

TOWN OF COTTESLOE



RESERVES, PARKS AND PLAYGROUNDS COMMITTEE MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
8.00AM, THURSDAY 13 SEPTEMBER 2018

MAT HUMFREY
Chief Executive Officer

2 October 2018

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1. DECLARATION OF MEETING OPENING / ANNOUNCEMENT OF VISITORS

Cr Boulter opened the meeting at 8:02am.

2. ACKNOWLEDGMENT OF TRADITIONAL OWNERS OF THE LANDS

Cr Boulter acknowledged the traditional owners of the land.

3. ATTENDANCE**Committee Members Present**

Cr Sandra Boulter	Presiding Member
Cr Rob Thomas	Elected Member
Cr Melissa Harkins	Elected Member
Cr Helen Sadler	Deputy Member (until Ms Natalie Kendal arrives)
Ms Natalie Kendal	Community Representative (arrived 8:57am)
Mr James Atkinson	Community Representative (arrived 8:04am)

Officers Present

Mr Mat Humfrey	Chief Executive Officer (arrived 8:07am)
Mr Shaun Kan	Manager Engineering Services
Mrs Denise Tyler-Hare	Project Manager

Apologies

Ms Mary-Ann Winnett	Governance Coordinator
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4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**Moved Cr Boulter, Seconded Cr Harkins**

The Minutes of the meeting of the Reserves, Parks and Playgrounds Committee minutes held 26 July 2018 be confirmed subject to:

- In section 9 including a note that the committee agreed by email the following principles to be referred to the Foreshore Precinct Implementation Committee.

CARRIED 4/0

Mr Atkinson arrived 8:04am

5. DECLARATION OF INTERESTS

Nil

6. ACTION LIST

Refer to Action List provided as an attachment.

Mr Humfrey arrived 8:07am

COMMITTEE RECOMMENDATION

Moved Cr Thomas Seconded Cr Sadler

That the Reserves, Parks and Playgrounds Committee recommend;

That Council:

1. Invite public submissions on a proposal to erect a fence separating the playground equipment and off-lead dog area at Jasper Green.
2. That the administration review the infrastructure maintenance list with a view to separate into traditional maintenance items and strategic items and bring back to the Committee at the next meeting.

Carried 5/0

7. Playgrounds Strategy

The Committee to review the attached Playgrounds –Strategy – reverse brief (refer attached).

Ms Kendal arrived 8:57am, Cr Sadler now not voting, Ms Kendal voting

COMMITTEE RECOMMENDATION

Moved Cr Harkins Seconded Mr Atkinson

That the Reserves, Parks and Playgrounds Committee recommend;

That Council:

1. Endorse the 'Request for Quote' project brief for the Public Open Space Master Plan as amended by the Committee, to be sent to the nominated consultants.

Carried 5/0

7. OTHER BUSINESS**7.1 Charter Amendments**

Cr Boulter has provided suggested amendments to the Reserves, Parks and Playgrounds Committee Charter, as attached.

COMMITTEE RECOMMENDATION

Moved Cr Harkins Seconded Cr Thomas

That the Reserves, Parks and Playgrounds Committee recommend;

That Council adopt the Reserves, Parks and Playgrounds charter as amended by the Committee.

Carried 5/0

7.2 Distribution of Agenda

Committee to provide preference of hard copy or email copy of the agenda being provided.

Cr Boulter, Cr Harkins and Ms Kendal indicated they would prefer to receive a hard copy of the agenda. Mr Atkinson, Cr Sadler and Cr Thomas indicated they would prefer to receive an electronic copy of the agenda.

7.3 Map of Playgrounds

OFFICER RECOMMENDATION

That the Reserves, Parks and Playgrounds Committee recommend;

That Council ENDORSE the attached map of the parks and playgrounds within the Town of Cottesloe will form the basis for the Reserves, Parks and Playgrounds Committee's public open space strategy and scope of works.

It is noted that the LPS3 map is to be used in lieu of this map in the strategy brief.

7.4 Civic Centre Tour

Cr Boulter emailed the below motion to Committee members.

COUNCILLOR MOTION

That the Reserves, Parks and Playgrounds Committee members, who wish to do so, meet with the Town of Cottesloe Heritage officer and head of works for the Civic Centre for a guided tour of the Civic Centre for, but not limited to, discussion about proposed suggestions from the community for works at the Civic Centre.

Defer to next meeting due to time constraints.

7.5 Purple Dinosaur Playground

Email sent by Mrs Tyler-Hare on 2 July 2018 regarding the Committee's previous recommendation. Discussion regarding proposed community consultation

Defer to next meeting due to time constraints.

7.6 Cockatoo Food Garden

Cr Boulter requested this item be included in the Agenda.

Defer to next meeting due to time constraints.

7.7 Safety Audit Query from Ms Natalie Kendal

The Depot team undertake fortnightly in house checks on playgrounds, with one of the team having experience and qualifications in this. The Depot team then undertake in house repairs, depending on the nature of the problem, or a contractor if it is a complicated problem.

An annual inspection was previously been undertaken an external contractor, Recreation Safety Australia. This has not been undertaken in a number of years.

Defer to next meeting due to time constraints.

8. FORESHORE UPDATE

Ms Tyler-Hare provided an update on the principles and requested feedback on the brief. Committee to provide feedback to Cr Boulter by Sunday and Cr Boulter to provide feedback to Ms Tyler-Hare on Tuesday 18 September 2018.

Cr Sadler advised that the Foreshore Precinct Implementation Committee will seek feedback from the Reserves, Parks and Playgrounds Committee on individual projects as relevant.

9. GENERAL BUSINESS

Nil

10. NEXT MEETING

Tentative 25 October 2018, 8.00am.

11. MEETING CLOSURE

Cr Boulter closed the meeting at 9:44am.