

TOWN OF COTTESLOE



BEACH ACCESS PATH COMMITTEE

MINUTES

MAYOR'S PARLOUR, COTTESLOE CIVIC CENTRE
109 BROOME STREET, COTTESLOE
3.00PM, TUESDAY 31 JULY 2018

MAT HUMFREY
Chief Executive Officer

3 August 2018

TABLE OF CONTENTS

1	Declaration of Meeting Open / announcement of Visitors	4
2	Acknowledgement of Traditional Owners.....	4
3	Attendance	4
4	Confirmation of Minutes from Previous Meeting.....	4
5	Declaration of Interests	5
6	Correspondence	5
7	Officer Reports	5
7.1	Beach Access Paths – Signage	6
7.2	N7 Community Consultation	10
7.3	Beach Access Paths – Tender & Budget Amendment CONFIDENTIAL.....	15
8	Other Business	16
8.1	Acknowledgement - former Committee member, Ms Vicki Woods	16
8.2	Beach Access Path Lists	16
8.3	Checklist.....	16
8.4	Best Practice Guide	16
9	Action List	16
10	General Business	16
11	Next Meeting	16
12	Meeting Closure	16

1 DECLARATION OF MEETING OPEN / ANNOUNCEMENT OF VISITORS

Cr Pyvis declared the meeting open at 3:03pm.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Pyvis acknowledged the traditional owners, the Whadjuk people of the Noongar nation.

3 ATTENDANCE**Committee Members Present**

Cr Sally Pyvis	Presiding Member
Cr Sandra Boulter	Deputy Presiding Member
Cr Michael Tucak	Elected Member
Dr Mike Ewing	Cottesloe Coastcare
Ms Kerryn Briody	Community Representative

Officers Present

Mr Mat Humfrey	Chief Executive Officer	entered 3:03pm
Mrs Denise Tyler-Hare	Project Manager	
Mr Shaun Kan	Manager of Engineering Services	
Ms Mary-Ann Winnett	Temporary Governance Officer	

Mr Humfrey entered at 3:03pm.

Cr Pyvis requested that a 'Consultants Present' heading be added and consultants be listed under it.

Consultants Present

Mr Patrick Jordan	Ecoscape (Non-voting)
-------------------	-----------------------

Apologies

Mayor Philip Angers	Elected Member
Mr Frank Kotai	Ecoscape (Non-voting)

Note: Vicki Wood, Landscape Architect, removed from Attendance due to her resignation from the Committee.

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Amendments:

Delete 'of the lands' from Item 2 Acknowledgement of Traditional Owners of the Lands' on pages 2 and 3 of the minutes.

Moved Cr Pyvis, Seconded Ms Briody

The Minutes of the meeting of the Beach Access Paths Committee meeting held 15 May 2018 be confirmed.

Carried 5/0

5 DECLARATION OF INTERESTS

Mrs Tyler-Hare declared an IMPARTIALITY interest in Item 7.3 Beach Access Paths – Tender & Budget Amendment by virtue of “a close friend’s brother is involved in Replas, the company specified for plastics for the stairs.”

Patrick Jordan advised that Mr Kotai had declared a FINANCIAL interest in item 7.3 Beach Access Paths – Tender & Budget Amendment by virtue of “he is working in a design construct relationship with one of the tenderers – MG Group.” Patrick Jordan attended the meeting in his place.

6 CORRESPONDENCE

Ms Briody advised of an email received late today from the Manager of Engineering Services providing additional information to the Committee regarding the Confidential Beach Access Path Tenders. Ms Briody read the email out to the Committee (refer to confidential attached email).

7 OFFICER REPORTS

7.1 Beach Access Paths – Signage

File Ref:	SUB/2414
Attachments:	Draft Beach Access Paths Name List
Responsible Officer:	Mat Humfrey, Chief Executive Officer
Author:	Denise Tyler-Hare, Manager of Projects
Proposed Meeting Date:	31 July 2018
Author Disclosure of Interest:	Nil

SUMMARY

The Committee is asked to consider the incorporation of a street/location reference at beach access path number locations.

BACKGROUND

At the March 2018 Committee meeting, the Committee discussed the possibility of the incorporation of a street/location reference at beach access path number locations.

At the May 2018 Committee Meeting, the Committee resolved:

That the Committee:

1. *ENDORSE the use of a small circular sign at the base of the stairs noting the beach access path number and location; and,*
2. *ENDORSE the inclusion of a street or beach name.*

Carried 5/0

Further to this resolution, a proposed list of names, in consultation with Cr Pyvis, and Jack Walsh has been prepared.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2013 to 2023

Priority Area Three Enhancing beach access and the foreshore.

Corporate Business Plan 2014 to 2018

Priority Area Three: Enhancing beach access and the foreshore.

3.1: Implement the 'Foreshore Redevelopment Plan' in consultation with the community.

POLICY IMPLICATIONS

Beach Policy

The Beach Access Path Concept Plans complies with the Policy as adopted by Council.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government Regulations 1996

FINANCIAL IMPLICATIONS

There are no perceived financial implications arising from the officer's recommendation.

STAFFING IMPLICATIONS

There are no perceived staffing implications arising from the officer's recommendation.

SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the officer's recommendation.

CONSULTATION

Beach Access Path Committee
Town of Cottesloe Staff
Elected Members

STAFF COMMENT

The list has been developed in consultation with Cr Pyvis and Jack Walsh. The administration support the list.

VOTING

Simple Majority

OFFICER RECOMMENDATION

That Council ENDORSE the inclusion of a street or beach name as follows:

Numbers	Location
S0	Marine Beach South
S1	Cables
S2	Vlamingh
S3	Sydney St
S4	Wearne
S5	Gibney St
S6	Deep Six
S7	Dutch Inn
S8	Playground
S9	Princes St
S10	Salvado St
S11	Rosendo S
S12	Phone Box
S13	Pearse St
S14	Isolated
S15	The Cove
C0	Terraces
C1	Cott Main

C2	Main Beach North
C3	John St
C4	Peter's Pool
N1	Napier St
N2	Van Eileen
N3	Bryan Way
N4	North Cott
N6	Grant Marine
N7	Grant St
N8	Fishing Reef
N9	Vera View
N10	Dog Beach
N11	Dog North
N12	North St

OFFICER RECOMMENDATION

Moved Cr Boulter, Seconded Ms Briody

That the Beach Access Paths Committee recommends to Council the inclusion of street/beach names as follows, subject to confirmation from Dr Dobson regarding the appropriate aboriginal names and protocols for S0, S8, S12 and N8:

Numbers	Location
S0	Moondo Rock
S1	Cables
S2	Vlamingh
S3	Sydney
S4	Wearne
S5	Gibney
S6	Deep Six
S7	Dutch Inn
S8	Jili-Jili
S9	Princes
S10	Salvado
S11	Rosendo
S12	Cudjil
S13	Pearse
S14	Isolated
S15	The Cove
N1	Napier
N2	Van Eileen
N3	Bryan Way
N4	North Cott
N6	Hawkstone

N7	Grant
N8	Sea Dragon
N9	Vera View
N10	Dog Beach
N11	Osprey
N12	North

Carried 5/0

Rationale

The Committee considered Dr Dobson and Mr Ken McIntyre's suggestion of including some meaningful Indigenous names, keeping it simple by removing double word names in close proximity to each other where possible and removing 'street' from names.

Noting that in regard to the Officer Recommendation on page 8, since the minutes were published, it has been noted that Dr Dobson is not the appropriate authority and the words should not have been included.

7.2 N7 Community Consultation

File Ref:	SUB/2414
Attachments:	Community Consultation Feedback Summary and Compilation
Responsible Officer:	Mat Humfrey, Chief Executive Officer
Author:	Denise Tyler-Hare, Manager of Projects
Proposed Meeting Date:	31 July 2018
Author Disclosure of Interest:	Nil

SUMMARY

The Town has undertaken another round of community consultation on the N7 beach access path upgrades concept plans and is requesting the Committee to endorse this feedback, and recommend proceeding to detailed design and documentation to Council.

BACKGROUND

Following community consultation undertaken earlier this year, the Beach Access Path Committee made a resolution (abbreviated to only reference the relevant N7 components) as follows:

1. Thank the community for their submissions.
2. Note the community consultation feedback submitted.
3. Endorse the progression of the project to detailed design and documentation for all four paths, subject to the following considerations:
 - d. N7 (Grant):
 - i. Upgrade N7 to include steps;
 - ii. The Town of Cottesloe administration report back to the Committee on the viability of a pedestrian crossing south of the roundabout at the intersection of Grant Street and Marine Parade;
 - iii. Install two showers;
 - iv. The design outcomes should reflect the importance of local amenity in public spaces.
 - v. Retain, but relocate, the existing memorial seats near N7, rather than new benches, in close consultation with affected families; and,
 - vi. Readvertise N7 for 14 days.

As a note for N7:

The original point iv - Consider swapping the location of the bike rack and showers, was deleted for safety reasons.

Moved Cr Boulter, seconded Cr Tucak

Unanimous

Since this time, the concept for N7 was updated by Ecoscape to revise the plan to incorporate steps and two showers. This was then advertised for 14 days, via newspaper adverts in The Post and The Western Suburbs Weekly, on the Council website, and via letters to affected residents and ratepayers, as well as the Cottesloe Facebook page and email database, with submissions closing on the 16th July 2018.

STRATEGIC IMPLICATIONS

Strategic Community Plan (2013 to 2023)

Priority Area Three: Enhancing beach access and the foreshore.

Corporate Business Plan (2014 – 2018)

Priority Area Three: Enhancing beach access and the foreshore.

3.1: Implement the 'Foreshore Redevelopment Plan' in consultation with the community.

POLICY IMPLICATIONS

Beach Policy

The Beach Access Path Concept Plans complies with the Policy as adopted by Council.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government Regulations 1996

All works in the Cottesloe Foreshore Precinct will require planning approval from the Western Australian Planning Commission (WAPC) as the land sits under the Metropolitan Region Scheme. The WAPC has been consulted and has confirmed that these works are Public Works, and therefore do not require approval from them.

FINANCIAL IMPLICATIONS

The 2018/2019 Budget has \$300,000 set aside for beach access path upgrades. The tender amounts that have been received are, excluding GST:

- S10 - \$122,821.01
- S12 - \$173,711.89
- N6 - \$85,865.65
- N7 - \$201,621.89

With the changes to N7, there is likely to be a budget amendment – this is covered in the tender recommendation report.

STAFFING IMPLICATIONS

There are no perceived staffing implications arising from the officer's recommendation.

SUSTAINABILITY IMPLICATIONS

The design approach for the Beach Access Paths has covered issues such as sustainability and the long term maintenance and management of the precinct. The design will need to include selected materials that have been chosen to ensure sustainability, longevity and ease of maintenance.

CONSULTATION

Beach Access Path Committee
Town of Cottesloe Staff
Elected Members
Community Consultation

STAFF COMMENT

Community consultation results are presented as follows, with the following definitions:

- Objection – objection to the specifics of the upgrade.
- Support with comments – support with comments on the specifics.

In total, 12 submissions were received, with no late submissions. All were in support of the steps, with some objections on the specifics of upgrades at the top of the steps, or requesting an extension of the steps. One was objecting to no changes in the proposed design to N6 since the last round of community consultation. This has been included here, although the consultation was with regard to N7 only.

The following is a summary of key issues raised during the consultation:

N7

1. There does not need to be a crosswalk at the intersection of Marine Parade and Grant Street;
2. Would like to extend the ladder down to the bottom, and get rid of the log ladder, or at least reduce it;
3. Move seats slightly;
4. Include two bins, one located close to the top of the stairs;
5. Don't use soakwells for shower water disposal – water the dunes instead;
6. Install more sand in one section;
7. Ensure steps are built on piles that extend below the level of the storm beach or limestone basement;
8. Objection to moving shower and bike racks; and,
9. Objection to all other upgrades, other than the stairs.

N6

1. Would like a shower here, or at least a shower in Grant Marine Park;
2. Would like steps here in lieu of a log ladder.

The Administration has reviewed these and notes the following:

1. The administration will report back separately on the issue of the crosswalk at N7;
2. The existing bin just south of this area and off the drawing will be retained so there are 2 bins in proximity to the access;
3. Watering the dunes with shower runoff has the potential to cause significant erosion and is not recommended; and,
4. As previously noted, the shower is being relocated for safety reasons, and this has a design implication that affects the location of the bike racks.

The Committee is asked to review the above feedback and attachments, and determine how they would like to proceed, in light of the community comments.

VOTING

Simple Majority

OFFICER RECOMMENDATION

THAT the Committee:

1. Thank the community for their submissions.
2. Note the community consultation feedback submitted.
3. Endorse the progression of the project to detailed design and documentation for all N7, subject to the following inclusions:
 - a. A review of the extent of the log ladder to see if it can be reduced;
 - b. Consideration of stair foundations with regard to the changing beach levels;
 - c. Consideration to moving the two seats slightly away from the pathway; and,
 - d. Retain, but relocate, the existing memorial seats near N7, rather than new benches, in close consultation with affected families.

COMMITTEE RECOMMENDATION

Moved Cr Boulter Seconded Cr Tucak

THAT the Beach Access Paths Committee recommend to Council as follows:

1. **Thank the community for their submissions.**
2. **Note the community consultation feedback submitted.**
3. **Endorse the progression of the project to detailed design and documentation for N7, subject to the following inclusions:**
 - a. **A review of the extent of the log ladder to see if it can be reduced, by stair extension;**
 - b. **Consideration of stair foundations with regard to the changing beach levels;**
 - c. **Give consideration to moving the two seats away from the pathway; and,**
 - d. **Retain, but relocate, the existing memorial seats near N7, rather than new benches, in close consultation with affected families.**
 - e. **Install two showers;**
 - f. **The design outcomes should reflect the importance of local amenity in public spaces.**

Carried 5/0

Rationale

The recommendation was amended slightly to be in keeping with previous resolutions and with some minor amendments to better capture community consultation feedback.

DRAFT

7.3 Beach Access Paths – Tender & Budget Amendment CONFIDENTIAL

File Ref: SUB/2661
Attachments: Tender Submissions Evaluation Table (**CONFIDENTIAL**)
Responsible Officer: Mat Humfrey
Chief Executive Officer
Author: Shaun Kan
Manager of Engineering Services
Proposed Meeting Date: 31 July 2018
Author Disclosure of Interest: Nil

This item is considered confidential in accordance with the *Local Government Act 1995* section 5.23(2) (c) and (e(ii)) as it contains information relating to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting and a matter that if disclosed, would reveal information that has a commercial value to a person.

Mr Kotai had declared a **FINANCIAL** interest in item 7.3 Beach Access Paths – Tender & Budget Amendment by virtue of “he is working in a design construct relationship with one of the tenderers – MG Group.” Mr Jordan attended the meeting in his place.

Mrs Tyler-Hare declared an **IMPARTIALITY** interest in Item 7.3 Beach Access Paths – Tender & Budget Amendment by virtue of “a close friend’s brother is involved in Replas, the company specified for plastics for the stairs.”

Mrs Tyler-Hare withdrew from the meeting at 3:57pm.

8 OTHER BUSINESS**8.1 Acknowledgement - former Committee member, Ms Vicki Woods**

Cr Boulter acknowledged the contributions of former Committee member, Ms Vicki Woods, and requested that the Administration send a letter of thanks for her contributions.

8.2 Beach Access Path Lists

A hard copy of the beach access path lists is to be provided to Committee members.

8.3 Checklist

The checklist from the meeting held 15 May 2018 to be considered at the next meeting.

8.4 Best Practice Guide

The Best Practice Guide to be considered at the next meeting.

Mr Humfrey withdrew from the meeting at 4:43pm and returned at 4:44pm.

Mrs Tyler-Hare returned to the meeting at 4:44pm.

Mrs Tyler-Hare advised that the Beach Access Path Lists, Checklist and Best Practice Guide are to be provided at the next Committee meeting, following deferrals from previous minutes.

9 ACTION LIST

Action List attached.

10 GENERAL BUSINESS**11 NEXT MEETING**

The next meeting is scheduled for Tuesday, 11 September 2018, 3.00pm, subject to confirmation.

12 MEETING CLOSURE

Cr Pyvis declared the meeting closed at 4:53pm.