



Town of Cottesloe

The background of the cover is a photograph of a beach. In the foreground, there are grey rocks. The water is a vibrant blue-green. A line of yellow buoys stretches across the water, marking a swimming area. Several people are seen swimming in the water. In the distance, there is a sandy beach with some buildings and trees under a clear blue sky.

# Cottesloe

# ANNUAL

# REPORT

## 2023



## OUR VISION

AN ICONIC COASTAL COMMUNITY WITH A RELAXED LIFESTYLE.



## OUR MISSION

TO PRESERVE AND IMPROVE COTTESLOE'S NATURAL AND BUILT ENVIRONMENT AND BEACH LIFESTYLE BY USING SUSTAINABLE STRATEGIES IN CONSULTATION WITH THE COMMUNITY.



## UNDERPINNING PRINCIPLES

### SUSTAINABLE DEVELOPMENT

To embrace and integrate sustainable development principles including social, economic, environmental and cultural aspects when planning for the district.

### COMMUNITY PARTICIPATION

Effective community participation in decisions about the district and its future.

### GOOD GOVERNANCE

Leadership, transparency, accountability, probity, proper management, effective services, equitable access to services, commitment to partnership working and organisational capacity building.

### CO-OPERATION

The exchange of good practice, support and mutual learning and partnerships with government and other stakeholders to progress the Town.

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Cover: Swimming in the shark barrier at Cottesloe Main Beach

# OUR ELECTED MEMBERS

## 2022/2023



Mayor Lorraine Young



Cr Helen Sadler – Deputy Mayor  
(North Ward)



Cr Craig Masarei  
(North Ward)



Cr Kirsty Barrett  
(East Ward)



Cr Brad Wylynko  
(East Ward)



Cr Paul MacFarlane  
(Central Ward)



Cr Melissa Harkins  
(Central Ward)



Cr Chilla Bulbeck  
(South Ward)



Cr Caroline Harben  
(South Ward) – to October 2022



Cr Richard Atkins  
(South Ward) – from February 2023



Jack Welke, 'Ghost Crab',  
Sculpture by the Sea, Cottesloe 2023

# MAYOR'S MESSAGE



ON BEHALF OF THE TOWN OF COTTESLOE, I AM PLEASED TO PRESENT THE 2022-23 ANNUAL REPORT. I HAVE HIGHLIGHTED OUR ACHIEVEMENTS AND AREAS OF FOCUS OVER THE PERIOD.

## Facilities and recreational amenity

The Town's focus on upgrading existing facilities and meeting the recreational needs of our community remained strong.

Progress on major projects included commencing work on the new Anderson Pavilion at Harvey Field, obtaining grant funding for the full cost and awarding a design and construct tender for the Cottesloe Skate Park, approving the concept design and commencing work on the East Cottesloe playground and awarding a tender and completing construction of the Eric Street Shared Path.

The shark barrier was installed in early October 2022 and removed in early May 2023 – this being an extension of an additional month from previous years. Earlier consultation with our community showed strong support for the barrier and for an extended period of installation to cover the April school holidays and the Easter break.

In September 2022, following consideration of specialist advice on the legal, commercial, heritage and environmental implications of the proposal to redevelop the Indiana building and relocate the surf club boatshed, Council resolved that the CEO should prepare a Business Plan for the proposal. The proposal has a number of significant challenges that need to be thoroughly understood and Council is unable to determine the next step until further information is made available. The Business Plan process will enable the Town to obtain that information from the Proponent and from the relevant State government agencies. It is important to note that at this stage Council has made no commitment to proceed with the project (or not) and has also expressly acknowledged that no decision will be made without informed community consultation. Pursuant to Council's resolution the Town's CEO continues to engage with the Proponent and with the relevant State government agencies to obtain the information needed to develop the Business Plan.

In March 2023, Cottesloe welcomed the *Sculpture by the Sea*, Cottesloe exhibition, for the 19th consecutive year. The Town sponsors the event with financial and in-kind assistance including operating the Cott Cat shuttle bus service during the event. The event was as popular as ever, attracting over 200,000 visitors. Cottesloe beach was also the venue for two events in April, "Pineapple Club" (catering for younger patrons) and Electric Island, featuring Basement Jaxx (catering for patrons over 35). The timing of these events was aimed at ensuring that our beaches are in their best condition for our busy summer period and for the Sculpture exhibition.

The Town continues to engage with the State and Federal Government and to lobby for funding for the community-supported and Council-endorsed Foreshore Masterplan. This project remains a high priority for the Town however it cannot progress without external funding. In June Council unanimously adopted a Strategy for Carpark 2, which is an integral part of the project.

A revitalised Cottesloe foreshore will create a human-focussed and family friendly space which meets its potential and lives up to the expectations of the community and the hundreds of thousands of visitors we welcome to Cottesloe every year.

In May, Council endorsed the Kailis Hospitality Group (KHG) as the preferred tenderer to operate a café and restaurant at 149 Marine Parade. The Town is now following the statutory requirement to advertise a Business Plan for the proposed Lease, to be put out for public comment before the matter is brought back to Council.

## Reconciliation

The Town's Reconciliation Action Plan (RAP) as approved by Reconciliation Australia was adopted in early 2023, marking a significant milestone for the Town and allowing us to continue our work in strengthening the relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples.

## Planning

Again this year, in addition to its usual planning work, our Planning staff spent considerable time dealing with development applications lodged with the State Government's State Development Assessment Unit (SDAU). Of great significance to Cottesloe is the contentious development application for the Ocean Beach Hotel site on Marine Parade, approved through that process. The Town lodged an objection to the application, based on non-compliance with our Local Planning Scheme and inconsistencies with the State's own strategic planning framework, and presented at the hearing. The State Government legislation establishing the SDAU process seems to give the WAPC extraordinarily broad powers. However, Council resolved in June to fully explore legal avenues to challenge the decision. We also continued to address our community's concerns about the process, with State government agencies and Ministers.

Planning resources were directed to responding to the Minister's direction to commence the rezoning of land at 7-11 Station Street, to allow a seven storey development on the site. Through its various stages the application by the owner has not been supported by the Town. We recognise the potential and the role the Village precinct could play in meeting our State mandated infill targets. It is essential that we get the best possible outcome, taking into account the precinct as a whole and not just the interests related to this particular site. For that reason, the Town continued its work with the Shire of Peppermint Grove to produce a precinct plan for Cottesloe Village to develop a long-term strategic vision, and associated planning tools, to guide the Village's redevelopment over time.

Council approved new planning instruments, including a Policy for public art contributions and a Cash in Lieu of Parking Plan. These will feed into the revised Local Planning Strategy and Local Planning Scheme to be developed in the coming year.

## Environment

The Town continued to address environmental concerns. The Coastal Hazard Risk Management and Adaption Plan progressed through consultation with our community, the Winter Street Tree Planting program was completed with 70 new trees planted, the Town signed up to take part in a pilot project for Main Roads WA's Healthy Streets program, we reviewed our pledges under the Cities Power Partnership and FOGO was rolled out and very well received by our community.

## Integrated planning framework

In May the Town commenced engagement with the community to inform a review of the Strategic Community Plan (SCP), through information sessions and a Community Survey. Feedback was sought from the community on the Town's facilities, infrastructure and services, and its aspirations for the Town for the future. This feedback will be used to develop a 10-year Council Plan, which will incorporate the requirements of a Strategic Community Plan and a Corporate Business Plan.

## Thanks

I would like to extend thanks to the Town's CEO and staff, as well as my fellow Elected Members, for the hard work they do on behalf of the Cottesloe community. Thanks also to the community members who volunteer their time on the Town's Committees and Working Groups. We are fortunate to have a highly engaged community and I would like to thank all residents and ratepayers for your enthusiasm and interest in Cottesloe.

Lorraine Young  
Mayor



Maria Villalon, 'Soul Reflection',  
Sculpture by the Sea,  
Cottesloe 2023

# CEO'S REPORT



I AM PLEASED TO PROVIDE AN UPDATE ON PROGRESS MADE TOWARDS ACHIEVING COUNCIL'S STATED STRATEGIC OBJECTIVES AS OUTLINED IN THE TOWN OF COTTESLOE CORPORATE BUSINESS PLAN.

## PRIORITY AREA 1

- Protect and enhance the wellbeing of residents and visitors

Over the past 12 months considerable progress has been accomplished towards achieving these objectives with some of the major achievements being:

- The protected swimming enclosure was re-installed at Cottesloe Main Beach in October 2022 and remained in for an extended season including the Easter holidays, being removed in early May 2023;
- Approval of a concept plan for an upgraded East Cottesloe playground, and work commencing;
- The Town was successful in a Lotterywest grant application for full funding for the Cottesloe Skate Park at John Black Dune Park, and a design and construct tender was awarded to Phase 3 Landscape Construction;
- Construction work commenced on the new Anderson Pavilion at Harvey Field;
- Upgrades to stairs at a number of beach access paths; and
- Continued support for *Sculpture by the Sea*.

## PRIORITY AREA 2

- Achieving connectivity between east and west Cottesloe

- A tender was awarded for the Eric Street Shared Path and construction of the Shared Path was completed;
- The Town continued its discussions with Main Roads WA and the Public Transport Authority (PTA) with the aim of improving vehicle and pedestrian access over the railway line;

- The State Government is progressing the design for the Congdon Street Bridge Replacement project and construction is subject to funding;
- The PTA's Route Utilisation Strategy (RUS), estimates patronage on the rail network will approximately double by 2031. To determine what future investment is needed to meet access demands in a safe and efficient way, the PTA is undertaking a Station Access Improvement Program. The Town has liaised with the PTA at key stages of this project and the Station Access Strategy has now been completed; and
- The Town has had discussions with Metronet, who have undertaken a review of level crossing removal options. The detail design has been completed and will be implemented when funding becomes available.

## PRIORITY AREA 3

- Enhancing beach access and the foreshore

- A successful *Sculpture by the Sea* held on the foreshore for the 19th consecutive year;
- Dune planting and construction works around the new storm water drainage system at the Cottesloe foreshore were completed;
- Ongoing dune restoration by Cottesloe Coastcare; and
- Engagement with State and Federal Government to lobby for funding for the Foreshore Masterplan.

## PRIORITY AREA 4

- Managing development

The Town of Cottesloe is responsible for the control and management of development and land uses in the Town in the accordance with the current Local Planning Scheme No.3.

The following projects were considered a priority in the 2022/23 financial year;

- Review of the Town of Cottesloe Local Planning Strategy, which will ultimately inform a new Local Planning Scheme;
- Preliminary engagement with key stakeholders, influential, and interested community representatives in preparation of the Cottesloe Village Precinct Structure Plan for the Cottesloe Activity Centre, a joint project between the Town and Shire of Peppermint Grove; and
- A State Government led Western Suburbs Working Group continued, enabling Councils to provide advice to the Western Australian Planning Commission in respect to the preparation of strategic plans for the Stirling Highway corridor and the development of Activity Centres in the Stirling Highway and Fremantle railway line corridors.

Other key outcomes in 2022/23 include;

- Council provided advice to the State Development Assessment Unit (SDAU) on development applications for 120 and 122 Marine Parade, and 140 Marine Parade (Ocean Beach Hotel);
- The number of Development Applications approved in 2022/23 was 107, with an estimated value of \$28,669,360.00. The Town received \$220,818.41 in fees generated by these Development Applications;
- The number of Building Permits issued in 2022/23 was 164;

- There were three Joint Development Assessment Panel applications made in 2022/23;
- There were three State Development Assessment Unit applications referred to the Town for assessment; and
- 207 swimming pool were inspected, meeting the Town's statutory requirements for 2022/23.

## PRIORITY AREA 5

- Providing sustainable infrastructure and community amenities

Council has prepared a Ten Year Financial Plan and an Asset Management Plan. These are designed to ensure that the assets of Council are both replaced and maintained at optimum times to preserve their useful life. When considering the acquisition of a new asset these plans assist to inform Council of whether their capital and maintenance costs are financially viable in the long term. Some of the major infrastructure projects undertaken in 2022-23 include;

- Eric Street Shared Path project;
- Upgrade of the footpath network;
- Continuation of the road resurfacing program; and
- Annual Street Tree Winter Planting program completed.

## PRIORITY AREA 6

- Providing open and accountable local governance

Some of the major activities undertaken within this Priority Area include:

- Long Term Financial Plan completed;
- Asset Management Plan completed;
- Risk Management Plan completed;

- Business Continuity Plan completed;
- Ongoing review of the Policies of Council;
- Ongoing review of the Town's Local Laws;
- Successfully negotiated a two year Enterprise Agreement for Town of Cottesloe staff;
- Hosted Western Metropolitan Regional Council (WMRC) and Western Australian Local Government Association (WALGA) zone meetings;
- Increased use of social media and email to communicate with electors; and
- Ongoing monthly e-newsletter sent to subscribers on the Residents and Ratepayers database.

The Town commenced a review of the Strategic Community Plan during the 2022-23 financial year. This will be ongoing and will enable the Town to develop a 10-year Council Plan, which will incorporate the Strategic Community Plan and Corporate Business Plan.

I would like to thank the Town's Mayor Lorraine Young and Councillors for their time and commitment over the past 12 months. Thank you to outgoing Councillor Caroline Harben for her efforts during her term. We welcomed Richard Atkins to the position of South Ward Councillor when he was elected at the local government extraordinary election held in February. Lastly, thank you to our dedicated staff for their efforts in achieving our goals in 2022-23.

Matthew Scott  
Chief Executive Officer



Winter planting on the verge outside Cottesloe Civic Centre



CHRMAP - Community consultation at the foreshore

# SUSTAINABILITY IN COTTESLOE

THE TOWN OF COTTESLOE CONTINUED TO RUN A NUMBER OF SUCCESSFUL SUSTAINABILITY AND NATURAL AREAS PROJECTS THROUGHOUT THE YEAR. THE TOWN RECOGNISES THE IMPORTANCE OF PROACTIVE PROGRAMS AND ENCOURAGING COMMUNITY PARTICIPATION AND IS PLEASED TO REPORT ON A NUMBER OF SIGNIFICANT ACHIEVEMENTS IN SUSTAINABILITY.

Consultants were commissioned to undertake a vegetation condition survey of the Town's natural areas in September 2022 as part of the Natural Areas Management Plan update. The aim of the survey was to assess the current status of vegetation condition and compare the findings to the 2015 baseline data. Data was reflective of efforts invested in weed control and revegetation activities with a 22% improvement in the overall natural area condition.

Revegetation along the second stage construction of the Principal Shared Path (PSP) was completed with 5,000 native seedlings planted south of Victoria Street. Another 1,000 seedlings were planted at Cottesloe main beach through a corporate volunteering event.

Cottesloe Coastcare continued their valuable work and planted around 5,000 native seedlings across several sites including Grant Marine Park, Grant Street, Pearse Street and Bryan Way dunes and South Cottesloe. Coastcare and Perth NRM also ran an Adopt a Beach program with Cottesloe Primary School planting another 1,000 seedlings to create shade and habitat.

The weed control program ran over summer and spring. This aims at eradicating exotic species from the natural areas and is in line with the Town's long term goal to restore ecological biodiversity on the dunes by planting native species to create habitat corridors for native animals.

The Town of Cottesloe received partial funding from the Department of Planning, Lands and Heritage (DPLH) to assist in preparing a Coastal Hazard Risk Management and Adaptation Plan (CHRMAP). This two year project began in April 2022 and will be completed by June 2024. Stages of the CHRMAP process that were completed focused on risk identification, vulnerability analysis and risk evaluation.

The Town partnered with Cottesloe Coastcare and delivered a presentation to the community of the findings from seven years of Coastal Adaptation and Protection (CAP) monitoring. This was part of a Coastwest grant project for Coastal Monitoring and Community Engagement funded by DPLH. Ongoing coastal monitoring throughout the year will provide data and coastal imagery for analysis in the 10 year report scheduled for the 2024-2025 financial year. The monitoring program aims to gain knowledge of the patterns in beach changes along its coastline and potentially identify longer-term trends in erosion and/or accretion. This will provide a greater understanding of coastal processes along the Cottesloe coastline, allowing the Town to develop plans for the future and enhancing the Town's capacity to make informed and sustainable decisions regarding coastal management planning.

The Town continued to manage and promote waterwise projects to the community and retains its Gold Waterwise Council status.

Waterwise initiatives include the Native Waterwise Verge Rebate Scheme, the Native Plant Subsidy Scheme and planting waterwise street trees to increase urban canopy.

Other successful projects include;

- The Cott Cat shuttle bus helped transport visitors between Cottesloe train station and the beach during *Sculpture by the Sea* in March. Public transport reduces the number of cars on the road, alleviates parking congestion and is a sustainable form of transport;
- The annual Native Plant Subsidy Scheme offered to residents in May was a sell-out with 2,200 plants purchased. This scheme promotes and encourages residents to grow native waterwise gardens. Many residents have also converted lawn verges to native waterwise gardens under the Town's waterwise verge rebate scheme;
- Street tree verge infill planting continued with another 70 trees planted on verges in Cottesloe during the 2023 winter; and
- Community volunteers participated in the Plastic Free July Beach Clean Up and morning tea event hosted by the Town, North Cottesloe SLSC, Keep Australia Beautiful and Western Metropolitan Regional Council with many plastic litter items removed from the beach.

# STATUTORY REPORTS

## DISABILITY ACCESS AND INCLUSION PLAN

The Disabilities Services Act 1993 requires that the Town of Cottesloe includes progress on the implementation of its Disability Access and Inclusion Plan in its Annual Report. Council adopted its 2018 – 2023 Plan in April 2018 and that Plan is now expiring. The Town is in the process of engaging with a consultant to develop a new Plan, which is anticipated to be completed in early 2024.

The Town has a Universal Access and Inclusion Community Reference Group to assist with the implementation of the Plan and a mid-term review was completed in June 2021 to ensure it remains relevant to the community. The following access improvement initiatives were undertaken in the past year up to 30 June 2023:

- Continued to provide AUSLAN interpreter at Council events that include Australia Day, NAIDOC Week, Reconciliation Week and Anzac Day;
- Continued to make an AUSLAN interpreter available for Universal Access and Inclusion Reference Group;
- Carols by Candlelight 2022 was a wheelchair-friendly event;
- The new pavilion that is currently being constructed at Harvey Field will have accessible facilities and toilets for use by all sports players;
- *Sculptures by the Sea* included a disability access program. This included beach matting for wheelchair access and low sensory viewing times for viewing at less busy times. This was included in the Minister's Annual Report;
- The Town is reviewing its Civic Centre Access Map to make improvements to the map;

- Beach wheelchairs have become available on SpacetoCo - this allows users to instantly book and use a beach wheelchair, removing the previous wait times;
- Easy-to-read ACROD parking plans are being developed for distribution and website publishing; and
- The Town is in the process of compiling a new website. This website will include more options for accessibility.

## PAYMENTS MADE TO EMPLOYEES

Regulation 19B of the *Local Government (Administration) Regulation 1996* requires the Town of Cottesloe to include the following in its Annual Report:

- The number of employees of the Town entitled to an annual salary of \$130,000 or more; and
- The number of those employees with an annual salary entitlement that falls within cash bands of \$10,000 over \$130,000.

The number of those employees with an annual salary entitlement that falls within each band of \$10,000 over \$130,000 is;

\$ Band	Number of Employees
\$200,000 to \$209,999	1
\$150,000 to \$159,999	1

Please note the figures shown represent the cash component of any salary package.

The remuneration paid or provided to the CEO during the financial year was \$209,336.

The number of Council and Committee Meetings attended by each council member during the financial year is as follows:

	Council	Committee
Cr Lorraine Young	16	0
Cr Helen Sadler	16	0
Cr Melissa Harkins	15	0
Cr Caroline Harben	4	0
Cr Paul MacFarlane	13	4
Cr Kirsty Barrett	17	2
Cr Craig Masarei	14	6
Cr Brad Wylynko	12	4
Cr Chilla Bulbeck	16	2
Cr Richard Atkins	5	0

## REGISTER OF COMPLAINTS

Section 5.121 of the *Local Government Act 1995* requires the Complaints Officer for the Town of Cottesloe to maintain a register of complaints which records all complaints that result in action under section 5.110(6)(b) or (c) of the Act.

The register of complaints is to include, for each recorded complaint;

- the name of the council member about whom the complaint is made;
- the name of the person who makes the complaint;
- a description of the minor breach that the standards panel finds has occurred; and
- details of the action taken under section 5.110(6)(b) or (c).

For the purposes of section 5.115(2) of the *Local Government Act 1995* it is advised that no complaints were made to the Town of Cottesloe during the financial year under review.

## RECORDS MANAGEMENT

The Town of Cottesloe, as a local government, is required under the State Records Act 2000 to provide an annual report on its recordkeeping practices.

## COMMITMENT TO RECORDS MANAGEMENT

The Town of Cottesloe is committed to the reliable and systematic management of government records in accordance with legislative requirements and best practice standards.

## RECORDKEEPING PLAN

The purpose of the Recordkeeping Plan (RKP) is to set out the matters about which records are to be created by the Town of Cottesloe and how the Town is to retain its records. The RKP is to provide an accurate reflection of the record keeping program within the organisation including information regarding the organisation's record keeping systems, disposal arrangements, policies, procedures and practises. The RKP is the primary means of providing evidence of compliance with the State Records Act 2000 and the implementation of best practice record keeping within the organisation.

The objectives of the Town of Cottesloe RKP are to ensure the following:

- Compliance with Section 28 of the State Records Act 2000;
- Recordkeeping within the Local Government is moving towards compliance with State Records Commission Standards and Records Management Standard AS ISO 15489;

- Processes are in place to facilitate the complete and accurate record of business transactions and decisions;
- Recorded information can be retrieved quickly, accurately and cheaply when required; and
- Protection and preservation of the Local Government's records.

The Town's Recordkeeping Plan was updated in December 2021.

## LOCAL LAWS

The Town continues to review its Local Laws. Local Laws where reviews were commenced or continued in 2022/23 were Parking and Parking Facilities and Dogs Local Law.

The Parking and Parking Facilities Local Law has been finalised and the Dogs Local Law is anticipated to be finalised in early 2024.

# INTEGRATED PLANNING AND REPORTING FRAMEWORK



*A new entrance using wood that formed part of the old Cottesloe Jetty was made for the Nature Discover Space in south Cottesloe. The wood was uncovered by excavation works at Cottesloe main beach in 2020 and put away for safe keeping until it could be used for something special.*



*Carols by Candlelight at Cottesloe Civic Centre*



# STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN

AN INTEGRATED PLANNING AND REPORTING FRAMEWORK (IPRF) WAS IMPLEMENTED IN 2011 BY THE STATE GOVERNMENT, TOGETHER WITH ASSOCIATED GUIDELINES FOR LOCAL GOVERNMENTS, AND INCLUSIVE OF ASSET MANAGEMENT AND LONG TERM FINANCIAL PLANNING.

All local governments are required to produce a Plan for the Future under S5.56 (1) of the *Local Government Act 1995*. Regulations have been made under S5.56 (2) of the Act to outline the minimum requirements to achieve this.

There are three major parties to the development of a Strategic Community Plan:

1. The community – participates in a community planning process to determine major vision or intended big picture directions and also participates in regular reviews of those directions.
2. The Council – signs off the Strategic Community Plan resulting from the community planning process, the four year reviews updating that plan, the Corporate Business Plan and the annual budget.
3. The local government administration – supports delivery of the Strategic Community Plan through regular reviews, annual budgets and corporate business planning.

To satisfy the requirement of the IPRF at least two plans are needed: The minimum requirement to meet the intent of the plan for the future is the development of:

- A Strategic Community Plan; and
- A Corporate Business Plan.

The key principle of the planning process is to provide both the future aspirations for the local government and a path to achieve them. Specific strategies address issues such as community safety or disability plans and place or local area plans. Strategic outcomes are supported by the identification and planning of all financial, human resource, asset and infrastructure requirements and income opportunities over the longer term.

The framework does not require a single methodology to be applied by local governments and is intended to guide local governments to a successful integrated strategic planning process, which, at its most simple, would deliver the following outcomes:

- a long term Strategic Community Plan that clearly links the community's aspirations with the Council's vision and long term strategy;
- a Corporate Business Plan that integrates resourcing plans and specific Council plans with the Strategic Community Plan; and

- a clearly stated vision for the future viability of the local government area.

Council has adopted the required Plans and has established a schedule to ensure they are reviewed regularly, in accordance with legislation. These reviews will be advertised and residents will be consulted on any possible changes. The Plans are available to view on the Town's website.

The Town commenced the review process of its Corporate Business Plan in June 2020 with two workshops held in May and June 2020. The updated Corporate Business Plan was ultimately adopted by Council on 27 October 2020 and covers the period 2020 to 2024. Quarterly reports on the progress of the Corporate Business Plan are undertaken. In the 2022/23 financial year the Town commenced a review of the Strategic Community Plan and finalised the following Informing Plans;

- Asset Management Plan
- Long Term Financial Plan
- Business Continuity Plan
- Risk Management Plan

## Priority Area 1 – COMMUNITY - Protect and Enhance the Well Being of Residents and Visitors

### 1.1 Help families flourish and connect in Cottesloe.

#### Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Implement the Town's adopted Playground Strategy	Engineering	That the Strategy be progressively implemented as budget allocations are made by Council	Very High		Dutch Inn Complete (December 2021). East Cottesloe Playground construction in progress with completion expected in late 2023.
b	Upgrade existing play spaces to build creative and diverse play environments for all children	Engineering	That playgrounds are progressively upgraded in accordance with the Playground Strategy	Very High		As per strategy a (above).
c	Develop a Food Truck Policy	Compliance and Regulatory Services	That a Policy be prepared and submitted for Council's consideration	Moderate	23/24	Current priority is reviewing existing policies. Possibility of this being included in the review of Activities on Thoroughfare and Public Land Local Law.
d	Review the Town's Events Policy to ensure that Youth events remain a focus in the Policy	Corporate	That the Policy be reviewed and any changes identified recommended to Council	High		Events Policy updated December 2020/ completed. Community Development Officer assessing Youth Event options for a future report/briefing to Council.
e	Complete Dutch Inn Playground Upgrade	Engineering	That the works be completed	Very High		Completed.
f	Complete East Cottesloe Playground Upgrade	Engineering	That the works be completed	Very High		East Cottesloe Playground construction is in progress with completion expected in late 2023.
g	Investigate and Consider implementation of Skating facilities into Town Public Open Space Infrastructure	Engineering	Allocation of funds to carry out investigation	Very High		Lotterywest funding was approved in February 2023. A design and construction tender has been awarded. Project has commenced and is due to be completed in early 2024.
h	Review the adequacy of Public Toilets within the district	Engineering	Review outcome included in future Capital Works Program	Moderate		Council has endorsed an FPAC recommended public toilet location, which will be included in the overall funding for the Foreshore Redevelopment.  The review of the overall public toilets within the District will be done as part of the Local Planning Strategy, via the needs analysis review process (in progress).

1.2 Continue to improve Community Engagement.

Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Review Community Engagement activities to ensure that effective messaging and feedback results	Executive	Community feedback on specific and general communication initiatives is received	Very High		Internal review has occurred, implementing lessons learnt. Customer Service survey completed. Suggestions from survey being implemented where practicable.
b	Review and improve on the social media presence for the Town of Cottesloe	Executive	Statistical analysis of visitation, including increases or decreases in volume and type of visitation	Very High		Town of Cottesloe Facebook and Instagram pages are updated regularly. Snap, Send Solve has been rolled out. Continue messaging of major new services, such as FOGO.
c	Monitor, review and improve the Town's webpage as deemed necessary	Executive	Webpage contains information no older than 12 months unless of historical interest or ongoing content	High		Initial website review completed with recommendations being reviewed internally.
d	Develop a Reconciliation Action Plan (RAP) in consultation with representatives from the Aboriginal community	Corporate	That the Plan be developed and implemented	High		Reflect RAP adopted by Council in February 2023. Implementation underway.

1.3 Continue to improve access and inclusion of aged persons and those with disabilities.

Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Review the Disability Access and Inclusion Plan (DAIP)	Corporate	Council adopts reviewed plan	Moderate		Underway and is reviewed at each meeting of the DAIP.
b	Implement initiatives adopted and funded by Council contained in the Disability Access and Inclusion Plan	Corporate	That initiatives such as Beach access, ACDRO Parking Bays and access to information in user friendly formats are undertaken in accordance with budget allocations	High		A number of upgraded ACROD bays have been completed. Website now includes multi language options. Options for disabled beach access under Investigation.
c	Retain an interest in preserving aged services to the Cottesloe region	Executive	That service provided such as Wearne and Shine remain available and accessible to senior members of the community	High		Shine services regularly promoted through the Town's Facebook page and newsletter. Both Shine and Wearne are members of the Town's Universal Access and Inclusion Community Reference Group.

1.4 Develop and implement Event controls to regulate public events in Cottesloe including the supporting and promoting of approved events.

Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Review documentation relating to events management in respect of events that the Town hosts	Corporate	That the documentation be reviewed and updated if required	Moderate		Complete. Town events have been successfully held. Event bookings have significantly increased.
b	Review documentation relating to events conducted by third parties including compliance and contract management arrangements	Corporate	That the documentation be reviewed and updated if required	Moderate		New booking software is approved and being implemented. Training May 2023. Regular compliance checks occurring for external events.
c	Carry out a community noise survey for all event spaces	Compliance and Regulatory Services	That the survey be undertaken and results used to adjust and event matters if required	Moderate		No action to date due to other priorities. The survey will be conducted towards the end of the year.
d	Continue support for the Sculpture by the Sea event inclusive of entering into an Agreement for the conduct of the event for the coming eight years	Corporate	That the Agreement be finalised and observed allowing for responsibilities to be known and the event to proceed smoothly	High		Council resolved to enter into long term funding agreement, the new agreement has been executed. Sculpture by the Sea event for 2023 without incident and planning for 2024 underway.

1.5 Develop and implement a strategy for the deployment of Electronic Surveillance Equipment (CCTV) within Cottesloe.

Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Create a CCTV Policy that deals with footage control	Compliance and Regulatory Services	That the Policy be developed and submitted for Council's consideration	Moderate		Currently being reviewed internally. Potential funding opportunity to assist review and development of strategy.
b	Review CCTV Strategy including Replacement Program, technologies used and cost/benefits of the initiative	Compliance and Regulatory Services	That the Strategy be reviewed and any actions identified be undertaken in accordance with existing or new budget allocations	Moderate		Exploring potential funding options and WALGA preferred suppliers.

## Priority Area 2 – INFRASTRUCTURE – Achieving Connectivity between East and West Cottesloe

### 2.1 Implement the Foreshore Redevelopment Plan.

#### Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	As part of the Foreshore Masterplan develop concepts and designs for Carpark 2	Engineering	Detailed designs and concepts are completed and submitted to Council	Flagship		A Project Delivery Strategy was accepted by Council at the June 2023 OCM. This will be progressed in 2023/2024.
b	Source funding for implementation of the Foreshore Masterplan	Engineering	External funding confirmed	Flagship		Ongoing discussions with State and Federal representatives and agencies. Alternative funding model developed based on advice from Premier's office.
c	Implement/ Construct Foreshore Masterplan projects as budgets and funding permits, inclusive of the redevelopment of Carparks 1 and 2	Engineering	Project completed inclusive of the various components which comprise it	Flagship		As per points (a) and (b).
d	Develop an integrated transport strategy	Executive	That the Strategy be developed and submitted to Council	Flagship		Parking plan has been finalised to allow the Integrated Transport Strategy to progress in 2023/2024.
e	Ensure integration is achieved with the various private developments of Marine Parade and the Foreshore Masterplan	Development/ Engineering	That compatible outcomes are achieved in the design and implementation of the various developments in the main Beach precinct of Cottesloe	Flagship		Various SDAU and JDAP applications under consideration. Business Plan for Indiana under development. Local Planning Policy Parking has been adopted by Council.

### 2.2 Implement renewal projects for public open space in Cottesloe.

#### Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	21/22	Actions
a	Replace Anderson Pavilion	Engineering	That the current building be replaced with a more modern fit for purpose facility	Flagship		Construction underway and is expected to be completed late 2023/early 2024.
b	Work with the Rugby and the Seaview Golf Club in determining their future direction in so far as infrastructure provision is concerned	Compliance and Regulatory Services/ Engineering and Corporate	That the clubs be consulted and involved in decisions that impact their operations to their satisfaction	Very High		Ongoing meetings with stakeholder groups regarding recreation precinct plan. In discussion with the Golf Club on various matters, including future lease renewal.
c	Finalise Recreation Precinct Masterplan	Engineering	That the Plan be finalised and adopted by Council	High		Whole of life costings for parking upgrade along Broome Street, Jarrad Street and Pearse Street being investigated to determine the most value for money preferred solution. Additional investigations being carried out for the teebox relocation (approved by Council) and the fairway re-alignment proposed by the Club.
d	Implement the Recreation Precinct Masterplan	Engineering	That the Plan be implemented in stages as budgets and funding enable	Moderate		A request has been made in the 2023/2024 budget to upgrade the playground. Anderson Pavilion construction is in progress and the ACROD bays will be installed at completion. The oval has been rotated and set to its optimal configuration. Further investigations have been organised for the teebox relocation and fairway re-alignment.

2.3 Lobby the State Government for infrastructure improvements to major State assets within the Cottesloe town site area.

Strategies and Enabling Documents

- Lobbying actions to be ongoing annually until achieved

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Lobby and advocate for the development of a Strategic Plan for railway crossings within the western suburbs	Executive	That advocacy continues and that a positive outcome eventuates	Moderate		Council resolved to join the State Government's Western Suburbs Working Group, who's goal is the develop a strategic plan for major transport routes, including rail line. Requested meeting with Main Roads/ Transport Minister to update Town on potential bridges/ road works associated with Railway line. Further discussions with neighbouring LGs. Little progress from State Government working group. Commenced work on the Local Planning Strategy review.
b	Lobby the State Government for improvements to the Eric Street bridge, to ease traffic congestion while improving pedestrian access and safety	Executive	That lobby efforts are successful resulting in improvements to the bridge infrastructure	Moderate		Working with Main Roads to develop an acceptable design, so it can be included in State Budget. Trying to organise meeting with Main Roads to brief Council. Main Roads current focus is Congdon Street Bridge.
c	Lobby the State Government for improvements to the Jarred Street crossing, including the provision of grade separation	Executive	That the State Government commits to the project	Moderate		Advised by Main Roads this is not a State Priority until current rail bridges are resolved. No further action, other than potential community discussion via Precinct Plan engagement.
d	Lobby the State Government to identify and implement the best connectivity option for the Fremantle rail line through Cottesloe	Executive	Works occur to improve east/west connectivity in the Cottesloe town site area	Moderate		Council resolved to join State Government's Western Suburbs Working Group, who's goal is the develop a strategic plan for major transport routes, including rail line. Arranging meetings with Main Roads to brief Council. No further action from State Government to date, other than Swanbourne Precinct Masterplan survey released. Future of Fremantle project group has been established by DPLH.

2.4 Develop an 'Integrated Transport Strategy' that includes cycling, park and ride, public transport and parking management strategies to meet the needs of pedestrians, cyclists and other non-vehicular traffic.

Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Pending the outcome of Eric Street bridge work options, work with State agencies to develop a costed safe design that relocates school parking and drop off point from Eric Street to Railway Street	Engineering	Safe design accepted by Council	High		Project has been deferred until Main Roads provides a briefing to Council on the Eric Street Bridge Upgrade concept.
b	Source funding from State Government for implementation of identified works	Engineering	That funding is provided	High		Subject to above.
c	Construct the design in accordance with the specifications	Engineering	That the works be completed on time and on budget	High		Subject to above.
d	Complete Eric Street cycleway from Marine Parade to Curtin Avenue	Engineering	Shared Path is built on time and within budget	High		Project complete / Eric Street Shared Path is open.
e	Implement the adopted priorities contained within the Town of Cottesloe Long Term Cycle Network Strategy	Engineering	That the Town's Long Term Cycle Network Strategy is progressively completed in accordance with adopted budgets	Moderate		An order of priority has been incorporated as part of the Asset Management Plan. This will be reviewed when the new Council Plan is adopted as part of Council's Integrated Planning and Reporting Framework redevelopment.
f	Lobby for funds to implement the Foreshore PSP	Engineering	Foreshore PSP funded and constructed	Very High		This project is on the Department of Transport's funding reserve list.

## Priority Area 3 – ENVIRONMENT – Enhancing Beach Access and the Foreshore

### 3.1 Implement policies that protect existing trees and that actively seek to increase the tree canopy in Cottesloe.

#### Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Develop a Green Infrastructure Management Plan for the Town	Engineering	That the Plan is developed and submitted for Council's consideration	Very High		A Green Infrastructure Strategy will be tabled for Council's consideration at the July 2023 OCM. Upon adoption a series of informing and operating plans will be finalised to deliver the agreed outcomes.
b	Implement the Green Infrastructure Plan following adoption by Council	Engineering	Plantings are carried out in accordance with the adopted Plan	Very High		Subject to above.
c	The Town implements an annual program of planting additional trees in public reserves it controls	Engineering	Additional plantings are carried out under the tree plan	Very High		2023 winter planting is complete with approximately 50 trees planted.
d	Encroachments on verges, in particular those detrimental to trees, be addressed as part of a removal or permit system to protect both the trees and reduce any potential liability to the Town	Compliance and Regulatory Services and Engineering	That a Strategy be developed and then implemented to address the many encroachments that are known to exist	High		Completed – a management protocol has been adopted by Council.

### 3.2 Continue to improve access to beach facilities.

#### Strategies and Enabling Documents

- Disability Access and Inclusion Plan
- Asset Management Plan
- Long Term Financial Plan

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Develop a Beach Access Paths Priority Plan including rationalisation of existing access ways	Engineering	That the plan be developed and submitted for Council's consideration	Very High		Completed – an order of priority has been considered in Council's adopted Asset Management Plan.
b	Implement the Beach Access Paths Priority Plan	Engineering	That the Plan be implemented in accordance with Council's direction and budget allocations	Very High		As per point (a).
c	Replace public ablutions at Cottesloe Main Beach (Indiana) in conjunction with the redevelopment of Indiana	Engineering	Facility opened for public use	Very High		The main beach public toilet will be upgraded as part of any future Indiana redevelopment. Council has endorsed an FPAC recommended public toilet location. This will be designed around the same time as the Carpark 2 redevelopment. Refurbishment of public toilets located at Barchetta site to be considered as part of the 23/24 Budget deliberations.
d	Provide universal access to all facilities at Cottesloe Beach	Engineering	Universal access provided to upgraded facilities as part of both private and public Foreshore developments	High		Universal access included in Foreshore Redevelopment plan. Universal access projects to the south of Indiana were completed in 2019 and 2020.

### 3.3 Improve dune conservation outside of the Central Foreshore Zone (implement Natural Area Management Plan).

#### Strategies and Enabling Documents

- Natural Area Management Plan

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Prioritise and cost projects for inclusion in the Natural Asset Management Plan (NAMP)	Engineering	Asset Management Plan and Long Term Financial Plan updated to include priorities and projects from Natural Areas Management Plan	High		This will be presented to Council in August 2023.
b	Implement projects contained in the NAMP	Engineering	That the projects are successfully completed	High		Subject to above.
c	Implement Natural Asset Management Plan projects per adopted plan and budget allocations	Engineering	That adopted projects are completed on time and within budget	High		Subject to point (a).
d	Cost and support Coast Care plan initiatives with the Coastal Dune Management	Engineering	Annual program of maintenance, inspecting and updating set in place and reported to Council	High		Subject to point (a). Include an item in annual budgets to fund the approved NAMP.



## Priority Area 4 – DEVELOPMENT – Managing Development

### 4.1 Implement the Cottesloe Precinct Improvement Plan.

#### Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Develop in conjunction with PTA and DoP a Structure Plan for the Railway lands in Cottesloe	Development	That a Structure Plan be developed and submitted to Council for consideration	High		Cottesloe Village Precinct Structure Plan progressing. Local Planning Strategy review commenced, draft to be presented in October 2023.
b	Complete the Cottesloe Town Centre Precinct Plan including the consideration of infill to identified areas	Engineering	That the plan be finalised and submitted to Council for adoption	Flagship		New MOU adopted by Council, regular steering group meetings occurring. Current timeframes are on target for completion.
c	Implement those initiatives contained in the Precinct Plan as per Council's budget allocations	Engineering	That works be undertaken on time and within budget	Flagship		Subject to above.
d	Consult with the Public Transport Authority, Main Roads WA and relevant State agencies to redevelop the train station interface with the Town Centre	Executive	A design for the redevelopment of the train station/town centre interface is developed	Very High		Initial discussions ongoing as part of overall railway corridor upgrade development. Subject to progress of Precinct Plan.
e	Establish an Interagency Project Group to consider the interface between Cottesloe Train station and Forrest Street	Development/ Engineering	That the group be established and operational	Very High		First Western Suburbs Working Group meeting held and stakeholders updated on the status of current State Government projects and priorities.



### 4.2 Oversee the proper, orderly Planning of sites within the community recognising Heritage, Height controls and neighbour considerations.

#### Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Review the Cottesloe Local Heritage List as and when required	Development	That the review be undertaken and the document updated as required	Moderate		Officers have started to review the Town's Heritage list. Received grant to undertake heritage review as part of Local Planning Strategy review. Heritage Strategy being drafted which will include recommendations to preserve heritage elements and potentially be reflected in the Scheme.
b	Facilitate the Community History Program as adopted in the 2021/22 Town Budget	Corporate and Development	That work on the Community History project be commenced and continued	Moderate		Ongoing.
c	Develop a Short Stay Policy to guide Development based on direction provided by the State Government to ensure consistency in application across the State	Development	That a Policy be developed and then enforced	Very High		Council made a submission regarding the draft State policy. Awaiting update on State policy.

## Priority Area 5 – ECONOMIC SUSTAINABILITY - Providing Sustainable Infrastructure and Community Amenities

### 5.1 Maximise income from non-rates sources.

#### Strategies and Enabling Documents

- Long Term Financial Plan
- Asset Management Plan
- 5 Year Works Program

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Develop a list of projects that would be capable of attracting grants and develop grant applications accordingly	Corporate	Grant income	Flagship		Current focus on funding existing projects, however this is subject to budget bids each year. Major projects include Foreshore, Skate park and Recreation Precinct.
b	Actively pursue Federal and State Government funding opportunities as well as sponsorship or private investment arrangements for key projects	Executive	Number of grants submitted and the rate of success measured by funding achieved	Flagship		Ongoing for various projects. Department of Transport grants have been sourced for the Long Term Cycle Network. MRRG grants have been sourced for road works on Marine Parade in line with Foreshore Redevelopment design. CSRFF funding obtained for the Anderson Pavilion replacement. Funding from DPH to develop Heritage Strategy.
c	Actively pursue the highest return for leases held by the Town and research other investment opportunities	Corporate	Leases reviewed and amended when they are presented for renewal	High		All leases reviewed as they expire. RFT awarded for Lot 149 Marine Parade. Valuation report for Seaview golf course completed as part of lease negotiations.
d	Annually review all investments in order to maximise returns received	Corporate	Rate of return on investments is improved	High		Investing as per current Council policy. Interest rates have risen.
e	Maximise the obtaining of Government stimulus funding as a result of COVID 19	Corporate	Continue to access funds where possible	Flagship		State of Emergency lifted. The Town has been notified of Phase 4 Local Road & Community Infrastructure allocation by Federal Government.
f	Explore economic development opportunities to maximise economic sustainability	Executive	That opportunities are realised as and when they present	Flagship		Focus on funding flagship projects. Regular meetings with ProCott. Community engagement for the Cottesloe Precinct Plan about to commence. Promoting spaces for events (generating revenue). The Town supported the most recent community event organised by ProCott.

### 5.2 Shared services with neighbouring Councils.

#### Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Continue to explore partnerships with other local governments	Executive	That discussions are held and projects developed if justified	High		Continue to work the ToMP and SoPG with the Grove Library. Partnership with other local governments re WHS implemented. Discussing regional approach to RAP. New Library Agreement finalised for 2023. Working with neighbouring Council's to develop Public Health Plan.
b	Continue to monitor and explore shared services such as Library, Depot, Rangers, EHOs for efficiencies and effective service delivery	Executive	Adjustments to service provision is undertaken if necessary	Very High		Ongoing.
c	Remain involved and abreast of Emergency Management by continued participation in the Regional Local Emergency Management Committee as well as continuing collaboration with LEMC, WMRC and WESROC	Compliance and Regulatory Services	Involvement and meeting attendance occurs, risk management planning, local recovery plans	Moderate		Ongoing involvement with LEMC and DEMC. CEO is the current chair (last year) LEMC meetings hosted by the Town. Emergency exercise occurred in August.
d	Continue to participate in Waste Management programs with neighbouring councils including the shared Waste Management facility at Shenton Park being the main source of waste disposal and recycling	Compliance and Regulatory Services	That Waste Management Service remain at a high standard throughout the town	High		Ongoing involvement with WMRC. Waste Plan endorsed by State Government and continuing to roll out measures. WMRC stats indicate FOGO rollout has already provided savings to the Town.

5.3 Develop and implement long term planning strategies per the Integrated Planning and Reporting requirements.

Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Review and update annually the Long Term Financial Plan (LTFP)	Corporate	Annual review of LTFP undertaken	Moderate		LTFP adopted by Council at February 2023 OCM.
b	Develop and implement the Public Health Plan for the Town of Cottesloe	Compliance and Regulatory Services	That the plan is operational and effective	Moderate		Work commenced – establishing priorities.
c	Complete the Asset Management Plan for the Town of Cottesloe	Engineering	Asset Management Plan presented to Council for endorsement	Moderate		Completed - Asset Management Plan adopted at March 2023 OCM.
d	Review Workforce Plan and redevelop strategies contained therein	Executive	That the plan be reviewed and updated	High		Implemented as part of 22/23 budget workshops. New EBA agreed and implemented.
e	Review the Corporate Business Plan on an annual basis per legislative requirements	Corporate	That the review be undertaken and the plan updated each year	Very High		Reviewed Corporate Business Plan and adopted by Council in March 2022.
f	Review the Strategic Community Plan once every 2 years (Desktop) with a full review and reprint once every 4 years in accordance with Departmental best practice guidelines	Corporate	That the reviews be undertaken and completed satisfactorily	Very High		Scheduled for 2023/24. Consultant appointed February 2023. Community engagement to commence May 2023. Community Perception Survey under development.
g	Retain connections with local, regional and State/Federal Tourism strategies that may impact the community	Executive	Ensure the Town's Tourism interests are represented and promoted	High		Working with Destination Perth, TWA & Tourism Australia to promote foreshore project. Received letter of support from AHA. Ongoing.  Representation with ProCott.

5.4 Manage assets that have a realisable value.

Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Identify and categorise freehold and Reserve land assets held by the town in view of developing a strategy for their future use	Development	Inventory presented to Council with recommendations on action	High		Currently an ad hoc process, subject to external proposals.
b	Identify sites where the Town would be able to invest by either purchasing unallocated Crown Land or approaching the State with joint development projects	Executive	Appropriate acquisitions made or joint ventures entered into	Moderate		Very preliminary discussions with State Government on options for Carpark 2. Developing a possible EOI to seek market interest in project.
c	Town Leases are set up to generate income and minimise expenses	Corporate	Ensure leases are administered with a view to maximising returns	Moderate		Ongoing review in progress as leases expire.
d	Continue to evaluate the Right of Way Strategy in terms of sealing, determining ownership and exploring land transfer options	Engineering	That opportunities continue to be assessed and implemented as deemed necessary	Moderate		ROW Policy adopted by Council (June 2023 OCM).  Council owned laneway surveys have been completed and encroachments are being addressed before the right of ways can be handed to the Crown.  ROW Strategy can then be updated.
e	Implement the new Parking system including utilising available new technologies	Compliance and Regulatory Services	That the new system be implemented and infringement measurements be recorded as an assessment basis	Flagship		Completed, expansion of system budgeted for 22/23.

## Priority Area 6 – GOVERNANCE – Providing Open and Accountable Local Governance

### 6.1 Implement technologies to enhance collaborative decision making, communication and service delivery.

#### Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Review the effectiveness of the Customer Relationship Management (CRM) system	Corporate	Customer Relationship Management system in place and providing relevant reporting data if justified	High		Customer Service survey completed. Main issues identified is the website (being addressed) and email/written correspondence.
b	Undertake a review of the current core operating systems to implement improvements	Executive	A full review of the core operating systems areas complete and a prioritised list of improvements presented	High		Council approved to replace existing ERP system. Project underway.
c	Develop and implement an Information Technology Plan including Data Recovery and Replacement programs	Corporate	That the Plan be developed and implemented	High		Outdated IT equipment replaced. Servers removed and cloud environment installed. New ERP system project commenced. Replacement program finalised.
d	Business Continuity Plan - Benchmark with other local government internal service provision for effectiveness	Corporate	That the benchmarking be undertaken	High		IT services provision scheduled for next 12 months prior to contract expiration. Business Continuity Plan completed.
e	Develop a Customer Service Charter for the Town	Corporate	That the Charter be developed and implemented	Very High		Implemented.

### 6.2 Ongoing review and updating of various Council Policies, Local Laws and Delegations.

#### Strategies and Enabling Documents

- Strategic Community Plan
- Corporate Business Plan

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Continually review the Policies of Council to ensure they are up to date, relevant and have application to the current circumstances	Corporate	That the Policies of Council are reviewed and do not fall into the category of non relevance	Very High		Ongoing and various policies have been reviewed and considered by Council.
b	Ensure that where relevant, Council's final consideration of major issues follows appropriate community consultation	Executive	Appropriate consultation undertaken	Moderate		Ongoing, all community consultation reported to Council.
c	Review the Town's Local Laws on a regular basis and in accordance with legislative requirements	Corporate	Regular reviews provided to Council for consideration	High		Ongoing, new Standing Orders Local Law and Parking reviewed and adopted by Council. Dogs Local Laws adopted in June 2023.
d	Review Council Delegations in place at least annually and in accordance with legislative requirements	Corporate	Annual reviews provided to Council for consideration	High		Completed June 2023.

6.3 Continue to deliver high quality governance, administration, resource management and professional development.

Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Support the ongoing provision of training for staff, membership of relevant associations and study leave pursuant to Council Policy for relevant professional development	Executive	Highly skilled and supported staff available to guide and advise Council	Moderate		Ongoing.
b	Prepare and Implement a customised elected member training and development program	Executive	Increased confidence in decision making skills and procedural awareness of elected members	Moderate		Providing training opportunities to Elected Members.
c	Undertake a cost analysis of significant decisions made that vary or amend projects	Executive	Increased awareness of the cost of making decisions that alter the current state of projects	Moderate		Ongoing, dependent on scale of variation. Significant variations presented to Council for consideration – Dutch Inn Playground.
d	Ensure Council elections undertaken by the Electoral Commissioner proceed with assistance and cooperation from the Town	Corporate	The bi-annual elections are conducted without issue	Moderate		Extraordinary Election held 25/2/23. Next Ordinary Election October 2023.

6.4 Enhance the Town’s ability to embrace and manage change.

Strategies and Enabling Documents

	Actions	Responsible Directorate	Success Indicator	Service Priority	22/23	Actions
a	Ensure Processes in place to educate community on impending changes	Executive	Relevant information on any change issue is freely available to residents and ratepayers	Moderate		Ongoing, learning from previous exercises.
b	Project pages on the Town’s website are updated regularly	Executive	Relevant information on any change issue is freely available to residents and ratepayers	Moderate		Ongoing and being updated.
c	Regularly review administration structure and service delivery models to ensure they are as up to date and fit for the intended outcomes and purpose	Executive	Administration Structure and services offered are modern and meet the needs of the community	Moderate		Minor restructure implemented. Ranger Services currently under review – Coordinator of Rangers and Compliance appointed, with the Compliance Officer now reporting to the Coordinator (as opposed to the Director). Workforce plan completed. Staff requesting additional resources to support increased workloads. Staff satisfaction survey completed.



Marcus Tatton, 'Unprecedented',  
Sculpture by the Sea, Cottesloe 2023

# FINANCIAL REPORT

FOR THE YEAR ENDED  
30TH JUNE 2023

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**TOWN OF COTTESLOE  
FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

*Local Government Act 1995  
Local Government (Financial Management) Regulations 1996*

**STATEMENT BY CEO**

The accompanying financial report of the Town of Cottesloe has been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2023 and the financial position as at 30 June 2023.

At the date of signing this statement the particulars included in the financial report are not misleading or inaccurate.

Signed on the 4th day of December 2023

\_\_\_\_\_  
Chief Executive Officer

William Matthew Scott  
\_\_\_\_\_  
Name of Chief Executive Officer

**TOWN OF COTTESLOE  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2023**

NOTE	2023 Actual	2023 Budget	Restated 2022 Actual *
	\$	\$	\$
<b>Revenue</b>			
Rates	12,019,493	12,020,000	11,344,384
Grants, subsidies and contributions	586,087	395,181	615,404
Fees and charges	3,009,564	3,077,194	3,107,449
Interest revenue	549,779	423,155	119,682
Other revenue	260,568	285,988	212,445
	<b>16,425,491</b>	<b>16,201,518</b>	<b>15,399,364</b>
<b>Expenses</b>			
Employee costs	(6,446,021)	(6,573,052)	(5,829,830)
Materials and contracts	(6,872,640)	(8,024,388)	(5,741,645)
Utility charges	(328,903)	(392,009)	(330,981)
Depreciation	(3,219,500)	(2,883,071)	(2,892,830)
Finance costs	(208,683)	(212,973)	(226,250)
Insurance	(225,845)	(229,523)	(190,707)
Other expenditure	(627,629)	(518,484)	(457,170)
	<b>(17,929,221)</b>	<b>(18,833,500)</b>	<b>(15,669,413)</b>
	<b>(1,503,730)</b>	<b>(2,631,982)</b>	<b>(270,049)</b>
Capital grants, subsidies and contributions	693,680	2,619,567	736,996
Profit on asset disposals	123,661	90,450	28,412
Loss on asset disposals	(2,085)	0	(255,690)
Fair value adjustments to financial assets at fair value through profit or loss	5,529	0	5,995
Share of net profit of associates accounted for using the equity method	69,749	0	(51,857)
Loss on revaluation of Infrastructure - irrigation	(97,542)	0	0
	<b>792,992</b>	<b>2,710,017</b>	<b>463,856</b>
<b>Net result for the period</b>	<b>(710,738)</b>	<b>78,035</b>	<b>193,807</b>
<b>Other comprehensive income for the period</b>			
<i>Items that will not be reclassified subsequently to profit or loss</i>			
Changes in asset revaluation surplus	9,948,363	0	32,443,705
<b>Total other comprehensive income for the period</b>	<b>9,948,363</b>	<b>0</b>	<b>32,443,705</b>
<b>Total comprehensive income for the period</b>	<b>9,237,625</b>	<b>78,035</b>	<b>32,637,512</b>

This statement is to be read in conjunction with the accompanying notes.

\* Refer to Note 30 for details



**TOWN OF COTTESLOE  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2023**

NOTE	2023 Actual \$	2022 Actual \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
<b>Receipts</b>		
Rates	11,963,837	11,465,976
Grants, subsidies and contributions	716,372	642,703
Fees and charges	3,005,231	3,114,732
Interest revenue	549,779	119,682
Goods and services tax received	0	40,877
Other revenue	260,559	212,445
	16,495,778	15,596,415
<b>Payments</b>		
Employee costs	(6,380,925)	(5,413,243)
Materials and contracts	(7,084,407)	(4,414,642)
Utility charges	(328,903)	(330,981)
Finance costs	(208,683)	(226,250)
Insurance paid	(225,845)	(190,707)
Other expenditure	(612,153)	(456,792)
	(14,840,916)	(11,032,615)
<b>Net cash provided by (used in) operating activities</b>	<b>1,654,862</b>	<b>4,563,800</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Payments for purchase of property, plant & equipment	(1,071,203)	(595,668)
Payments for construction of infrastructure	(1,359,930)	(2,031,578)
Capital grants, subsidies and contributions	693,680	736,996
Purchases of financial assets at amortised cost	(7,494,934)	0
Proceeds from financial assets at amortised cost - self supporting loans	69,665	62,140
Proceeds from sale of property, plant & equipment	169,579	128,206
<b>Net cash provided by (used in) investing activities</b>	<b>(8,993,143)</b>	<b>(1,699,904)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Repayment of borrowings	27(a) (350,347)	(329,882)
Payments for principal portion of lease liabilities	27(c) (72,308)	(59,842)
<b>Net cash provided by (used in) financing activities</b>	<b>(422,655)</b>	<b>(389,724)</b>
<b>Net increase (decrease) in cash held</b>	<b>(7,760,936)</b>	<b>2,474,172</b>
Cash at beginning of year	13,959,471	11,485,299
<b>Cash and cash equivalents at the end of the year</b>	<b>6,198,535</b>	<b>13,959,471</b>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF COTTESLOE  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE YEAR ENDED 30 JUNE 2023**

NOTE	2023 Actual \$	2023 Budget \$	2022 Actual \$
<b>OPERATING ACTIVITIES</b>			
<b>Revenue from operating activities</b>			
General rates	25 12,019,493	12,020,000	11,344,384
Grants, subsidies and contributions	586,087	395,181	615,404
Fees and charges	3,009,564	3,077,194	3,107,449
Interest revenue	549,779	423,155	119,682
Other revenue	260,568	285,988	212,445
Profit on asset disposals	123,661	90,450	28,412
Fair value adjustments to financial assets at fair value through profit or loss	4(b) 5,529	0	5,995
Share of net profit of associates accounted for using the equity method	22(b) 69,749	0	(51,857)
	16,624,430	16,291,968	15,381,914
<b>Expenditure from operating activities</b>			
Employee costs	(6,446,021)	(6,573,052)	(5,612,687)
Materials and contracts	(6,872,640)	(8,024,388)	(5,675,000)
Utility charges	(328,903)	(392,009)	(330,981)
Depreciation	(3,219,500)	(2,883,071)	(2,892,830)
Finance costs	(208,683)	(212,973)	(226,250)
Insurance	(225,845)	(229,523)	(190,707)
Other expenditure	(627,629)	(518,484)	(457,172)
Loss on asset disposals	(2,085)	0	(255,690)
Loss on revaluation of non-current assets	(97,542)	0	0
	(18,028,848)	(18,833,500)	(15,641,317)
<b>Non-cash amounts excluded from operating activities</b>	26(a) 3,200,099	2,792,621	3,237,320
<b>Amount attributable to operating activities</b>	1,795,681	251,089	2,977,917
<b>INVESTING ACTIVITIES</b>			
<b>Inflows from investing activities</b>			
Capital grants, subsidies and contributions	693,680	2,619,567	736,996
Proceeds from disposal of assets	169,579	0	128,206
Proceeds from financial assets at amortised cost - self supporting loans	27(a) 69,665	69,665	62,140
	932,924	2,689,232	927,342
<b>Outflows from investing activities</b>			
Purchase of property, plant and equipment	(1,287,221)	(2,379,800)	(595,668)
Purchase and construction of infrastructure	9(a) (1,549,410)	(3,851,168)	(1,747,794)
	(2,836,631)	(6,230,968)	(2,343,462)
<b>Non-cash amounts excluded from investing activities</b>	26(b) 436,260	0	0
<b>Amount attributable to investing activities</b>	(1,467,447)	(3,541,736)	(1,416,120)
<b>FINANCING ACTIVITIES</b>			
<b>Inflows from financing activities</b>			
Transfers from reserve accounts	28 991,176	1,619,911	821,836
	991,176	1,619,911	821,836
<b>Outflows from financing activities</b>			
Repayment of borrowings	27(a) (350,347)	(350,347)	(329,882)
Payments for principal portion of lease liabilities	27(c) (72,308)	(56,672)	(59,842)
Transfers to reserve accounts	28 (1,007,539)	(799,154)	(497,415)
	(1,430,194)	(1,206,173)	(887,139)
<b>Amount attributable to financing activities</b>	(439,018)	413,738	(65,303)
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>			
<b>Surplus or deficit at the start of the financial year</b>	26(c) 2,696,284	2,876,909	1,483,578
Amount attributable to operating activities	1,795,681	251,089	2,977,917
Amount attributable to investing activities	(1,467,447)	(3,541,736)	(1,416,120)
Amount attributable to financing activities	(439,018)	413,738	(65,303)
<b>Surplus or deficit after imposition of general rates</b>	26(c) <b>2,585,500</b>	<b>0</b>	<b>2,980,072</b>

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF COTTESLOE  
FOR THE YEAR ENDED 30 JUNE 2023  
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**TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**1. BASIS OF PREPARATION**

The financial report comprises general purpose financial statements which have been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and of the Australian Accounting Standards Board except for disclosure requirements of:

- AASB 7 Financial Instruments Disclosures
- AASB 16 Leases paragraph 58
- AASB 101 Presentation of Financial Statements paragraph 61
- AASB 107 Statement of Cash Flows paragraphs 43 and 45
- AASB 116 Property, Plant and Equipment paragraph 79
- AASB 137 Provisions, Contingent Liabilities and Contingent Assets paragraph 85
- AASB 140 Investment Property paragraph 75(f)
- AASB 1052 Disaggregated Disclosures paragraph 11
- AASB 1054 Australian Additional Disclosures paragraph 16

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Town to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**The local government reporting entity**

All funds through which the Town controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 29 of the financial report.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, and infrastructure.
- estimation uncertainties made in relation to lease accounting

**Initial application of accounting standards**

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2020-6 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current - Deferral of Effective Date
- AASB 2021-7a Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [general editorials]
- AASB 2022-3 Amendments to Australian Accounting Standards - Illustrative Examples for Not-for-Profit Entities accompanying AASB 15

These amendments have no material impact on the current annual financial report

**New accounting standards for application in future years**

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates  
This standard will result in a terminology change for significant accounting policies
- AASB 2021-7c Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants
- AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards
- AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities  
The amendment may result in changes to the fair value of non-financial assets. The impact is yet to be quantified.

Except as described above these amendments are not expected to have any material impact on the financial report on initial application.

**TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**2. REVENUE AND EXPENSES**

**(a) Revenue**

**Contracts with customers**

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds / Warranties	Timing of revenue recognition
Grants, subsidies and contributions	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations
Fees and charges - licences, registrations, approvals	Building, planning, development and animal management.	Single point in time	Full payment prior to issue	None	On payment of the licence, registration or approval
Fees and charges - waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Fees and charges - airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	On landing/departure event
Fees and charges - sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	At point of sale
Other revenue - private works	Contracted private works	Single point in time	Monthly in arrears	None	At point of service

Consideration from contracts with customers is included in the transaction price.

**Revenue Recognition**

Revenue recognised during the year under each basis of recognition by nature of goods or services is provided in the table below:

**For the year ended 30 June 2023**

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	12,019,493	0	12,019,493
Grants, subsidies and contributions	153,759	0	0	432,328	586,087
Fees and charges	857,581	0	1,324,578	827,405	3,009,564
Interest revenue	489,945	0	59,834	0	549,779
Other revenue	15,165	0	0	245,403	260,568
Capital grants, subsidies and contributions	0	0	0	693,680	693,680
<b>Total</b>	<b>1,516,450</b>	<b>0</b>	<b>13,403,905</b>	<b>2,198,816</b>	<b>17,119,171</b>

**For the year ended 30 June 2022**

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	0	0	11,344,384	0	11,344,384
Grants, subsidies and contributions	255,729	0	0	359,675	615,404
Fees and charges	139,928	0	2,050,579	916,942	3,107,449
Interest revenue	59,153	0	51,273	9,256	119,682
Other revenue	1,770	0	0	210,675	212,445
Capital grants, subsidies and contributions	0	0	0	736,996	736,996
<b>Total</b>	<b>456,580</b>	<b>0</b>	<b>13,446,236</b>	<b>2,233,544</b>	<b>16,136,360</b>

**TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**2. REVENUE AND EXPENSES (Continued)**

**(a) Revenue (Continued)**

Note	2023 Actual	Restated 2022 Actual
	\$	\$
<b>Interest revenue</b>		
Financial assets at amortised cost - self supporting loans	6,258	8,897
Interest on reserve account funds	224,541	27,344
Other interest revenue	318,980	83,441
	549,779	119,682
The 2023 original budget estimate in relation to: Trade and other receivables overdue interest was \$119,710.		
<b>Fees and charges relating to rates receivable</b>		
Charges on instalment plan	18,868	19,416
The 2023 original budget estimate in relation to: Charges on instalment plan was \$21,550.		
<b>(b) Expenses</b>		
<b>Auditors remuneration</b>		
- Audit of the Annual Financial Report	101,175	78,364
- Other services – grant acquittals	0	2,050
- Other services	1,430	-
	102,605	80,414
<b>Employee Costs</b>		
Employee benefit costs	5,275,206	4,814,071
Other employee costs	1,170,815	1,015,759
	6,446,021	5,829,830
<b>Finance costs</b>		
Borrowings	170,761	187,200
Lease liabilities	37,922	39,050
	208,683	226,250
<b>Other expenditure</b>		
Write down of inventories to net realisable value	6	60
Sundry expenses	627,569	456,792
	627,629	457,172

**TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**3. CASH AND CASH EQUIVALENTS**

Cash at bank and on hand  
Term deposits  
**Total cash and cash equivalents**

Held as  
- Unrestricted cash and cash equivalents  
- Restricted cash and cash equivalents

Note	2023 \$	2022 \$
	5,410,042	7,810,943
	788,493	6,148,528
	6,198,535	13,959,471
	5,410,043	5,692,408
	788,492	8,267,063
	6,198,535	13,959,471

**SIGNIFICANT ACCOUNTING POLICIES**

**Cash and cash equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

**Restricted financial assets**

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserve accounts, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

**4. OTHER FINANCIAL ASSETS**

**(a) Current assets**

Financial assets at amortised cost

**Other financial assets at amortised cost**

Self supporting loans receivable  
Term deposits

Held as

- Unrestricted other financial assets at amortised cost  
- Restricted other financial assets at amortised cost

**(b) Non-current assets**

Financial assets at amortised cost  
Financial assets at fair value through profit or loss

**Financial assets at amortised cost**

Self supporting loans receivable  
Advances to Community Group

**Financial assets at fair value through profit or loss**

Units in Local Government House Trust - opening balance  
Movement attributable to fair value increment  
Units in Local Government House Trust - closing balance

	2023 \$	2022 \$
	7,562,747	64,906
	7,562,747	64,906
26(c)	67,813	64,906
	7,494,934	0
	7,562,747	64,906
15(a)	67,813	64,906
	7,494,934	0
	7,562,747	64,906
	143,778	211,591
	122,234	116,706
	266,012	328,297
	71,095	129,062
	72,683	82,529
	143,778	211,591
	116,705	110,711
	5,529	5,995
	122,234	116,706

Loans receivable from clubs/institutions have the same terms and conditions as the related borrowing disclosed in Note 27(a) as self supporting loans. Fair value of financial assets at fair value through profit or loss is determined from the net asset value of the units held in the Trust at balance date as compiled by WALGA.

**SIGNIFICANT ACCOUNTING POLICIES**

**Other financial assets at amortised cost**

The Town classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 24 (i)) due to the observable market rates).

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

**Financial assets at fair value through profit or loss**

The Town has elected to classify the following financial assets at fair value through profit or loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Town has elected to recognise as fair value gains and losses through profit or loss.

**TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**5. TRADE AND OTHER RECEIVABLES**

**Current**

Rates and statutory receivables  
Trade receivables  
Receivables for employee related provisions  
Allowance for credit losses of trade receivables  
Sundry receivables - infringements  
Allowance for credit losses of infringements

**Non-current**

Pensioner's rates and ESL deferred  
Receivables for employee related provisions

Note	2023 \$	2022 \$
	216,324	152,880
	84,794	156,651
	41,133	0
	(17,495)	(21,828)
	460,952	430,985
	(293,563)	(189,803)
	492,145	528,885
	136,860	121,972
	69,277	100,040
	206,137	222,012

**Disclosure of opening and closing balances related to contracts with customers**

Information about receivables from contracts with customers along with financial assets and associated liabilities arising from transfers to enable the acquisition or construction of recognisable non financial assets is:

Allowance for credit losses of trade receivables  
Total trade and other receivables from contracts with customers

Note	30 June 2023 Actual \$	30 June 2022 Actual \$	1 July 2021 Actual \$
	(17,495)	(21,828)	(21,828)
	(17,495)	(21,828)	(21,828)

**SIGNIFICANT ACCOUNTING POLICIES**

**Rates and statutory receivables**

Rates and statutory receivables are non-contractual receivables arising from statutory requirements and include amounts due from ratepayers for unpaid rates and service charges and other statutory charges or fines.

Rates and statutory receivables are recognised when the taxable event has occurred and can be measured reliably.

**Trade receivables**

Trade receivables are amounts receivable from contractual arrangements with customers for goods sold, services performed or grants or contributions with sufficiently specific performance obligations as part of the ordinary course of business.

**Other receivables**

Other receivables are amounts receivable from contractual arrangements with third parties other than contracts with customers including grants for the construction of recognisable non financial assets.

**Measurement**

Trade and other receivables are recognised initially at the amount of the transaction price, unless they contain a significant financing component, and are to be recognised at fair value.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Town measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

**TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**6. INVENTORIES**

	Note	2023 \$	2022 \$
<b>Current</b>			
Fuel and materials		31,820	32,029
Provision for Obsolescence		(22,700)	(22,849)
		9,120	9,180
The following movements in inventories occurred during the year:			
<b>Balance at beginning of year</b>		9,180	9,560
Write down of inventories to net realisable value	2(b)	(60)	(380)
<b>Balance at end of year</b>		9,120	9,180

**SIGNIFICANT ACCOUNTING POLICIES**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale**

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

**TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**7. OTHER ASSETS**

	2023 \$	2022 \$
<b>Other assets - current</b>		
Prepayments	124,431	64,035
Accrued income	273,998	8,313
	398,429	72,348

**SIGNIFICANT ACCOUNTING POLICIES**

**Other current assets**

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

**TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**8. PROPERTY, PLANT AND EQUIPMENT**

**(a) Movements in Balances**

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land	Buildings - specialised	Total land and buildings	Furniture and equipment	Plant and equipment	Library Furniture & equipment	Buildings - work in progress	Library Plant & equipment	Total property, plant and equipment
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Balance at 1 July 2021</b>	24,503,000	36,536,825	61,039,825	796,714	756,687	3,552	0	9,317	62,606,095
Additions	0	18,238	18,238	92,230	238,420	0	246,780	0	595,668
Disposals	0	(253,334)	(253,334)	0	(102,150)	0	0	0	(355,484)
Depreciation	0	(782,435)	(782,435)	(73,017)	(120,772)	0	0	0	(976,224)
<b>Balance at 30 June 2022</b>	24,503,000	35,519,294	60,022,294	815,927	772,185	3,552	246,780	9,317	61,870,055
<b>Comprises:</b>									
Gross balance amount at 30 June 2022	24,503,000	36,295,062	60,798,062	1,197,026	1,065,357	3,552	246,780	9,317	63,320,094
Accumulated depreciation at 30 June 2022	0	(775,768)	(775,768)	(381,099)	(293,172)	0	0	0	(1,450,039)
<b>Balance at 30 June 2022</b>	24,503,000	35,519,294	60,022,294	815,927	772,185	3,552	246,780	9,317	61,870,055
Additions	0	976,390	976,390	0	330,315	7,444	0	0	1,314,149
Disposals	0	0	0	0	(48,371)	0	0	(9,317)	(57,688)
Revaluation increments / (decrements) transferred to revaluation surplus	5,415,400	4,557,370	9,972,770	0	0	0	0	0	9,972,770
Assets classified as held for sale				0					0
Depreciation	0	(775,852)	(775,852)	(98,870)	(314,889)	0	0	0	(1,189,611)
Transfers	0	(1,903,382)	(1,903,382)	0	739,240	10,996	1,656,602	0	(246,780)
<b>Balance at 30 June 2023</b>	29,918,400	38,373,820	68,292,220	717,057	739,240	10,996	1,903,382	0	71,662,895
<b>Comprises:</b>									
Gross balance amount at 30 June 2023	29,918,400	71,170,310	101,088,710	1,197,026	1,225,205	10,996	1,903,382	0	105,425,319
Accumulated depreciation at 30 June 2023	0	(32,796,490)	(32,796,490)	(479,969)	(485,965)	0	0	0	(33,762,424)
<b>Balance at 30 June 2023</b>	29,918,400	38,373,820	68,292,220	717,057	739,240	10,996	1,903,382	0	71,662,895

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**8. PROPERTY, PLANT AND EQUIPMENT (Continued)**

**(b) Carrying Value Measurements**

(i) Fair Value	Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Land and buildings						
Land		3	Market approach using recent observable market data for similar items	Independent valuation	June 2023	Price per hectare
Buildings - specialised		3	Improvements to land valued using cost approach using depreciated replacement cost	Independent valuation	June 2023	Improvements to land using construction costs and current condition (Level 3), residual values and remaining useful life assessments (Level 3) inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

**(ii) Cost**

Furniture and equipment and plant and equipment is disclosed at cost minus accumulated depreciation.

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**9. INFRASTRUCTURE**

**(a) Movements in Balances**

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - roads	Infrastructure - car parks	Infrastructure - footpaths	Infrastructure - drainage	Infrastructure - parks & reserves	Infrastructure - miscellaneous	Infrastructure - right of way	Infrastructure - streetscape	Infrastructure - irrigation	Infrastructure - work in progress	Total Infrastructure
<b>Restated balance at 1 July 2021 *</b>	14,008,849	1,022,055	5,086,967	4,911,245	2,814,460	8,541,062	983,639	514,379	183,737	0	38,066,393
Additions	377,026	0	17,509	729,054	397,807	36,918	0	0	0	189,480	1,747,794
Revaluation increments / (decrements) transferred to revaluation surplus	21,114,384	2,676,620	518,309	3,946,116	2,225,965	744,414	1,200,001	17,894	0	0	32,443,703
Depreciation	(826,643)	(85,731)	(191,591)	(82,026)	(91,000)	(417,904)	(57,874)	(80,871)	(10,396)	0	(1,844,036)
<b>Restated balance at 30 June 2022</b>	34,673,616	3,612,944	5,431,194	9,504,389	5,347,232	8,904,490	2,125,766	451,402	173,341	189,480	70,413,854
<b>Comprises:</b>											
Gross balance at 30 June 2022	47,200,131	6,236,888	8,410,569	12,773,111	6,869,461	14,177,293	3,460,390	929,286	235,613	189,480	100,482,242
Accumulated depreciation at 30 June 2022	(12,526,515)	(2,623,944)	(2,979,395)	(3,268,722)	(1,522,229)	(5,272,803)	(1,334,624)	(477,884)	(62,272)	0	(30,068,388)
<b>Restated balance at 30 June 2022</b>	34,673,616	3,612,944	5,431,194	9,504,389	5,347,232	8,904,490	2,125,766	451,402	173,341	189,480	70,413,854
Additions	95,666	40,737	13,770	46,566	55,047	21,443	96,811	0	25,938	1,153,432	1,549,410
Revaluation increments / (decrements) transferred to revaluation surplus	0	0	0	0	0	(24,407)	0	0	0	0	(24,407)
Revaluation (loss) / reversals transferred to profit or loss	0	0	0	0	0	0	0	0	(97,542)	0	(97,542)
Depreciation	(845,839)	(132,136)	(156,442)	(137,797)	(191,885)	(397,576)	(46,827)	(36,270)	(10,487)	0	(1,955,259)
Transfers	0	0	0	0	0	0	0	0	0	(189,480)	(189,480)
<b>Balance at 30 June 2023</b>	33,923,443	3,521,545	5,288,522	9,413,158	5,210,394	8,503,950	2,175,750	415,132	91,250	1,153,432	69,696,576
<b>Comprises:</b>											
Gross balance at 30 June 2023	47,295,797	6,277,625	8,424,359	12,819,677	6,924,508	15,165,523	3,557,201	806,986	274,500	1,153,432	102,699,608
Accumulated depreciation at 30 June 2023	(13,372,354)	(2,756,080)	(3,135,837)	(3,406,519)	(1,714,114)	(6,661,573)	(1,381,451)	(391,854)	(183,250)	0	(33,003,032)
<b>Balance at 30 June 2023</b>	33,923,443	3,521,545	5,288,522	9,413,158	5,210,394	8,503,950	2,175,750	415,132	91,250	1,153,432	69,696,576

\* Refer Note 30 for more details

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**9. INFRASTRUCTURE (Continued)**

**(b) Carrying Value Measurements**

(i) Fair Value	Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Infrastructure - roads	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs	
Infrastructure - car parks	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs	
Infrastructure - footpaths	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs	
Infrastructure - drainage	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs	
Infrastructure - parks & reserves	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs	
Infrastructure - miscellaneous	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs	
Infrastructure - right of way	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs	
Infrastructure - streetscape	3	Cost approach using depreciated replacement cost	Independent valuation	June 2022	Construction costs and current condition, values and remaining useful life assessment inputs	
Infrastructure - irrigation	3	Cost approach using depreciated replacement cost	Independent valuation	June 2023	Construction costs and current condition, values and remaining useful life assessment inputs	

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

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**10. FIXED ASSETS**

**(a) Depreciation**

**Depreciation rates**

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

<b>Asset Class</b>	<b>Useful life</b>
Buildings	33 to 159 years
Furniture and equipment	2 to 15 years
Plant and equipment	2 to 10 years
- Roads - Formation/Subgrade	Not depreciated
- Roads - Pavement	60 to 100 years
- Roads - Seal	20 to 35 years
- Roads - Kerbing	60 to 80 years
- Right of Ways - Formation/Subgrade	Not depreciated
- Right of Ways - Pavement	60 to 100 years
- Right of Ways - Seal	20 to 35 years
- Right of Ways - Kerbing	60 to 80 years
- Car Parks - Formation/Subgrade	Not depreciated
- Car Parks - Pavement	60 to 100 years
- Car Parks - Seal	20 to 35 years
- Car Parks - Kerbing	60 to 80 years
- Drainage	80 to 100 years
- Footpaths	20 to 60 years
- Lighting and Electrical	20 years
- Parks & Ovals	10 to 40 years
- Streetscapes	15 to 25 years
- Miscellaneous	25 to 60 years
- Irrigation	20 to 100 years
Right of use - plant and equipment	Based on the remaining lease

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**10. FIXED ASSETS (Continued)**

**SIGNIFICANT ACCOUNTING POLICIES**

**Fixed assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value (as indicated), less any accumulated depreciation and impairment losses.

**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost, the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for indicators of impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Town includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties acquired between scheduled revaluation dates of the asset class in accordance with the Town's revaluation policy, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next revaluation date consistent with *Financial Management Regulation 17A(4)*.

**Revaluation**

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Town.

At the end of each period, the carrying amount for each asset class is reviewed and, where appropriate, the fair value is updated to reflect current market conditions consistent with *Financial Management Regulation 17A(2)* which requires land, buildings infrastructure, investment properties and vested improvements to be shown at fair value.

**Revaluation (continued)**

For property, plant and equipment and infrastructure, increases in the carrying amount arising on revaluation of asset classes are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss. Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

**Depreciation**

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

**Depreciation on revaluation**

When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset.
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

**Amortisation**

All intangible assets with a finite useful life, are amortised on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use.

The residual value of intangible assets is considered to be zero and the useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within depreciation in the Statement of Comprehensive Income and in Note 10(a).

**Impairment**

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

**Gains or losses on disposal**

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the Statement of Comprehensive Income in the period in which they arise.

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**11. LEASES**

**(a) Right-of-Use Assets**

Movement in the balance of each class of right-of-use asset between the beginning and the end of the current financial year.

	Note	Right-of-use assets - land and buildings \$	Right-of-use assets - plant and equipment \$	Right-of-use assets Total \$
<b>Balance at 1 July 2021</b>		1,238,193	11,806	1,249,999
Depreciation		(64,533)	(8,037)	(72,570)
<b>Balance at 30 June 2022</b>		1,173,660	3,769	1,177,429
Gross balance amount at 30 June 2022		1,356,776	31,483	1,388,259
Accumulated depreciation at 30 June 2022		(183,116)	(27,714)	(210,830)
<b>Balance at 30 June 2022</b>		1,173,660	3,769	1,177,429
Additions		0	12,573	12,573
Prior year adjustments		5,322	5,005	10,327
Depreciation		(67,432)	(7,198)	(74,630)
<b>Balance at 30 June 2023</b>		1,111,550	14,149	1,125,699
Gross balance amount at 30 June 2023		1,367,098	30,976	1,398,074
Accumulated depreciation at 30 June 2023		(255,548)	(16,827)	(272,375)
<b>Balance at 30 June 2023</b>		1,111,550	14,149	1,125,699

The following amounts were recognised in the statement of comprehensive income during the period in respect of leases where the entity is the lessee:

		2023 Actual \$	2022 Actual \$
Depreciation on right-of-use assets		(74,630)	(72,570)
Finance charge on lease liabilities	27(c)	(37,922)	(39,050)
Short-term lease payments recognised as expense		(72,308)	(59,842)
<b>Total amount recognised in the statement of comprehensive income</b>		(184,860)	(171,462)
Total cash outflow from leases		(110,230)	(98,892)
<b>(b) Lease Liabilities</b>			
Current		61,069	56,751
Non-current	27(c)	1,136,348	1,188,423
		1,197,417	1,245,174

The Town has two leases relating to plant and equipment. The lease term for one of the leases is 3 years and the other lease is 5 years. The building lease has a term of 20 years. Refer to Note 27(c) for details of lease liabilities.

**Secured liabilities and assets pledged as security**

Lease liabilities are effectively secured, as the rights to the leased assets recognised in the financial statements revert to the lessor in the event of default.

**SIGNIFICANT ACCOUNTING POLICIES**

**Leases**

At inception of a contract, the Town assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Town uses its incremental borrowing rate.

All contracts that are classified as short-term leases (i.e. a lease with a term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Details of individual lease liabilities required by regulations are provided at Note 27(c).

**Right-of-use assets - measurement**

Right-of-use assets are measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not recognised in the Statement of Financial Position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

Refer to Note 10 under revaluation for details on the significant accounting policies applying to vested improvements.

**Right-of-use assets - depreciation**

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shorter. Where a lease transfers ownership of the underlying asset, or the cost of the right-of-use asset reflects that the Town anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

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**12. TRADE AND OTHER PAYABLES**

**Current**

	2023 \$	2022 \$
Sundry creditors	1,373,207	1,987,875
Prepaid rates	149,417	126,741
Accrued payroll liabilities	139,044	145,549
ATO liabilities	356	18,415
Bonds and deposits held	734,464	694,317
Accrued interest	49,124	50,654
Income in advance	920,540	344,675
	3,366,152	3,368,226

**Non-current**

Bonds	114,500	0
	114,500	0

**SIGNIFICANT ACCOUNTING POLICIES**

**Financial liabilities**

Financial liabilities are initially recognised at fair value when the Town becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and any consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**Trade and other payables**

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

**Prepaid rates**

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Town recognises income for the prepaid rates that have not been refunded.

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**13. BORROWINGS**

	Note	2023			2022		
		Current	Non-current	Total	Current	Non-current	Total
<b>Secured</b>		\$	\$	\$	\$	\$	\$
Other loans		352,460	2,108,097	2,460,557	350,347	2,460,557	2,810,904
<b>Total secured borrowings</b>	27(a)	352,460	2,108,097	2,460,557	350,347	2,460,557	2,810,904

**Secured liabilities and assets pledged as security**

Debentures, bank overdrafts and bank loans are secured by a floating charge over the assets of the Town of Cottesloe. Other loans relate to transferred receivables. Refer to Note 27.

The Town of Cottesloe has complied with the financial covenants of its borrowing facilities during the 2023 and 2022 years.

**SIGNIFICANT ACCOUNTING POLICIES**

**Borrowing costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 24(i)) due to the unobservable inputs, including own credit risk.

**Risk**

Details of individual borrowings required by regulations are provided at Note 27(a).

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**14. EMPLOYEE RELATED PROVISIONS**

**Employee Related Provisions**

	2023	2022
<b>Current provisions</b>	\$	\$
<b>Employee benefit provisions</b>		
Annual leave	807,069	784,936
Long service leave	515,990	418,350
	1,323,059	1,203,286

**Total current employee related provisions**

	2023	2022
<b>Non-current provisions</b>		
<b>Employee benefit provisions</b>		
Long service leave	166,144	196,257
	166,144	196,257

**Total non-current employee related provisions**

**Total employee related provisions**

	2023	2022
	\$	\$
	1,323,059	1,203,286
	1,323,059	1,203,286
	166,144	196,257
	166,144	196,257
	166,144	196,257
	1,489,203	1,399,543

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period.

**SIGNIFICANT ACCOUNTING POLICIES**

**Employee benefits**

The Town's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

**Short-term employee benefits**

Provision is made for the Town's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave.

Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

**Other long-term employee benefits**

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Town's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Town does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

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15. REVALUATION SURPLUS

	2023 Opening Balance \$	Total Movement on Revaluation \$	2023 Closing Balance \$	2022 Opening Balance \$	Total Movement on Revaluation \$	2022 Closing Balance \$
Revaluation surplus - Land - freehold land	24,362,297	5,415,400	29,777,697	24,362,297	0	24,362,297
Revaluation surplus - Buildings - specialised	23,814,016	4,557,370	28,371,386	23,814,016	0	23,814,016
Revaluation surplus - Furniture and equipment	33,695	0	33,695	33,695	0	33,695
Revaluation surplus - Plant and equipment	129,886	0	129,886	129,886	0	129,886
Revaluation surplus - Library Furniture & equipment	3,226	0	3,226	3,226	0	3,226
Revaluation surplus - Buildings - specialised - WMRC	7,897	0	7,897	7,897	0	7,897
Revaluation surplus - Infrastructure - roads	31,728,133	0	31,728,133	10,613,747	21,114,386	31,728,133
Revaluation surplus - Infrastructure - car parks	3,363,714	0	3,363,714	687,094	2,676,620	3,363,714
Revaluation surplus - Infrastructure - footpaths	3,807,234	0	3,807,234	3,288,925	518,309	3,807,234
Revaluation surplus - Infrastructure - drainage	5,774,204	0	5,774,204	1,828,088	3,946,116	5,774,204
Revaluation surplus - Infrastructure - parks & reserves	4,006,247	0	4,006,247	1,780,282	2,225,965	4,006,247
Revaluation surplus - Infrastructure - miscellaneous	5,300,461	(24,407)	5,276,054	4,556,047	744,414	5,300,461
Revaluation surplus - Infrastructure - right of way	1,654,062	0	1,654,062	454,061	1,200,001	1,654,062
Revaluation surplus - Infrastructure - streetscape	0	0	0	0	17,894	17,894
Revaluation surplus - Infrastructure - irrigation	17,894	0	17,894	0	0	0
Revaluation surplus - Infrastructure - roads - WMRC	32,550	0	32,550	32,550	0	32,550
	104,035,516	9,948,363	113,983,879	71,591,811	32,443,705	104,035,516

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16. RESTRICTIONS OVER FINANCIAL ASSETS

The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:

- Cash and cash equivalents
- Financial assets at amortised cost

The restricted financial assets are a result of the following specific purposes to which the assets may be used:

- Restricted reserve accounts
- Total restricted financial assets**

Note	2023 Actual \$	2022 Actual \$
	788,492	8,267,063
4	7,494,934	0
	8,283,426	8,267,063
28	8,283,426	8,267,063
	8,283,426	8,267,063
	250,000	250,000
	0	0
	10,000	10,000
	(285)	(2,516)
	259,715	257,484
	352,460	350,347
	2,108,097	2,460,557
	2,460,557	2,810,904

17. UNDRAWN BORROWING FACILITIES AND CREDIT STANDBY ARRANGEMENTS

- Bank overdraft limit
- Bank overdraft at balance date
- Credit card limit
- Credit card balance at balance date
- Total amount of credit unused**

- Loan facilities**
- Loan facilities - current
- Loan facilities - non-current
- Total facilities in use at balance date**

TOWN OF COTTESLOE  
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FOR THE YEAR ENDED 30 JUNE 2023

18. CONTINGENT LIABILITIES

The Town had no contingent liabilities as at 30 June 2023.

19. CAPITAL COMMITMENTS

	2023	2022
	\$	\$
Contracted for:		
- capital expenditure projects	2,341,678	1,474,906
	<u>2,341,678</u>	<u>1,474,906</u>
Payable:		
- not later than one year	2,341,678	1,474,906

TOWN OF COTTESLOE  
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20. RELATED PARTY TRANSACTIONS

(a) Elected Member Remuneration

Fees, expenses and allowances to be paid or reimbursed to elected council members.

Note	2023 Actual \$	2023 Budget \$	2022 Actual \$
Mayor's annual allowance	28,000	28,000	27,500
Mayor's meeting attendance fees	24,400	24,400	25,390
Mayor's annual allowance for ICT expenses	1,600	1,600	1,743
Mayor's travel and accommodation expenses	0	500	0
	<u>54,000</u>	<u>54,500</u>	<u>54,633</u>
Deputy Mayor's annual allowance	7,000	7,000	5,437
Deputy Mayor's meeting attendance fees	15,750	15,750	15,500
Deputy Mayor's annual allowance for ICT expenses	1,600	1,600	1,600
Deputy Mayor's travel and accommodation expenses	45	500	0
	<u>24,395</u>	<u>24,850</u>	<u>22,537</u>
All other council member's meeting attendance fees	110,250	110,250	103,951
All other council member's annual allowance for ICT expenses	11,200	11,200	10,730
All other council member's travel and accommodation expenses	0	3,500	0
	<u>121,450</u>	<u>124,950</u>	<u>114,681</u>
20(b)	<u>199,845</u>	<u>204,300</u>	<u>191,851</u>

(b) Key Management Personnel (KMP) Compensation

The total of compensation paid to KMP of the Town during the year are as follows:

Note	2023 Actual \$	2022 Actual \$
Short-term employee benefits	1,275,160	1,222,707
Post-employment benefits	151,066	140,576
Employee - other long-term benefits	35,882	26,350
Council member costs	199,845	191,851
	<u>1,661,953</u>	<u>1,581,484</u>

*Short-term employee benefits*

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

*Post-employment benefits*

These amounts are the current-year's cost of the Town's superannuation contributions made during the year.

*Other long-term benefits*

These amounts represent annual leave and long service leave entitlements accruing during the year.

*Council member costs*

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

**TOWN OF COTTESLOE  
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**20. RELATED PARTY TRANSACTIONS**

**Related Parties**

**The Town's main related parties are as follows:**

*i. Key management personnel*

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel.

*ii. Other Related Parties*

An associate person of KMP was employed by the Town under normal employment terms and conditions.

Any entity that is controlled by or over which KMP, or close family members of KMP, have authority and responsibility for planning, directing and controlling the activity of the entity, directly or indirectly, are considered related parties in relation to the Town.

*iii. Entities subject to significant influence by the Town*

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

**TOWN OF COTTESLOE  
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**21. JOINT ARRANGEMENTS**

**Share of joint operations**

The Town has a 41.51 per cent interest in the Grove Library, which is involved in the provision of library services for the ratepayers of the Town of Cottesloe, Town of Mosman Park and the Shire of Peppermint Grove. The voting rights of the Town is 33.33 per cent. The principal place of business of the Grove Library is 1 Leake Street, Peppermint Grove, WA 6011.

The Town's interests in the Grove Library are accounted for as a joint operation using the proportional consolidation method in the financial statements. Summarised financial information of the joint operation, based on its IFRS financial statements as of 30 June 2023 and the year then ended, and adjusted for the Town's proportional interest (41.51%) is set out below:

	<b>2023 Actual</b>	<b>2022 Actual</b>
<b>Statement of Financial Position</b>		
	<b>\$</b>	<b>\$</b>
Non current assets	2,833,410	2,553,611
<b>Total assets</b>	<b>2,833,410</b>	<b>2,553,611</b>
Current liabilities	93,924	94,127
Non current liabilities	924	2,671
<b>Total liabilities</b>	<b>94,848</b>	<b>96,798</b>
<b>Total equity</b>	<b>2,738,562</b>	<b>2,456,813</b>
<b>Statement of Comprehensive Income</b>		
Other revenue	22,847	19,927
Other expense	(575,484)	(539,476)
<b>Profit/(loss) for the period</b>	<b>(552,637)</b>	<b>(519,549)</b>
<b>Total comprehensive income for the period</b>	<b>(552,637)</b>	<b>(519,549)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**Joint operations**

A joint operation is a joint arrangement where the Town has joint control with two or more parties to the joint arrangement. All parties to joint arrangement have rights to the assets, and obligations for the liabilities relating to the arrangement.

Assets, liabilities, revenues and expenses relating to the Town's interest in the joint operation are accounted for in accordance with the relevant Australian Accounting Standard.

**TOWN OF COTTESLOE  
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**22. INVESTMENT IN ASSOCIATES**

**(a) Investment in associates**

Set out in the table below are the associates of the Town. All associates are measured using the equity method. Western Australia is the principal place of business for all associates.

Name of entity	% of ownership interest		2023	2022
	2023	2022	Actual	Actual
Western Metropolitan Regional Council Waste Transfer Station	17.94%	17.94%	\$ 601,527	\$ 531,778
<b>Total equity-accounted investments</b>			<b>601,527</b>	<b>531,778</b>

**(b) Share of investment in Western Metropolitan Regional Council Waste Transfer Station**

The Town of Cottesloe, together with the Town of Claremont, the Town of Mosman Park, the Shire of Peppermint Grove and the City of Subiaco have an interest in the WMRC waste transfer station. The Council was formed to provide for the efficient treatment and/or disposal of waste. A waste transfer station was constructed from funds provided from constituent councils. The voting power held by the Town of Cottesloe is 20% and the Town's share of net assets is 17.94%.

Western Metropolitan Regional Council is involved in waste management for the ratepayers of the Town of Cottesloe, Town of Claremont, Town of Mosman Park, the Shire of Peppermint Grove and the City of Subiaco. The voting power held by the Town is 20%. The principal place of business of the Western Metropolitan Regional Council is Suite 2/317 Churchill Avenue, Subiaco, WA 6008.

Summarised financial information of the equity accounted venture based on its IFRS financial statements as of 30 June 2023 and the year then ended, and reconciliation with the carrying amount of the investment in the statement of financial position, are set out below:

	Note	2023 Actual	2022 Actual
<b>Summarised statement of comprehensive income</b>			
Revenue		\$ 7,639,295	\$ 6,429,949
Interest revenue		47,360	3,074
Finance charge		(598)	(1,110)
Depreciation		(241,240)	(240,761)
Profit/(loss) from continuing operations		388,840	(289,058)
Profit/(loss) for the period		388,840	(289,058)
Total comprehensive income for the period		388,840	(289,058)
<b>Summarised statement of financial position</b>			
Cash and cash equivalents		1,178,811	1,432,958
Other current assets		495,397	415,149
Total current assets		1,674,208	1,848,107
Non-current assets		2,639,803	2,492,672
Total assets		4,314,011	4,340,779
Current financial liabilities		769,549	1,100,462
Other current liabilities		178,120	200,060
Total current liabilities		947,669	1,300,522
Non-current financial liabilities		7,163	27,287
Other non-current liabilities		6,184	48,765
Total non-current liabilities		13,347	76,052
Total liabilities		961,016	1,376,574
<b>Net assets</b>		<b>3,352,995</b>	<b>2,964,205</b>

**TOWN OF COTTESLOE  
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**22. INVESTMENT IN ASSOCIATES**

**Reconciliation to carrying amounts**

	2023 Actual	2022 Actual
Opening net assets 1 July	2,964,205	3,253,263
Profit/(Loss) for the period	388,840	(289,058)
Closing net assets 1 July	3,353,045	2,964,205

**Carrying amount at 1 July**

- Share of associates net profit/(loss) for the period	69,749	(51,857)
<b>Carrying amount at 30 June (Refer to Note 22(a))</b>	<b>601,527</b>	<b>531,778</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**Investments in associates**

An associate is an entity over which the Town has significant influence, that is it has the power to participate in the financial and operating policy decisions of the investee but not control or joint control of those policies.

Investments in associates are accounted for using the equity method. The equity method of accounting, is whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Town's share of net assets of the associate. In addition, the Town's share of the profit or loss of the associate is included in the Town's profit or loss.

23. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

The Town has no events to report after the end of the reporting period.

24. OTHER SIGNIFICANT ACCOUNTING POLICIES

**a) Goods and services tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**b) Current and non-current classification**

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Town's operational cycle. In the case of liabilities where the Town does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Town's intentions to release for sale.

**c) Rounding off figures**

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

**d) Comparative figures**

Where required, comparative figures have been adjusted to conform with in presentation for the current financial year.

When the Town applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial report is presented.

**e) Budget comparative figures**

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

**f) Superannuation**

The Town contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Town contributes are defined contribution plans.

**g) Fair value of assets and liabilities**

Fair value is the price that the Town would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

**h) Interest revenue**

Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

**i) Fair value hierarchy**

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

**Valuation techniques**

The Town selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Town are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Town gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

**j) Impairment of assets**

In accordance with Australian Accounting Standards the Town's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

TOWN OF COTTESLOE  
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25. RATING INFORMATION

(a) General Rates

RATE TYPE Rate Description	Rate in \$	Number of Properties	2022/23		2022/23		2022/23		2022/23		2021/22	
			Actual Rateable Value*	Actual Rate	Actual Interim Rates	Actual Revenue	Budget Rate	Budget Interim Rate	Budget Total Revenue	Actual Total Revenue		
GRV - Residential Improved (RI)	0.07455105	3,523	130,989,303	9,765,390	65,868	9,831,258	9,741,142	81,056	9,822,198	9,243,176		
GRV - Residential Vacant (RV)	0.07455105	87	3,504,250	261,246	(867)	260,379	269,038	0	269,038	264,254		
GRV - Commercial Improved (CI)	0.07455105	73	7,959,186	593,366	(5,458)	587,908	593,366	0	593,366	565,110		
GRV - Commercial Vacant (CV)	0.07455105	2	120,500	8,983	3,848	12,831	8,983	0	8,983	8,556		
GRV - Commercial Town (CT)	0.08639715	138	10,638,957	919,176	1,290	920,466	919,176	0	919,176	874,374		
GRV - Industrial	0.07455105	1	28,020	2,089	0	2,089	2,089	0	2,089	1,989		
<b>Total general rates</b>		3,824	153,240,216	11,550,250	64,681	11,614,931	11,533,794	81,056	11,614,850	10,957,459		
<b>Minimum payment</b>												
GRV - Residential Improved (RI)	1,262	292	4,316,000	368,504	(315)	368,189	367,242	0	367,242	350,984		
GRV - Residential Vacant (RV)	1,262	4	1,170	5,048	0	5,048	5,048	0	5,048	4,808		
GRV - Commercial Improved (CI)	1,262	11	132,224	13,882	0	13,882	13,882	0	13,882	13,222		
GRV - Commercial Vacant (CV)	1,262	0	0	0	0	0	0	0	0	0		
GRV - Commercial Town (CT)	1,262	19	253,171	23,978	(1,361)	22,617	23,978	0	23,978	22,838		
GRV - Industrial	1,262	0	0	0	0	0	0	0	0	0		
<b>Total minimum payments</b>		326	4,702,565	411,412	(1,676)	409,736	410,150	0	410,150	391,852		
<b>Total general rates and minimum payments</b>		4,150	157,942,781	11,961,662	63,005	12,024,667	11,943,944	81,056	12,025,000	11,349,311		
Discounts						(5,174)			(5,000)	(4,927)		
<b>Total Rates</b>						12,019,493			12,020,000	11,344,384		
Rate instalment interest						58,422			58,816	55,079		
Rate overdue interest						17,658			20,000	15,610		

The rate revenue was recognised from the rate record as soon as practicable after the Town resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

\*Rateable Value at time of raising of rate.

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26. DETERMINATION OF SURPLUS OR DEFICIT

(a) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Note	2022/23 (30 June 2023 Carried Forward)	2022/23 Budget (30 June 2023 Carried Forward)	2022/23 (1 July 2022 Brought Forward)	2021/22 (30 June 2022 Carried Forward)
	\$	\$	\$	\$
Less: Profit on asset disposals	(123,661)	(90,450)	(28,412)	(28,412)
Less: Non-cash grants and contributions for assets	(4,995)	0	0	0
Less: Fair value adjustments to financial assets at fair value through profit or loss	(5,529)	0	(5,995)	(5,995)
Less: Share of net profit of associates and joint ventures accounted for using the equity method	(69,758)	0	51,857	51,857
Add: Loss on disposal of assets	2,085	0	255,690	255,690
Add: Loss on revaluation of fixed assets	97,542	0	0	0
Add: Prior year adjustment for write-back of depreciation	317	0	0	0
Add: Prior year adjustment for non-current lease liability	15,099	0	0	0
Add: Depreciation	3,219,500	2,883,071	2,892,830	2,892,830
Non-cash movements in non-current assets and liabilities:				
Pensioner deferred rates	(14,888)	0	70,516	70,516
Employee benefit provisions	(30,113)	0	834	834
Other provisions	114,500	0	0	0
<b>Non-cash amounts excluded from operating activities</b>	<b>3,200,099</b>	<b>2,792,621</b>	<b>3,237,320</b>	<b>3,237,320</b>

(b) Non-cash amounts excluded from investing activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to investing activities

Movement in non-current capital expenditure provisions	436,260	0	0	0
<b>Non-cash amounts excluded from investing activities</b>	<b>436,260</b>	<b>0</b>	<b>0</b>	<b>0</b>

(c) Surplus or deficit after imposition of general rates

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Reserve accounts	28	(8,283,426)	(7,446,236)	(8,267,063)	(8,267,063)
Less: Financial assets at amortised cost - self supporting loans	4(a)	(67,813)	(69,665)	(64,906)	(64,906)
Add: Current liabilities not expected to be cleared at end of year					
- Current portion of borrowings	13	352,460	352,460	350,347	350,347
- Current portion of lease liabilities	11(b)	61,069	56,751	56,751	56,751
- Employee benefit provisions		964,975	0	964,975	964,975
<b>Total adjustments to net current assets</b>		<b>(6,972,735)</b>	<b>(7,106,690)</b>	<b>(6,959,896)</b>	<b>(6,959,896)</b>
<b>Net current assets used in the Statement of Financial Activity</b>					
Total current assets		14,660,976	11,501,415	14,634,790	14,634,790
Less: Total current liabilities		(5,102,740)	(4,394,725)	(4,978,610)	(4,978,610)
Less: Total adjustments to net current assets		(6,972,735)	(7,106,690)	(6,959,896)	(6,959,896)
<b>Surplus or deficit after imposition of general rates</b>		<b>2,585,500</b>	<b>0</b>	<b>2,696,284</b>	<b>2,696,284</b>

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27. BORROWING AND LEASE LIABILITIES

(a) Borrowings

Purpose	Note	Actual		Principal at 30 June 2022	New Loans During 2022-23	Principal Repayments During 2022-23	Principal at 30 June 2023	Budget	
		Principal at 1 July 2021	New Loans During 2021-22					Principal at 1 July 2022	New Loans During 2022-23
Loan 107		2,880,200	0	2,616,936	0	(280,682)	2,336,254	2,616,936	0
<b>Total</b>		2,880,200	0	2,616,936	0	(280,682)	2,336,254	2,616,936	0
<b>Self Supporting Loans</b>		89,773	0	55,504	0	(36,434)	19,070	55,504	0
Loan 105		170,813	0	138,464	0	(33,231)	105,233	138,465	0
Loan 108		260,586	0	193,968	0	(69,665)	124,303	193,969	0
<b>Total Self Supporting Loans</b>		3,140,786	0	2,810,904	0	(350,347)	2,460,557	2,810,905	0

Self supporting loans are financed by payments from third parties. These are shown in Note 4 as other financial assets at amortised cost. All other loan repayments were financed by general purpose revenue.

Borrowing Finance Cost Payments

Purpose	Note	Loan Number	Institution	Interest Rate	Date final payment is due	Actual for year ending 30 June	Budget for year ending 30 June	Actual for year ending 30 June
Loan 107		107	WATC	6.51%	17/09/2023	\$(164,503)	\$(165,868)	\$(178,302)
<b>Total</b>						\$(164,503)	\$(165,868)	\$(178,302)
<b>Self Supporting Loans Finance Cost Payments</b>		105	WATC	6.22%	6/10/2023	\$(2,757)	\$(5,059)	\$(4,558)
Loan 108		108	WATC	2.71%	1/06/2026	\$(3,501)	\$(4,412)	\$(4,340)
<b>Total Self Supporting Loans Finance Cost Payments</b>						\$(6,258)	\$(9,471)	\$(8,898)
<b>Total Finance Cost Payments</b>						\$(170,761)	\$(175,339)	\$(187,200)

\* WA Treasury Corporation

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27. BORROWING AND LEASE LIABILITIES (Continued)

(b) Unspent Borrowings

There were no unspent borrowings as at 30 June 2023.

(c) Lease Liabilities

Purpose	Note	Actual		Principal at 30 June 2022	New Leases During 2022-23	Principal Repayments During 2022-23	Principal at 30 June 2023	Budget	
		Principal at 1 July 2021	New Leases During 2021-22					Principal at 1 July 2022	New Leases During 2022-23
Folding machine		5,540	0	5,966	0	(1,119)	0	1,118	0
Telephone system		11,571	0	4,160	0	(3,742)	4,160	7,902	0
Depot land and buildings		1,287,905	0	1,235,048	0	(65,131)	1,183,000	1,235,045	0
Folding machine		0	0	0	12,573	0	10,257	0	0
<b>Total Lease Liabilities</b>	11(b)	1,305,016	0	1,245,174	12,573	(72,308)	1,197,417	1,244,065	0

Lease Finance Cost Payments

Purpose	Note	Lease Number	Institution	Interest Rate	Date final payment is due	Actual for year ending 30 June	Budget for year ending 30 June	Actual for year ending 30 June	Lease Term
Folding machine		2	Quadient Finance	1.80%	30/09/2022	\$(3)	\$(4)	\$(69)	3 years
Telephone system		3	Telstra	2.00%	19/08/2024	\$(123)	\$(123)	\$(196)	5 years
Depot land and buildings		1	Town of Mosman Park	3.20%	4/08/2040	\$(37,494)	\$(37,164)	\$(38,785)	20 years
Folding machine		4	Quadient Finance	4.60%	30/11/2025	\$(302)	0	0	3 years
<b>Total Finance Cost Payments</b>						\$(37,922)	\$(37,291)	\$(39,050)	

TOWN OF COTTESLOE  
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28. RESERVE ACCOUNTS

	2023 Actual Opening Balance	2023 Actual Transfer to	2023 Actual Transfer (from)	2023 Budget Opening Balance	2023 Budget Transfer to	2023 Budget Transfer (from)	2023 Budget Closing Balance	2022 Actual Opening Balance	2022 Actual Transfer to	2022 Actual Transfer (from)	2022 Actual Closing Balance
<b>Restricted by legislation/agreement</b>											
(a) Cash in lieu of parking reserve	11,790	283	0	11,790	0	0	11,790	11,752	38	0	11,790
	11,790	283	0	11,790	0	0	11,790	11,752	38	0	11,790
<b>Restricted by council</b>											
(b) Leave Reserve	242,534	7,057	(49,996)	242,462	4,692	(57,996)	189,158	299,541	989	(57,996)	242,534
(c) Civic centre reserve	272,045	6,524	0	272,045	5,265	0	277,310	271,173	872	0	272,045
(d) Waste management reserve	199,588	4,786	0	199,588	3,863	0	203,451	198,948	640	0	199,588
(e) Property reserve	1,317,550	50,708	(484,463)	1,317,550	44,359	(1,105,198)	256,711	1,434,967	4,515	(121,932)	1,317,550
(f) Infrastructure reserve	449,220	159,479	(50,000)	449,219	8,694	(50,000)	407,913	388,334	171,295	(110,409)	449,220
(g) Legal reserve	150,221	3,603	0	150,220	2,910	0	153,130	149,740	481	0	150,221
(h) Parking facilities reserve	0	0	0	0	229	0	229	0	0	0	0
(i) Library reserve	191,516	47,591	0	191,516	46,708	0	238,224	190,902	614	0	191,516
(j) Foreshore redevelopment reserve (formerly the depot funds reserve)	2,868,671	553,990	0	2,868,672	527,859	0	3,396,531	3,389,686	10,484	(531,499)	2,868,671
(k) Right of way reserve	246,035	4,830	(89,251)	246,035	3,866	(89,251)	160,650	195,368	50,667	0	246,035
(l) Sculpture and artworks reserve	118,605	2,844	0	118,605	2,297	0	120,902	118,225	380	0	118,605
(m) Green infrastructure and sustainability initiatives reserve (formerly the green infrastructure reserve)	190,463	4,568	0	190,463	3,688	0	194,151	189,853	610	0	190,463
(n) Active transport reserve	516,516	12,387	(317,466)	516,516	9,999	(317,466)	209,049	514,861	1,655	0	516,516
(o) Information technology reserve	695,200	130,300	0	695,200	131,908	0	827,108	692,972	2,228	0	695,200
(p) Recreation precinct reserve	9,586	5,055	0	9,588	186	0	9,774	9,555	31	0	9,586
(q) Shark barrier reserve	135,936	3,260	0	135,936	2,631	0	138,567	135,500	436	0	135,936
(r) Public open space reserve	651,587	10,274	0	651,588	0	0	651,588	400,107	251,480	0	651,587
	8,255,273	1,007,256	(991,176)	8,271,353	799,154	(1,619,911)	7,434,446	8,579,732	497,377	(821,836)	8,255,273
	8,267,063	1,007,539	(991,176)	8,283,426	799,154	(1,619,911)	7,446,236	8,591,484	497,415	(821,836)	8,267,063

All reserves are supported by cash and cash equivalents and are restricted within equity as Reserves - cash backed.

In accordance with council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

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Name of reserve account	Purpose of the reserve account
<b>Restricted by legislation/agreement</b>	
(a) Cash in lieu of parking reserve	The purpose of this reserve is, in accordance with the Council's Town Planning Scheme, to set aside funds from developers for the development of parking
<b>Restricted by council</b>	
(b) Leave Reserve	To partially cash back the accumulated employee leave liability and to fund the payment of accumulated leave entitlements for Town of Cottesloe staff.
(c) Civic centre reserve	To fund the cost of improvement, renovations and extensions to the buildings that make up Cottesloe Civic Centre.
(d) Waste management reserve	To fund the improvement, replacement and expansion of waste management plant, equipment, facilities and services within the suburb of Cottesloe.
(e) Property reserve	To contribute towards future property construction/renewal within the Town of Cottesloe.
(f) Infrastructure reserve	To contribute towards ongoing future infrastructure construction/renewal within the suburb of Cottesloe which includes the following categories of
(g) Legal reserve	To contribute towards unanticipated legal expenses incurred by the Town of Cottesloe.
(h) Parking facilities reserve	To fund improvements to parking facilities within the suburb of Cottesloe.
(i) Library reserve	To be used for the upgrade and/or replacement of Library facilities.
(j) Foreshore redevelopment reserve (formerly the depot funds reserve)	To be used to fund the development of the Cottesloe foreshore.
(k) Right of way reserve	To be used to fund the improvement of right of ways within the suburb of Cottesloe.
(l) Sculpture and artworks reserve	To be used for the acquisition of new and restoration of existing sculptures and artworks within the suburb of Cottesloe.
(m) Green infrastructure and sustainability initiatives reserve (formerly the green infrastructure reserve)	To be used for the purpose of developing, commencing and implementing the Green Infrastructure Management Strategy within the suburb of Cottesloe and to fund new or enhance existing sustainability initiatives within the suburb of Cottesloe.
(n) Active transport reserve	To be used for the purpose of developing and maintaining active transport infrastructure within the suburb of Cottesloe.
(o) Information technology reserve	To be used for the purpose of developing and renewing information technology assets within the suburb of Cottesloe, including replacement of the parking
(p) Recreation precinct reserve	To be used for the purpose of developing and implementing improvements to the Town's recreation precincts.
(q) Shark barrier reserve	To develop and replace the shark barrier within the suburb of Cottesloe.
(r) Public open space reserve	To be used to fund the enhancement of existing, and creation of new, public open space within the suburb of Cottesloe to cater for the needs of all ages and

TOWN OF COTTESLOE  
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FOR THE YEAR ENDED 30 JUNE 2023

29. TRUST FUNDS

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	1 July 2022	Amounts Received	Amounts Paid	30 June 2023
	\$	\$	\$	\$
Cash in lieu of public open space	671,603	18,489	(10,365)	679,727
	671,603	18,489	(10,365)	679,727

TOWN OF COTTESLOE  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
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30. CORRECTION OF ERROR

There has been a prior year correction due to expenditure relating to street trees which has been reclassified to operating expenditure. For several years the budgeted allocations for expenditure relating to trees have been classified as capital expenditure, however the vast majority of this expenditure relates to wages, overhead costs and truck costs most of which relate to the watering of trees and other plants.

Statement of Financial Position (Extract)	30 June 2022	Increase/ (Decrease)	30 June 2022 (Restated)	01 July 2021	Increase/ (Decrease)	01 July 2021 (Restated)
	\$	\$	\$	\$	\$	\$
Infrastructure	71,598,109	(1,184,255)	70,413,854	38,966,860	(900,467)	38,066,393
Total assets	150,362,470	(1,184,255)	149,178,215	116,309,664	(900,467)	115,409,197
Retained earnings	29,236,044	(1,184,255)	28,051,789	28,434,028	(900,467)	27,533,561
Total equity	141,538,623	(1,184,255)	140,354,368	108,617,323	(900,467)	107,716,856

Statement of Comprehensive Income (Extract)	2022	Increase/ (Decrease)	2022 (Restated)
	\$	\$	\$
<i>By Nature or Type</i>			
Employee Costs	(5,612,687)	(217,143)	(5,829,830)
Materials and Contracts	(5,675,000)	(66,645)	(5,741,645)
<i>By program</i>			
<b>Expenses</b>			
Transport	(3,765,727)	(283,788)	(4,049,515)
Net result for the period	477,595	(283,788)	193,807
<b>Total comprehensive income for the period</b>	32,921,300	(283,788)	32,637,512

Note this prior year correction had no impact on the Cash flow statement.



## Auditor General

### INDEPENDENT AUDITOR'S REPORT 2023 Town of Cottesloe

#### To the Council of the Town of Cottesloe

#### Opinion

I have audited the financial report of the Town of Cottesloe (Town) which comprises:

- the Statement of Financial Position as at 30 June 2023, and the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows and Statement of Financial Activity for the year then ended
- Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Town for the year ended 30 June 2023 and its financial position at the end of that period
- in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

#### Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2023, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report, or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to

the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

#### Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer (CEO) of the Town is responsible for:

- keeping proper accounts and records
- preparation and fair presentation of the financial report in accordance with the requirements of the Act and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Town's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Town.

The Council is responsible for overseeing the Town's financial reporting process.

#### Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at [https://www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf).

#### My independence and quality management relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQM 1 *Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements*, the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

### Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the Town of Cottesloe for the year ended 30 June 2023 included in the annual report on the Town's website. The Town's management is responsible for the integrity of the Town's website. This audit does not provide assurance on the integrity of the Town's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Town to confirm the information contained in the website version.



Date & Time: 06 Dec, 2023 14:36:02 AWST

Grant Robison  
Assistant Auditor General Financial Audit  
Delegate of the Auditor General for Western Australia  
Perth, Western Australia  
6 December 2023



Town of Cottesloe

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