'Final Notice'.
- The Manager Corporate and Community Services is authorised to delegate to the Rates/Accounts Clerk the authority to negotiate the payment of rates by instalments (other than any automatic instalment payment scheme).
- The Chief Executive Officer is authorised to vary Rates collection procedures dependent upon prevailing economic circumstances.

Adopted	21 December 1994
Reviewed	27 July 2009
Expected date of review	